

AGENDA
REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
BOWEN COMPLEX CONFERENCE ROOM
500 BOWEN ROAD
WEDNESDAY, 2015-NOV-25, COMMENCING AT 6:00 P.M.

CHAIR: COMMISSIONER IAN THORPE

1. **CALL THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:** (See Addendum if applicable.)

3. **ADOPTION OF AGENDA:**

(Motion required to adopt the agenda, or the amended agenda.)

4. **ADOPTION OF MINUTES:**

Minutes of the regular Parks and Recreation Commission meeting held Wednesday, 2015-OCT-28, at 6:02 p.m., in the Bowen Complex Conference Room.

Pgs.
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(Motion required to adopt minutes.)

5. **PRESENTATIONS:**

- (a) Leah Johnson, President, and Sean O'Toole, Treasurer, White Rapids Swim Club – presenting a PowerPoint on Kin Pool Services Update & Co-Management Agreement.

(Motion required to receive presentation.)

6. **CHAIR'S REPORT:**

- (a) 2016 PRC & Committee Key Date Calendar - Commission Monthly Meeting Start Time.

(Motion required.)

(Motion required to receive the Chair's report.)

7. **REPORTS OF ADVISORY BODIES:**

- (a) **Grants Advisory Committee:** Commissioner Sparkes to report on the meetings held since 2015-SEP-30.

(Motion required to receive the report.)

8. **STAFF REPORTS:**

(a) **Food Truck Licensing Process– Richard Harding, Tamera Rogers, Bruce Anderson.**

Verbal report to update the Commission and to further review additional siting opportunities within the community for increasing the number of spots and availability of food truck locations.

(Motion required to receive the verbal report.)

(b) **Staff Presentation – Active Aging 50+ - Michele Duerksen.**

(Motion required to receive the staff presentation.)

(c) **Community Programs Development Grant Applications – Richard Harding and Mary Smith (verbal report).**

- a. Cedar 4H Senior Advisory Council (Council motion of 2014-MAR-10, “ that Council approve three years of funding of \$4,000 per year from the Community Program Development Grant Fund, starting in 2015, for operations of the Cedar 4-H Barnyard within the City of Nanaimo, with funding options to be revisited in three years time”.)

(Motion required to receive the verbal report.)

(d) **2015/2016 Parks and Recreation Fees and Charges Review Process – Richard Harding.**

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Purpose: To outline current rational practice and policy regarding the Parks, Recreation and Culture Regulation Bylaw 2008 No.7073 and recommend to Council timing for a fees and charges review.

Staff Recommendations:

That the Parks and Recreation Commission recommends that:

1. Council maintain and continue the 2015/2016 rates under Parks, Recreation and Culture Regulation Bylaw 2008 No.7073 until completion of the Core Services Review; and;
2. the future parks and recreation services funding philosophy and fee rates be part of the Core Services Review Process recommendations.

(Motion required to adopt the recommendations.)

9. **CORRESPONDENCE:** (None.)

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:** *(Motion required to review other business.)*

12. **DELEGATIONS (not related to a Report to Commission):** (10 MINUTES)

- (a) Dave Eaton, Nanaimo Pickleball Club – Providing a PowerPoint, thanking Commission for their support of Pickleball, and discussing options for the future. Pg. 12

(Motion required to receive the delegation.)

- (b) Karen Streeter, Vancouver Island Exhibition – Providing an update on the VIEX Agricultural Center and a plaque presentation. Pg. 13

(Motion required to receive the delegation.)

- (c) Larry Whaley, Island Roots Market Co-operative - Indoor/Outdoor Farmers and Community Market at Beban Park. Pgs. 14 - 18

(Motion required to receive the delegation.)

- (d) Jim Thompson and Dana Butcher, Gyro Club of Nanaimo – Providing a PowerPoint on the Construction of a Dirt Jump Bike Park at Beban Park. Pg. 19

(Motion required to receive the delegation.)

13. **QUESTION PERIOD:** *(Public - Agenda Items Only.)*

14. **BUSINESS ARISING:** *(Commission – Agenda Items Only.)*

15. **ADJOURNMENT:** *(Motion required to adjourn.)*

MINUTES
REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
BOWEN COMPLEX CONFERENCE ROOM
500 BOWEN ROAD
WEDNESDAY, 2015-OCT-28, AT 6:00 P.M.

PRESENT: Commissioner Ian Thorpe, Chair

Members: Commissioner Karen Alden
Commissioner Mercedes Beaudoin-Lobb
Commissioner Marsha Down
Commissioner Howard Houle
Commissioner Alec McPherson
Commissioner Mark Swain
Commissioner Maureen Young

Staff: R. Harding, Director, Parks, Recreation and Environment
M. Smith, Manager of Recreation Services
A. Groot, Manager of Facility Planning and Operations
R. Tweed, Recording Secretary

REGRETS: Commissioner Gordon Fuller
Commissioner Mike Horn
Commissioner Wendy Pratt
Commissioner Barry Sparkes

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 6:02 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add Item 6.(c), Summer Games Legacy Funding.
- Add Item 12.(c), Add document "Mariner Field Lighting and Fencing Project" to delegation request form previous submitted.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda (or Amended Agenda) be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the minutes from the Parks and Recreation Commission Special Open Meeting held on Wednesday, 2015-APR-22, at 6:33 p.m., and, the Regular Meeting held Wednesday, 2015-SEP-30, at 6:02 p.m., in the Bowen Complex Conference Room be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS: (None.)

6. CHAIR'S REPORT:

(a) Review of Commission Meeting Start Time.

The timing and availability of Wednesday ferry sailings from Gabriola Island to Nanaimo are making attendance at the monthly meetings difficult for Commissioner Houle. Commission members were asked if they were amenable to changing the start time of the meetings from 6:00 p.m. to either 5:00 p.m., 5:30 p.m., or 7:00 p.m. Due to the absence of four Commissioners at this meeting, it was decided that the information would be circulated to all members via e-mail with a determination on changing the Parks and Recreation Commission start time to be made at the next meeting Commission meeting scheduled for Wednesday, 2015-NOV-25.

(b) Calendar reminder – PRC Christmas Social – 2015-DEC-02, 6:30 p.m.

(c) Summer Games Legacy Fund. As a follow up to the 2014 BC Summer Games three Legacy amounts were announced: \$20,000 for a portable stage; \$30,000 to the Nanaimo Foundation for two annual scholarships of \$1,000 each; and, \$20,000 to the City of Nanaimo Parks, Recreation and Environment for the purchase of at least one score clock for Beban Artificial Turf Fields.

It was moved and seconded that the Chair's Report be received. The motion carried unanimously.

7. REPORTS OF ADVISORY BODIES: (None.)

8. STAFF REPORTS:

(a) Staff Presentation – Nanaimo Aquatic Facilities Annual Maintenance and Upgrades 2015 – Les Harrison, Mark Demecha and Scott Pamminger.

Staff provided a PowerPoint and verbal presentation outlining the 2015 facilities maintenance and upgrades.

It was moved and seconded that the staff presentation be received. The motion carried unanimously.

(b) Harewood Centennial Park Youth Park – Kirsty MacDonald.

Delegations:

1. Harewood Neighbourhood Association.

Heather Campbell, Peggy Lake, and Chris Leigh attended to speak to their desire to have a skateboard park built at Harewood Centennial Park.

It was moved and seconded that the delegation be received. The motion carried unanimously.

Correspondence:

1. Letter dated 2015-SEP-15 from Heather Campbell, President, Harewood Neighbourhood Association.
2. Letter dated 2015-SEP-16 from Chris Leigh, Nanaimo Skateboard Association.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

It was moved and seconded that the Parks and Recreation Commission support moving forward to Phase 1: Community Consultation, Site Analysis & Concept Design of the Harewood Youth Park as per the approved Harewood Centennial Park Improvement Plan and recommend that Council allocate \$10,000 (from the \$60,000 deferred revenue account) along with \$10,000 private contribution for this phase. The motion carried unanimously.

By consensus Commission decided to move delegations ahead of correspondence in the agenda.

9. DELEGATIONS (not related to a Report to Commission):

- (a) Ian Kalina, Chris Beaton, Joy Bremner and Sally Williams, Elder - Nanaimo Aboriginal Centre/Boys & Girls Clubs - Development of a Community Facility (ideally located at Beban Park).

It was moved and seconded that the delegation be received. The motion carried unanimously.

- (b) Austen Scott, Tracy Howell and Teri Smith (Mike Rhodes unable to attend) - Pacific Island Entertainment - Utilizing Beban Park Sports Fields or Caledonia Fields and parking lots to provide an outdoor music festival on Canada Day 2016.

It was moved and seconded that the delegation be received. The motion carried unanimously.

- (c) Jereme Mackinnon, Mike Holyk, and Doug Neff - Nanaimo Minor Baseball Association - Mariner Field Lighting Project.

It was moved and seconded that the delegation be received. The motion carried unanimously.

- (d) Sabrina Lorenz – Nob Hill Dog Off-Leash Park.

It was moved and seconded that the delegation be received. The motion carried unanimously.

Commissioner Alden left the meeting at 8:20 p.m.

Commissioner Alden returned to the meeting at 8:21 p.m.

10. CORRESPONDENCE: (not related to a Report to Commission)

- (a) Minutes of the Nanaimo Harbour City Seniors Board of Directors meeting, held 2015-OCT-02.

- (b) E-mail correspondence from Mark Swarek regarding LEAP.

It was moved and seconded that all correspondence items be received. The motion carried unanimously.

It was moved and seconded that the Parks and Recreation Commission not amend the existing criteria for eligibility under the LEAP program. The motion carried unanimously.

It was moved and seconded that the Parks and Recreation Commission direct staff to prepare a written response for Commission signature to Mr. Swarek to explain the outcome of the Commission decision to not amend the existing criteria for eligibility under the LEAP program and to reiterate that it is not a disability program. The motion carried unanimously.

11. NOTICE OF MOTION: (None.)

12. OTHER BUSINESS: (None.)

13. QUESTION PERIOD: (No questions.)

14. BUSINESS ARISING: (Commission – Agenda Items Only)

- (a) Ian Kalina, Chris Beaton, Joy Bremner and Sally Williams, Elder - Nanaimo Aboriginal Centre/Boys & Girls Clubs - Development of a Community Facility at Beban.

Commission Houle left the meeting at 8:40 p.m.

It was moved and seconded that the Parks and Recreation Commission refer the matter of the Development of a Community Facility at Beban Park to staff for review of the proposal and return to Commission with a report to provide advice on whether the concept is consistent with the existing park plan. The motion carried unanimously.

Commissioner Down left the meeting at 8:41 p.m.

Commissioner Down returned to the meeting at 8:42 p.m.

- (b) Austen Scott, Tracy Howell and Teri Smith - Pacific Island Entertainment - Outdoor Music Festival on Canada Day 2016.

It was moved and seconded that the Parks and Recreation Commission:

1. approve the concept of a Canada Day concert for 2016 at one of our major field locations – such location yet to be determined;
2. depending on the location determined, ask proponents to undertake a public awareness program with park users and the surrounding neighbourhood;
3. ask staff to work with the proponents on event planning details and required approvals; and,
4. ask staff to report back to Commission on a periodic basis to provide an update on the event planning progress.

The motion carried unanimously.

- (c) Jereme MacKinnon, Mike Holyk, and Doug Neff - Nanaimo Minor Baseball Association - Mariner Field Lighting and Fencing Project.

It was moved and seconded that the Parks and Recreation Commission refer the matter of the Mariner Field Lighting and Fencing Project to staff for return to Commission with a report on the concept. The motion carried unanimously.

- (d) Sabrina Lorenz – Nob Hill Dog Off-Leash Park.

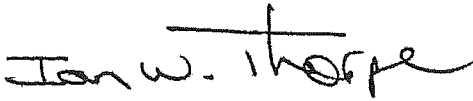
It was moved and seconded that the Parks and Recreation Commission refer the matter of a Dog Off-Leash area at Nob Hill Park to staff to initiate a community meeting. The motion carried unanimously.

15. ADJOURNMENT:

It was moved and seconded at 9:03 p.m. that the meeting adjourn. The motion carried unanimously.

APPROVED AS READ:

APPROVED FOR DISTRIBUTION:



Ian W. Thorpe, Chair
Parks and Recreation Commission

Richard Harding, Director
Parks, Recreation and Environment

CERTIFIED BY:

Corporate Officer
City of Nanaimo

City of Nanaimo

REPORT TO THE PARKS AND RECREATION COMMISSION

DATE OF MEETING: 2015-NOV-25

AUTHORED BY: RICHARD HARDING, DIRECTOR
PARKS, RECREATION AND ENVIRONMENT

RE: 2015/2016 PARKS AND RECREATION FEES & CHARGES REVIEW PROCESS.

STAFF RECOMMENDATIONS:

That the Parks and Recreation Commission recommends that:

1. Council maintain and continue the 2015/2016 rates under Parks, Recreation and Culture Regulation Bylaw 2008 No.7073 until completion of the Core Services Review; and;
2. the future parks and recreation services funding philosophy and fee rates be part of the Core Services Review Process recommendations.

PURPOSE:

To outline current rational practice and policy regarding the Parks, Recreation and Culture Regulation Bylaw 2008 No.7073 and recommend to Council timing for a fees and charges review.

BACKGROUND:

Parks, Recreation and Culture Regulation Bylaw 2008 No.7073 provides policy related to the use as well as fees and charges for parks and recreation facilities and lands zoned as park in the municipalities. The Parks and Recreation Commission is mandated to advise and recommend to City Council rules and regulations governing the management, maintenance, improvement, operation, control and use of park properties.

The City's services and facilities are a 'public good' and affordability to the taxpayer is an important consideration. To reduce barriers to participation facilities and services should have admission prices set so that they are affordable for most of the community. Economic theory states that a change in price will result in a change in demand; therefore, it is important to balance this economic equation by setting prices that best meet organizational goals and community expectation.

The benefit to making Parks and Recreation facilities accessible to more people is important because:

- Regular physical activity is one of the best methods of health insurance for individuals.
- Recreation is the strongest contributing factor to creating strong and supportive families, which in turn nurture productive and involved children and youth.
- Leisure opportunities for youth provide positive lifestyle choices and alternatives to self-destructive behaviour.
- Leisure opportunities contributes to physical, social and mental well-being for Active Agers (50 yrs. plus).

The general principal of collecting fees and charges is to supplement tax appropriations as a source of revenue for parks and recreation services and should not be the primary source of funds for their operation. The objective is to subsidize admission fees for children up to 50% of the adult rate for the equivalent service, students and seniors are subsidized up to 25% of the adult rate, individuals who qualify for financial assistance for access to City recreation services are provided for in accordance with the Leisure Economic Access Program (LEAP) policy, as well, children 2 and under and seniors 80 and over qualify for free access as a few examples of current philosophy of fee structure.

As part of their mandate, the Parks and Recreation Commission reviews and updates the parks and recreation fees and charges every three years. In the past, the Recreation Committee has vetted the bylaw with staff and made recommendations to the Commission for Council.

Generally, the fees and charges review process takes 10-12 months to complete and includes the following:

- Session on the philosophy of Fees and Charges with Commission and Council.
- Data collected from comparator communities:
 - Field rates,
 - Camping policies and exceptions,
 - Senior ages and rates,
 - Student and youth rates,
 - LEAP-type programs.
- Itemized reviews of:
 - Park Regulations and Enforcement
 - Facility and Park Hours of Operation
 - General Principles for Fees, Charges and Rentals
 - Drop-in Admission Rates - Arenas, Pools, Fitness Centres and Gymnasiums
 - Recreation Passes - 3 month, 6 month & 1 year – Adult, Child, Student/Senior & Family
 - LEAP – Leisure Economic Access Policy
 - Facility Rental Rates – Arenas, Pools, Centennial Building, Community Hall and Recreation Centres
 - Sport Field Rental Rates
 - City Park rentals – public outdoor space(special events), Plazas, Grounds, Picnic shelters, Lacrosse boxes, Lighting & Sand Volleyball
 - Equipment Rental Rates and Service levels
 - Camping in City Parks
 - Long Term Storage Rental Rates
 - Definition of Terms & Classifications
 - Classifications – seniors, students, youth, children, family, etc.
 - Fine Schedule
- Final discussions.
- Review draft Report to Commission.
- Finalized recommendations presented to Commission.
- Report presented to Council for final approval.
- Updated Bylaw takes effect.

Upcoming Core Services Review as it relates to the Fees and Charges:

How parks and recreation services are resourced and funded, like other City services and programs, and are key to the purpose of the Core Services Review.

“The global review is an opportunity to compile a clear foundation of information about the current state of the City’s services and programs, how they have changed over the past decade, and what projections may be into the future. It is expected the review will also generate options for consideration by Council of how challenges may be met and opportunities maximized.”

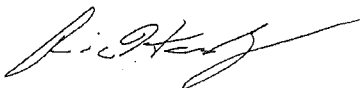
In additional stated objectives of the Core Review are:

“The Core Services Review will be a comprehensive review and assessment by the consultant of the services and programs of the city, and provide an assessment of the full range of options for change to meet the particular challenges and opportunities Nanaimo faces, and how the City of Nanaimo’s services and programs may be delivered and resources allocated into the future.

The Review will look at where the City has been, where the City currently is, and what challenges and opportunities may arise in the future in regards to services and programs. Through this analysis, options will be generated for creative adjustments and shifts into the future, that consider the financial, social, and community impacts and benefits.”

With the pending Core Services Review, staff recommend that Fees and Charges be held at current rates until this process has been completed and any recommendations from the review be included in future updates. To have a separate review underway for parks and recreation fees and charges could be at cross purposes to the Core Services Review currently underway.

Respectfully submitted,



Richard Harding
DIRECTOR
PARKS, RECREATION AND ENVIRONMENT

-----Original Message-----

From: Webmaster

Sent: Tuesday, November 03, 2015 10:48 AM

To: Webmaster; Dept. of Parks Rec. and Environment

Subject: Request to Appear as Delegation

Karen Streeter has requested an appearance before the Parks and Recreation Commission

The requested date is Nov 25, 2015.

The requested meeting is: Parks and Recreation Commission

Presenter's information

Address: #

City: Nanaimo

Province: British Columbia

Postal Code:

Home Phone: (250)

Email:

Bringing a presentation: No

Business Phone: (250)

Details of Presentation:

I will be giving an update on the VIEX Agricultural Center and a plaque presentation.

-----Original Message-----

From: Webmaster
Sent: Wednesday, November 11, 2015 8:24 AM
To: Webmaster; Dept. of Parks Rec. and Environment
Subject: Request to Appear as Delegation

Larry Whaley has requested an appearance before the Parks and Recreation Commission. The request is made on behalf of Island Roots Market Co-operative.

The requested date is: Nov 25, 2015.

The requested meeting is: Parks and Recreation Commission

Presenter's information:

Address:
City: Nanaimo
Province: British Columbia
Postal Code:
Home Phone: (250)
Email: president.islandroots@gmail.com
Bringing a presentation: No
Business Phone:

Details of Presentation:

The Island Roots Market Co-operative seeks to build and operate a year-round, indoor/outdoor farmers and community market that will promote the sale of locally produced and sustainably harvested food and other locally made items. The market, to be located at Beban Park, will include a food preparation and education center and a distribution facility (food hub).

The proposed farmers' and community market will contribute to meeting goals and objectives identified in Nanaimo's Official Community Plan, 2008; the Beban Park Master Plan Update, 2015; and the Regional District of Nanaimo's Agricultural Area Plan, 2012.

The Island Roots Market Co-operative requests that the Parks and Recreation Commission:

- 1) Agree that the farmers' and community market project is in the community's interest and helps to achieve the food security goal of the City.
- 2) Instruct staff to assist The Island Roots Market Co-operative's efforts to move this project through Step 2 - Approval in Principle - of the City's Guidelines For Community Capital Projects.



**PRESENTATION TO THE CITY OF NANAIMO
PARKS AND RECREATION COMMISSION**

NOVEMBER 25, 2015

Introduction

The Island Roots Market Co-operative seeks to build and operate a year-round, indoor/outdoor farmers' and community market that will promote the sale of locally produced and sustainably harvested food and other locally made items. The market, to be located at Beban Park, will include a food preparation and education center and a distribution facility (food hub).

The proposed farmers' and community market will contribute to meeting goals and objectives identified in Nanaimo's Official Community Plan, 2008; the Beban Park Master Plan Update, 2015; and the Regional District of Nanaimo's Agricultural Area Plan, 2012.

What is the Island Roots Market Co-operative (IRMC)?

The Island Roots Market Co-operative was registered July 17, 2012, under the British Columbia Co-operative Association Act, with the objective of establishing a year-round indoor market in Nanaimo and to be open five or six days a week. The proposed Beban Park farmers' and community market will provide Nanaimo and region residents with greater access to locally produced and sustainably harvested food. It will provide regional Vancouver Island farmers and other vendors a predictable location from which to sell what they produce.

Our Co-operative began operating a once a week winter farmers' market in October, 2014, in the Pleasant Valley Social Center at 6100 Doumont Road in Nanaimo. IRMC began its second year of operation in the same location in October, 2015. Each weekly market has had 25-30 vendors and an average of 450 consumers. Numerous vendors have been turned away for lack of space, and parking is always a challenge. All revenue generated at the Market stays in the community because everything sold at the market is grown, baked, made, or caught by people living in the area.

Membership in Island Roots Market Co-operative is comprised of consumers, producers, supporting organizations and employees. As of October, 2015, there were 279 members, including 66 producers and 5 supporting organizations. Rules of IRMC specify that employees will be paid at least a living wage with no one being paid more than three times that amount. Profits made by IRMC will be returned to the members in patronage refunds.

Meeting Food Security Goals

The City of Nanaimo Official Community Plan, 2008, identifies food security as an important goal. It lists several objectives: developing sustainable local food systems, encouraging partnerships for food security, and ensuring access to food. The Island Roots Market Co-operative believes that it can contribute significantly to meeting these objectives. Moreover, the proposed farmers' and community market at Beban Park is in line with policies identified in the Official Community Plan, including the following:

- improving access to healthy and affordable foods,
- supporting urban agriculture,
- building understanding "...about the principles of food security that link a prosperous economy to a healthy community" (OCP, Section 3.4), and
- developing "...an educational program to promote awareness around food production, health, and impacts on the community" (OCP, Section 3.4).

With respect to the wider central Vancouver Island area, the Regional District of Nanaimo developed an Agricultural Area Plan (2012) titled "Growing Our Future Together." The farmers and community market proposed by IRMC will be ideally situated to make a significant contribution to meeting several goals identified in "Growing Our Future Together." For example, consider "Goal #2 - Strengthen the Local Agriculture and Aquaculture Economy" and "Goal #6 - Promote Awareness and Value of Local Agriculture and Aquaculture" (p. iii). The Island Roots Market Co-operative is also in agreement with the benefits of a localized or regionalized food system that are presented in "Growing Our Future Together."

The Agricultural Area Plan explicitly states, "Local seasonal farmers' markets are successful, and there is demand for a year-round market in the RDN." (p. 1) "Growing

Our Future Together" further suggests Beban Park as a site for a year-round indoor farmers' market for the region and gives it a high priority rating for action. (p. 33)

The Beban Park Master Plan Update 2015 begins with a brief history that recognizes the agricultural heritage of the park. The plan update also pays attention to the pillars of the City's Corporate Strategic Plan: economic health, environmental responsibility, social equity and cultural vitality. In addition, the plan update discusses the importance of fostering community partnerships in implementing "the community's plan for the park". (p. 6)

With regard to the policy context, the 2015 plan update mentions a food strategy being developed by the City. The update states that "The goal of the Food Strategy is to focus on the specific needs, assets, and desires of the community in achieving a healthy, prosperous and sustainable food system." (p. 8)

The Island Roots Market Co-operative believes that its proposal for a farmers' and community market will fit well within the wider plans for Beban Park.

The Proposed Farmers' and Community Market

We are at the earliest stages of development and want to work with you, your staff and other community organizations to put the meat on the bones of this community project. As we see it the market will be located inside and outside of a community building in a central area of the park. The precise location needs to be determined in consultation with your planning staff and others. Ideally it will include the following:

- Fixed Sales area - 50 indoor market (10x10) spaces. These need to be lockable so vendors can leave products and equipment on site.
- Temporary Floor sales - Space for an additional 30 - 50 vendors at tables
- Space for a Food Hub (drop off area for assembly and distribution to restaurants, retailers etc)
- 800 sq ft office space plus a boardroom (share with other community organizations)
- Commercial Kitchen that can be used for training, education and preparing bulk food for sale ie canning, freezing, baking etc (Nanaimo Foodshare and VIEx also wants this so it can be shared with them or located in a VIEx building)
- Cooler - walk in
- An indoor Children's play area
- Entertainment spaces for buskers etc inside and out
- Indoor seating area - coffee, snacks, market food consumption (or restaurant seating)
- Washrooms, storage and other common areas
- Check out stations (cash registers) to be used at times when vendors are not present.
- Covered outdoor spaces for up to 100 additional seasonal vendors.
- Picnic benches, trees etc.

We have worked with an architect to determine that a 9,000 sq ft building with access to temporary space and covered outdoor space will meet our initial requirements for the functions listed above. Through effective scheduling, and heeding the Beban Park Master Plan calling for flexible multi-use buildings, we estimate a cost for a first phase building of about two million dollars. The actual uses, size and cost, however, need to be determined in conjunction with you, your staff and community organizations that include Nanaimo Community Gardens Society, Nanaimo Foodshare Society, The Bowen Road Farmers' Market Society and others who will choose to participate.

Our Request

The Island Roots Market Co-operative requests that the Parks and Recreation Commission:

- 1) Agree that the farmers' and community market project is in the community's interest and helps to achieve the food security goal of the City.

- 2) Instruct staff to assist The Island Roots Market Co-operative's efforts to move this project through Step 2 - Approval in Principle - of the City's Guidelines For Community Capital Projects.

Respectfully submitted by,

Island Roots Market Co-operative Board of Directors:

Larry Whaley, President	Leah Snobelen, Market Manager
Tomazs Hoekstra, Vice President	Chris Brown, Director
Chris Semrick, Secretary	Lorne Ebel, Director
Elaine Wade, Treasurer	Barbara Ebel, Director

Volunteer Consultants: C. Michael Hill, MAIBC BArch; Susan Nelson, Ph.D.

-----Original Message-----

From: Webmaster

Sent: Wednesday, November 18, 2015 9:01 PM

To: Webmaster; Dept. of Parks Rec. and Environment

Subject: Request to Appear as Delegation

Jim Thompson / Dana Butcher have requested an appearance before the Parks and Recreation Commission. The request is made on behalf of Gyro Club Of Nanaimo.

The requested date is: Nov 25, 2015.

The requested meeting is: Parks and Recreation Commission

Presenter's information:

Address:

City: Nanaimo

Province: B.C.

Postal Code:

Home Phone: (250)

Email:

Bringing a presentation: Yes

Details of Presentation:

The Gyro Club of Nanaimo would like to present the concept of a dirt jump bike park to be constructed on city land on the south end of the BMX track in Beban Park. Gyro has \$16,000 to contribute to this project, working with the "Partners in Parks" program.

Our background work has achieved the following:

- * This style of park is popular with the youth population, the design to include beginner to advanced lines of challenge.
- * In partnering with Dana Butcher of the BMX club, using social media we have had a strong, positive feedback from riders & business offering to help with the project. To date we have 3 construction companies offering equipment / or operators to volunteer to participate with the project.
- * The Odd Fellows Club has advanced \$500.00 to the project, we anticipate more contributions from clubs or individuals including in-kind contributions.
- * The Gyro Club will also add \$4900.00 for the purchase of picnic tables & benches for a viewing area adjacent to the bike park.
- * We have a number of youth volunteers who could use this as their community volunteer hours as a requirement of high school graduation.
- * Formation of a group of interested individuals to aid in the maintenance of the park is being considered.
- * In discussion with a possible designer of the park the cost to construct was estimated to be 75k to 150k, \$15,000.00 should cover the design & supervision of construction.
- * The variance is determined by the volunteer contributions
- * The range in prices of construction of other similar style parks has ranged from zero dollars [North Saanich built entirely with contributions & volunteer labor] to 400k for a contract built deluxe park.
- * The location is central to Nanaimo, already known as a biking location & would be a great tourist draw [ie as experienced by Powell River].

In closing the Gyro Club requests the city to match or exceed our aggregate contribution & approve the project.