

MINUTES
CORE SERVICES REVIEW STEERING COMMITTEE MEETING
CITY HALL TRAINING ROOM, 455 WALLACE STREET
MONDAY, 2016-JAN-04, AT 4:30 P.M.

PRESENT: His Worship Mayor W. B. McKay, (arrived 6:34 p.m.)

Members: Acting Mayor W. L. Bestwick, Chair
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Absent: Councillor W. L. Pratt

Staff: T. Samra, City Manager
T. Seward, Acting Senior Director of Strategic Operations
V. Mema, Director of Finance
G. Ferrero, Director of Information Technology and Legislative Services
P. Cooper, Communications Manager
S. Snelgrove, Recording Secretary

1. CALL THE SPECIAL OPEN MEETING TO ORDER:

The Special Open Core Services Review Steering Committee Meeting was called to order at 4:31 p.m.

2. INTRODUCTION OF LATE ITEMS:

(a) Reorder Agenda Item 3 (b) WMC Presentation to Agenda Item 3 (a).

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Core Services Review Steering Committee held in the Board Room, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2015-DEC-14 at 9:00 a.m. be adopted as circulated. The motion carried unanimously.

4. PRESENTATIONS:

(a) WMC Presentation

Mr. Richard Blanchard, Mr. Gerry Hall and Mr. Jerry Davis were introduced as the consultants from Western Management Consultants (WMC) who will be working with the Core Services Review Steering Committee.

It was moved and seconded that the Committee receive the verbal presentation from Mr. Richard Blanchard, Mr. Gerry Hall and Mr. Jerry Davis. The motion carried unanimously.

(b) Committee discussion regarding next steps for the Core Services Review

Committee discussion took place regarding key documents, programs and services and a project manager.

Mayor McKay entered the Training Room at 6:34 p.m.

It was moved and seconded that Council authorize Ms. T. Samra, City Manager, to be the Project Manager for the Core Services Review under the direction of the Core Services Review Steering Committee. The motion carried unanimously.

5. ADJOURNMENT:

It was moved and seconded at 7:05 p.m. that the meeting terminate. The motion carried unanimously.



CHAIR



CHAIR

CERTIFIED CORRECT:



CORPORATE OFFICER