

**MINUTES**  
REGULAR COMMITTEE OF THE WHOLE MEETING  
SHAW AUDITORIUM, 80 COMMERCIAL STREET,  
MONDAY, 2016-JAN-11 AT 4:30 P.M.

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PRESENT: Acting Mayor W. L. Bestwick, Chair

Members: Councillor M. D. Brennan  
Councillor G. W. Fuller (vacated at 5:21 p.m.)  
Councillor J. Hong  
Councillor J. A. Kipp  
Councillor W. L. Pratt  
Councillor I. W. Thorpe  
Councillor W. M. Yoachim

Absent: Mayor W. B. McKay

Staff: T. Samra, City Manager  
T. P. Seward, Senior Director of Strategic Operations  
G. Goodall, Director of Engineering & Public Works  
G. Ferrero, Director of Information Technology & Legislative Services  
D. Lindsay, Director of Community Development  
V. Mema, Director of Finance  
J. Van Horne, Director of Human Resources  
D. Blackwood, Client Support Specialist  
C. Jackson, Manager of Legislative Services  
P. Humphreys, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 4:31 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 7 (d) Permanent City Manager Selection Process – Remove delegation Ms. Shaunna L. Morgan (previously added to Addendum)

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the following minutes be adopted as circulated:

- Minutes of the Special Open Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, on Tuesday, 2015-NOV-17 at 8:30 a.m.; and,
- Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, on Monday, 2015-NOV-23 at 4:30 p.m. be adopted as circulated.

The motion carried unanimously.

5. CORPORATE SERVICES:

(a) Quarterly Direct Award Purchases

It was moved and seconded that Council receive for information the report pertaining to Quarterly Direct Award Purchases for the period 2015-OCT-01 to 2015-DEC-31. The motion carried unanimously.

(b) Quarterly Single Submission Purchases

It was moved and seconded that Council receive for information the report pertaining to Quarterly Single Submission Purchases for the period 2015-OCT-01 to 2015-DEC-31. The motion carried unanimously.

(c) Web-Camera – Lower Colliery Dam

It was moved and seconded that Council authorize Staff to proceed with the installation of one (1) wide angle web camera at the Lower Colliery Dam Park to provide remote viewing of the spillway construction via the City of Nanaimo website, with static images refreshed every 10-15 seconds. The motion was defeated.  
Opposed: Councillors Brennan, Fuller, Hong, Kipp, Pratt and Thorpe

(d) Permanent City Manager Selection Process

T. Samra vacated the Shaw Auditorium at 5:07 p.m.

Mr. John Van Horne, Director of Human Resources, advised that the City Manager Selection Committee will be meeting to develop a recruitment process.

It was moved and seconded that Council receive for information the verbal report from Mr. J. Van Horne regarding the Permanent City Manager Selection Process. The motion carried unanimously.

T. Samra returned to the Shaw Auditorium at 5:09 p.m.

(e) Advisory Committee/Commission Minutes

It was moved and seconded that Council receive for information the Minutes of the following Committees:

- Special Open Core Services Review Steering Committee Meeting held 2015-SEP-28;
- Advisory Committee on Environmental Sustainability Meeting held 2015-OCT-14;
- Design Advisory Panel Meeting held 2015-NOV-26; and,
- Special Open Core Services Review Steering Committee Meeting held 2015-DEC-14.

The motion carried unanimously.

6. QUESTION PERIOD:

- Mr. Ron Bolin, re: availability of Draft Council and Committee Meeting Minutes to the general public.

Councillor Fuller vacated the Shaw Auditorium at 5:21 pm.

7. ADJOURNMENT:

It was moved and seconded at 5:22 p.m. that the meeting terminate. The motion carried unanimously.

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER