

AGENDA
SPECIAL CORE SERVICES REVIEW STEERING COMMITTEE MEETING
BOARD ROOM, CITY OF NANAIMO SERVICE & RESOURCE CENTRE
411 DUNSMUIR STREET ON MONDAY, 2016-JAN-18 at 9:00 A.M.

1. **CALL THE SPECIAL CORE SERVICES REVIEW STEERING COMMITTEE MEETING TO ORDER:**

2. **ADOPTION OF MINUTES:**

- (a) Minutes of the Core Services Review Steering Committee Meeting held Monday, 2016-JAN-04 at 4:30 p.m. Pg. 2-3

3. **PROCEDURAL MOTION:**

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98 [*annual municipal report*]; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

Section 90(2) A part of a Council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

4. **ADJOURNMENT:**

ACTING MAYOR: COUNCILLOR BESTWICK
2015-NOV-30 – 2016-JAN-18

MINUTES
CORE SERVICES REVIEW STEERING COMMITTEE MEETING
CITY HALL TRAINING ROOM, 455 WALLACE STREET
MONDAY, 2016-JAN-04, AT 4:30 P.M.

PRESENT: His Worship Mayor W. B. McKay, (arrived 6:34 p.m.)

Members: Acting Mayor W. L. Bestwick, Chair
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Absent: Councillor W. L. Pratt

Staff: T. Samra, City Manager
T. Seward, Acting Senior Director of Strategic Operations
V. Mema, Director of Finance
G. Ferrero, Director of Information Technology and Legislative Services
P. Cooper, Communications Manager
S. Snelgrove, Recording Secretary

1. CALL THE SPECIAL OPEN MEETING TO ORDER:

The Special Open Core Services Review Steering Committee Meeting was called to order at 4:31 p.m.

2. INTRODUCTION OF LATE ITEMS:

(a) Reorder Agenda Item 3 (b) WMC Presentation to Agenda Item 3 (a).

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Core Services Review Steering Committee held in the Board Room, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2015-DEC-14 at 9:00 a.m. be adopted as circulated. The motion carried unanimously.

4. PRESENTATIONS:

(a) WMC Presentation

Mr. Richard Blanchard, Mr. Gerry Hall and Mr. Jerry Davis were introduced as the consultants from Western Management Consultants (WMC) who will be working with the Core Services Review Steering Committee.

It was moved and seconded that the Committee receive the verbal presentation from Mr. Richard Blanchard, Mr. Gerry Hall and Mr. Jerry Davis. The motion carried unanimously.

(b) Committee discussion regarding next steps for the Core Services Review

Committee discussion took place regarding key documents, programs and services and a project manager.

Mayor McKay entered the Training Room at 6:34 p.m.

It was moved and seconded that Council authorize Ms. T. Samra, City Manager, to be the Project Manager for the Core Services Review under the direction of the Core Services Review Steering Committee. The motion carried unanimously.

5. ADJOURNMENT:

It was moved and seconded at 7:05 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER