

AGENDA
NANAIMO CULTURE AND HERITAGE COMMISSION
MEETING TO BE HELD WEDNESDAY, 2016-FEB-03 AT 4:30 PM
IN THE BOARD ROOM OF THE SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)

CHAIR: DIANA JOHNSTONE

1. **CALL MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

(Motion required to adopt agenda.)

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Nanaimo Culture and Heritage Commission Meeting held Wednesday, 2016-JAN-06 at 4:30 pm in the Service and Resource Centre Board Room. *Pg. 1-5*

(Motion required to adopt minutes.)

- (b) Minutes of the Special Open Culture and Heritage Grant Appeal Meeting held Wednesday, 2016-JAN-20 at 1:00 pm in the Service and Resource Centre Board Room. *Pg. 6-8*

(Motion required to adopt minutes.)

5. **PRESENTATIONS:**

- (a) Overview of Top 7 At-Risk Heritage Buildings by C. Sholberg, Culture & Heritage Planner *Pg. 9-18*

(Motion required to receive presentation.)

6. **CHAIR'S REPORT:**

(Motion required to receive report.)

7. **REPORTS OF ADVISORY BODIES & PARTNERS:**

- | | |
|---|------------------|
| (a) Design Advisory Panel | <i>Verbal</i> |
| (b) Grants Advisory Committee | <i>Verbal</i> |
| (c) Nanaimo Community Archives Society – n/a. | <i>n/a</i> |
| (d) Port Theatre – December 2015. | <i>Pg. 19-21</i> |
| (e) Nanaimo Art Gallery – December 2015 / January 2016. | <i>Pg. 22-24</i> |
| (f) Nanaimo District Museum – December 2015 / January 2016. | <i>Pg. 25</i> |
| (g) Harbour City Theatre – December 2015 / January 2016. | <i>Pg. 26-27</i> |

(Motion required to receive reports.)

8. **REPORTS OF WORKING GROUPS:**

- (a) Culture and Heritage Awards Working Group

9. **STAFF REPORTS:**

- (a) **Heritage Facade Grant Application – 426 Fitzwilliam Street
by C. Sholberg, Culture & Heritage Planner**
-

Pg. 28-36

Staff Recommendation: That the Culture & Heritage Commission recommend that Council approve a \$20,000 heritage façade grant for the exterior rehabilitation of the Angell's Trading building (located at 426 Fitzwilliam Street), subject to the conditions specified in the report.

(Motion required to approve recommendation.)

- (b) **Activity Update (January 2016)
by C. Barfoot, Culture & Heritage Coordinator.**
-

Pg. 37-59

Staff Recommendation: That the report be received as information.

(Motion required to receive report.)

- (c) **Activity Update (January 2016)
by C. Sholberg, Culture & Heritage Planner.**
-

Pg. 60-65

Staff Recommendation: That the report be received as information.

(Motion required to receive report.)

10. **CORRESPONDENCE:** (not related to a report to the Commission)

- (a) Letter (2016-JAN-11): to C. Beaton, Nanaimo Aboriginal Centre – Culture & Heritage Commission Motion: Indigenous Peoples Place of Culture. Pg. 66
- (b) Press Release (2016-JAN-19): Nanaimo Museum Feature Exhibit: Characters, Con Men & Celebrities (February 6 to April 2). Pg.67
- (c) Council Report (2016-JAN-25): 2016 Culture & Heritage Grant – Nanaimo African Heritage Society. Pg. 68-80
- (d) Letter (2016-JAN-26) from Councillors from Nanaimo African Heritage Society – Grant Appeal. Pg. 81-82
- (e) Press Release (2016-JAN-25): Council Approves Temporary Public Art for 2016. Pg. 83
- (f) Press Release (2016-JAN-28): 2016 Culture & Heritage Award Recipients Announced. Pg. 84
- (g) Notice (2016-FEB-13): VIU's Saturday Speaker: Great Trek of the North West Mounted Police. Pg. 85
- (h) Notice (2016-FEB-17): Invitation to Annual Heritage Summit – Characters, Con Men & Celebrities Pg. 86-87
- (i) Notice (2016-MAR-05): Invitation to City's Immigrant Welcome Reception. Pg. 88

(Motion required to receive correspondence.)

11. **NOTICE OF MOTION:**

12. **OTHER BUSINESS:**

- (a) At the 2016-JAN-06 Culture and Heritage Commission Meeting, M. Robinson advised they would be bringing forward the following Motion for consideration at the 2016-FEB-03 meeting:

“That the Culture and Heritage Commission send a letter to the owners of Harewood School (505 Howard Avenue) to inform them that the Commission respectfully regrets their decision to demolish the registered heritage building.”

(Motion required to second motion prior to discussion.)

(Motion required to approve motion.)

13. **DELEGATIONS** (not related to a Report to the Commission): (10 MINUTES)

(Motion required to receive delegation.)

14. **QUESTION PERIOD:**

(Agenda items only.)

15. **NEXT MEETING:**

The next regular meeting is scheduled for **4:30 pm on Wednesday, 2016-MAR-02 at 4:30 pm in the Board Room**, of the Service & Resource Centre (411 Dunsmuir Street).

16. **ADJOURNMENT:**

(Motion required to adjourn the meeting.)

MINUTES
NANAIMO CULTURE AND HERITAGE COMMISSION
MEETING HELD WEDNESDAY, 2016-JAN-06 HELD AT 4:30 PM
IN THE BOARD ROOM OF THE SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)

PRESENT: Jill Stannard Diana Johnstone, Chair Diane Brennan
Mark Robinson Wendy Pratt John Manning
Dan Appell Ross MacKay Richard Finnegan
Dawn Marusin

REGRETS: Jacquie Howardson

GUESTS: Mr. Chris Beaton, Executive Director, Nanaimo Aboriginal Centre
Ms. Sally Williams, Kwakwaka'wakw Elder
Ms. Joy Bremner, President, Mid-Island Metis Nation

STAFF: Suzanne Samborski, Director, Strategic Relations, Culture & Heritage
Chris Sholberg, Culture and Heritage Planner
Chris Barfoot, Culture and Heritage Coordinator
Rebecca Buckler, Recording Secretary

1. CALL MEETING TO ORDER:

Chair D. Johnstone called the meeting to order at 4:31 pm.

2. INTRODUCTION OF LATE ITEMS:

None.

3. ADOPTION OF AGENDA:

It was moved and seconded that the agenda be adopted as presented. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Special Open Meeting held 2015-NOV-18 at 4:00 pm be adopted as presented. The motion carried unanimously.

It was moved and seconded that the Minutes of the Nanaimo Culture and Heritage Commission Meeting held 2015-DEC-02 at 4:30 pm be adopted as presented. The motion carried unanimously.

5. PRESENTATIONS:

**(a) Indigenous Peoples Place of Culture
by C. Beaton, Executive Director of the Nanaimo Aboriginal Centre.**

C. Beaton and Elders S. Williams (Kwakwaka'wakw) and J. Bremner (Mid Island Metis Nation) attended the meeting to provide an overview of the Indigenous Peoples Places of Culture project proposal.

The facility will be a community facility placed in an urban setting and would act as a gathering place for all to celebrate, mourn and share. The proposed facility would include seating for 900, licensed childcare, community teaching kitchen, aboriginal public school, youth centre, multipurpose rooms and a community garden.

The project is being guided and supported by the IPPC Elders Council which includes Elders from Snuneymuxw, Nuu-chah-nulth, Kwakwaka'wakw, Inuit and Metis. Project partners include the Mid Island Metis Nation; Boys and Girls Club of Central Vancouver Island; Nanaimo Aboriginal Centre; and the community at large. The group indicated that two Snuneymuxw Elders sit on the IPPC Elder Council, which on two occasions, have requested a meeting with Chief and Council to fully introduce the project. They will continue to reach out.

It was moved and seconded that the presentation be received as information. The motion carried unanimously.

C. Beaton, S. Williams and J. Bremner left the meeting at 5:05 pm.

6. **CHAIR'S REPORT:**

It was moved and seconded that D. Johnstone and J. Manning be appointed as the Culture and Heritage Commission representatives on the 2016 Culture & Heritage Grant Appeals Committee. The motion carried unanimously.

7. **REPORTS OF ADVISORY BODIES & PARTNERS:**

- (a) Design Advisory Panel – No report.
- (b) Grants Advisory Committee – No report.
- (c) Nanaimo Community Archives Society – November 2015.
- (d) Port Theatre – November 2015.
- (e) Nanaimo Art Gallery – Will report in February.
- (f) Nanaimo District Museum – Will report in February.
- (g) Harbour City Theatre – Will report in February.

It was moved and seconded that the above-noted reports be received as presented. The motion carried unanimously.

8. **REPORTS OF WORKING GROUPS:**

- (a) **2016 Temporary Public Art Selections
by the Art in Public Places Working Group.**

Working Group Recommendation: That the Nanaimo Culture and Heritage Commission recommend that Council approve the following 2016 Temporary Public Art selections:

CATEGORY A (\$1,000 Honorarium x 4 projects = TOTAL \$4,000)

	ARTWORK NAME	ARTIST NAME
1	The Core	Bryan Faubert
2	Cerebrum Digitalis	Maggie Wouterloot
3	I-o-v-e bird	Mia Trembley & Craig Lambie
4	Driftwood	Scott Gillies

CATEGORY B (\$4,000 Honorarium x 5 projects = TOTAL \$20,000)

	ARTWORK NAME	ARTIST NAME
1	Kelp Sculpture	Angellos Glaros
2	Carved Panel	William Good
3	Salmon on the Bridge	Laura Timmermans
4	The Porthole	Victoria Drakeford
5	Passage	Labspace Studio (John Loerchner & Laura Mendes)

C. Barfoot provided updated images for two of the proposals: “Core” and “I-o-v-e-b-i-r-d”; that were incorrectly shown in the report images section.

It was moved and seconded that the Nanaimo Culture and Heritage Commission recommend that Council approve the 2016 Temporary Public Art selections. The motion carried unanimously.

9. **STAFF REPORTS:**

- (a) **Activity Update (December 2015)**
by C. Barfoot, Culture & Heritage Coordinator.

Staff Recommendation: That the report be received as information.

It was moved and seconded that the report be received as presented. The motion carried unanimously.

- (b) **Activity Update (December 2015)**
by C. Sholberg, Culture & Heritage Planner.

Staff Recommendation: That the report be received as information.

Staff will send thank you letters to all participants and will present the top voted participant with a small prize.

It was moved and seconded that the Rowe Residence (545 Haliburton Street) be awarded top vote in the 2015 Heritage Home Light Up. The motion carried unanimously.

C. Sholberg will provide an overview presentation at a future meeting of the community's top seven most at-risk heritage buildings, upcoming challenges and opportunities.

It was moved and seconded that the report be received as information. The motion carried unanimously.

10. **CORRESPONDENCE:** (not related to a report to the Commission)

- (a) Press release (2015-NOV-27): Calling all poets for Nanaimo Poetry Map.
(b) BC Community Achievement Awards – Guidelines and Nomination Form.
(c) Press release (2015-DEC-11): 2015 Heritage Home Light Up.

It was moved and seconded that the above-noted correspondence be received as presented. The motion carried unanimously.

11. **NOTICE OF MOTION:**

M. Robinson made a notice of motion for the next meeting:

That the Culture and Heritage Commission send a letter to the owners of Harewood School (505 Howard Avenue) to inform them that the Commission respectfully regrets their decision to demolish the registered heritage building.

12. **OTHER BUSINESS:**

It was moved and seconded that the Culture and Heritage Commission support in principle, the concept for an Indigenous Peoples Places of Culture within the City of Nanaimo. The motion carried unanimously.

13. **DELEGATIONS** (not related to a Report to the Commission): (10 MINUTES)

None.

14. **QUESTION PERIOD:** (*Agenda items only.*)

None.

15. **NEXT MEETING:**

The next regular meeting is scheduled for **4:30 pm on Wednesday, 2016-FEB-03 at 4:30 pm in the Board Room**, of the Service & Resource Centre (411 Dunsmuir Street).

16. **ADJOURNMENT:**

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

The motion carried. The Special "In Camera" meeting began at 5:29 pm.

It was moved and seconded that the Special "In Camera" meeting be adjourned at 5:41 pm. The motion carried unanimously.

It was moved and seconded that the regular meeting be adjourned at 5:42 pm. The motion carried unanimously.

APPROVED BY:

DIANA JOHNSTONE, CHAIR
NANAIMO CULTURE AND HERITAGE COMMISSION

CONCURRENCE BY:

SUZANNE SAMBORSKI
DIRECTOR, STRATEGIC RELATIONS,
CULTURE & HERITAGE

CERTIFIED CORRECT:

CORPORATE OFFICER

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MINUTES
CULTURE AND HERITAGE GRANT APPEAL COMMITTEE
SPECIAL OPEN MEETING TO BE HELD WEDNESDAY, 2016-JAN-20 AT 1:00 PM
IN THE BOARD ROOM OF THE SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)

PRESENT: Ms. Diana Johnstone, Chair
Ms. Wendy Pratt
Ms. Val Alcock-Carter
Mr. Bill Anderson
Ms. Sarah Pachowsky

GUESTS: Ms. Shalema Gantt, President, Nanaimo African Heritage Society
Ms. Shari Berry, Treasurer, Nanaimo African Heritage Society
Mr. Paul Winn, Board Member, Nanaimo African Heritage Society

STAFF: Suzanne Samborski, Director, Strategic Relations, Culture & Heritage
Chris Barfoot, Culture & Heritage Coordinator
Rebecca Buckler, Recording Secretary

1. CALL THE SPECIAL OPEN COMMITTEE MEETING TO ORDER:

Chair D. Johnstone called the meeting to order at 1:02 pm.

2. NEW BUSINESS

**(a) Grant Appeal – Nanaimo African Heritage Society
2016 Culture & Heritage Project Grant.**

Presentation by Nanaimo African Heritage Society

Ms. Shalema Gantt (President of the Nanaimo African Heritage Society) attended the meeting to discuss her appeal, along with Shari Berry (Treasurer) and Paul Winn (Board Member).

The applicant felt the amount awarded was not valid and was unfair, based on the amounts awarded to other groups. The applicant felt the application was not given fair consideration.

The Nanaimo African Heritage Society had planned to host a three-day conference at the VICC that would have seen 400 to 500 delegates, include more educational components, invite special speakers, a higher calibre of performers, and organize workshops with other organizations (all incurring higher costs) in order to attract more attendees.

Based on the amount awarded, they are unable to organize a successful three-day conference and have resorted to their original programming (library reception, gospel conference, finale dinner) with the addition of more and higher caliber performers.

The total budget has now been adjusted to approx. \$28,650. Although they are back to the regular program, the appeal is based on prior year's budget with increased costs.

Discussion:

- The assessment criteria was outlined.
- The process for arriving at the amounts allocated (individual member review, sharing of amount, and an averaging of that amount) was outlined. The Committee noted that the amounts awarded to other organizations are based on the applications submitted, the information provided in their application, and how they meet the assessment criteria.
- The Committee noted that there is a difference in between what the applicant was asking for and what was in their appeal letter. The appeal letter states that *“extensive support material submitted with our application to host a 2016 premier cultural heritage conference titled “The Labyrinth Walk – Following the Footprints of our Afrocentric Pioneers” at the VICC was either misplaced or not even read/considered”*.
- The estimated growth is a conference format projection of 400 to 500 people in the first year. It was a confusing appeal as the program had changed to no longer include the conference.

It was moved and seconded that the information be received as presented. The motion carried unanimously.

The delegations left the meeting at 2:10 pm.

3. PROCEDURAL MOTION:

It was moved and seconded that:

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

The motion carried unanimously. The Special “In Camera” meeting began at 2:12 pm.

It was moved and seconded that the Special “In Camera” meeting be adjourned at 2:42 pm. The motion carried unanimously.

Committee Rise and Report:

It was moved and seconded that the Committee:

1. direct Staff to notify the Nanaimo African Heritage Society the “In Camera” decision of the Committee regarding the Grant Appeal from the Nanaimo African Heritage Society 2016 Culture & Heritage Project Grant; and,
2. authorize release of the decision to the public.

The motion carried unanimously.

It was moved and seconded that the Culture & Heritage Grant Appeal deny the Nanaimo African Heritage Society's appeal based on the Appeal Criteria, and recommend that the original amount of \$3,400 be put forward for Council approval. The motion carried unanimously.

4. ADJOURNMENT:

It was moved and seconded that the regular meeting be adjourned at 2:44 pm. The motion carried unanimously.

APPROVED BY:

DIANA JOHNSTONE, CHAIR
CULTURE AND HERITAGE GRANT APPEAL COMMITTEE

CONCURRENCE BY:

SUZANNE SAMBORSKI
DIRECTOR, STRATEGIC RELATIONS,
CULTURE & HERITAGE

CERTIFIED CORRECT:

CORPORATE OFFICER

Top Seven At-Risk Heritage Buildings/Sites in Nanaimo (2016-Jan-05):

Policy and Conservation Considerations:

“Where there’s a will, there is a way”

“The Greenest building is the one that is already built”

“The three pillars of sustainable development: social, economic and environmental are all integral to the rehabilitation of old buildings. Old buildings preserve our culture by paying tribute to the people and events that built our communities. They attract tourists, and their rehabilitation creates opportunities for highly skilled jobs and job training thereby contributing to our economy. In addition, their conservation saves tons of debris from the landfill making the reuse of an existing building the ultimate form of recycling.”

Relevant Official Community Plan Heritage Policy:

Nanaimo’s heritage resources include historically and architecturally significant buildings, structures, trees, natural landscapes and archaeological features. These resources enrich and give a unique flavour to our neighbourhoods and contribute to our city’s own particular sense of time, place and identity. Heritage resources are in danger of gradually being lost as development and change reshape the city. Archaeological sites and resources have cultural, scientific, educational and economic value. These resources are often invisible. It is important that these resources be identified early in the project planning stages of development so that they can be adequately protected. It is important that the City maintain a Heritage Resource Management Program to monitor its heritage assets and establish an effective means for heritage stewardship.

- 1) The City will maintain its existing comprehensive Heritage Resource Management Program to accomplish the following:
 - Integrate heritage assets into the City’s development approval process and set community priorities around conservation issues;
 - Maintain a community heritage register of buildings, structures and sites that have heritage value;
 - Work with neighbourhoods, non-residential areas, and the Snuneymuxw First Nation, through the local area planning process, to identify areas of heritage significance; and
 - Protect individual properties using heritage conservation covenants, heritage revitalization agreements, heritage impact assessments, financial assistance and other incentives.

Relevant Neighbourhood Plan Policy:

- Historic structures, places and trees will be identified and preserved in neighbourhoods throughout the City.

Policy Specific to Harewood Neighbourhood Plan:

- Encourage reuse and adaptation of existing buildings to reduce waste in the landfill;
- Encourage the reuse of the neighbourhood's historic sites and buildings, and particularly where it is feasible to reuse buildings for multiple family residential units, community use, commercial use or professional office space;
- Sensitive infill on a heritage site is supported where the heritage of that site, including buildings, structures and landscapes, is protected. Where historically significant features such as buildings and landscape are present, incorporate these features into new development, as appropriate.

Relevant Strategic Plan Objectives:

Cultural Vitality is one of the 4 Sustainability Pillars identified in the City's Strategic Plan as the focus areas which will guide ongoing municipal commitments and decisions for years to come. The overall goal of the Cultural Vitality pillar is to ensure that Nanaimo will have a strong and vibrant culture which evolves with a coordinated and collaborative effort leading to greater popularity as a place to visit, live, work and play. Relevant actions under this goal include promotion of a broad concept of culture encompassing creativity/innovation, arts, heritage, ethnicity, sport, recreation and leisure lifestyles, and continuing to administer the City's Heritage Conservation Program.

Local rehab examples (success stories):

Great National Land Building (5 Church Street)		
E&N Railway Station (321 Selby Street)		
Gusola Block (120 Commercial Street)		
Vancouver Island Regional Library (580 Fitzwilliam Street)		
Free Press Building (223 Commercial Street)		
Nanaimo Firehall #2 (34 Nicol Street)		
Willard Service Station (291 Wallace Street)		
Merchant's Bank of Canada (499 Wallace Street)		



Name: Nanaimo Hospital (now Malaspina Lodge)

Location: 388 Macleary Street

Date: 1925-1928

Protected Status: On Heritage Register (Not Protected)

Conservation/Reuse Potential: High (part of the building is currently used as seniors housing)

Ownership: Private

Historical Value:

Built between 1925 and 1942, the Nanaimo Hospital is a very good example of Classical Period Revival style. Based on the architecture of Ancient Greece and Rome, Classical Revival was one of the most widespread styles in North America from the late 1880s to the early 1900s, especially for churches and public buildings. The Nanaimo Hospital's Greek Cross form and minimal ornamentation are typical elements of this style. The building's overall austere and institutional appearance, appropriate for the serious nature of providing medical services, symbolizes tradition and authority. Although there have been some alterations and additions over time, the essential form and character of the building remains intact.

The Nanaimo Hospital building represents the City's complex history of medical services and speaks to the ongoing challenge of providing adequate facilities for an ever-expanding population. The first hospital was opened in 1877 in a row of miner's cabins. In 1881, a large new purpose-built hospital was opened on this site. Continued population growth dictated the construction of this new building in 1925. Construction was delayed by lack of finances and it was not officially opened until three years later. The north wing, although part of the original design, was not completed until 1942 because of funding problems. In 1962, a new hospital was opened at another site. The Nanaimo Hospital Building has since been adapted for other uses.

The Nanaimo Hospital is significant for its association with Alexander Ernest Henderson, best known, in partnership with George W. Grant, for the design of the Vancouver City Hospital (now known as the Heather Pavilion) of Vancouver General Hospital in 1903. Locally, Henderson also designed the Freemason's Ashlar Lodge.

The Nanaimo Hospital building is prominently located at the brow of a long, gentle slope that rises from the waterfront. Its height and mass, especially in relation to the much smaller buildings adjacent to it, make the building a highly visible landmark.



Name: Quennel/Manual Training School

Location: 420/430 Selby Street

Date of Construction: Quennel School (1912), Manual Training School (1913)

Protected Status: No formal heritage status (Not Protected)

Conservation/Reuse Potential: High (currently empty – recent use by Discovery College)

Ownership: School District

Historical Value:

Quennel School was built on this site in 1912 at a cost of \$50,000.00. The building was named in honour of Edward Quennel who was mayor of Nanaimo from 1894/5, an alderman for 15 terms, pilot commissioner and harbour master for 15 years, school board member and businessman. Built prior to World War I, in the Edwardian era commercial style, this building, and the adjoining Manual Training School building constructed in 1913 are two of the few remaining early school buildings in Nanaimo. The Quennel School building also once housed the District's Board office, and then later its Curriculum Resources Centre.



Name: Franklyn Street Gymnasium

Location: 421 Franklyn Street

Date: 1922

Protected Status: On Heritage Register (Not Protected)

Conservation/Reuse Potential: Moderate (currently being used for sport purposes)

Ownership: School District

Historical Value:

The Franklyn Street Gymnasium has been in continuous use as a gymnasium and auditorium since 1922. Although the school that the gymnasium and auditorium once serviced is no longer standing, the building continues to function as a gymnasium and neighbourhood community centre.

Built in 1922, the Franklyn Street Gymnasium and Auditorium is a good example of a utilitarian, institutional building with some Classical Revival elements. The building is symmetrically arranged with a central entry. Rows of multi-paned windows on the front façade relieve its otherwise boxy appearance. In spite of renovations and additions over the years, this imposing building is substantially intact.

The Franklyn Street Gymnasium caps the vista up Wesley Street and is part of a continuous line of historic buildings on the south side of a full city block.

The Franklyn Street Gymnasium is significant because of its association with the prolific Vancouver architectural firm of Gardiner and Mercer, which operated from 1912 to 1940. The firm's surviving buildings include the Trapp Block, Westminster Trust Building and the Nelson House (all in New Westminster) and the Jewish Community Centre, Pacific Athletic Club and the St. Vincent de Paul Hospital (all in Vancouver). The Franklyn Street Gymnasium is representative of the firm's generally conservative design aesthetic.



Name: Northfield School

Location: 2249 Northfield Road

Date of Construction: Early 1920s

Protected Status: On Heritage Register (Not Protected)

Conservation/Reuse Potential: High (part is currently being used for daycare)

Ownership: City of Nanaimo

Historical Value:

The Northfield School building is significant as one of few remaining early buildings in an area that, until amalgamation with the City of Nanaimo in 1975, was a distinct community. Originally developed as a coal mining town in the late 19th century, Northfield enjoyed a brief resurgence as such in the late 1930s. In addition to coal mining, small-scale farming, dynamite manufacturing and other businesses were developed. Amalgamation and development between separate coal towns eventually blurred the distinctions among them. Northfield School serves as a physical reminder of the area's original development as a distinct community.

Built around 1920, the Northfield School is a very good example of Department of Public Works school designs of this era. Typical elements of this style include a central front entry, ground level first floor and banks of windows in the upstairs classrooms. Minor alterations over time have not altered the essential form or overall appearance of the building.

The Northfield School's height, mass and location on a main thoroughfare make it an important neighbourhood landmark.



Name: Tom Brown's Auto Body

Location: 28 Front Street

Date: 1937

Protected Status: Protected (Listed on Heritage Register and Downtown Heritage Conservation Area)

Conservation/Reuse Potential: Low/Moderate (was auto body shop for many decades, currently empty)

Ownership: Private

Historical Value:

Tom Brown's Autobody is significant as an example of the type of building that once formed the main automotive sales and service district in Nanaimo. From the mid-1920s to the early 1960s, this section of downtown included numerous service stations, automotive parts businesses and car showrooms. In the early 1960s, automobile-related businesses were among the first to relocate to areas outside the downtown core. This exodus was part of a broader trend of commercial relocation away from the city centre and to outlying suburban areas. The building continues to house an automobile-related business.

Built in 1937, Tom Brown's Autobody building is an excellent and rare example of Streamline Modern style in Nanaimo. This modest structure shows the influence of the new discipline of Industrial Design at a time when the automobile was becoming increasingly important in North America. The horizontal lines and detailing of this building echo the streamlining bands found on most manufactured objects during the 1930s. The building's setback from the street provides an important function by allowing ample parking space in the front. Except for a few minor changes to the storefront, the building is very intact.

Tom Brown's Autobody building is also significant for its association with Thomas McArravy, Nanaimo's most prominent mid-century architect. McArravy was responsible for a number of important Modern buildings, most notably City Hall.

Tom Brown's Autobody building is part of a grouping of historic buildings located on the only downtown thoroughfare that runs parallel to the waterfront. The rear of the building faces the waterfront and is a highly visible landmark from both the water and from the harbour walkway below.



Name: Victoria Crescent Commercial Building

Location: 33-35 Victoria Crescent

Date of Construction: Circa 1892 or earlier

Protected Status: Protected (Listed on Heritage Register and Downtown Heritage Conservation Area)

Conservation/Reuse Potential: Low (main floor currently occupied by record store)

Ownership: Private

Historical Value:

Although the information regarding the date of construction of this building is unclear, it was built for William E. Webb, who also owned the adjacent lot. This front gabled structure has a 'boomtown' false front, a common device at the time, used to increase the apparent size of the building, and also providing an opportunity for more signage. By 1895 the building appears to have housed the Crescent Pharmacy. Later it was the site of McKenzie Candy Store, which exported hand-made candy to the United States. They were also known for their Christmas display, which included a four foot candy cane. This, and the adjacent building that houses Johnson's Hardware, are among the oldest surviving wooden buildings in Downtown Nanaimo.



Name: Nanaimo Pioneer Bakery/Johnson's Hardware

Location: 39-45 Victoria Crescent

Date of Construction: Circa 1870s

Protected Status: Protected (Listed on Heritage Register and Downtown Heritage Conservation Area)

Conservation/Reuse Potential: Low (currently empty – informal non-profit meeting place in one space)

Ownership: Private

Historical Value:

Believed to have been built in the 1870s, the Nanaimo Pioneer Bakery building is significant as a very rare surviving example of the predominant form of commercial architecture in Nanaimo until the turn of the 20th century. Until the erection of more sophisticated buildings later in the 19th century, commercial buildings in Nanaimo were carpenter or owner built, wood framed and clad and false-fronted. These boomtown fronts made buildings appear more substantial and provided a convenient area for signage. Although there have been alterations to the building over time, it's essential frontier character is very much intact.

This property was owned by William E. Webb, an early Nanaimo settler, and City Councillor in 1887. There is some indication that this structure was originally Peck's Hotel, catering to the crews of sailing ships that docked across the street; it was located on the waterfront at a time when the other side of Victoria Crescent had not yet been filled in. If so, the building may date from as early as the 1870s. Webb owned this property as early as 1887, and appears to have established a bakery in the eastern half of the site as early as 1889. By 1895 the eastern half was occupied by Smart & Thorne's Nanaimo Bakery, and the adjacent storefront by George Whitfield, Boots & Shoes.

The Nanaimo Pioneer Bakery building illustrates the very early importance of Victoria Crescent as a commercial district. The building has been in continuous use as a commercial building for over 125 years, the longest known continuous business use of any building in the downtown area. The Nanaimo Pioneer Bakery building, which follows the curve of the street, is part of a significant grouping of historic buildings in this area.



MONTHLY ACTIVITY REPORT

December 2015

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	1	MI Co-op	1:00pm	meeting	20	
2	1	Banff Mountain Film Festival	7:00pm	films	804	6
3	2	Banff Mountain Film Festival	7:00pm	films	804	6
4	3	VI University- ELC	1:30pm	ceremonies	402	10
5	4	VI Symphony	7:00pm	rehearsal	0	44
6	5	VI Symphony	7:30pm	music	517	44
7	6	The Lonely - Roy Orbison	7:30pm	music	803	11
8	8	Cinnabar Valley School	7:00pm	family	700	283
9	9	Ken Lavigne	7:30pm	music	593	13
10	10	Tempo Dance - Frozen	all day	rehearsal	0	120
11	11	Tempo Dance - Frozen	10:00am	school show	768	124
12	11	Tempo Dance - Frozen	12:30pm	school show	457	124
13	11	Tempo Dance - Frozen	7:00pm	dance	764	124
14	12	Winter Harp	3:30pm	music	440	11
15	12	Winter Harp	7:30pm	music	379	11
16	13	Brigadoon- Let It Snow...	2:30pm	dance	364	80
17	14	Aspengrove School	all day	set-up	0	3
18	15	Aspengrove School	9:00am	rehearsal	0	248
19	15	Aspengrove School	6:00pm	family	600	248
20	17	Yellowpoint Spectacular	1:00pm	set-up	0	6
21	18	Yellowpoint Spectacular	9:00am	rehearsal	0	21
22	18	Yellowpoint Spectacular	7:00pm	family variety	736	21
23	19	Yellowpoint Spectacular	3:00pm	family variety	763	21
24	19	Yellowpoint Spectacular	7:00pm	family variety	756	21
25	20	Yellowpoint Spectacular	3:00pm	family variety	797	22
26						
27						
28						
29						
30						
31						
32						
33						
34						
35						
36						
37						
38						

TOTALS

Number of Events:

25

Estimated Audience Attendance:

11467

Estimated Number of Artists/Crew:

1622

Total people through the building:

13089

Monthly Event Report



December 2015

	# Events 2011	# Events 2012	# Events 2013	# Events 2014	# Events 2015	# Users 2011	# Users 2012	# Users 2013	# Users 2014	# Users 2015
Jan	17	11	23	18	13	5,912	3,813	8,381	6,584	5,845
Feb	34	18	16	28	22	10,271	10,616	5,513	10,745	10,530
Mar	15	24	16	22	25	6,056	9,176	8,691	7,691	9,738
Apr	25	20	27	23	27	11,333	7,436	11,295	7,059	10,148
May	26	17	27	25	26	10,709	7,161	10,131	12,568	13,921
Jun	28	33	34	43	35	17,535	18,000	21,824	24,000	21,893
Jul	17	7	4	7	25	2,132	703	1,174	1,775	1,420
Aug	2	13	13	5	10	334	885	3,249	1,454	1,379
Sep	15	11	9	22	12	4,468	4,294	874	6,158	3,044
Oct	18	13	26	25	20	6,021	4,373	6,549	6,873	6,934
Nov	24	29	33	35	29	10,873	14,729	14,443	10,886	15,034
Dec	24	15	21	22	25	5,647	7,008	10,044	11,637	13,089

TOTALS	245	211	249	275	269	91,291	88,194	102,168	107,430	112,975
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Five year average attendance for same month

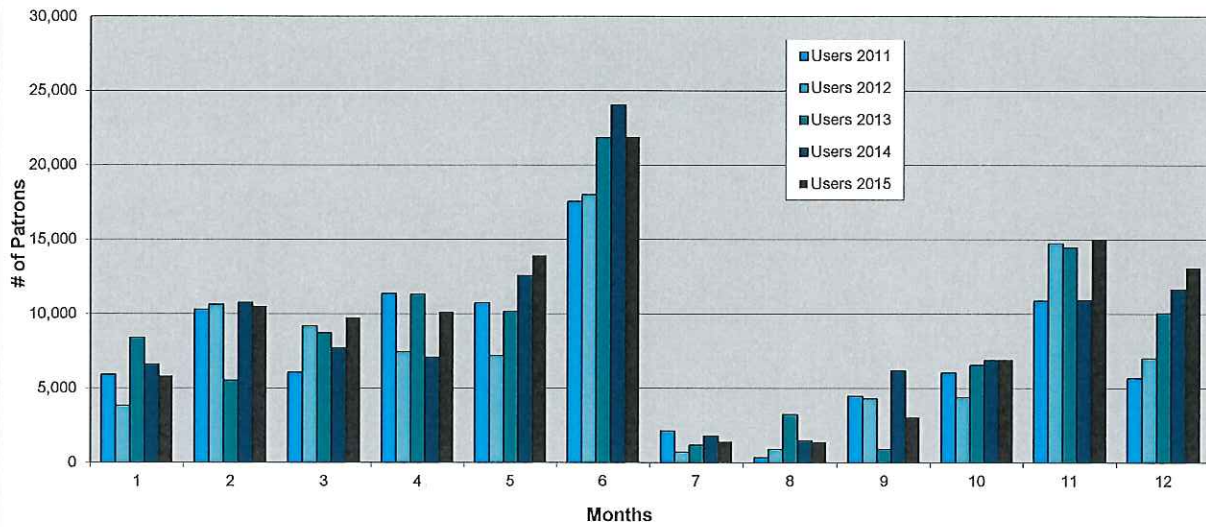
9,485

Five year average number of events same month

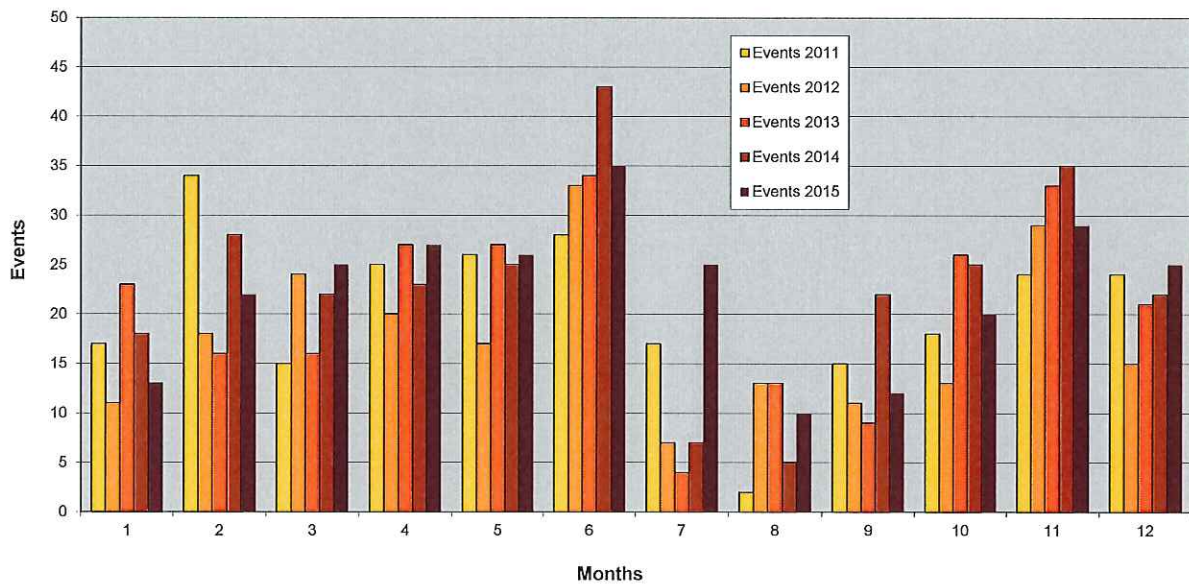
21



Patron Attendance Comparison



Event Comparison



ACTIVITY REPORT: December 2015 – January 2016

Exhibition:

This fall Nanaimo Art Gallery presents ***Silva***, a contemporary art project that follows a thematic path from the microcosms of the forest floor, to the quantifying and processing of lumber, to the global distribution of forestry products. *Silva* consists of two exhibitions (*O Horizon* and *Booming Grounds*), a publication (*The Mill*), and a series of public events including artist talks, tours, readings, and performances.

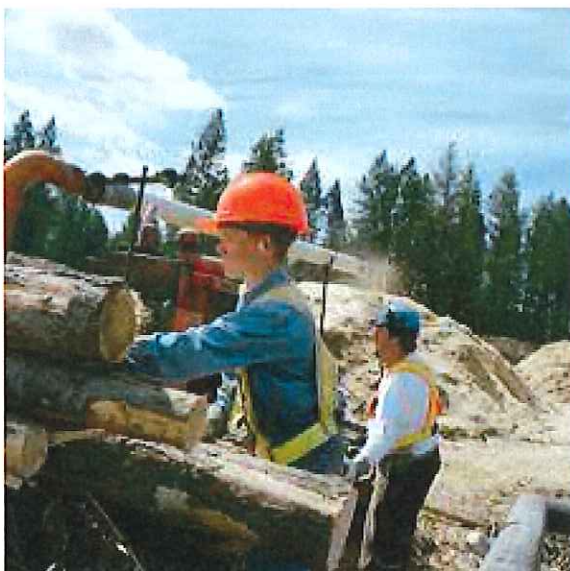


Image: Al Bersch and Leslie Grant, *Forestry*, Abram Quinton debarking fence posts, Chuck Quinton in the background, Quinton Brothers Post and Pole Ltd., C-print

Silva Part II: Booming Grounds

Marian Penner Bancroft, Al Bersch and Leslie Grant, Jason de Haan and Miruna Dragan, Wilmer Gold, Robert Guest, Liz Magor, George Sawchuk, Carol Sawyer, Kathy Slade, Kate Stefiuk, and Elias Wakan

November 21, 2015 to February 13, 2016

Curated by: Jesse Birch

Booming Grounds is an exhibition informed by the shifts that occur when trees become commodities. In South Nanaimo great log rafts float in limbo before moving further down the commodity chain as raw logs, lumber, wood chips, and pulp, to be distributed both locally and globally. This process begins before the trees have been cut, and sometimes even before they have been planted. Forestry has always been a mobile industry: logging camps move with the trees, prices rise and fall, mills open and close, and communities boom and bust. The exhibition *Booming Grounds* offers visitors a place to pause and consider this cycle through a wide range of artworks that respond to contemporary and historical forestry practices.

In addition to the works of photography, painting, film, video, and sculpture featured in the gallery, there will be a number of public artworks and other presentations as part of the exhibition:

- Carol Sawyer's video *Wood Work* (2011) will play throughout the exhibition on the Live Site Screen at Diana Krall Plaza, and on a large monitor in the lobby of the Downtown Nanaimo Branch of the Vancouver Island Regional Library
- We will initiate *Notes From The Collection*: a showcase of selected work from the Nanaimo Art Gallery Permanent Collection that will change with each gallery exhibition. In dialogue with *Booming Grounds* we will present the painting *Night Hills, Vancouver Island* (1975) by Max Maynard, which was collected by Nanaimo Art Gallery in 1985.
- Artists Al Bersch and Leslie Grant gave a talk about their art practice and collaborations with those working in resource based industries.
- Painter Robert Guest will tell stories from the 23 summers he spent working on forest fire lookout towers, observing and painting the landscape.
February 2016
- Local actor and director Jessica Lowry will present a new performance about her family's connections to forestry. "My father grew up on logging camps all over the island and gulf islands and my grandfather and great-grandfather all made their living from cutting down trees." Lowry examines family photographs and explores that history through her performance. February 2016

EDUCATION – ART LAB

Saturday Studio – Eight themed workshops for children ages 5 to 11, sponsored by RBC were held in December and January.

Life Drawing – Life drawing with a model is held every Monday in Art Lab.

Art Lab Adults Open Studio – Art Lab offers adults in all disciplines an opportunity to interact, find inspiration, and create a friendly studio setting on a monthly basis. All are welcome to bring in their own projects or experiment with the supplies on offer.

Artist Talk – Ron Tran Meet & Greet – Artist Ron Tran who is spending the next 3 months in residence to prepare for his solo exhibition at Nanaimo Art Gallery presented an information session on his art & practice.

Total Gallery Attendance: 1625



NANAIMO MUSEUM

Report to the City of Nanaimo Culture and Heritage Commission

December/January submitted January 14, 2016 by Debbie Trueman

Administration/Revenue

- Numbers/Revenue - Gift Shop sales surged in Dec. (\$20,009 up 23% Dec. last year-I think our best single month ever!) to bring up YTD 1.5%. Program up 24% overall earned rev. will be up after interest and other yearend entries. Overall numbers down 3% for the year-our first drop in the new space but still a total of just under 64,000 through the doors. Difference in cruise ships accounts for a lot of the change so numbers should be up 2016.
- Cultural Services - submitted early, we should know early January-we asked for a 25% increase to \$37,500.
- Marketing facelift - We should now have everything ready to launch at the AGM in March. We are working with Array (local). Insurance - I have submitted to the Marsh representative the info-still waiting for quote.
- AGM - March 15th 5:30, Aimee will do a short presentation for Characters, Con Men and Celebrities with light refreshments to try attract more members.

Exhibit Programming/Collection

- Characters, Con Men and Celebrities - Promises to be interesting with almost 30 locals (all no longer with us) sharing the spotlight. Aimee will have a wonderful presentation for this which I sure will again be very popular. Exhibit runs to May 7th.
- What is an Artifact - also reviewed this which will look at the trail an artifact follows and more importantly, what makes it an artifact we want. An opportunity to renew Adopt and Artifact and do some active collecting to fill holes in the collection. exhibit opens in June.

Programs and Events

- School Programs- In 2015 we provided 103 school programs which is about a 25% increase over the previous year. 2015 saw 2,546 kids visit the museum either with their class/club on a field trip or with their families at one of our spring break or summer programs. Over 600 students attended 19 Yesteryear Christmas programs in the month of December alone.
- Characters, Con Men and Celebrities Program - Aimee will be doing her presentation on Wednesday, February 17th at 1. As this is our Exec day-we could meet here in case anyone would like to attend the event.
- Nanaimo Rotary - I did a presentation (re-work of the City PP) at their recent lunch meeting that was very well received-people thought they knew us but were quite surprised at everything we have done over the past couple years.
- Volunteer Xmas Party - well received again-everyone seemed to like their gifts.

Community Partnerships

- Children's Conference VICC - Is happening 1 day in February and we will have a session in our program room as part of the conference.
- Venue Rental - is much slower this December...we have discussed advertising for next fall.
- Donna Gerdt's FN Language Project - Donna is working with area First Nations on several activities around this project-our first involvement will be around a canoe exhibit and so possible future additions to the gallery. Snuneymuxw are one of the nations involved.
- Cultural Managers Group with Tourism Nanaimo/DNBIA/chamber meetings - a meeting of the CMWG, Tourism nanaimo, Chamber and DNBIA about the issues we face of including "culture" and the process for this when these partners promote our community. The CMWG is meeting in January to develop "joint image/messaging" using Design Nerds.

Rebecca Buckler

From: Charlotte deRook [cderook@shaw.ca]
Sent: Wednesday, January 27, 2016 1:58 PM
To: Rebecca Buckler
Cc: Suzanne Samborski; Chris Sholberg
Subject: HCTA - Monthly Report for December 2015 and January 2016

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Deadlines

Harbour City Theatre Alliance is pleased to report that December 2015 and January 2016 were busy months at HCT. We are pleased to announce that 2016 theatre bookings for HCT are already beyond expectations and are looking forward to another banner year.

DECEMBER 2015

Schmooze Productions "Next to Normal"
December 3, 4, 5

Total attendees 220

Body Public Hip Hop Concert
December 11

Total attendees 80

Beth Anderson Concert
December 13

Total attendees 15

Nightlife Entertainment Fundraiser
December 27

Total attendees 180

Indie Entertainment Gala Fundraiser
December 31

Total attendees 65

Monthly Total Attendees = 560

JANUARY 2016

Schmooze Production Ltd. Auditions & Rehearsals
January 6, 9, 10, 17, 18, 24, 25, 27

Total attendees 160

Solera Performing Arts Flamenco Dance Performance
January 16

Total attendees 96

Yeosmith Art & Photography Lessons
January 26

Total attendees 20

Western Edge Theatre Rehearsals and Production 'Venus in Fur'
January 19, 20, 21, 22, 23, 29, 30, 31

Total attendees 390

Monthly Total Attendees = 666

Harbour City Theatre Alliance continues to provide local live theatre and events to our community.

Charlotte deRook
Administrator
Harbour City Theatre Alliance
250-753-5331
cderook@shaw.ca
www.hcta.ca

City of Nanaimo
REPORT TO THE
CULTURE AND HERITAGE COMMISSION

DATE OF MEETING: 2016-FEB-03

AUTHORED BY: CHRIS SHOLBERG, CULTURE / HERITAGE PLANNER
CULTURE AND HERITAGE DEPARTMENT

SUBJECT: HERITAGE FACADE GRANT APPLICATION – 426 FITZWILLIAM
STREET

OVERVIEW

Purpose of Report

To seek the Commission's recommendation to Council to approve a heritage facade grant for the Angell's Trading building (426 Fitzwilliam Street).

Recommendation

That the Culture and Heritage Commission recommend that Council approve a \$20,000 heritage facade grant for the exterior rehabilitation of the Angell's Trading building, located at 426 Fitzwilliam Street, subject to the conditions specified in this report.

BACKGROUND

A heritage facade grant application has been submitted by the owner (KGZ Development Corp) for the Angell's Trading building (426 Fitzwilliam Street) to rehabilitate the building's exterior. Under the facade program parameters, the project is eligible for a grant up to \$20,000 in value. The Angell's Trading building is currently on the City's Heritage Register, and is listed as a significant heritage building in the Downtown Heritage Conservation Area as contained in the City's Official Community Plan (see Schedule A for the building's historical value statement).

The Heritage Facade Improvement Grant Program was created by Council in 2003 as part of the City's Downtown Revitalization Strategy. The program is designed to provide financial incentives to encourage rehabilitation and enhancement of heritage buildings located in the City's downtown core, enliven the streetscape, create a more attractive environment for visitors and tenants, and stimulate investment in the area. The program has been successful at leveraging private investment toward rehabilitating and enhancing the exteriors of historic buildings located in the downtown core.

Facade grants are available yearly on a first-come, first-served basis. to significant heritage buildings listed in the Downtown Heritage Conservation Area, as outlined in the City's Official Community Plan. The 2016 grant program budget is \$20,000. Each grant covers up to 50% of a project cost, to a maximum of \$10,000 per building side facing onto a street. To date,

\$288,840.42 has been paid out under the grant program for 31 exterior building facade improvements leveraging \$7,044,103.60 in private investment.

OPTIONS

The Culture and Heritage Commission has the following options with respect to the heritage facade grant application submitted by KGZ Development Corp:

- 1) Recommend that Council approve a \$20,000 heritage facade grant for the exterior rehabilitation of the Angell's Trading building, located at 426 Fitzwilliam Street, subject to the conditions specified in this report;
- 2) Recommend that Council approve a heritage facade grant for an amount less than \$20,000 for the exterior rehabilitation of the Angell's Trading building, located at 426 Fitzwilliam Street, subject to the conditions specified in this report;
- 3) Deny the grant application.

KGZ Development Corp. is proposing to rehabilitate the building's exterior by replacing the deteriorated wooden siding located on the Fitzwilliam and Richards Street facades with a hardiplank (wood blend) siding replicating the existing siding's shape and course pattern, replacing the deteriorated wood windows located on the Richards Street facade with wood frame vinyl inserts, adding new exterior lighting along the wall on Richard's Street, and repainting the entire building exterior in a suitable heritage colour scheme.

Photos of the condition of the existing building exterior can be viewed in Schedule B, while the proposed colour palette and scheme can be viewed in Schedule C.

The proposed alterations are intended to repair, refresh and enliven the appearance of the building to enhance its commercial viability, while still respecting the City's heritage guidelines.

The total estimated project cost is \$70,412.28 (excluding gst). Therefore, the project is eligible for up to \$20,000 in grant assistance based on the 50/50 cost sharing model specified under the program, and the maximum facade allotment of \$10,000 per street frontage. In this case, the property faces onto two separate street frontages.

It should be noted that the property did receive a previous facade grant in 2005 totalling \$4,031 for recovering the awning facing onto Fitzwilliam Street and repainting the building. Under the parameters of the Facade Grant Program, a previous grant does not preclude the property owner from applying and receiving additional funding support.

Staff have reviewed and evaluated the grant application and note that it satisfies the relevant requirements and objectives of the Facade Grant Program. The proposal is also consistent with the City's Downtown Heritage Building Design Guidelines with respect to exterior building colour.

Should the Commission recommend approval to Council, the following conditions will also apply as specified under the program:

- The project must be fully completed prior to payment of the grant.
- The owner must agree to register a Heritage Conservation Covenant on the property title for a five year term prohibiting demolition or alteration of the building, unless the City approves these actions.
- Work must be substantially underway within six months of grant approval and completed within one year.
- Work must be of good quality, meet appropriate building/fire codes or approved equivalent, comply with existing bylaws, be conducted in accordance with a valid building permit (if applicable), and pass municipal inspections.
- Works is subject to inspection. If, during the course of the project, it is determined that the work fails to adhere to the program guidelines, then the award of the grant, in whole or in part, may be rescinded.
- Signage crediting the City's funding will be provided and must be displayed for a mutually agreeable period not to exceed three months after the project is completed. Grant recipients may be asked to participate in other promotional efforts as appropriate.
- The applicant shall not involve the City of Nanaimo in any legal action between him/her and any contractors, estimators, employees, workers or agents arising from or out of the facade improvement project.

IMPLICATIONS

Budget

The Heritage Facade Grant Program currently has a \$20,000 annual budget. If the subject application is approved, no further applications can be considered in 2016.

Strategic Priorities

The Heritage Facade Grant Program furthers the goals of the Economic Health (financial prosperity) and Cultural Vitality (Creativity, Diversity, Heritage and Innovation) pillars of the *2012-2015 Corporate Strategic Plan*, as well as the conservation objectives of the City's Heritage Conservation Program and Downtown Revitalization initiative.

SUMMARY POINTS

- KGZ Development Corp has applied for a \$20,000 Heritage Facade Grant to rehabilitate the exterior of the Angell's Trading building located at 426 Fitzwilliam Street.
- The total estimated project cost is \$70,412.28 (excluding gst).
- The grant application satisfies the relevant requirements and objectives of the Heritage Facade Grant Program, and is also consistent with the City's Downtown Heritage Building Design Guidelines with respect to exterior building colour.

ATTACHMENTS

SCHEDULE A – ANGELL'S TRADING BUILDING HISTORY AND SIGNIFICANCE

SCHEDULE B – EXISTING SIDING AND EXTERIOR PAINT CONDITION

SCHEDULE C – PROPOSED PAINT COLOUR PALETTE AND PAINT SCHEME

Respectfully Submitted,

Concurrence by:

Chris Sholberg
CULTURE / HERITAGE PLANNER
CULTURE AND HERITAGE DEPARTMENT

Suzanne Samborski
SENIOR MANAGER
CULTURE AND HERITAGE DEPARTMENT

Drafted: 2015-MAY-26

File: Prospero CIC00060 (S&W Apartments)

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SCHEDULE A

ANGELL'S TRADING BUILDING HISTORY AND SIGNIFICANCE

Built in 1926, the Angell's Trading building represents the style of the majority of commercial buildings constructed during the interwar period in Nanaimo. A simple, functional building, it takes full advantage of its sloped site to bring light into the exposed basement and accommodate loading facilities at the rear. The oversized front windows designed to showcase merchandise further emphasize the building's functional quality.

The Angell's Trading building is significant because of its association with prominent local contractor and designer Alexander Forrester. Typical of many men of his time, Forrester, in addition to his busy construction business, was very active in civic affairs, serving both as alderman and school trustee for many years. Forrester was born in Kingskettle Fifeshire, Scotland, and came to the city in 1891.

SCHEDULE B

EXISTING SIDING AND EXTERIOR PAINT CONDITION





SCHEDULE C

PROPOSED PAINT COLOUR PALETTE AND PAINT SCHEME



GENERAL NOTES:

PREP SURFACES FOR NEW PAINT AS REQUIRED FOR MATERIAL TO BE FINISHED; METAL, WOOD, ETC. AND USE APPROPRIATE PAINT PRODUCT AS REQUIRED FOR MATERIAL TO BE FINISHED;

APPLY ACCORDING TO MANUFACTURERS SPECIFICATIONS.

METAL SURFACES AND ENTRY DOORS TO BE GLOSS FINISH.

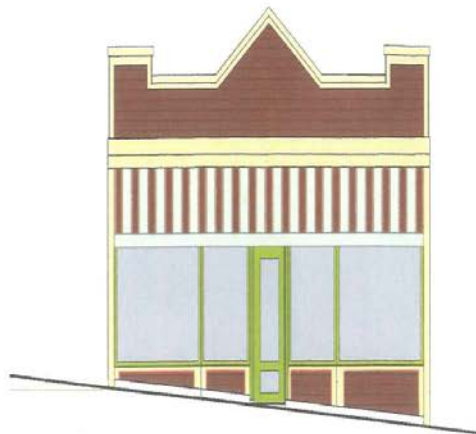
WOOD SIDING AND TRIMS TO BE SEMI-GLOSS FINISH.

FOLLOW COLOUR PALETTE AS SHOWN AND DESCRIBED BELOW: (ALL COLOURS ARE TAKEN FROM BENJAMIN MOORE PAINTS STANDARD COLLECTION)

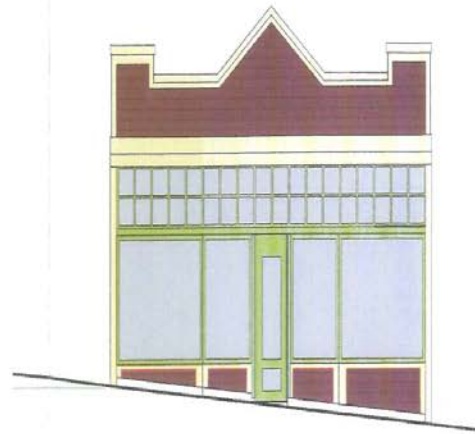
McLEANS DELI FITZWILLIAM, NANAIMO B.C.

#CC-214-SUMMER SOLSTICE	ALL TRIMS, (NOT WINDOW OR DOOR TRIMS) BARGE BOARD, FASCIA, SOFFIT & MOULDINGS AS SHOWN
#2006-10-MERLOT RED	SIDING FRONT & SIDE ELEVATIONS AS SHOWN, WINDOW TRIMS ON GREEN SIDING @ SIDE ELEVATION
#2147-40-DILL PICKLE	SIDING @ SIDE ELEVATION AS SHOWN; DOORS, DOOR TRIM AND WINDOW TRIMS @ FRONT & SIDE ON RED SIDING AS SHOWN
AWNING MATERIAL	EXISTING TO REMAIN, CLEAN / REPAIR AS NEEDED





SCHEMATIC FRONT ELEVATION DELI BUILDING
w/ AWNING DOWN (NOT TO SCALE)



SCHEMATIC FRONT ELEVATION DELI BUILDING
w/ AWNING UP (NOT TO SCALE)



SCHEMATIC SIDE ELEVATION
NOT TO SCALE

GENERAL NOTES:

PREP SURFACES FOR NEW PAINT AS REQUIRED FOR MATERIAL TO BE FINISHED. METAL, WOOD, ETC. AND USE APPROPRIATE PAINT PRODUCT AS REQUIRED FOR MATERIAL TO BE FINISHED.

APPLY ACCORDING TO MANUFACTURERS SPECIFICATIONS

METAL SURFACES AND ENTRY DOORS TO BE GLOSS FINISH

WOOD SIDING AND TRIMS TO BE SEMI-GLOSS FINISH

FOLLOW COLOUR PALETTE AS SHOWN AND DESCRIBED BELOW. ALL COLOURS ARE TAKEN FROM BENJAMIN MOORE PAINT'S STANDARD COLLECTION

NEW BLANS DELI FITZ WILLIAM, N. VANUATU B.C.

ACC 016 SUMMER SOLIDICE ALL TRIMS (NOT WINDOW OR DOOR TRIMS)
BARGE BOARD, PARAPET, SOFFIT & MOLDINGS AS SHOWN

KB00115 MERLOT RED SIDING FRONT & SIDE ELEVATIONS AS SHOWN
WINDOW TRIMS ON GREEN SIDING & SIDE ELEVATION

BD14145 DILL PICKLE SIDING & SIDE ELEVATION AS SHOWN
DOOR, DOOR TRIM AND WINDOW TRIMS & FRONT & SIDE ON RED SIDING AS SHOWN

AWNING MATERIAL EXISTING TO REMAIN, CLEAN / REPAIR AS NEEDED

COLOUR SCHEME FOR MCCLEANS DELI, FITZWILLIAM STREET

spaceworks
interior design and planning

City of Nanaimo
REPORT TO THE
CULTURE AND HERITAGE COMMISSION

DATE OF MEETING: 2016-FEB-03

AUTHORED BY: CHRIS BARFOOT, CULTURE & HERITAGE COORDINATOR
CULTURE AND HERITAGE DEPARTMENT

RE: ACTIVITY UPDATE FOR JANUARY 2016

STAFF RECOMMENDATION:

That the information be received as presented.

PURPOSE:

To provide an update to the Nanaimo Culture and Heritage Commission.

PROJECT UPDATES:

2016 Culture & Heritage Grants:

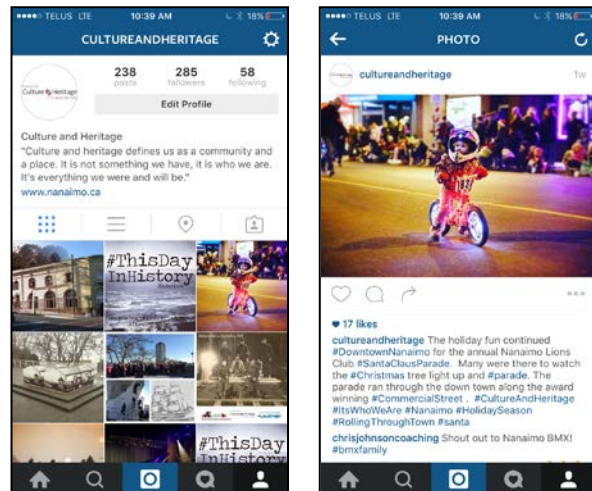
- The Commission's 2016 Project and Operating grant recommendations were sent to Council for approval on 2016-JAN-18 (excluding the appeal) and were approved.
- One (1) appeal was submitted by the Nanaimo African Heritage Society.
- On 2016-JAN-20, the Culture and Heritage Grant Appeal Committee (consisting of three (3) members of the Grants Advisory Committee and two (2) members of the Nanaimo Culture and Heritage Commission) met to hear the appeal and make a recommendation. The following motion was made: *It was moved and seconded that the Culture & Heritage Grant Appeal deny the Nanaimo African Heritage Society's appeal based on the Appeal Criteria, and recommend that the original amount of \$3,400 be put forward for Council approval. The motion carried unanimously.*
- A report outlining the Appeal Committee's recommendation was sent to Council on 2016-JAN-25 for final approval. Council approved the Culture and Heritage Grant Appeal Committee's recommendation that Council approve the Nanaimo African Heritage Society's 2016 Culture and Heritage Project Grant of \$3,400.
- All cheque payments have been issued.

Instagram & Social Media:

As of 2015-DEC-11, the Culture and Heritage Department has:

302 (+17) Instagram followers
 148 (+12) Ghost followers
 241 (+3) Photos
 3194 (+143) Likes
 21 (+1.4) Average likes per photo

Follow us at
www.instagram.com/cultureandheritage



Poet Laureate:

Each year the Poet Laureate develops a list of initiatives they wish to complete for the year. In 2016 these projects will include; the Poetry Map, Poetry on Buses and a high school poetry contest. For more information on the many initiatives and upcoming events for Nanaimo's Poet Laureate, visit www.nanaimo.ca/goto/poetry.

- 2016 Schedule:

MARCH

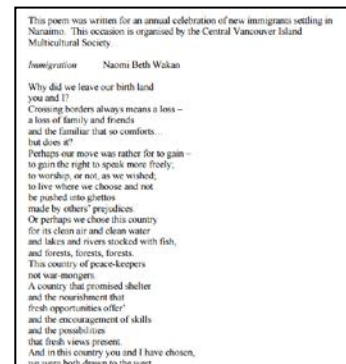
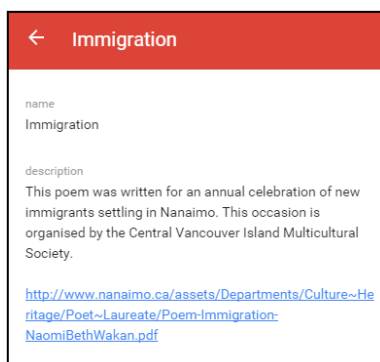
- Reading @ Immigrant Welcome Ceremony (March 5)
- Workshop @ Vancouver Island University

APRIL

- Reading @ Mayor's City Poetry Challenge
- Reading @ Culture & Heritage Awards Ceremony
- 23rd Launch of Library Anthology
- Chamber Music Festival
- Island of the Arts Workshop

- Poetry Map:

A Call for Poetry was released on 2015-NOV-27. There are currently 11 poems on the Nanaimo Poetry Map with one added each month.



- Poetry on Buses:

The idea for this project was inspired by Naomi Beth Wakan, Poet Laureate. The concept is to have up to three (3) poems displayed on all 49 public buses in Nanaimo. The City of Nanaimo, Regional District of Nanaimo Transit Authority and the Vancouver Island Regional Library will be partnering on this project.

A “Call for Poetry” was presented to the public on 2016-JAN-22 with the theme “Riding the Bus”. The goal is to collect 50-100 short poems (50 words or less) consisting of 3-5 lines. The poems may also be collected and published in an anthology of poetry from the project using new technology at the VIRL downtown branch.

This program will be “rolled” out in the middle to the end of February and an event-type launch in April to celebrate Poetry Month (hosted by the VIRL Downtown Branch).



- Call for New Poet Laureate & Youth Poet Laureate:

Naomi Beth Wakan is now in her third and final term as Nanaimo's Poet Laureate (2013-2016). A call for expression of interest will be released in April for National Poetry Month with the winner announced in November at Ms. Wakan's wrap-up celebration. Staff is currently working on a legacy project which will highlight a poem from the outgoing Poet Laureate celebrating their term as Nanaimo's Poet Laureate.

An expression of interest call for a Youth Poet Laureate will be added to the call for 2017. The Youth Poet Laureate will seek to give the community access to strong youth voices.

Public Art:

- CALL FOR ARTISTS NO. 1677 for 2016 Temporary Public Art:

A “Call for Artists” was issued on 2015-SEP-10. The process was open to all artists within British Columbia and across Canada to enter a submission. The City received a total of 21 artists submitting their proposals, with a total of 39 different projects. There is even representation of both local and artists from across Canada.

All proposals were reviewed by the Art in Public Places Working Group, with selections for the 2016 season based on category, suitability and overall program budget and approved by the Commission on 2016-JAN-06. On 2016-JAN-18, the recommendations were approved by Council.

The successful artists have been contacted by staff. The 2016 projects will be installed by 2016-MAY-13 (during Public Art Week) and opened to the public with the release of the 2016 Temporary Public Art brochure following shortly after.

- **CALL FOR ARTISTS NO. 1699 for 2016/17 Street Banner Designs:**

A “Call for Artists” was issued on 2015-NOV-17 for amateur and professional artists and graphic designers to enter a competition for the design of community street banners to be installed on lamp posts on major streets throughout the City of Nanaimo in the summer of 2016/17.



The competition closed on 2016-JAN-08 with a total of 12 submissions received.

This year’s theme: “Culture in Horticulture”.(local Flora- is the plant life occurring in a particular region or time, generally the naturally occurring or indigenous—native plant life. Sometimes bacteria and fungi are also referred to as flora.)

Patrick Belanger was the successful artist for the 2016/2017 Street Banner Competition (See Attachment A for full submission).

EVENTS:

2016 Culture and Heritage Awards:

The call for 2016 Culture & Heritage Award nominations closed on 2015-NOV-17. A total of thirteen (13) nominations were received in four categories: the Excellence in Culture, Honour in Culture, Emerging Cultural Leader and the John Thomson Heritage Memorial Award.

The Culture & Heritage Awards Working Group reviewed all nominations received for the various award categories and met to make their recommendations. On 2016-JAN-14, Council approved the following recipients:

- Excellence in Culture – Ms. Susan Juby
- Honour in Culture – Ms. Debbie Trueman
- Emerging Cultural Leader – Mr. John Hofman
- John Thomson Heritage Memorial – Mr. John Hofman

All nominators and successful recipients have been notified. Staff has begun making arrangements for video and photo shoots.

- 2016 Culture and Heritage Awards Ceremony (2015-APR-13):
The 2016 ceremony will be themed around Nanaimo's Future with much of the entertainment being youth performances. Performances will include those from Snuneymuxw, Vibe Dance, Brigadoon Dance Academy and music from the Wellington Jazz. The 2016 ceremony will be hosted by Kait Burgan of SHAW television. Dance trios will consist of the Snuneymuxw Youth Dance, Vibrant Dance Studios, Brigadoon Dance Academy and performances choreographed by Mike McInnes.

PROFESSIONAL DEVELOPMENT:

Beginning 2016-FEB-15, I will be beginning the Indigenous Training Core Certificate program. Core ICS Training is intended for non-health professionals working in organizations such as justice, policing, child and family services, education, business, and government. Learning will be self-paced over a 6-week window to complete. At the end of the training, I will receive a Core ICS certificate.

Respectfully Submitted,

Concurrence by:

Chris Barfoot
CULTURE & HERITAGE COORDINATOR
CULTURE AND HERITAGE DEPARTMENT

Suzanne Samborski
SENIOR MANAGER
CULTURE AND HERITAGE DEPARTMENT

File: 0360-20-C02
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ATTACHMENT A



City of Nanaimo - The Harbour City

STREET BANNER DESIGN COMPETITION NO.1699

BANNER DESIGN PRESENTATION

January 2nd, 2016

Presented by:



1699 STREET BANNER DESIGN COMPETITION BANNER PRESENTATION

Art Style, Genre and Inspiration Details:

Nanaimo is officially known as the Harbour City for good reason.

Stretched like a long, lean finger along the east coast of south-central Vancouver Island, Nanaimo gets its identity, history and a wealth of recreation from a lovely, island-sheltered harbour right in the heart of town.

Nanaimo's first inhabitant, the *Snuneymuxw* are a vibrant First Nation of the Coast Salish People, located in the centre of Coast Salish territory on the eastern coast of Vancouver Island. Their culture is founded upon a deep connection to the land, waters, and all living things. Respect for the spirit and life in each of these and their intricate relationship is a key value and principle of their culture.

Although historically rich with First Nations' culture, Nanaimo also presents itself with an abundance of unique indigenous and native plant life. A variety of unique ecosystems inhabit the surroundings of the city. Magnificent native specimens are commonly known such as the Arbutus tree and the Douglas Fir while others are less known; like the blue camas and the bog birds-foot trefoil flowers.

The overall design look-and-feel of the banners have been inspired by Nanaimo's culture in horticulture and pays tribute to this unique ecosystem and heritage.

A simplistic approach to the design of each banner showcasing *Snuneymuxw* or *Native* artwork replica(s) and renderings of Nanaimo's flora in bold contrast against the local scenery is the style of execution proposed.

(See next page for diagram - page 3)

Presented is a "two-part" banner with continuing artwork spreading across, which can also be effectively used as a single entity. The banners are designed with images that will take advantage of the light passing through the fabric with bold contrast between the colours.

Complicated and ornate details have been omitted to accommodate long viewing distances and short duration viewing characteristics of full sized street banners.

And finally, a series of colours schemes is also presented for the same banner style (see page 10 to 12), perhaps the occasion to have interchangeable colours for different parts of the city.

Actual Nanaimo street views with banner mockups have been included.

(See page 9)

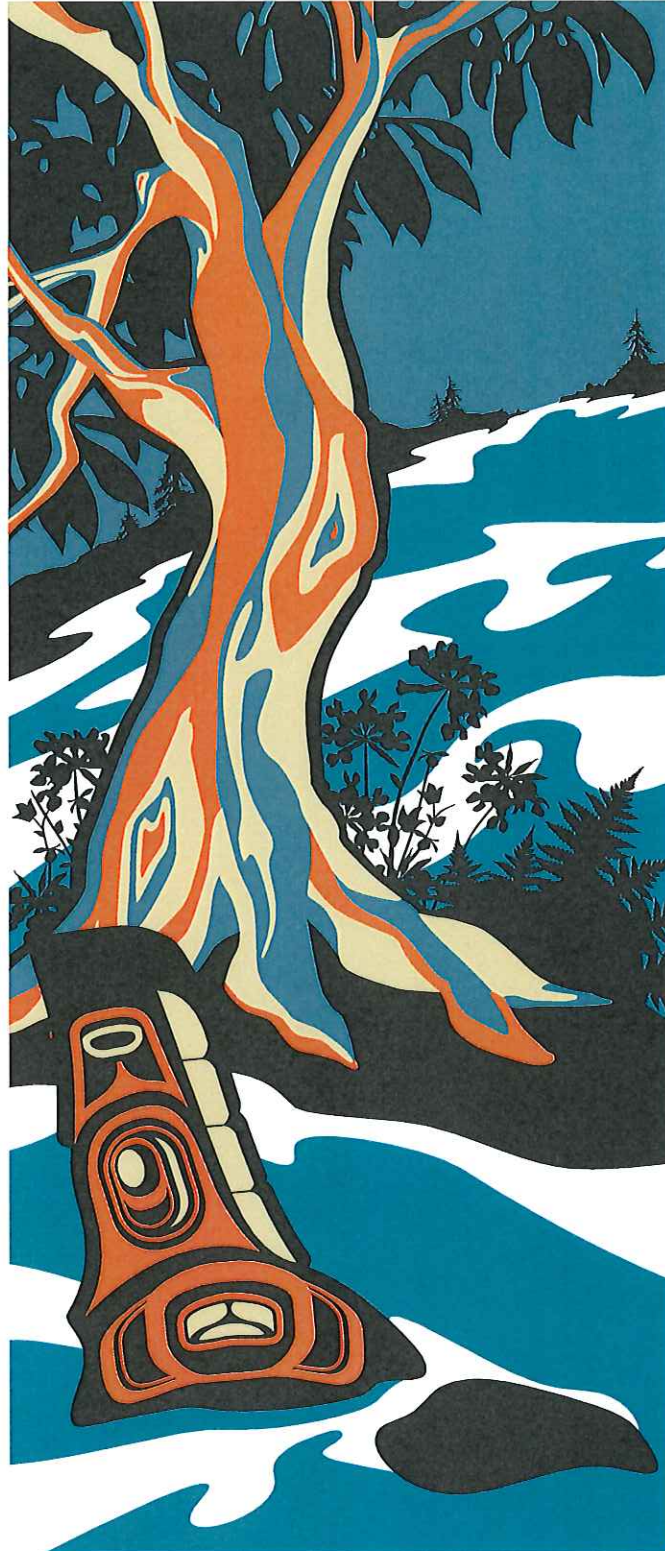
LEFT BANNER

RIGHT BANNER

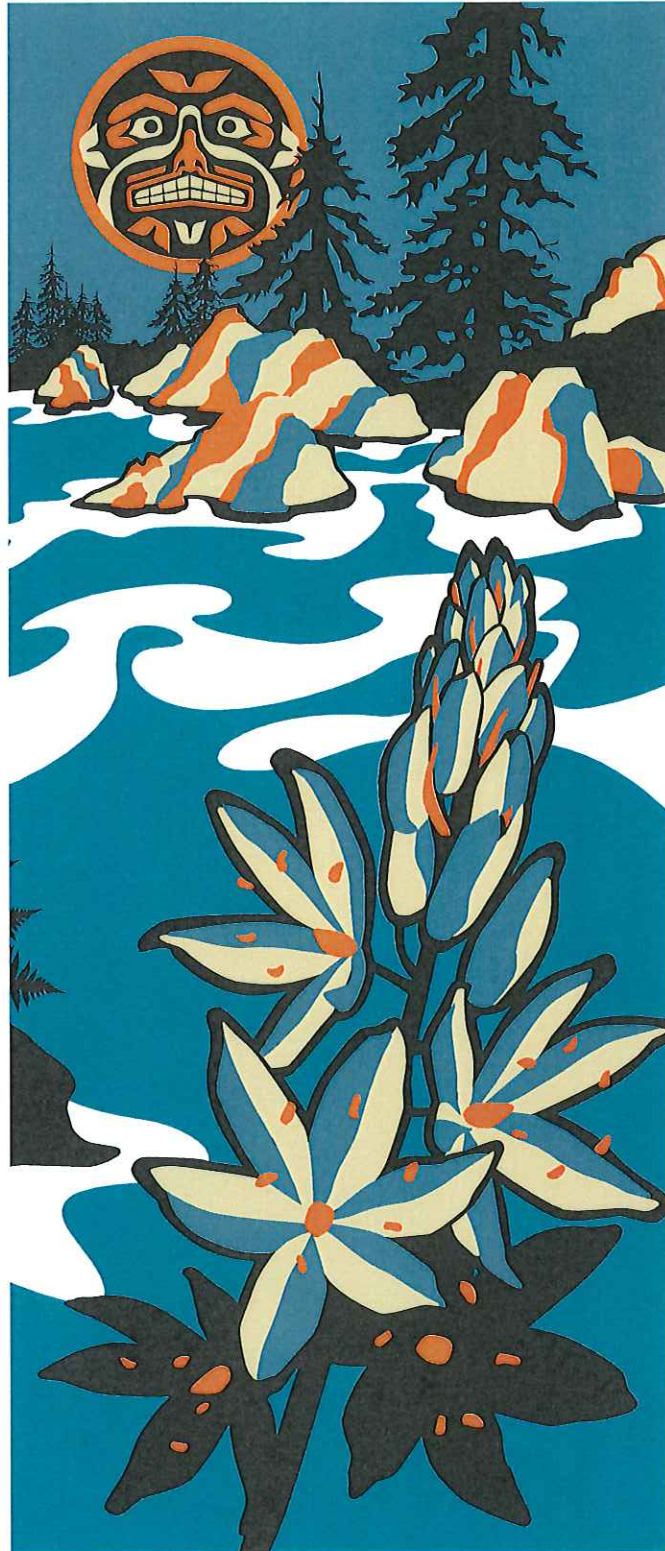


- 1 - Arbutus tree (*Arbutus menziesii*)
- 2 - Representation of the passage between Newcastle Island Marine Provincial Park and Protection Island
- 3 - Silhouette of the bog birds-foot trefoil (*Lotus pinnatus*)
- 4 - Fern silhouette (*Adiantum aleuticum*)
- 5 - Killer Whale (*Orcinus orca*) silhouette with Snuneymuxw or native replica details
- 6 - Moon or Sun representation with Snuneymuxw or native replica details
- 7 - Douglas Fir (*Pseudotsuga menziesii*)
- 8 - Stuart Channel (Ocean) representation
- 9 - Blue Camas flower (*Camassia leichtlinii*)

VISUAL PRESENTATION
LEFT BANNER DESIGN



VISUAL PRESENTATION
RIGHT BANNER DESIGN



City of Nanaimo - The Harbour City

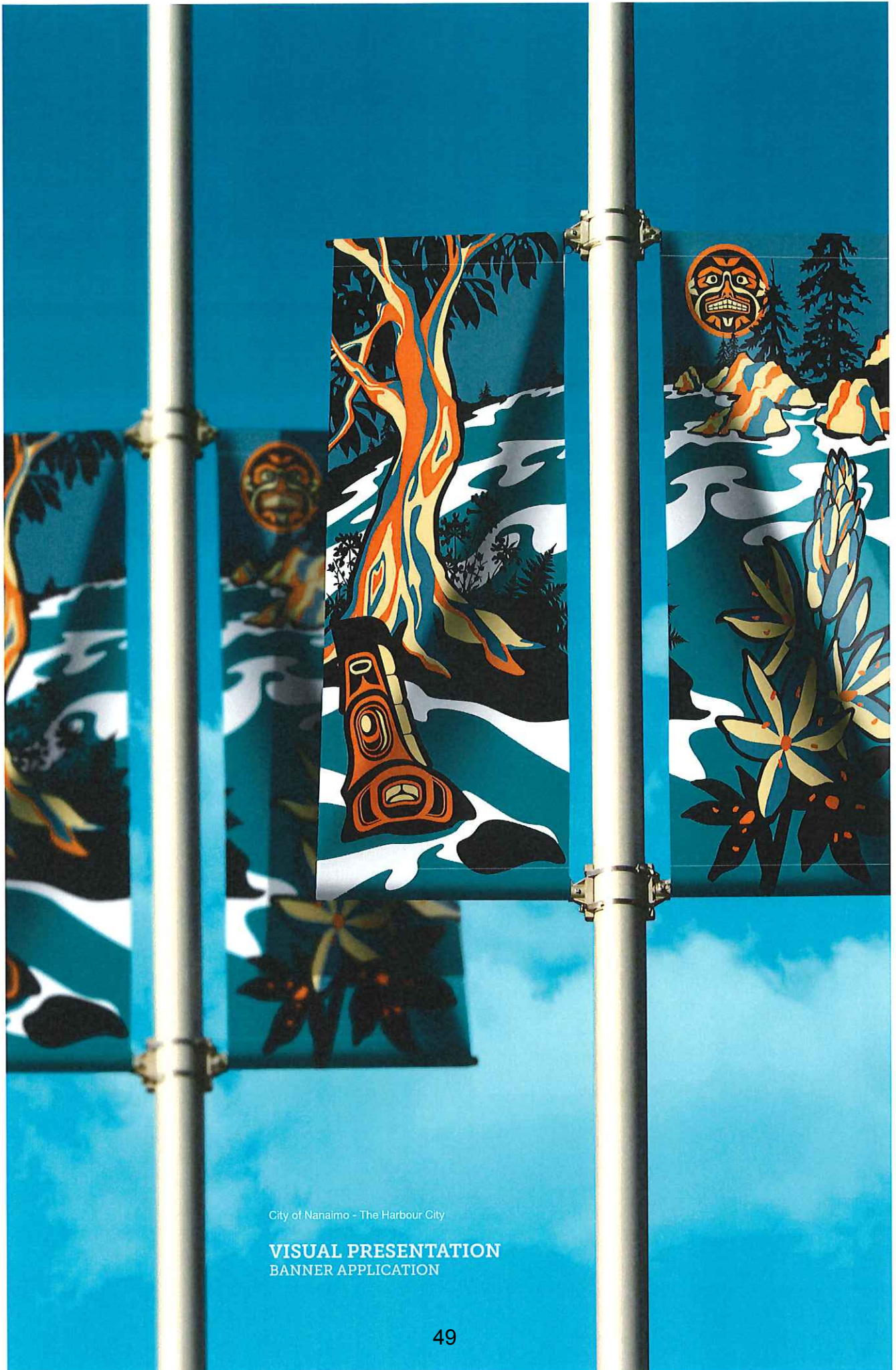
VISUAL PRESENTATION
LEFT AND RIGHT BANNER DESIGN





City of Nanaimo - The Harbour City

VISUAL PRESENTATION
BANNER APPLICATION



City of Nanaimo - The Harbour City

VISUAL PRESENTATION
BANNER APPLICATION

VISUAL PRESENTATION

NANAIMO STREET VIEWS



Third Street view - double banners



Bastion Street view - single banners

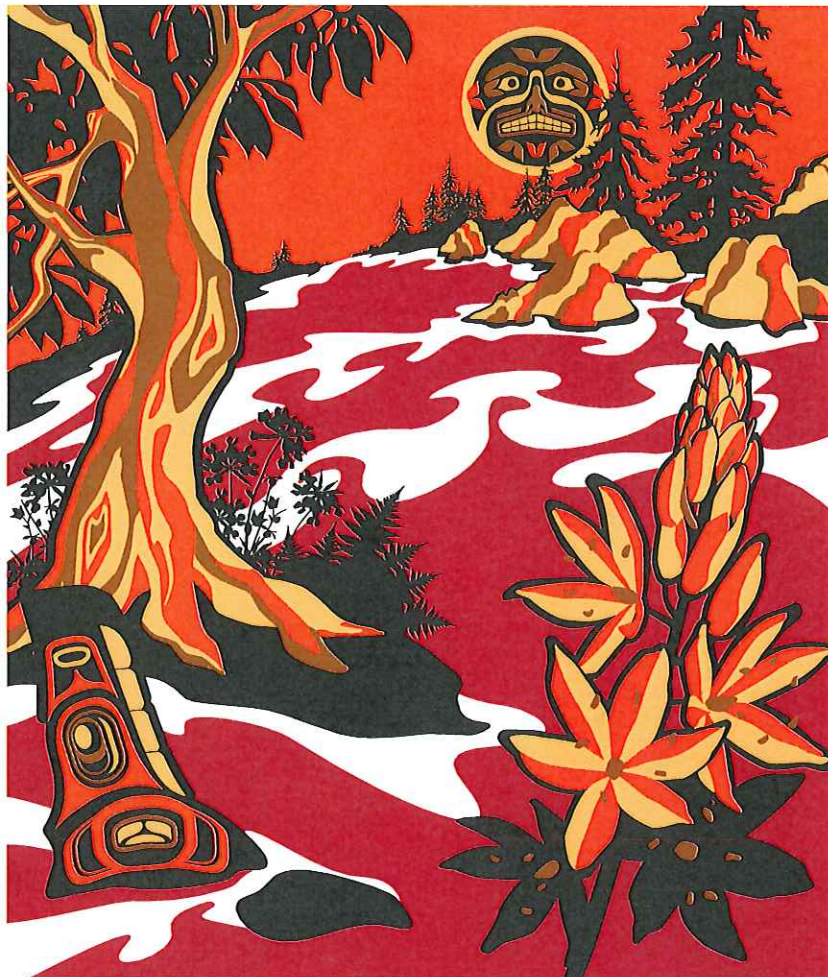


Stewart Avenue view - double banners

City of Nanaimo - The Harbour City

VISUAL PRESENTATION
ALTERNATIVE COLOUR SCHEMES

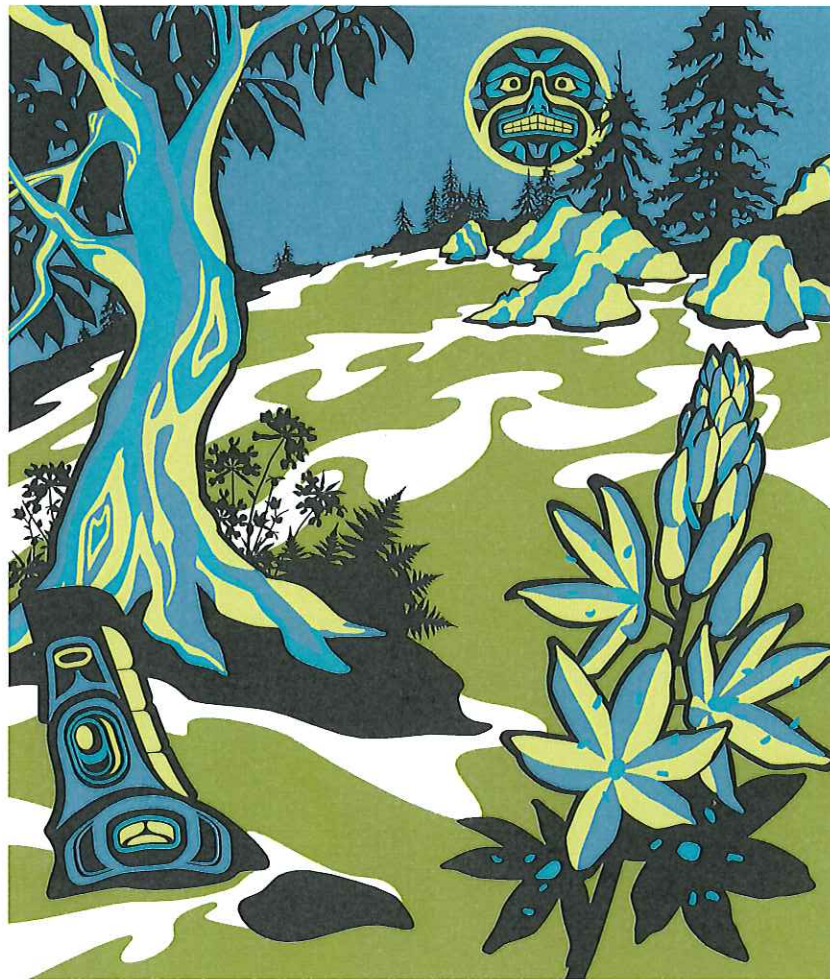
FIERY SKY



City of Nanaimo - The Harbour City

VISUAL PRESENTATION
ALTERNATIVE COLOUR SCHEMES

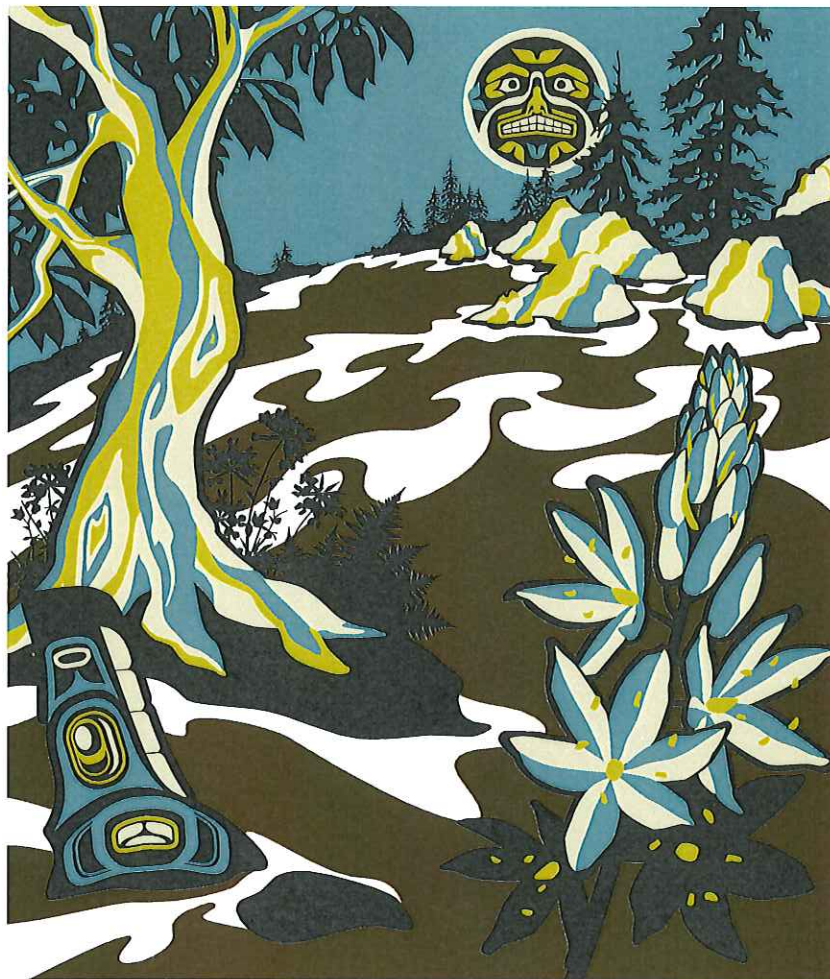
SPIRIT NIGHT



City of Nanaimo - The Harbour City

VISUAL PRESENTATION
ALTERNATIVE COLOUR SCHEMES

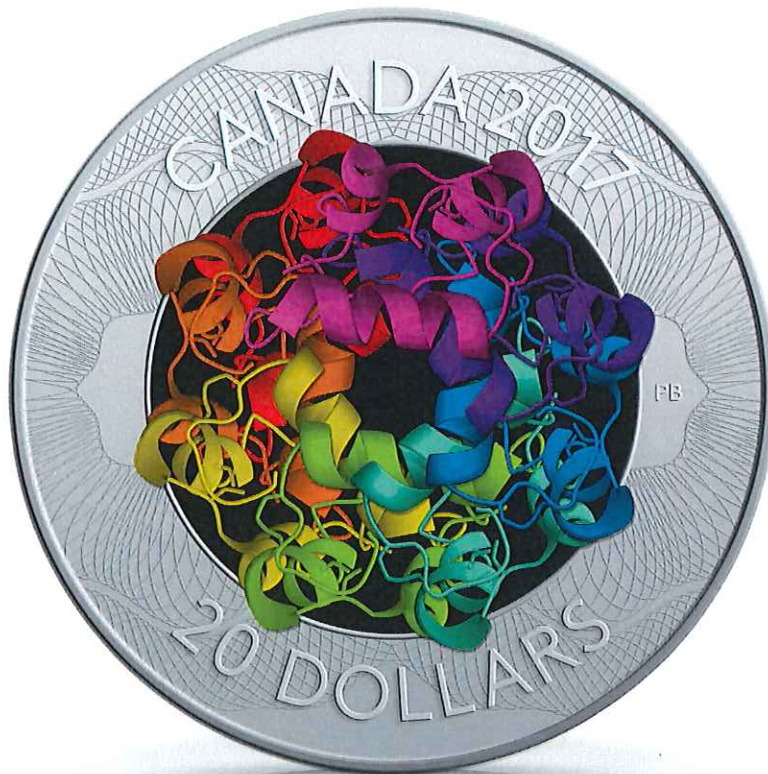
MYSTICAL TWILIGHT



City of Nanaimo - The Harbour City

PORTFOLIO PRESENTATION

ROYAL CANADIAN MINT COIN DESIGN



CLIENT: ROYAL CANADIAN MINT
DESIGN: DISCOVERY OF THE INSULIN MOLECULE
IN FRACTAL ART. COIN DESIGN

City of Nanaimo - The Harbour City

WARNER BROS. DC COMICS ORIGINALS



CLIENT: ROYAL CANADIAN MINT
DESIGN: DC COMICS ORIGINALS,
PACKAGING DESIGN AND COLLATERALS

WARNER BROS. LOONEY TUNES



TORONTO BLUE JAYS



City of Nanaimo - The Harbour City

ROYAL CANADIAN MINT



CLIENT: ROYAL CANADIAN MINT
DESIGN: ALLURING MAPLE LEAVES OF FALL
COINS PACKAGING BEAUTY BOX (3 PCS)

ARTIST BIOGRAPHY

Patrick Belanger, CGD™ Certified / Agréé CGD™
GDC Vancouver Island Chapter | Past Vice President

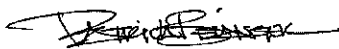
Professional Senior Graphic Designer and Business Owner

With over 25 years designing compelling brands and artworks, Patrick knows how to bring big ideas to life. Achieving honours and awards of excellence throughout his career, he has been involved as a designer and business owner with various local and international advertising agencies.

Patrick started his design career with Grey Healthcare Group in Montreal, acting as an Assistant Production Manager and quickly became owner of his own studio a few years later. Acting as a professional designer and working on major accounts such as Pfizer, Hoechst Marion Roussel and Wyeth pharmaceuticals, he quickly became able to contribute on many high profile projects and made a name for himself in the industry.

Currently established on Vancouver Island in beautiful British Columbia, Patrick is now the proud owner of Drifter Media. As a "Certified Graphic Designer - CGD" from the Society of Graphic Designers of Canada and acting as the past Vice-president for the Vancouver Island Chapter, Patrick also has the responsibility to conduct his professional practice in a manner that respects a specific code of ethics protecting the clients and the profession. This unique approach permits Drifter Media to offer a unique and professional array of services normally only offered by larger corporations at an affordable cost for the local and international market. His main areas of expertise are identity and logo design, branding packages, print media design and illustrations. You can visit his current website at: www.thedrifter.ca

In his spare time, Patrick has been practicing diverse art forms and media, from acrylic & oil painting to ink drawing and furniture making. Extracurricular interests and activities include surfing, hiking, architectural design, climbing, cycling and riding his motorcycle.



Patrick Belanger



City of Nanaimo - Street Banner Design Competition No.1699

THANK YOU FOR YOUR CONSIDERATION!

City of Nanaimo

**REPORT TO THE
CULTURE AND HERITAGE COMMISSION**

DATE OF MEETING: 2016-FEB-03

AUTHORED BY: CHRIS SHOLBERG, CULTURE & HERITAGE PLANNER
CULTURE AND HERITAGE DEPARTMENT

RE: ACTIVITY UPDATE FOR JANUARY 2016

STAFF RECOMMENDATION:

To receive the information as presented.

PURPOSE:

To provide an update to the Nanaimo Culture and Heritage Commission.

PROJECT UPDATES:

Heritage Interpretive Signs:

- Newcastle Pioneers – working to develop a sign that incorporates Newcastle Heritage Walk brochure content as well as brief biographical information on notable early residents, including Victor Harrison (connected with 215 Newcastle Avenue) who was a local lawyer and mayor of Nanaimo. Finalizing draft. Preparing for sign manufacture.
- Wellington Pioneers/Jimmy Claxton (Early Black American baseball player born in Wellington) – Interpretive Sign for placement (Design and installation) – working to develop, in partnership with Wellington Neighbourhood Association and Nanaimo African Heritage Society, a sign that will provide information on the history of the Wellington Area, plus a special section on Jimmy Claxton and a few other notable Wellington residents. Working on draft with Community Archives, NAHS and Wellington Neighbourhood Association.
- Westwood Lake Heritage Interpretive Sign (Design and installation) – working in partnerships with descendants of the Westwood family and the City's Parks, Rec & Environment Department, the sign will provide information on Westwood Lake park, its connection to the Westwood family, and the early settlement of Nanaimo. Currently gathering historical information to prepare initial draft.

Heritage Conservation Program Review and Update:

The Heritage Conservation Program Review and Update has commenced. The following key public engagement events have been completed to date:

- SEPTEMBER 15 - Public Open House from 4:00 pm to 8:00 pm (drop-in) at the Nanaimo Museum. Drop-in, ask questions, review the display boards and learn about the City's current heritage program, objectives of the update, and further opportunities for input. About 30 people attended. (Completed).

- SEPTEMBER 26 - Mines & Yours: Honouring Heritage in Nanaimo (Pecha Kucha Night Nanaimo Vol. 2) from 7:30 pm to 10:00 pm at the Port Theatre. Facilitated by the Nanaimo Design Nerds. Close to 100 people attended. (Completed).
- OCTOBER 15 – Identifying Heritage Values Workshop – Facilitated by Heritage BC, 1-4:30 p.m. at the Vancouver Island Conference Centre (Nanaimo River Room) – 26 people participated. (Completed).
- OCTOBER 15 - Heritage Basics Presentation - Facilitated by Heritage BC, 7-9 p.m. at the Museum. Around 20 people attended. (Completed)

Currently working on stakeholder interviews, with intent to complete interviews by March, 2016, followed by summary report to Council by June, 2016 at latest.

The deadline for completing the online survey questions posted in September has been extended and the survey will be accessible to the public through to February, 2016. The survey questions can be accessed at this weblink: <https://www.surveymonkey.com/r/KS7CS9L>.

EVENTS:

2016 Heritage Summit

The 2016 Heritage Summit is scheduled for 2016-Feb-17, from 7:00 – 9:00 p.m. at the Nanaimo Museum (100 Museum Way). Similar in format to past Summits, the event will be separated into two parts. The first part will feature a presentation by Ms. Aimee Greenaway (Nanaimo Museum Interpretation Curator) on the Museum's newest exhibit "Characters, Con Men & Celebrities", a look at some of the fascinating people from Nanaimo's past. I will also provide a short update on our Heritage Conservation Program Review & Update project.

The remainder of the evening will be devoted to a roundtable discussion between culture and heritage organizations in attendance. Each group will have up to 5 minutes to share information about their mandate, recent accomplishments and upcoming projects.

COMMUNITY DEVELOPMENT:

Heritage Façade Grants:

See attached grant program summary. A new application for exterior rehabilitation to the Angell's Trading building at 426 Fitzwilliam Street received and prepared for Commission consideration (see separate report).

Heritage Home Grants:

See attached grant program summary. One project approved and in process at 320 Machleary Street.

Heritage Tax Exemption Program:

See attached tax exemption program summary. Currently, no active tax exemption applications.

OTHER:

Morden Mine Update – The Friends of the Morden Mine are currently working to put a small memorial on site. New board was elected in mid-November, and advocacy for rehab of the Morden Mine site will continue under the new board. This represents a change in direction from the original intent to wind down the activities of FOMM and disband the group.



Harewood School Demolition – A demolition permit for Harewood School (505 Howard Avenue) has been issued. It is anticipated that the School District will proceed with actual demolition in March. The school is currently listed on the City’s Heritage Register, but does not have protected status.



Respectfully Submitted,

Concurrence by:

Chris Sholberg
CULTURE / HERITAGE PLANNER
CULTURE AND HERITAGE DEPARTMENT

Suzanne Samborski
SENIOR MANAGER
CULTURE AND HERITAGE DEPARTMENT

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Heritage Façade Grants Paid or Committed (as of 2015-Nov-25):

Location	Amount	Private Investment (Total Project Expenditure)	Status	Year
1. Free Press Building (223 Commercial Street)	\$5,100	\$10,200	Paid	2003
2. Modern Café (221 Commercial Street)	\$5,400	\$10,800	Paid	2003
3. Old Fire Hall (#2 – 34 Nicol Street)	\$7,366	\$16,088.78	Paid	2003
4. Hall Block (37 Commercial Street)	\$1,770	\$3,540	Paid	2003
5. S&W Apartment (403 Fitzwilliam Street)	\$10,000	\$41,152.20	Paid	2004
6. Rawlinson and Glaholm Grocers (437 Fitzwilliam Street)	\$6,839	\$14,161.78	Paid	2004
7. Earl Block (Grassicks) (2 Church Street)	\$10,000	\$22,737.88	Paid	2004
8. B.C. Telephone Exchange (70 Bastion Street)	\$1,180	\$2,360	Paid	2004
9. B.C. Hydro Building (13 Commercial Street)	n/a (\$1,500)	n/a	Application Withdrawn	2004
10. A.R. Johnstone Block (174 Commercial Street)	\$7,661	\$15,322.67	Paid	2004
11. Commercial Hotel (121 Bastion Street)	\$12,063	\$304,364.95	Paid	2004
12. Angell's Trading (426 Fitzwilliam Street)	\$4,031	\$8,062	Paid	2005
13. Dakin Block (93-97 Commercial Street)	\$8,516	\$19,867.80	Paid	2005
14. Halse Block (200-206 Commercial Street)	\$1,980	\$3,960	Paid	2005
15. Gusola Block (120 Commercial Street)	\$20,000	\$1,189,965.49	Paid	2006
16. Mitchell Market (411 Fitzwilliam Street)	\$10,000	\$48,795.84	Paid	2006
17. Merchants Bank (499 Wallace Street)	n/a (\$20,000)	n/a (\$66,500)	Committed – did not proceed	2006 (renewed for 2008)
18. Great National Land Building (17 Church Street)	\$1,719	\$3,437.69	Paid	2006
19. Brumpton Block (489 Wallace Street)	\$10,000	\$46,384.61	Paid	2006
20. St. Andrew's United Church (315 Fitzwilliam Street)	\$20,000	\$84,477.59	Paid	2007
21. Ranger's Shoes (306-314 Fitzwilliam Street)	\$10,000	\$26,933.28	Paid	2007
22. Willard Service Station (291-299 Wallace Street)	\$20,000	\$41,048.69	Paid	2008
23. Provincial Liquor Store (25 Cavan Street)	\$10,544	\$21,088	Paid	2009
24. Modern Café (221 Commercial Street)	\$10,000	\$70,000	Paid	2009
25. E&N Railway Station (321 Selby Street)	\$10,000	\$2,269,566	Paid	2010
26. Nash Hardware (19 Commercial Street)	\$17,000	\$47,657.86	Paid	2010/2011 – two grant phases
27. Harris House (375 Franklyn Street)	\$3,000	\$10,290.00	Paid	2010
28. Palace Hotel (275 Skinner Street)	\$10,000	\$47,566.40	Paid	2012
29. St. Andrew's United Church (315 Fitzwilliam Street)	\$10,000	\$50,008.00	Paid	2012
30. Free Press Building (223 Commercial Street)	\$10,000	\$2,436,088.36	Paid	2013
31. St. Paul's Anglican Church (100 Chapel Street)	\$20,000	\$260,197.35	Paid	2013
32. S&W Apartment (403 Fitzwilliam Street)	\$13,826.17	\$27,652.34	Paid	2015
33. Hall Block (37 Commercial Street)	\$845.25	\$3,843.00	Paid	2015
Total Grants:	\$288,840.42	\$7,044,103.60		
<i>Total Budget for 2003</i>	<i>(\$20,000)</i>			
<i>Total Budget for 2004</i>	<i>(\$50,000)</i>			
<i>Total Budget for 2005</i>	<i>(\$20,000)</i>			
<i>Total Budget for 2006</i>	<i>(\$60,000)</i>			
<i>Total Budget for 2007</i>	<i>(\$50,000)</i>			
<i>Total Budget for 2008</i>	<i>(\$20,000)</i>			
<i>Total Budget for 2009</i>	<i>(\$20,000)</i>			
<i>Total Budget for 2010</i>	<i>(\$20,000)</i>			
<i>Total Budget for 2011</i>	<i>(\$20,000)</i>			
<i>Total Budget for 2012</i>	<i>(\$20,000)</i>			
<i>Total Budget for 2013</i>	<i>(\$20,000)</i>			
<i>Total Budget for 2014</i>	<i>(\$20,000)</i>			
<i>Total Budget for 2015</i>	<i>(\$20,000)</i>			

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Heritage Home Grants Paid or Committed (as of 2014-Sep-25):

Location	Amount	Private Investment	Status	Year
1. Garland Farm House (467 Eighth Street)	\$1,600	\$3,435.57	Paid – gutter replacement and rear façade/deck improvement	2006
2. Western Fuel Company House (#24–715 Farquhar Street)	\$2,500	\$12,987.66	Paid – roof repair	2006
3. Sullivan Residence (673 Selby Street)	\$2,500	\$8,600	Paid – roof repair	2006
4. Newbury Farmhouse (678 Second Street)	\$2,500		Committed – siding repair and repaint - canceled	2006
5. Dykes Residence (639 Kennedy Street)	\$2,500		Committed – front porch repair completed, but application cancelled by new owners	2006
6. Newbury Residence (39 Milton Street)	\$2,500	\$5,749.30	Paid – roof repair	2007
7. Hall-Layer Residence (115 Machleary Street)	\$2,500	\$7,000	Paid – repaint	2007
8. Gulliford Residence (285 Wall Street)	\$2,500	\$6,340.47	Paid - repaint	2007
9. Van Houten Residence (185 Mt. Benson Street)	\$2,500	\$7,167.72	Paid – repaint	2007
10. Wilkinson Residence (305 Kennedy Street)	\$2,500	\$7,500	Paid – fireplace repair/reconstruction	2008
11. Parrot Residence (411 Machleary Street)	\$2,500	\$6,357.75	Paid – repaint	2008
12. Sharp Residence (261 Vancouver Avenue)	\$2,500	\$8,550.83	Paid – porch repair/reconstruction	2008
13. Wells Residence (904 Wentworth Street)	\$2,500	\$10,400	Paid – roof repair	2008
14. Spence House (746 Railway Avenue)	\$2,500	\$7,795.98	Paid – repaint	2009
15. Bird Residence (461 Vancouver Avenue)	\$2,500	\$8,950	Paid – repaint	2009
16. Girvin Avenue Residence (797 Girvin Avenue)	\$2,500	\$6,562.50	Paid – repaint	2009
17. Newbury Farmhouse (678 Second Street)	\$2,500	\$6,579.14	Paid - Recommitment from approval in 2006 – project now complete – siding repair and repaint	2009
18. Garland Farmhouse (467 Eighth Street)	\$900	\$8,436.50	Paid – roof repair	2010
19. Harrison Residence (546 Prideaux Street)	\$2,500	\$30,450	Paid – exterior repair and repaint	2010
20. Isherwood Residence (421 Victoria Road)	\$2,272.41	\$4,651	Paid – porch repair/reconstruction	2011
21. Victoria Road Residence (413 Victoria Road)	\$2,500	\$8,567.05	Paid – roof repair	2011
22. Booth Residence (302 Victoria Road)	\$2,500	\$7,957	Committed – remove vinyl, restore wood siding, repaint – Canceled (no covenant)	2011
23. Land Residence (167 Irwin Street)	\$2,500	\$93,500	Committed - relocate building, repair and restore siding – Canceled (no covenant)	2012
24. McCourt Residence (750 Franklyn Street)	\$2,500	\$10,300	Paid – restore wood siding and repaint	2012
25. Rowbottom Residence (320 Machleary Street)	\$1,410.50	\$2,821	Committed – front stair and deck rehabilitation and upgrade	2014
Total Grants:	\$51,182.91	\$187,159.47		
<i>Total Budget for 2006</i>	<i>\$12,000</i>			
<i>Total Budget for 2007</i>	<i>\$12,000</i>			
<i>Total Budget for 2008</i>	<i>\$12,000</i>			
<i>Total Budget for 2009</i>	<i>\$12,000</i>			
<i>Total Budget for 2010</i>	<i>\$12,000</i>			
<i>Total Budget for 2011</i>	<i>\$12,000</i>			
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<i>Total Budget for 2013</i>	<i>\$12,000</i>			
<i>Total Budget for 2014</i>	<i>\$12,000</i>			
<i>Total Budget for 2015</i>	<i>\$12,000</i>			

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Downtown Residential Conversion Tax Exemptions Approved (as of 2014-Oct-30):

Property	Total Years of Property Exemption	Value of Exemption	Private Investment (Total Project Expenditure)
Commercial Hotel/Painted Turtle Guesthouse (121 Bastion Street)	5 years	2005-2009: \$70,955.26	\$304,364.95
Gusola Block (120 Commercial Street)	10 years	2007-2010: \$54,064.27 2011-2016: \$85,000.00 (estimate)	\$1,189,965.49
E&N Train Station (321 Selby Street)	10 years	2013-2022: \$300,000.00 (estimate)	\$2,269,566.00
Free Press Building (223 Commercial Street)	10 years	2015-2024: \$350,000.00 (estimate)	\$2,436,088.36
Total Exemptions	35 years	\$860,019.53	\$6,199,984.60

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2016-JAN-11

File: 0360-20-C02-01
Nanaimo Culture & Heritage
Commission (General)

Via Email: cbeaton@nanaimoaboriginalcentre.ca

Mr. Chris Beaton, Executive Director
Nanaimo Aboriginal Centre
20 Fifth Street
Nanaimo, BC V9R 7M1

Dear Mr. Beaton:

Subject: **Culture and Heritage Commission Motion: Indigenous Peoples Place of Culture**

Thank you for attending the 2016-JAN-06 Culture and Heritage Commission meeting to provide information on the project proposal for the Indigenous Peoples Place of Culture (IPPC).

Please be advised that at that meeting, the Culture and Heritage Commission made the following motion:

It was moved and seconded that the Culture and Heritage Commission support in principle, the concept for an Indigenous Peoples Place of Culture within the City of Nanaimo. The motion carried unanimously.

Yours truly,



Diana Johnstone
Chair
Culture and Heritage Commission

/rb

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NANAIMO MUSEUM

January 19, 2016

FOR IMMEDIATE RELEASE: Nanaimo Museum

Nanaimo Museum Characters, Con Men & Celebrities feature exhibit

Nanaimo – An unusual combination of people are highlighted in the Nanaimo Museum's latest feature exhibit. Petty thieves, poets to murderers, politicians, a conservation officer and others make up the uniquely Nanaimo exhibit, *Characters, Con Men & Celebrities*. The exhibit runs from February 1 to May 7 and features artifacts and photos from the Nanaimo Museum's collections. A special exhibit presentation takes place on February 16 & April 2.

Thirty remarkable people from Nanaimo's past are profiled in the exhibit. "There are many interesting people in Nanaimo's history who haven't fit with past feature exhibits," says Aimee Greenaway, Interpretation Curator at the Nanaimo Museum. "*Characters, Con Men & Celebrities* gave us an opportunity to showcase some of these remarkable and entertaining stories for the community." The exhibit includes people from diverse backgrounds including those who were working class, rich, women and various ethnic groups. "This isn't your usual museum exhibit," says Greenaway. "Most of the people have stories that could be turned into a bestselling novel or blockbuster movie."

The exhibit does not place anyone into the categories of characters, con men or celebrities. "The role of the museum was to research these intriguing people and present their stories," says Greenaway. "We hope the visitors will read the stories and be their own judge of who is a character, con man or celebrity." Visitors are invited to go on the Nanaimo Museum's Facebook page and post answers to the question "Who do you think deserves the title of Nanaimo's most fascinating character, con (wo)man or celebrity?" Postings can be made for one person in each category or just a single overall favorite. This in-house exhibit made possible by a generous bequest from Mary Holmes.

The Nanaimo Museum is hosting a presentation for this exhibit on Tuesday, February 16 & April 2, 1:30-2:15. Pre-registration is required and the cost is \$5 per person. At the presentation, visitors will join exhibit curator, Aimee Greenaway, to hear selected stories from the exhibit including details and characters that were edited out.

The museum is open Monday-Saturday 10am-5pm. The Nanaimo Museum is located in the Vancouver Island Conference Centre, beside Serious Coffee. For more information please visit www.nanaimomuseum.ca or call 250 753-1821.

-30-

*early media preview is Thursday, January 28 at 1pm.

Contact:

Aimee Greenaway, Interpretation Curator
250 753-1821
aimee@nanaimomuseum.ca

City of Nanaimo

REPORT TO COUNCIL

DATE OF MEETING: 2016-JAN-25

AUTHORED BY: DIANA JOHNSTONE, CHAIR
CULTURE & HERITAGE GRANT APPEAL COMMITTEE

RE: 2016 CULTURE & HERITAGE PROJECT GRANT – NANAIMO AFRICAN HERITAGE SOCIETY

COMMITTEE RECOMMENDATION

That Council approve the Culture and Heritage Grant Appeal Committee's recommendation that Council approve the Nanaimo African Heritage Society's 2016 Culture and Heritage Project Grant of \$3,400.

PURPOSE

To receive Council support for the recommendation from the Culture and Heritage Grants Appeal Committee, and approve the Culture and Heritage Commission's recommendation of \$3,400 for the Nanaimo African Heritage Society.

BACKGROUND

At their regular meeting held 2015-DEC-02, the Culture and Heritage Commission approved the 2016 Culture and Heritage Grant recommendations as attached, including \$3,400 for the Nanaimo African Heritage Society (Attachment A).

Following the 2015-DEC-02 Culture and Heritage Commission meeting, groups were notified of the recommendations to be made to Council. According to the approved appeals process, groups had ten (10) days to appeal the recommendation. A formal appeal was made on 2015-DEC-11 by the African Heritage Society for reconsideration of their original request of \$10,200 (Attachment B).

During a special meeting of the Culture and Heritage Appeal Committee on 2016-JAN-20, the Nanaimo African Heritage Society presented its appeal. The Culture and Heritage Appeal Committee, consisting of three (3) members from the Grants Advisory Committee, the Chair of the Culture and Heritage Commission and a Council representative from the Culture and Heritage Commission, made the following recommendation:

"It was moved and seconded that that Culture and Heritage Grant Appeal Committee deny the Nanaimo African Heritage Society's appeal based on the Appeal Criteria, and recommend that original amount of \$3400 be put forward for Council approval. The motion carried unanimously."

Attached for Council's information is a spreadsheet representing the past four (4) years of funding allotted to the Nanaimo African Heritage Society (Attachment C).

In accordance with Council's approved appeal process as outlined in the report from 2015-JUN-22 (Attachment D), the Appeal Committee recommendation should be reviewed by the Culture and

Heritage Commission before final grant recommendations go to Council for approval consideration; however, the Commission does not meet again until the first week of February, with the next Council meeting on February 15. The grant funding requested is in support of Black History Month, an event that starts February 1.

While Council consideration of the grant at the Special Council meeting on Monday, January 25 appears prudent, it is important that Council be aware that doing so is not consistent with the approved appeal process. Rather than the Culture and Heritage Commission reviewing and providing a final recommendation, the Nanaimo African Heritage Society grant appeal is proceeding directly from the Appeal Committee to Council.

The Appeal Committee recommends that the amount of the grant not be changed. Further, there were no other appeals and the grant funding allocation recommended by the Culture and Heritage Commission does not require any adjustments to the budget. Given these factors, it is unlikely the Culture and Heritage Commission would adjust this grant recommendation; however, Council may choose to confirm this with the Commission before considering the final grant amount at the February 15 Council meeting. Staff request direction if Council wishes to obtain the Commissions final recommendation.

This was the first grant appeal undertaken by the City. Having gone through the process, staff will be working with the Culture and Heritage Commission to recommend to Council a change to the process so that in future, Appeal Committee decisions would go straight to Council.

OPTIONS

Option 1: Council deviate from the approved appeal process and approve the original Culture and Heritage Commission funding recommendation (\$3,400) as recommended by the Culture and Heritage Grant Appeal Committee. Option 1 fits within 2016 Culture and Heritage funding program budget.

Option 2: Council stay within its approved process, not approve the recommendation from the Culture and Heritage Grants Appeal Committee, and send the recommendation back to the Culture and Heritage Commission for ratification.

IMPLICATIONS

Budget: The recommendation falls within current funding levels approved by Council. The total available funds allocated to the provisional 2016 Culture and Heritage grant program (Operating and Project) is \$287,917. Any increase to the amounts allotted would require additional dollars being added the budget.

Policy: The adjudication of the original grant amount and the appeals process was carried out as per Council's approved process. Staff will be proposing changes to the appeal process so that in future the appeal decision goes directly to Council.

Strategic Priorities: Arts, culture and heritage organizations contribute \$93 million in direct economic benefit to the community. Through collaboration with the arts, culture and heritage sector, the City promotes and celebrates Nanaimo's cultural vitality to residents and visitors.

Political: Council approved changes and improvements to the Culture and Heritage funding programs in 2015, including an appeals process. Requests made for funding continue to be greater than funds available resulting in groups receiving less than the amount identified by applicants. This report asks Council to consider deviating from its previously approved process.

SUMMARY POINTS

- The recommended grant amount is \$3,400.
- A formal appeal was made on 2015-DEC-11 by the Nanaimo African Heritage Society.
- On 2016-JAN-20, the Culture and Heritage Appeal Committee denied the appeal on the basis that the appeal did not meet the requirements for an appeal.
- Recommendation is that Council approve the 2016 Culture and Heritage Grant funding (project) recommendation of \$3,400 to the Nanaimo African Heritage Society.
- Staff will be proposing changes to the appeal process so that in future, the appeal decision goes directly to Council.

ATTACHMENTS

Attachment A "2016 Culture and Heritage Grants Summary"

Attachment B "Nanaimo African Heritage Society Letter of Appeal"

Attachment C "Nanaimo African Heritage Society Summary of City Funding"

Attachment D "June 22, 2015 Council Report"

Submitted by:

A handwritten signature in black ink, reading "Diana Johnstone". The signature is written in a cursive style with a horizontal line underneath.

Diana Johnstone
Chair
Culture & Heritage Grant Appeal Committee

ATTACHMENT A

PROJECT GRANT RECOMMENDATIONS

Organization Name	Project Name	Requested	Recommended
Harbour City Jazz Society	Jazz Fest 2016	\$1,000 (5.91% of total project budget)	\$1,000 (5.91% of total project budget)
L'Association des Francophones	Maple Sugar Festival du Sucre d'Erable	\$5,000 (2.74% of total project budget)	\$4,000 (2.19% of total project budget)
Nanaimo African Heritage Society	Black History Month	\$10,200 (15.54% of total project budget)	\$3,400 (5.18% of total project budget)
Nanaimo Ballroom Dance Society	Island Fantasy Ball Dance Competition	\$5,000 (7.62% of total project budget)	\$3,500 (5.33% of total project budget)
Nanaimo Literacy Association	Vancouver Island Bookfest	\$3,813 (16.74% of total project budget)	\$3,810 (16.73% of total project budget)
Nanaimo Old City Association	Urban Spring Faire	\$575 (19.30% of total project budget)	\$520 (17.45% of total project budget)
Opera Nanaimo	2016 Concert Events	\$2,500 (15.15% of total project budget)	\$1,780 (10.79% of total project budget)
Pacific Coast Stage Company	Nanaimo Fringe Festival	\$7,880 (24.97% of total project budget)	\$6,970 (22.09% of total project budget)
Pacific Institute of Bagpiping	Pacific Gael Youth Band	\$2,425 (25.00% of total project budget)	\$1,695 (17.47% of total project budget)
South End Community Association	Miner's Heritage Picnic	\$2,200 (24.79% of total project budget)	\$1,775 (20.00% of total project budget)
TOTAL		\$40,593	\$28,458

OPERATING GRANT RECOMMENDATIONS

Organization Name	Requested	Recommended
Crimson Coast Dance Society	\$36,800 (13.25% of total budget)	\$23,900 (8.63% of total budget)
Heart of the Island Chorus Society	\$3,500 (23.77% of total budget)	\$1,800 (12.22% of total budget)
Island Consort Society	\$1,300 (22.97% of total budget)	\$1,075 (18.99% of total budget)
L'Association des francophones de Nanaimo	\$30,000 (8.88% of total budget)	\$15,400 (4.56% of total budget)
Malaspina Choir Society	\$5,000 (13.51% of total budget)	\$4,000 (10.81% of total budget)
Mid Island Metis Nation	\$14,900 (24.19% of total budget)	\$8,800 (14.27% of total budget)
Nanaimo Arts Council	\$27,000 (17.75% of total budget)	\$24,500 (16.11% of total budget)
Nanaimo Chamber Orchestra	\$4,250 (24.50% of total budget)	\$3,700 (21.33% of total budget)
Nanaimo Concert Band Society	\$7,000 (24.93% of total budget)	\$6,570 (23.40% of total budget)
Nanaimo Conservatory of Music	\$25,000 (6.18% of total budget)	\$18,500 (4.57% of total budget)
Nanaimo Festival Heritage Theatre Society (TheatreOne)	\$45,000 (12.71% of total budget)	\$42,900 (12.11% of total budget)
Pacific Institute of Bagpiping	\$2,750 (23.50% of total budget)	\$2,500 (21.37% of total budget)
Tidesmen Barbershop Chorus	\$2,500 (5.75% of total budget)	\$2,150 (4.94% of total budget)

Vancouver Island Symphony	\$90,000 (11.38% of total budget)	\$87,400 (11.05% of total budget)
Western Edge Theatre Society	\$15,000 (22.12% of total budget)	\$12,600 (18.58% of total budget)
Wordstorm Society of the Arts	\$4,350 (22.96% of total budget)	\$3,700 (19.53% of total budget)
TOTAL	\$314,350	\$259,495

ATTACHMENT B



December 11, 2015

To: City of Nanaimo –Heritage and Culture Grant Committee

Re: Black History Month Conference – February 2016

NAHS applied for a \$10,200 grant and have been granted only \$3,400

There appears to be an obvious breakdown, in the deliberation process of the City of Nanaimo's Heritage Grant Committee, which indicates to us that the extensive support material submitted with our application to host a 2016 premier cultural heritage conference titled "The Labyrinth Walk - Following the Footprints of our Afrocentric Pioneers" at the Vancouver Island Conference Center was either misplaced or not even read/considered.

Because of this erroneous error, we the N.A.H.S. now face a significant deficit of grant funding and may be forced to abandon our Black History Month Conference 2016. This lack of funding has placed us in a compromised position with the speakers, performers and resource people that we have contacted.

We, the NAHS have developed strong partnerships with other community organizations and are fully aware of the discrepancy between what our non-profit society received and the higher grant amounts offered to other groups.

So we are requesting an explanation of what criteria we did not meet? Also, what relevant criteria were adopted to decide how the grants were relegated to each of the applicants?

Based on the funding offered to the other local societies, we again are feeling the negative repercussions of this decision in our community. Year after year the minimal allotment and lack of support from this city's cultural committee directly discredits the extensive work our society provides this community, resulting in our inability to effectively reach out to the broader community.

ATTACHMENT C

Nanaimo African Heritage Society

	2012 Approved	2013 Approved	2014 Request	2014 Approved	2015 Request	2015 Approved	2016 Request	Requ. % of original total budget	2016 Reccommendation	2016 Reccommendation
Nanaimo African Heritage Society - Black History Month	\$1,600	\$1,800	\$30,000	\$3,050	\$7,500	\$1,100	\$10,200	15.54%	\$3400 - 5.18% of the original proposed budget of \$65630	\$3400 - 11.87% of the revised proposed budget of \$28650

***NOTE: Amounts reflect consolidated totals for both operating and special event grants for previous years

Revised budget presented at the Appeal meeting held 20-JAN-2016

ATTACHMENT D

City of Nanaimo

REPORT TO COUNCIL

DATE OF MEETING: 2015-JUN-22

AUTHORED BY: MS. DIANA JOHNSTONE
CHAIR, CULTURE AND HERITAGE COMMISSION

RE: UPDATES TO PROPOSED CULTURAL FUNDING PROGRAMS

COMMISSION RECOMMENDATION:

It was strongly and unanimously recommended that Council:

1. endorse the culture and heritage funding program assessment criteria as the evaluation tool for making decisions regarding ongoing (continued) cultural investment for organizations applying for culture and heritage operating funding; and not implement a time-based cap on continuous funding; and
2. approve the culture and heritage funding program appeal process as presented in the report.

PURPOSE:

To ensure long-term culture investment to organizations whose mandate and activities further cultural vitality in the City of Nanaimo and meet Council's stated principles and objectives through the funding assessment criteria; and to provide an appeal process for funding applicants.

BACKGROUND:

In 2012 Council approved the *2012-2015 Corporate Strategic Plan*, where Cultural Vitality was identified as one of the four pillars of sustainability with a goal of balancing social, environmental, economic and cultural perspectives for generations to follow. These four pillars (or focus areas) continue to guide ongoing municipal commitments and decisions.

As part of its commitment to building a sustainable and balanced community, Council approved that a review of the City's cultural funding programs intake process and criteria be included as part of the cultural planning process at its 2013-APR-08 Council meeting. The purpose of the review was:

- to ensure that the City's cultural funding programs reflected strategic investment by the City of Nanaimo based on clear and consistent criteria aligned with the *2014-2020 Cultural Plan for a Creative Nanaimo* and the *2012-2015 Corporate Strategic Plan*;
- to provide a clearer definition of the purpose and objectives of funding programs; and
- to help articulate the benefits and overall value of the City's investment to the public.

At the 2015-JUN-03 Culture and Heritage Commission meeting, the Commission had a lengthy discussion regarding the importance of stable cultural investment for local organizations. Further, the Commission felt it important that Council is aware that there is no Commission support for time-based capping on continuous funding. The Commission strongly and unanimously recommends that Council:

1. endorse the culture and heritage funding program assessment criteria as the evaluation tool for making decisions regarding ongoing (continued) cultural investment for organizations applying for culture and heritage operating funding; and not implement a time-based cap on continuous funding; and
2. and approve the culture and heritage funding program appeal process as presented in the report.

At the 2015-APR-21 Council meeting, Council requested that staff return to Council with a report outlining additional changes to the cultural and heritage funding programs, including a cap on continuous funding for operating grants and a clearly defined appeal process.

At the 2015-MAR-04 Culture and Heritage Commission meeting, it was recommended that Council approve the proposed changes to the City current cultural funding programs outlined in the report.

On 2015-JAN-21, City staff and Mollineaux Management hosted two public information sessions where grant applicants were able to view the revised proposed guidelines and application forms for each funding stream (Culture and Heritage Operating / Culture and Heritage Projects).

At the 2014-SEP-03 Culture and Heritage Commission meeting, Staff provided an update on the cultural funding programs review undertaken by Mollineaux Management (*City of Nanaimo Cultural Funding Program Review*) (available online at <http://cnan.ca/1BAVTjy>).

At 2014-APR-02 Council meeting, Council adopted *the 2014-2020 Cultural Plan for a Creative Nanaimo*. This plan was developed with input from thousands of residents and numerous cultural organizations. The plan recognizes Nanaimo's unique and diverse culture; outlines a vision for Nanaimo, and sets forward a strategic plan committed to creating the Nanaimo current and new residents want to live, work and play in.

DISCUSSION:

Culture is recognized as a means to build community; encourage outdoor activity, healthy lifestyles, life-long learning, and accessibility to programs for all levels of society; and celebrates diversity and cultural differences. To ensure these opportunities happen, culture must be planned for, nurtured, and supported. That is why across Canada and around the world local governments play a key role in the cultural development of their communities; which is increasingly seen as an integral part of broader municipal strategies to foster social and economic prosperity, vitality, and sustainability.

Recognizing that cultural vitality generates both social and economic benefits in a community, the Nanaimo Economic Development Corporation completed an *Economic Impact Study for the Arts and Culture Sector in Nanaimo* in 2013 (available online at <http://cnan.ca/1JQH3YZ>). The study indicated a direct impact and benefit to Nanaimo of \$93 million, with indirect and induced impact adding an additional \$60 million to the provincial economy, combining for a total of \$153 million.

Funding Limits

With the proposed changes, Nanaimo's updated Culture and Heritage Funding programs reflect municipal best practices in culture investment and are similar to programs found in other communities such as Prince George, Kelowna, Vernon, and Kamloops. As outlined in the *City of Nanaimo Cultural Funding Program Review* (Mollineaux Management, July 2014), two funding programs have been updated to support Council's commitment to creating a sustainable city through cultural vitality, economic and social wellbeing, and a commitment to the environment.

Option 1 – Time-Based Cap on Continuous Funding:

As per Council's 2015-APR-21 motion, Staff researched cultural operating programs with caps on continuous funding and was unable to find examples for Council's consideration. The following information outlines current funding practices at various levels of government.

Municipal Programs				
Community	Total Annual Project Funding	Total Annual Operating Funding	Total Investment	Evaluation Methodology
Kamloops	Community Arts Grant: \$37,500 Funding/project Organizations reapply annually	Cultural Service Grant: \$1.3 M No Time Cap	\$1,337,000	Based on Assessment Criteria
Kelowna	\$119,210 Projects can be funded for up to three years Re-apply after one year off (year five)	\$109,300 No Time Cap	\$228,510	Based on Assessment Criteria and Objectives
Vernon (RDNO)	\$30,000 Two years (under review to remove term)	\$800,000 No Time Cap	\$830,000	Based on Assessment Criteria and Objectives
Prince George	Social Development Grant "Cultural Richness" Annual and three-year funding (combined program) No Time Cap		\$357,350	Based on Assessment Criteria and Objectives
Nanaimo	\$30,330 Evaluated annually	\$231,826 No Time Cap	\$262,156	Based on Assessment Criteria and Objectives (Performance Based)
Provincial Programs				
	Total Annual Project Funding	Total Annual Operating Funding		Evaluation Methodology
BC Arts Council	No Time Cap	No Time Cap		Based on Assessment Criteria
Federal Programs				
	Grant			Evaluation Methodology
Canada Arts Council	i.e.: Support Services to the Dance Milieu: Multi-year and Annual Grants No Time Cap			Based on Assessment Criteria

Canadian Heritage Canada Arts Training Fund (CATF)	<i>Project: Development Support Component (DSC)</i> <ul style="list-style-type: none"> • Four years • Cannot exceed 70% of the total eligible expenses or \$600,000 annually, whichever is less. <i>Operating: Regular Support Component (RSC)</i> <ul style="list-style-type: none"> • Cannot exceed 70% of the total eligible expenses or \$6,000,000 annually, whichever is less. • No Time Cap 	
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One of the concerns previously raised by Council was that by not capping funds to organizations, new and emerging groups would be unable to receive funding. In its current five-year operating plan, Council has committed to increasing the cultural operating funding program to \$3.00 per capita by 2017. This increase allows for diversified investment in the sector and support for new and emerging groups. The proposed changes to the program criteria also clearly outlines that groups currently receiving funding are not guaranteed future funding and if in future Council is concerned that groups are not providing programs and services that meet its mandate and objectives then it can choose not to fund groups based on the clearly identified assessment criteria.

Based on discussion at the 2015-JUN-03 Nanaimo Culture and Heritage Commission meeting, the Commission does not recommend a time-based cap on continuous funding. Council could set any time horizon based on its preference (one-year, three-year, five-year, etc). Once funding limits have been reached, Council could allow groups to reapply after a “cooling off period”. However, it is unlikely that many groups could sustain themselves through this period due to the inability for local organizations to leverage further funding from the federal or provincial levels and other sources without the City’s commitment and support (Federal and provincial grants require proof of commitment from the local level).

Other potential impacts of time capping operating funding programs:

1. A potential loss of the existing \$581,000 (approximate) of provincial and federal grant funds currently being put back into the community as matching and/or leveraged funding.
2. Groups who are only accountable to time and not merit, feasibility and overall impact to the community have less accountability to producing quality and sustainable programs and/or services to the community and could potentially lessen accountability and performance near the end of the term.
3. Time-capping an operating funding program is seen as destabilizing organizations and signals other funders that the nonprofits have lost its local government trust, making it difficult to get funding from philanthropic and corporate donors.
4. An inability to reduce funding to existing applicants that are underperforming or to make underdeveloped applicants unsuccessful in receiving funding dilutes the City’s investment in impactful culture and heritage programs and decreases the sector in delivering community-benefit programs.
5. Sends a mixed message that the City is not fully committed to supporting the non-profit culture sector as an outcome of the *2014-2020 Cultural Plan for a Creative Nanaimo*.

Option 2 – Performance-Based Funding (Revised May 2015)

Nanaimo’s cultural operating funding program is a performance-based program that has clearly identified assessment criteria that aligns investment with Council and the community’s priorities as identified in the *2012-2015 Corporate Strategic Plan* and the *2014-2020 Cultural Plan for a Creative Nanaimo*.

Clear eligibility and assessment criteria allow for transparent allocation of funds to applicants for specific activities that meet program objectives. These will communicate to potential applicants the necessary minimum requirements that must be met in order to be considered for funding. Eligibility and assessment criteria serve to filter out inappropriate applicants, or those that may meet eligibility criteria but are not functioning effectively enough to warrant funding.

The assessment criteria (Merit, Relevance/Feasibility, and Potential Impact) enables the Culture and Heritage Commission to recommend to Council funding allocation increases, decreases, and, in some circumstances, no funding to an organization based on the organizations ability to meet the City's program objectives (rather than a length of term).

By using a performance based 'capping' model, the City's Culture and Heritage funding programs provide the ability and corresponding mechanisms for Council to say "no". Through this, Council is able to demand the effective use of resources to meet its stated objectives of public impact and value. When activities are seen to no longer support the objectives of the City of Nanaimo or demonstrate value to the people of Nanaimo and have a positive impact on the community with the assessment criteria as the guiding principle either a decrease or discontinued funding will be recommended.

It is recommended that the Commission recommend that Council continue to use the recently updated performance-based assessment criteria as its method to distribute cultural operating funds for the following reasons:

- The program reflects Canadian municipal Best Practice.
- The program remains consistent with grants at the Federal, Provincial and municipal level.
- The program allows for organizations to best meet the objectives of Council and the community.
- Funds are awarded to organizations because they effectively meet the City's objectives and demonstrate accountability the performance-based assessment criteria.

The Canadian Arts Data / Données sur les arts au Canada (CADAC¹) format will be used as the basis for financial and statistical information in operating funding applications. This will ensure uniform presentation of information from all applicants.

Appeal Process

As per Council's 2015-APR-21 motion, Staff has developed the following appeal process for consideration. As an appeal process will add up to one (1) month to the grant process timeline, the grant process will start in September in future years:

- Applicants must submit appeals in writing to the Culture and Heritage Department identifying the basis for its appeal within ten (10) days of being notified of the Culture and Heritage Commission's recommendations.
- Appeals will be reviewed by an Appeals Committee consisting of the Chair of the Culture and Heritage Commission (where applicable); a member of Council from the Culture and Heritage Commission; and three members of the Grants Advisory Committee.
- A response to the appeal will be made available to the applicant within five (5) business days from the Appeal Committee review.
- The recommendation of the Appeal Committee will be reviewed by the Culture and Heritage Commission before final grant recommendations to Council for approval.

¹ [CADAC](#) is a partnership of national and provincial arts funders that allows operating organizations to record their financial and statistical information on one common platform.

STRATEGIC PLAN CONSIDERATIONS:

The updated cultural funding programs will further the objectives of the Strategic Plan through:

1. Community Building Partnerships: Ensuring a strong, vital non-profit 'community benefit' sector will flourish in Nanaimo.
2. Taking Responsibility: To be an excellent municipal government.
3. Cultural Vitality: Ensuring that Nanaimo will have a strong and vibrant culture which evolves with a coordinated and collaborative effort leading to greater popularity as a place to visit, live, work and play.

Respectfully submitted,



Diana Johnstone

CHAIR

CULTURE AND HERITAGE COMMISSION

/rb

File: 1850-20-C02 Cultural Funding Review

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Letter to the City of Nanaimo Councillors - Gordon Fuller and Jim Kipp,

January 26th, 2016.

The Nanaimo African Heritage Society certainly appreciates that Gord Fuller took the initiative to schedule our request to city council last evening, even though it was his birthday.

And we're pleased that after presenting our request, it was honoured by council, who voted to have these funds (\$3400) released to us at the end of January, instead of the grant committee's proposal that NAHS's grant be delayed until the end of February (with no apparent reason.)

We were under the false impression that the whole purpose of the Appeal Process was to offer applicants like NAHS, **clarity** about what areas of our project application needed improvement or additional information, to warrant higher funding plus to create an opportunity for a dialogue to better understanding, not feel like we were in a tribunal! The only response we received from the appeal committee was to reference the page that outlined the grant criteria percentages and when we responded, that we felt strongly to have met those requirements 100%, we again were challenged with *"How did our small society think that we could pull off an event of that caliber?"* And when we replied, *"...certainly not with the funding we received this year!"* Diana Johnstone answered, *"we gave you 300% more than other years!"* Obviously they discounted all of the extensive material that we had diligently prepared to supplement our project grant application.

The resulting delay in funding made us feel that once again the NAHS has been penalized for appealing the Culture and Heritage Grant Committee's decisions and so we were grateful for the chance to present our concerns to city council members.

As we pointed out in our second presentation to council last evening, that if anyone were to take the time to actually look at the numbers in 01-18-16 Report to Council, they could see how totally unfair it appears to us. Maybe the "Matrix" that Councillor Pratt alluded to, is faulty.

If you were to ask any of our fellow colleagues in the non-profit sector, they've strongly voiced their agreement that this is unfair. Their responses would clearly state their viewpoint that NAHS's presence adds a valuable cultural component to this community.

Our society executive have reviewed the Report to Council regarding the Culture and Heritage Commission's Recommendations

There appears to be some serious discrepancies when you take a good look at how the funds have been dispersed:

1. There is a small discrepancy in the FINANCIAL IMPLICATIONS totals:
Page 1 The council approves: total funding of \$284,545 + **\$3,400 NAHS not included = but it does equal \$287,945 not the \$287,917** as printed on Page 3
Also it states available funds for events have been increased to **\$33,363 which does not add up to the total of \$25,050 + \$3,400 = \$28,450 (missing \$4,913?)**
2. **Page 2 Project grants requests:** averaged about **15.8%** of their total budgets
NAHS request was for 15.55% of our proposal for a first class event at VICC – well within the average percentages of the other total budgets.
3. When our executive averaged the percentages of how the actual funds requested = compared to what they were granted **averages were about 83%** and the lowest other recommendation was **70% > NAHS received 33.33%**
4. The grant recommendations averaged **13.11%** of their total project budgets
NAHS was granted only 5.2% of our budget submitted with our application.

We are asking council what are we to conclude? Is this simply a committee oversight or a deliberate attempt to derail NAHS from providing Nanaimo with first class Annual Culture and Heritage events which will continue to add a vital element to the City of Nanaimo's Cultural History and tourism attractions.

Thanks for your consideration,

Shalema Gantt and Shari Berry

NEWS RELEASE

Distributed January 25, 2016

2016 Temporary Public Art Selections Approved

Council approves nine new pieces of temporary public art for 2016

Summary

On January 18, 2016, Council approved nine new pieces of public art as part of the 2015 Temporary Public Art Program. A total of 39 submissions were received from a variety of artists and teams across Canada in response to a "Call for Artists" issued by the City of Nanaimo Purchasing Department. The pieces will be installed throughout the City in May of 2016 as part of Public Art Week. The nine approved pieces are:

THE CORE – Bryan Faubert

CEREBRUM DIGITALIS – Maggie Wouterloot

L-O-V-E BIRD – Mia Tremblay & Craig Lambie

DRIFTWOOD – Scott Gillies

KELP STRUCTURE – Angellos Glaros

CARVED PANEL – William Good

SALMON ON THE BRIDGE – Laura Timmermans

THE PORTHOLE – Victoria Drakeford

PASSAGE – Labspace Studio

Since 2010, the City of Nanaimo has been involved in a dynamic and evolving temporary public art program that enhances and animates our City's parks. Each year, outdoor artwork is installed on a temporary basis for the enjoyment of residents and visitors. City parks and spaces essentially become outdoor art galleries and showcase artworks for a limited period of time.

Strategic Link: Public art helps animate our public places and spaces, making them more welcoming, attractive, and contributing to cultural vitality. These pieces will engage and draw residents and visitors to Nanaimo's parks, making their visit more interesting and enjoyable.

Key Points

- On January 18, 2016, Council approved nine new pieces of public art as part of the 2016 Temporary Public Art Program.
- The pieces will be installed in City parks and spaces in May 2016, as part of Public Art Week.
- The City of Nanaimo's Public Art Inventory currently includes 166 pieces of art.

Quotes

"Public art enhances community and place, celebrating our past, present and future. Community members are constantly commenting on how public art adds visual interest and vibrancy to our public spaces."

Bill McKay
Mayor
City of Nanaimo

NEWS RELEASE

Distributed January 28, 2016

Council Announces 2016 Culture & Heritage Award Recipients

City to recognize excellence in culture and heritage

Summary

Each year, the City of Nanaimo recognizes individuals and groups that make Nanaimo a more culturally vibrant city. Council has approved the following recipients for the 2016 Culture & Heritage Awards:

EXCELLENCE IN CULTURE - Ms. Susan Juby

HONOUR IN CULTURE - Ms. Debbie Trueman

EMERGING CULTURAL LEADER - Ms. Alyssa Glassford

JOHN THOMSON HERITAGE MEMORIAL - Mr. John Hofman

Recognition of these recipients will take place at a special awards ceremony to be held at the Port Theatre on April 13, 2016. Tickets and ceremony details will be advertised prior to the event. Everyone is welcome to attend.

Strategic Link: The Culture & Heritage Awards further the goals of the Cultural Vitality (Creativity, Diversity, Heritage and Innovation) Pillar of the Strategic Plan.

Key Points

- The Excellence in Culture Award honours organizations and individuals that have achieved regional and/or national recognition in the field of arts and culture (visual, performing or literary arts).
- The Honour in Culture Award honours groups, corporations or individuals that are known for their dedication and support of the development of the cultural fabric of Nanaimo.
- The Emerging Cultural Leader Award recognizes up-and-coming Nanaimo-based cultural leaders. The award recognizes that a thriving Nanaimo cultural community includes leaders who choose to live and contribute to the cultural life of Nanaimo.
- The John Thomson Heritage Memorial Award is presented to individuals who demonstrate outstanding heritage service and dedication to the community.

Quotes

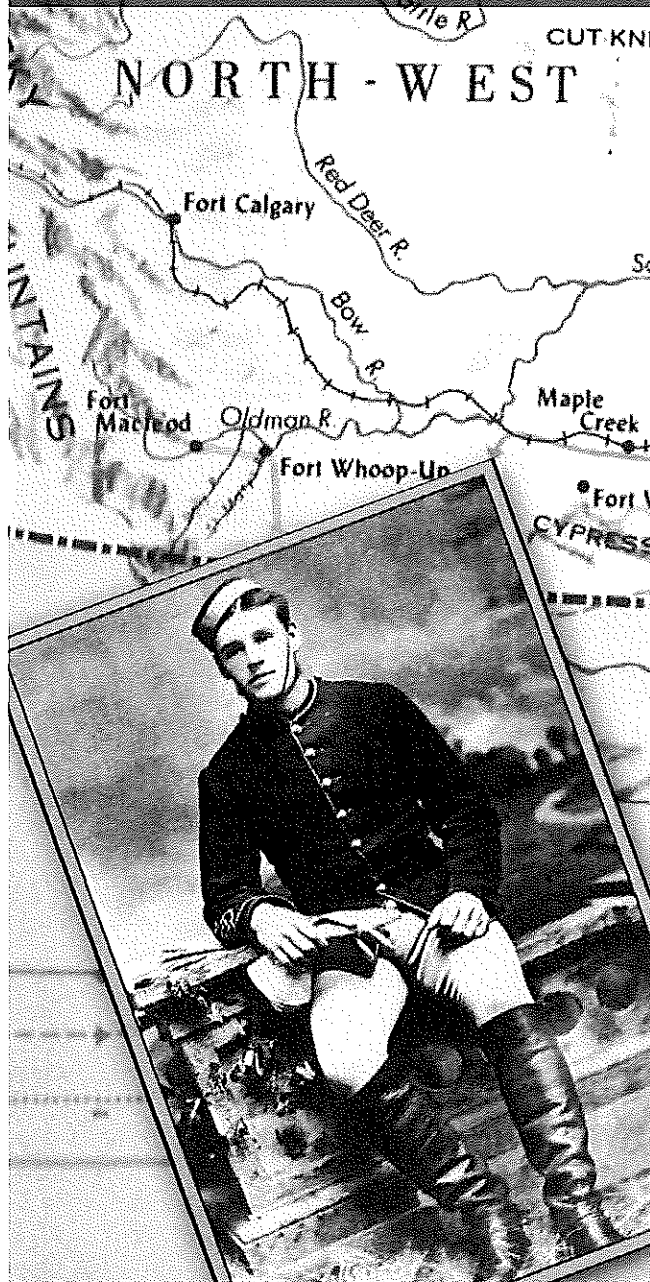
"These awards recognize the best of Nanaimo's arts and cultural volunteers and creative talent. The work of these dedicated volunteers and professionals contributes to a sense of cultural vitality and pride within our community."

Bill McKay
Mayor
City of Nanaimo

Saturday Speaker

Great Trek of the North West Mounted Police in 1884

Presented by Dale & Penny Bent



Nanaimo

Saturday

Feb 13, 2016

10am – 12pm

Tickets: \$10 cash

Available at the door

Nanaimo
Vancouver Island University
Faculty of Management Building
Building 250, Room 125
900 Fifth Street
**Free parking on Fourth Street and in Lot Q
(entrance 4E) off Fourth Street**

**For more info call
1.866.734.6252**

The epic Great Trek to Western Canada of the North West Mounted Police completed the new Dominion of Canada in 1884. Fred Bagley was the youngest NWMP recruit participating in this incredible journey. Fred's adventures exemplify the heroism and the hardship of this grand trek. During this lecture, we will investigate the objectives and achievements of this significant event in Canadian history.

Fred Bagley is Dale Bent's grandfather. Fred's diary and other family possessions are the inspiration for vividly re-telling the story of the Great Trek of the North West Mounted Police which is the forerunner of today's Royal Canadian Mounted Police.

PENELOPE BENT is a retired lawyer and genealogist and **DALE BENT** is a retired Professor of Business, both now living in Nanaimo. Both are active participants in VIU ElderCollege.

Rebecca Buckler

Subject: 2016 HERITAGE SUMMIT
Location: NANAIMO MUSEUM (100 MUSEUM WAY)

Start: Wed 2/17/2016 7:00 PM
End: Wed 2/17/2016 9:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Rebecca Buckler
Required Attendees: Mayor&Council; SENIOR LEADERSHIP TEAM; Daniel Appell; Dawn Marusin; Diana Johnstone; Diane Brennan; Jacquie Howardson; Jill Stannard; John Manning; Mark Robinson; Richard Finnegan (home); Richard Finnegan (Work); Ross MacKay; Wendy Pratt; CULTURE & HERITAGE DEPARTMENT

2016 HERITAGE SUMMIT (2016-FEB-17)

On Wednesday, 2016-FEB-17, we invite you to attend our annual Heritage Summit at the Nanaimo Museum (100 Museum Way) from 7:00 pm to 9:00 pm. The Summit will heighten heritage awareness in the community during Provincial Heritage Week (February 15-19), and highlight the work of the many local organizations interested in heritage issues.

Similar in format to past Summits, the event will be separated into two parts:

The first part will feature a **presentation by Amy Greenaway** (Nanaimo Museum Interpretation Curator) on the Museum's newest exhibit "**Characters, Con Men & Celebrities**"; a look at some of the fascinating people from Nanaimo's past. Chris Sholberg, the City's Heritage Planner, will also provide a short update on our Heritage Conservation Program Review & Update which is currently underway.

The remainder of the evening will be devoted to a **roundtable discussion** between culture and heritage organizations in attendance. Each group will have up to 5 minutes to share information about their mandate, recent accomplishments and upcoming projects. We hope the information shared will lead to greater co-ordination of efforts amongst Nanaimo's heritage-minded community. Groups are welcome to bring their own printed materials (brochures, etc.) for display and circulation to those in attendance.

We hope you can attend.

Should you have any questions, please contact Chris Sholberg, Culture & Heritage Planner, at 250-755-4472 or by email at chris.sholberg@nanaimo.ca.

CITY OF NANAIMO
CULTURE AND HERITAGE DEPARTMENT

Phone: 250-755-4483
Email: cultureandheritage@nanaimo.ca
Office: Service & Resource Centre, 411 Dunsmuir Street
Mailing: 455 Wallace Street, Nanaimo BC, V9R 5J6

CULTURE & HERITAGE. It's who we are.

City of Nanaimo's Culture & Heritage Department presents:

2016 HERITAGE SUMMIT

Wednesday, February 17

7:00 pm @ Nanaimo Museum

Characters, Con Men & Celebrities

Presentation by Aimee Greenaway, Nanaimo Museum

Explore the lives of intriguing people from Nanaimo's past. Petty thieves, a suspected German spy, murderers, crooked cops and politicians rub shoulders with a nationally renowned poet, a war hero, the world's fastest man, and women who overcame race and gender discrimination.

Heritage Conservation Program - Update & Review

Chris Sholberg, City Culture & Heritage Planner, will provide an overview of the Heritage Conservation Program Update & Review.

Roundtable Discussion

Share your culture and heritage organization's mandate, recent accomplishments and upcoming projects; and hear what other groups are working on!

Everyone Welcome!

Questions? Contact us at cultureandheritage@nanaimo.ca or 250-755-4483.



**Celebrating Provincial Heritage
Week (February 15-21)**

AUGUST 12, 1900.



Photo: Henry the Flying Dutchman
(Courtesy of Nanaimo Museum)



You are invited
to
The City of Nanaimo's
Immigrant Welcome Reception

Mayor Bill McKay and Nanaimo City Council invite you to an afternoon reception to welcome new immigrants to our community. Light refreshments will be served.

Saturday, March 5th, 2016

2:00 pm to 4:00 pm

Vancouver Island Conference Centre
(101 Gordon Street)
Newcastle Island Lobby

RSVP

If you would like to attend, please call 250-755-4491
(Social Planning Department) or email john.horn@nanaimo.ca