

AGENDA
REGULAR COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, 80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2016-FEB-22, AT 4:30 P.M.

1. **CALL THE REGULAR COMMITTEE OF THE WHOLE MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

Pg. 5-8

- (a) Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, on Monday, 2016-JAN-25 at 4:30 p.m.

5. **PRESENTATIONS:**

- (a) Mr. Scott M. Harrold, Civil RCAF Snowbird Coordinator and Team Liaison, to provide a presentation regarding the Snowbirds Fly for C.H.I.L.D. air demonstration performance approved for 2016-AUG-10 over Nanaimo Harbour.

6. **ADMINISTRATION:**

NONE

7. **CORPORATE SERVICES:**

- (a) **Nanaimo Volunteer & Information Centre Society Other Grant Funding Request**

Purpose: To obtain Council approval regarding the Other Grant funding request.

Staff Recommendation: That Council award an Other Grant to the Nanaimo Volunteer & Information Centre Society (OG-01) in the amount of \$1,551.46 to cover the cost of the rental of Beban Park Auditorium on 2016-APR-14 for their 2016 Volunteer Appreciation Luncheon.

Pg. 9-24

(b) **Advisory Committee/Commission Minutes**

- Design Advisory Panel Meeting held 2016-JAN-14.
- Board of Variance Meeting held 2015-NOV-19.

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8. **COMMUNITY SERVICES:**

(a) **Social Development Grants**

Purpose: To obtain Council's endorsement of the Staff recommendation regarding the 2016 Social Development Grant program.

Staff Recommendation: That Council direct Staff to utilize the 2016 Social Development grant money (\$60,000) to develop and implement a Child Poverty Reduction Strategy for the City of Nanaimo. This approach has been endorsed by the Social Planning Advisory Committee at its February 2016 meeting.

Pg. 33-34

(b) **Syrian Refugee Update**

Purpose: To update Council on the status of Syrian refugees arriving in Nanaimo.

Staff Recommendation: That Council direct Staff to publicize the need for rental housing for Syrian refugees, as noted in this report.

Pg. 35-36

(c) **Appointment of Bylaw Enforcement Officers**

Purpose: To obtain Council approval to appoint Ian Fraser and Carley Elizabeth Laura Colclough as bylaw enforcement officers.

Staff Recommendation: That Council appoint Ian Stewart Fraser and Carley Elizabeth Laura Colclough as bylaw enforcement officers to enforce the provisions of City of Nanaimo "Licencing and Control of Animals Bylaw 1995 No. 4923" and "Parks Recreation and Culture Regulation Bylaw 2008 No. 7073".

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9. **CORRESPONDENCE (not related to a Report to Council):**

NONE

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:**

(a) **Councillor Brennan re: Representation of Cycling and Disability Community on Planning and Transportation Committee**

At the Regular Meeting of Council held 2015-FEB-01, Councillor Brennan provided the following Notice of Motion for Council's consideration at the 2016-FEB-22 Committee of the Whole Meeting:

"That Council request a Staff report that discusses ways, including dedicated seats for representatives from the cycling and disability communities, to ensure that the Planning and Transportation Committee has a clear and in depth understanding of accessibility issues and solutions related to transportation and planning. The dedicated seats would be filled by:

- a representative from a biking advocacy group that represents all forms of cycling including those who are involved in active transportation and urban development planning; and,
- a representative with personal knowledge of ways to share roads safely with pedestrians who use ambulatory assistive devices like wheelchairs and walkers."

Delegation:

1. Mr. Leo Boon, Greater Nanaimo Cycling Coalition.

12. **DELEGATIONS (not related to a Report to Council): (10 MINUTES)**

- | | | |
|-----|---|---------------|
| (a) | Ms. Sheila Rea regarding unsightly garbage issues in Nanaimo. | <i>Pg. 39</i> |
| (b) | Dr. C. Stewart Vinnels, President, Island Ferry Services Ltd., regarding funding confirmation for a foot passenger ferry project. | <i>Pg. 40</i> |
| (c) | Mr. Dave Negrin and Mr. Joe Negrin regarding a site bill for a property at 13 Gillespie Street. | <i>Pg. 41</i> |

13. **QUESTION PERIOD: (Agenda Items Only)**

14. PROCEDURAL MOTION:

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (f) law enforcement, if the Council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the *Freedom of Information and Protection of Privacy Act*;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

Section 90(2): A part of a Council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

15. ADJOURNMENT:

ACTING MAYOR: COUNCILLOR KIPP
2016-JAN-19 to 2016-MAR-08

MINUTES
REGULAR COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, 80 COMMERCIAL STREET,
MONDAY, 2016-JAN-25 AT 4:30 P.M.

PRESENT: Acting Mayor J. A. Kipp, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor W. L. Pratt
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Absent: Mayor W. B. McKay

Staff: T. Samra, City Manager
G. Goodall, Director of Engineering & Public Works
G. Ferrero, Director of Information Technology, Legislative Services,
Communication / Deputy Corporate Officer
D. Lindsay, Director of Community Development
C. Richardson, Fire Chief
K. Felker, Manager of Purchasing & Stores
D. Hiscock, Manager of Revenue Services
D. Stevens, Client Support Specialist
D. Smith, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Remove Agenda Item 5(a) Presentation from Mr. Scott M. Harrold, Civil RCAF Snowbird Coordinator and Team Liaison.
- (b) Add Agenda Item 12(a) Delegation from Mr. David Steingard and Mr. Jared Steingard regarding the proposed subdivision of their property at 5260 Tanya Drive.
- (c) Councillor Hong advised that Ms. Shaunna Morgan was in attendance and wished to address Council as a late delegation regarding the City Manager hiring process.
- (d) Councillor Fuller advised that Mr. Robert Fuller was in attendance and wished to address Council as a late delegation regarding Colliery Dams Middle Dam conceptual plan.
- (e) Councillor Yoachim advised that he would be bringing forward an item under Administration regarding the Interim City Manager.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, on Monday, 2016-JAN-11 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Mr. Bill Dawson, Deputy Assessor BC Assessment Authority spoke regarding 2016 assessments.

6. ADMINISTRATION:

- (a) Interim City Manager

Councillor Yoachim advised there is a complimentary article in the Vancouver Island Business Examiner regarding the Interim City Manager and acknowledged Ms. Samra's work with Staff and Council.

7. CORPORATE SERVICES:

- (a) Tender No. 1717 – Insurance Brokerage Services

It was moved and seconded that Council receive for information the report pertaining to Tender No. 1717 for insurance Brokerage Services. The motion carried unanimously.

- (b) Advisory Committee/Commission Minutes

It was moved and seconded that Council receive for information the following Advisory Committee/Commission Minutes:

- Grants Advisory Committee Meeting held 2015-NOV-18
- Nanaimo Culture & Heritage Commission Meetings held:
 - 2015-NOV-04
 - 2015-NOV-18
 - 2015-DEC-02

The motion carried unanimously.

8. COMMUNITY SERVICES:

(a) Cliff Street Area Corridor and Utility Tender

It was moved and seconded that Council receive for information the report pertaining to the Cliff Street Area Corridor & Utility Tender. The motion carried unanimously.

(b) UBCM FireSmart Grant Resolution

It was moved and seconded that Council pass a resolution indicating support of an application for a \$10,000 FireSmart Grant Program offered by the Union of BC Municipalities. The motion carried unanimously.

9. DELEGATIONS (not related to a Report to Council):

- (a) Mr. David Steingard regarding the proposed subdivision of their property at 5260 Tanya Drive.

It was moved and seconded that Council receive the delegation from Mr. David Steingard regarding the proposed subdivision of their property at 5260 Tanya Drive. The motion carried unanimously.

- (b) Ms. Shaunna Morgan requested that Council investigate the selection process used to hire the interim City Manager and that the Province oversee the permanent selection process.

It was moved and seconded that Council receive the delegation from Ms. Shaunna Morgan regarding the City Manager selection process. The motion carried unanimously.

- (c) Mr. Robert Fuller, spoke regarding the Colliery Dams Middle Dam conceptual plan and requested that community stakeholders be involved when options for the Middle Dam are considered.

It was moved and seconded that Council receive the delegation from Mr. Robert Fuller, regarding Colliery Dams Middle Dam conceptual plan. The motion carried unanimously.

10. QUESTION PERIOD:

- Mr. Fred Taylor, re: Council decisions.
- Mr. Terry Wagar, re: Colliery Dams.

11. ADJOURNMENT:

It was moved and seconded at 6:04 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER

DATE OF MEETING February 22, 2016

AUTHORED BY D. HISCOCK, MANAGER, REVENUE SERVICES

**SUBJECT NANAIMO VOLUNTEER & INFORMATION CENTRE SOCIETY
OTHER GRANT FUNDING REQUEST**

OVERVIEW

Purpose of Report

To obtain Council approval regarding the Other Grant funding request.

Recommendation

That Council award an Other Grant to the Nanaimo Volunteer & Information Centre Society (OG-01) in the amount of \$1,551.46 to cover the cost of the rental of Beban Park Auditorium on 2016-APR-14 for their 2016 Volunteer Appreciation Luncheon.

BACKGROUND

Typically this application would be reviewed by the Grants Advisory Committee and then brought forward to Council with the Committee's recommendation. Because the grant application is for an event to be held in April, and the Grants Advisory Committee meetings have been recessed until the Core Review has been completed, this grant application has been brought directly to Council for consideration.

The Nanaimo Volunteer & Information Centre Society is requesting an "in-kind" grant of \$1,551.46 for the rental of Beban Park Auditorium for the Society's 2016 Annual Volunteer Luncheon which is to be held on 2016-APR-14.

This has been an annual request from the Society which Council has supported for the past several years.

OPTIONS

1. Approve the grant application.
2. Deny the grant application.

IMPLICATIONS

Budget

The 2016 budget for Other Grants is \$7,000 and the full balance is currently available.

Strategic Priorities

One of the Strategic Priorities in the 2012 – 2015 Strategic Plan's Community Building Partnerships includes supporting a strong non-profit "community benefit" sector in Nanaimo..

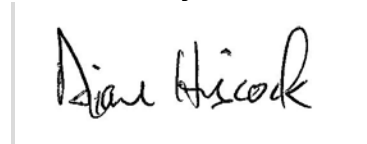
SUMMARY POINTS

- Volunteer Nanaimo is requesting an "in-kind" grant of \$1,551.46 to cover the cost of facility rental for their annual Volunteer Appreciation Luncheon.
- Council has supported this request in the past.

ATTACHMENTS

- Attachment A – Grant Application (OG-01)

Submitted by:



D. Hiscock
MANAGER, REVENUE SERVICES

Concurrence by:



V. Mema
DIRECTOR OF FINANCE

CITY MANAGER COMMENT:

I concur with the staff recommendation.

Attachment A

For every Volunteer an Opportunity and for every Opportunity a Volunteer.



Charitable Tax Number: 11905 0862 RR0001

16 January 2016


"Other Grants" Committee
City of Nanaimo
City Hall
455 Wallace Street
Nanaimo, B.C.
V9R 5J6

Dear Sirs:

Please find enclosed our Application for a Grant in the amount of \$ 1551.46 to cover the cost of rental for Beban Auditorium on April 14, 2016, which is the date of our 21st annual Volunteer Appreciation Luncheon.

We trust you find the enclosed to be in order, and will await your decision.

Sincerely,


Marjorie Driscoll,
Executive Director,
Volunteer Nanaimo

Unit E, 3148 Barons Rd, Nanaimo, BC V9T 4B5 Tel: 250.758.7121 Fax: 250.758.7106

~~#3 - 2350 Labieux Road, Nanaimo, B.C. V9T 3M6 Tel: 250.758.7121 Fax: 250.758.7106~~

CITY OF NANAIMO EVALUATION OTHER GRANTS

Name of Organization: **Nanaimo Volunteer & Information Centre Society**

Cash grant request in the amount of \$1,551.46 to cover the cost of the rental at Beban Park Auditorium on 2016-APR-14 for their 2016 Annual Volunteer Appreciation Luncheon.

Grant No. 2016 OG-01

Criteria:	Meets Criteria:		Statement of Purpose:
	Yes	No	
➤ large number of volunteers			Kind of Funding: educational funding emergency funding capital grants on a matching basis up to a maximum of \$5,000 in-kind funding for facility rental
➤ registered nonprofit society			
➤ sound financial and administrative management			
➤ financial need			
➤ accessible to a large portion of the community			
➤ must have a broad base of support			
➤ must be local in focus			
➤ must adhere to all City of Nanaimo's bylaws and policies			
Grant Awarded:	Yes	No	Amount Recommended: \$

Discussion:

Notes:



CITY OF NANAIMO
APPLICATION FOR GRANT
OTHER GRANTS

Office Use

OG-01

ORGANIZATION:

Nanaimo Volunteer & Information Centre Society

DATE: 16th September 2015

ADDRESS: Unit E -3148 Barons Road,
Nanaimo, BC V9T 4B5

PRESIDENT: Christopher Boldt

SENIOR STAFF MEMBER: Marjorie Driscoll

TELEPHONE: 250.758.7121

POSITION: Executive Director

FAX: 250.758.7106

CONTACT: Rita Bulger, Administrator,

EMAIL: vn.admin@shaw.ca

TELEPHONE: 250.758.7121.

OVERVIEW OF YOUR ORGANIZATION'S PROGRAMS AND SERVICES OFFERED IN THE COMMUNITY:

See attached

GEOGRAPHIC AREA SERVED BY THE ORGANIZATION: Nanaimo South to Duncan, and North to Oceanside

NO. OF FULL TIME STAFF: None

NO. OF PART TIME STAFF: One (1)

NO. OF COMMUNITY VOLUNTEERS: 40,000

NO. OF VOLUNTEER HOURS PER YEAR: 750,000

NO. OF MEMBERS: 68

MEMBERSHIP FEE: \$60 per year

CLIENTS SERVED, LAST YEAR: approx. 15,000

CLIENTS SERVED, THIS YEAR (PROJECTED): approx 16,000

B.C. SOCIETY ACT REG. NO.: S15055

REVENUE CANADA CHARITABLE REG. NO.: 067.3295.59.28

CURRENT BUDGET :

INCOME: \$ 97,389.14

EXPENSES: \$ 62,532.92

NEXT YEAR PROJECTED:

\$ 65,000.00

INCOME:

\$65,000.00

EXPENSES: \$

82,000.00

DO YOU REQUIRE A RENTAL SUBSIDY? IF SO, HOW MUCH?
\$ 1551.46

CASH GRANT? IF SO, HOW MUCH? No

GRANT REQUESTED: \$ 1551.46

SIGNATURE:

TITLE/POSITION: Executive Director

DATE: 16 September 2015

NOTE: YOUR ORGANIZATION'S MOST RECENT AUDITED FINANCIAL STATEMENTS, CURRENT FINANCIAL STATEMENTS AND BALANCE SHEET AND INCOME STATEMENT MUST BE ATTACHED TO THE APPLICATION FORM (SEE COMPLETE LIST OF REQUIRED ATTACHMENTS ON BACK OF THIS FORM).

REQUIRED INFORMATION, CRITERIA AND KIND OF FUNDING

The following must be attached to this application for consideration of the Grants Advisory Committee:

1. Copy of most recent Society Act Annual Report (Form 11)
2. Most recent Audited Financial Statement (or year-end financial statements)
3. Year-to-date Financial Statements (including both Balance Sheet and Income Statement)
4. A budget for this fiscal year as well as the next fiscal year
5. List of Directors

Criteria for Awarding Other Grants:

1. large number of volunteers
2. registered nonprofit society
3. sound financial and administrative management
4. demonstrated financial need
5. accessible to a large portion of the community
6. broad base of support
7. other source of financial support
8. must be local in focus and comply with City of Nanaimo bylaws and policies
9. cash grants not provided if organization receives a PTE or where the facility is provided by the City free of charge or reduced rate. Notwithstanding the above statement, organizations facing critical financial difficulties are eligible to apply for emergency funding.

Kind of Funding Provided for Other Grants:

1. educational funding
2. emergency funding
3. capital grants on a matching basis up to a maximum of \$5,000
4. in-kind funding for facility rental

CITY OF NANAIMO

GRANT QUESTIONNAIRE

1. What is the main purpose of your organization?

The main purpose of our organization is to promote community involvement for our non-profit agencies in the greater Nanaimo area, and to assist them in maximizing their efficiency and effectiveness in the community.

2. Describe the work your organization does in this community.

We provide our non-profit agencies with a volunteer workforce which allows them to operate successfully, and by offering on-going workshops to their Board of Directors, and which allows them to network with other non-profits. We also maintain a website listing all volunteer positions required by any agency (whether member or non-member) and distribute a weekly list to the media, educational institutions and employment agencies. We also operate many successful programs out of our Centre, including free tax returns for low income families, free debt coaching to anyone needing budget advice, free computer repair, maintenance and virus protection service, free use of our Board Room, free use of equipment rentals such as laptops, and multi-media projectors for members, and advertise their need for volunteers as required. We also run the Workability Program in Nanoose which offers job training and on site skills to approximately 50 challenged adults, including such skills as baking, retail assistance, office work experience, and farm management.

3. What other agencies provide similar services?

We are unaware of any other agency in the greater Nanaimo area offering all these services in one location at no charge.

4. How is your organization different than those organizations providing similar services in question 3 above?

Our tax program caters to all low income earners, is completely free, run entirely by volunteers, and runs two days per week during the busy tax season and one day per week all year long. There are no other agencies offering free computer service and repair, to our knowledge.

5. Describe who your clients are.

Our clients are non-profit agencies within the Nanaimo area community. We also serve to promote Nanaimo by posting volunteer vacancies for anyone raising funds at specific events, for example the Silly Boat Regatta and Nanaimo Bathtub Race.

6. Where do your clients live?

Our client/members are based in the greater Nanaimo area, although we also serve agencies outside the City limits when they require our help.

CITY OF NANAIMO GRANT QUESTIONNAIRE

7. Describe the needs of your clients.

The needs of our member agencies range from disadvantaged children or adults, to caregivers, youth and seniors. None of these not-for-profits could possibly reach their goals without volunteers, and this is where Volunteer Nanaimo is able to help them all.

8. What are your organization's specific priorities for the coming year?

Our goals for 2016 are to approach our non-profit agencies with a view to improving even further the service we offer to them. In addition, we plan workshops and technical support, highlighting our own profile in the community to ensure more people know where we are, what we can help them with, and what services we can offer them. We will continue to offer our Youth Corps summer program which encourages young people to volunteer in our community by helping at fund-raising events, community programs including the Nanaimo 7-10 Club, VIEX, and Child Development Centre Silly Boat Regatta.

9. How does your organization ensure that its services address continuing and emerging community needs?

We constantly strive to improve the quality of service we offer to our non-profits. In addition, we facilitate workshops on topics of interest to them and their Boards.

10. Describe your organization's community support.

We continually endeavour to promote goodwill, networking and teamwork to help non-profit agencies achieve their goals. We advertise on our website and in the local media outlets indicating the needs of the specific volunteers required, and provide the volunteer with information about the agency to facilitate hiring.

11. Describe the role of volunteers in your organization.

Our volunteers at the offices of Volunteer Nanaimo carry out various duties for us, including receptionist to answer phone enquiries and emails, maintain appointments and records for tax return and debt coaching, administrative assistance to the Executive Director, maintain our website, Facebook and Twitter pages, run annual membership drives, compile volunteer listings weekly, offer computer technician service and repair, contribute towards Blankets Canada and Nanaimo Extreme Weather Shelter with blankets and knitted clothing, maintain the office itself, and general office duties. They also assist in planning the Volunteer Appreciation Luncheon at Beban Auditorium, the Grant for which is requested herein.

12. What are your organization's problems and how are they being addressed?

We have an ongoing funding issue, as do all non-profits in the City. Funding is not always forthcoming, so we spend valuable time trying to plan fund-raisers, time which could be better spent on our non-profit clients.

CITY OF NANAIMO GRANT QUESTIONNAIRE

13. Provide details of fees for service in your organization, and how costs and fees are determined.

Our membership fee was set at \$48.00 annually for 16 years, and in 2012 was increased to \$60.00. This was felt to be a reasonable fee for what Volunteer Nanaimo offers in return to its members. It remains at \$60.00 for the 2015-2016 membership year.

14. If your organization is a branch of a larger organization, indicate how this affects the financial and other information you have provided.

Volunteer Nanaimo is a stand-alone non-profit agency. We network with other volunteer centres on Vancouver island and with Volunteer Canada. The operation and scope of Volunteer Nanaimo is limited only to the amount of funding received.

15. Provide details of any funds that are controlled by your organization that are not part of your operating income. Also provide details of any capital, special purpose bequests, endowments or reserve funds.

There are no funds which are not part of our operating income.

16. Describe your policy and treatment of year-end surpluses or deficits.

We operate on a balanced budget. We have no year-end surplus, and any deficits (minimal) are carried forward.

7. Detail current and/or planned revenue-generating activities of your organization.

Our annual membership drive generates income. In addition, each year we facilitate and host the Volunteer Appreciation Luncheon at Beban Park (the source of this application) and ticket sales for this event cover some of the costs of the meal. We also ask the corporate sector to assist us in this event. In September 2015 we promoted and hosted a "Touch A Truck" event in Beban Park, arranging for a display of some 25 vehicles such as fire trucks, ambulance, cement truck, hydro truck, etc. for the hands-on enjoyment of children and their families. The entry fee is by donation and the proceeds will help fund our Youth Corps summer program for children.

CITY OF NANAIMO GRANT QUESTIONNAIRE

18. List grants applied for/received from other governments or service clubs.
None to date.

19. Name other organizations or individuals who can endorse your organization. Provide names and telephone numbers.

Name: Big Brothers Big Sisters of Central V.I.
Denise Robinson, Executive Director

Telephone No.: 250.758.2447

Name: Habitat for Humanity Society
Teresa Pring, Executive Director

Telephone No.: 250.758.8078

20. Identify previous grants from the City of Nanaimo and other agencies and describe how your organization ensured funding went towards the program identified.

We submit one application per year to the Other Grants Committee to subsidize our costs associated with hosting the Volunteer Appreciation Luncheon for about 400 volunteers. The Grant funds are used solely to cover the costs of renting Beban Park auditorium.

21. What do you plan to use the City grant for this year?

As in many previous years, the Grant funds will be used to host the **21st** annual Volunteer Appreciation Luncheon at Beban Park Social Centre auditorium for approximately 400 volunteers. The amount requested is the cost of renting the facility.

22. What will the effect be if you do not receive a Grant from the City of Nanaimo?

Without the Grant from the City of Nanaimo, it would be impossible for Volunteer Nanaimo to host a Luncheon event of this size.

If you have any questions, call Raymond Reimer, 755-4412

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Forms\Applications\Application for Other Grants.doc

**Attachment to Application for
Community Service Grant by
Nanaimo Volunteer & Information Centre Society**

- **Volunteer Nanaimo** – is an umbrella Society for non-profit organizations and is best known as a referral system for volunteers and non-profits in the Nanaimo Regional area. We provide training and consultation to organizations on volunteer management and board governance. We offer fund development consultation, event coordination and promote volunteerism through media advertisement and website development, where all our volunteer listings are updated each week. We are funded in part by BC Gaming, corporate sponsorship, and our revenue generating activities.
- **Youth Corps** – is a summer run program that introduces volunteerism to youth ages 11 – 18 and provides life-long learning and community experiences. The Government of Canada contributes in part to this yearly initiative.
- **Seniors On Line Program** – is a year-long program providing training on social media, computers, i-pads, laptops, etc. Start-up funding provided in part by the Government of Canada to this initiative through the New Horizon Seniors Program in 2015, and now run entirely by volunteers.
- **Community Tax Program** – provides tax services to individuals and seniors with an income under \$30,000 per year. This successful program, run entirely by volunteers, has been well used for many years by the community.
- **Watchdog Computer Team** – this program, run by volunteers, provides technical services, expertise and computer repair services to non-profit agencies, seniors, and other members of the public. The teams of volunteer technicians help to keep their computers safe, virus-free and build their technical capacities. The team works with staff and volunteers on:
 - Office Networking
 - Computer Security
 - Computer Maintenance and Repairs
- **Workability Program** in Nanoose which offers job training and on site skills to approximately 20 challenged adults, including such skills as baking, retail assistance, office work experience, and farm management



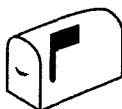
2015 Annual Report
Incorporation Number: S-0015055

NANAIMO VOLUNTEER AND INFORMATION CENTRE SOCIETY
3-2350 LABIEUX RD
NANAIMO BC V9T 3M6

FILE ONLINE NOW



To file your BC Society Annual Report immediately, go to:
www.bcregistryservices.gov.bc.ca
and use **ACCESS CODE: 136282761.**



Complete this section if submitting by mail.
Annual Reports submitted by mail may take up to eight weeks to be filed.
PLEASE PRINT CLEARLY.

1. Annual General Meeting Date

Date your Annual General Meeting was held: 2015 JUNE 30
(YYYY/MM/DD)

The date of the Annual General Meeting must be during the same calendar year of the Annual Report.
If no Annual General Meeting was held, write "NO MEETING HELD" in the date field above.
NO MEETING HELD cannot be submitted for the current year until the year is over.

2. Registered Office Address (Location of Records) - Additional \$15.00 for Address Updates

Physical Address Required. (Post Office Box alone will not be accepted.)

3-2350 LABIEUX RD, NANAIMO BC V9T 3M6

Mailing Address (If different from physical address)

3-2350 LABIEUX RD, NANAIMO BC V9T 3M6

Enter new physical address if it has changed.

Enter new mailing address if it has changed.

3. Society Email Address

vn.admin@shaw.ca

Update email address if it has changed. Email address may be used as a contact for this form.

OFFICE USE ONLY





- Information Required
- Identify Society
- Annual General Meeting
- Corporate Intent
- Address Information
- Director Information
- Email Address
- Authorized Representative
- View Summary
- Payment Details
- Receipt
- Feedback

You must complete the fields preceded by a * symbol. Other fields may be left blank.

Payment for these services is by Visa, Visa Debit, Mastercard, or American Express.
 Help Desk: 1-800-663-6100

ONLINE SERVICES

Name Requests Online

Corporate Online

OneStop Business Registry

SoFi 1.3.2 - 3820
 August 18, 2015 9:43 AM

BC Society Annual Report and Notice of Change of Address Annual Report Filing for 2015



[View Summary](#)

Please review the following information carefully. This is your last opportunity to change or correct information before your filing is completed.

Confirm Society Information

<input type="button" value="Edit"/>	Society Name	NANAIMO VOLUNTEER AND INFORMATION CENTRE SOCIETY
	Society Number	S-0015055
<input type="button" value="Edit"/>	Annual General Meeting Date	June 30, 2015
	Business Number	119050862BC0001

Confirm Society Address Information

<input type="button" value="Edit"/>	Physical Address of Society	Mailing Address of Society
	E 3148 Barons Road Nanaimo BC V9T 4B5	E 3148 Barons Road Nanaimo BC V9T 4B5

Confirm Director Information

<input type="button" value="Edit"/>	Director	Physical Address	Mailing Address
	Allen, Richard	456 Milton ST Nanaimo BC V9R 2L1	456 Milton ST Nanaimo BC V9R 2L1
	Beer, Dave	4933 Hartwig Cres Nanaimo BC V9V1R2	4933 Hartwig Cres Nanaimo BC V9V1R2
	BOLDT, CHRIS	#2 - 3007 HAMMOND BAY ROAD NANAIMO BC V9T 1E1	#2 - 3007 HAMMOND BAY ROAD NANAIMO BC V9T 1E1
	Bulger, Rita Maria	3575 Saxman Rd Nanaimo BC V9T2G9	3575 Saxman Rd Nanaimo BC V9T2G9
	PACHKOWSKY, SARAH (Name Correction or Legal Name Change from BRAMLEY, SARAH)	1339 GREWAIS RD NANAIMO BC V9X 1P7	1339 GREWAIS RD NANAIMO BC V9X 1P7
	PEDDIE, TIFFANY (REMOVED)	402-305 MILTON STREET NANAIMO BC V9T6H3	402-305 MILTON STREET NANAIMO BC V9T6H3
	SALTER, LEANNE (REMOVED)	PO BOX 489 ERRINGTON BC V0R 1V0	PO BOX 489 ERRINGTON BC V0R 1V0
	Sauder, Jerry (REMOVED)	1260 Bunker Place Nanaimo BC V9P1W8	1260 Bunker Place Nanaimo BC V9P1W8
	Windley, vi	101 - 6100 Oliver Road Nanaimo BC V9T0B5	101 - 6100 Oliver Road Nanaimo BC V9T0B5

Displaying Page 1 of 1
 Showing Results 1 - 9 of 9 Total

Confirm Email Address

<input type="button" value="Edit"/>	Future communications may be sent to: vn.admin@shaw.ca
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Nanaimo Volunteer & Information Ctr.
Income Statement 04/01/2014 to 03/31/2015

REVENUE

Revenue

Christmas Angel Program	1,650.00
touch a truck	100.00
Movie Event	700.00
interest income	4.04
Nanaimo Youth Services	0.00
Tree Farm	0.00
Misc Revenue	5,187.88
Consultingc	0.00
Dental Program	24.00
Gaming/Bingo	40,000.00
CODE Billing Revenue	0.00
Memberships	3,730.00
Volunteer Luncheon	5,945.00
tax program donations	4,286.66
Donations	2,023.52
Fundraising	820.00
Workshops/Honourarium	0.00
watchdog	135.00
Rental Revenue	0.00
Training/Workshops	0.00
New Horizons	25,000.00
JCP-HRDC Revenue	2,954.04
YVC	<u>4,829.00</u>
Total Revenue	<u>97,389.14</u>

TOTAL REVENUE 97,389.14

EXPENSE

Expenses

Christmas Angel Program	1,755.99
touch a truck	104.40
Movie Event	840.99
Honourarium	1,455.00
AGM Expenses	496.66
Advertising	863.92
bank fees/ charges	-31.83
tree farm	0.00
Board Meeting Expenses	231.11

Board Meeting Expenses	201.11	
Dental Program	24.00	
Equipment/Furniture	0.00	
Computer hardware/software	71.05	
Network/Computer Maintenance	318.25	
dental pro billing	0.00	
insurance	2,613.23	
Janitorial	1,986.58	
Bookkeeping/Accounting	1,300.00	
Misc Expenses	289.97	
fundraising	243.45	
Office Supplies	2,483.36	
Postage	1,277.97	
Stationary/Printed Materials	0.00	
watchdog	0.00	
Rent	10,800.00	
common charges for property	0.00	
Security	0.00	
Supplies/Fixes	0.00	
Telephone/Internet provider	2,361.16	
Travel	0.00	
Utilities	1,451.27	
Volunteer appreciation	1,101.00	
Volunteer luncheon expense	4,515.78	
Youth Volunteer Program	201.09	
Wages Expense	20,415.20	
Consultant Fees	500.00	
EI Expense	509.08	
CPP Expense	780.75	
Income Tax	0.00	
WCB Expense	<u>67.79</u>	
Total Wage Expense	22,272.82	
tree farm expenses	0.00	
Membership Fees	35.00	
Printing/Copying	1,198.27	
Workshop/Orientation expenses	195.00	
GST	1,318.81	
PST	758.62	
HST	0.00	
GST	0.00	
Training Allowance	0.00	
New Horizons	<u>0.00</u>	
Total Expenses	<u>62,532.92</u>	
 TOTAL EXPENSE	 <u>62,532.92</u>	

NET INCOME

34,856.22

Generated On: 09/15/2015



CITY OF NANAIMO
MINUTES OF THE MEETING OF THE DESIGN ADVISORY PANEL
HELD ON 2016-JAN-14 AT 5:00 P.M. IN ROOM 105 OF THE CITY'S SERVICE & RESOURCE
CENTRE 411 DUNSMUIR STREET, NANAIMO, BC

MEMBERS: K. Krastel, Chair
D. Appell
F. Brooks
R. de Beeld
Councillor Hong
A. Ionescu
G. Minhas
W. Melville

STAFF: G. Noble, Development Approval Planner

1. CALL TO ORDER

The regular scheduled meeting was called to order at approximately 5:00 p.m.

2. PANEL REVIEW

Development Permit Application No. DP000974 – 4750 RUTHERFORD ROAD

Jessica Gibson, Development Manager of Shape Properties and Scott Lewis of Newcastle Engineering presented the façade upgrade.

- Two new tenants will add life to the west side of the mall
- Façade aesthetic is in the spirit of the recent façade upgrades
- Worked with MCM Architects to keep changes consistent with mall design master plan

Discussion:

- New entry way to mall has been completed to north of the building in question
- Façade upgrade reflects corporate images of the two new tenants
- Mall focus is more contemporary in design creating a more walkable environment
- Healthy existing trees in front of the building are irrigated
- Bike parking is available
- Façade needs more definition
- Mall landscape is deficient and improvements could add to the plaza upgrades to the north of the subject property.
- Applicant noted landscape is important and would review
- Disabled parking, pedestrian crosswalks and letdowns are to be improved.

Motion – To accept DP974 as presented and provide the following recommendations:

- Consider adding a crosswalk from CRU2 across the 2-way drive aisle to the parking area;
- Consider a change in the form and character of the facade to break away from the Best Buy branding (previous building tenant);
- Consider adding more storefront glazing to CRU1; and,
- Consider landscape improvements in order to suggest a pedestrian streetscape.

Moved: 1st D.Appell; 2nd F.Brooks
CARRIED

SCA
to Website 2016 Feb 04
for

Development Permit Application No. DP000971 – 571 ALBERT STREET

Ian Niamath provided a Power Point presentation.

- Impact of road dedication discussed
- Large existing large tree will suit scale of the site
- Site grading issues – maximum retaining wall heights 1.2m
- Rain gardens to deal with roof water
- Discussion pertaining to private space for units
- Building character mirrors, to a degree, the existing building and not trying to look like a heritage building

Discussion:

- Concerns about site grading and retaining wall heights along the west and south property lines
- Need topographic information
- Alternative access from rear lane?
- Small units are ok but need for outdoor space in this urban setting
- 1 parking space could be added as an amenity space
- Outdoor paved areas to be used as a courtyard – upgrade finishes
- CPTED issues with open access to underground parking
- Wayfinding issues with side door accesses to units

Motion – To accept DP971 as presented with support for the requested variances and provide the following recommendations:

- Reconsider the siting of the garbage enclosure and provide a detail of the garbage enclosure;
- Consider an outdoor amenity area on the northeast side of the subject property (the Panel would support a parking reduction);
- Consider a parking variance for 1 space (parking space #4) in order to secure the under-the-building parking area;
- Define the main entrance wayfinding to the main and second floor units; and,
- Consider window and exterior details which are consistent with the Old City Neighbourhood Design Guidelines.

Please also provide a landscape plan in larger scale and detail for further review at the upcoming DAP meeting to be held 2016-JAN-28.

*Moved: 1st – D. Appell; 2nd – A. Ionescu
F. Brooks - abstained
CARRIED*

G. Minhas left the meeting at approximately 6:07 p.m.

Development Permit Application No. DP000975 – 416/434 WAKESIAH AVENUE

Ian Niamath provided a Power Point presentation.

- Neighbourhood built form
- Immediate site context
- Building uses: Commercial / Student Housing
- Site Access: One way from Wakesiah Avenue and 2-way from upgrade lane
- Building Form: Massing and scale
- Keltie Chamberlain presented the landscape plan: hard and soft landscape, plant palette and onsite rain water management.
- The panel complimented both consultants on a well designed project.

Motion - to accept DP975 as presented with support for the requested parking variance, and provide the following recommendations:

- Ensure the public sidewalk treatment be the same as 466 Wakesiah Avenue; and,
- Consider retaining the existing Horse Chestnut Tree (located near the lane).

Moved: 1st – F. Brooks; 2nd – D. Appell
CARRIED

3. ADJOURNMENT

The meeting adjourned at approximately 7:30 p.m.

Next Scheduled Meeting – 2015-JAN-28



STAFF LIAISON

2016-FEB-04

Date



CHAIR

2016-FEB-04

Date



DEPUTY CORPORATE OFFICER

2016-FEB-05

Date



**MINUTES OF THE MEETING
OF THE BOARD OF VARIANCE
HELD IN THE BOARDROOM AT 411 DUNSMUIR STREET
ON TUESDAY, 2015-NOV-19 COMMENCING AT 5:30 PM**

PRESENT: **Members:** Mr. Tyler Brown – Chair
 Mr. Gordon Turgeon
 Mr. Gerald (Gerry) Johnson
 Mr. Richard Finnegan

Regrets: Mr. Mark Dobbs

Staff: Dave Stewart, Planner, Planning & Design Section
 Lauren Wright, Planning Assistant, Planning & Design Section

1. CALL MEETING TO ORDER

The regular meeting was called to order at 5:30 p.m.

2. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the meeting of the Board of Variance held on Thursday, 2015-SEP-17 be adopted. The motion carried unanimously.

3. APPLICATIONS:

APPEAL NO: **BOV664**

Applicant: Ms. Rachel Broadhead

Civic Address: 527 Milton Street

Legal Description: THE WESTERLY ½ OF SECTION A, LOT 8, BLOCK G, SECTION 1,
NANAIMO DISTRICT, PLAN 584

Purpose: The applicant is requesting to vary the provisions of Zoning Bylaw No. 4500 in order to increase the maximum allowable height of a fence in a front yard from 1.2m to 1.8m in order to increase the height of an existing fence in the front yard. This represents a variance request of 0.6m.

Zoning Regulations: Old City Infill Service Commercial – DT11. The applicant requests a variance to the City of Nanaimo "ZONING BYLAW 2011 NO. 4500":

"Section 6.10.2 states the height of a front yard fence shall not exceed 1.2m within the DT11 zone"

Local Government Act: The property is considered legal-conforming and, as such; Local Government Act, Section 911 - Non-conforming Uses and Siting, does not apply.

Discussion: Ms. Rachel Broadhead was in attendance for their appeal.

Decision: It was moved and seconded that the variance request be **approved**. The motion carried.

APPEAL NO: **BOV665**

Applicant: Ms. Kylea Gell

Civic Address: 940 Townsite Road

Legal Description: LOT 1, BLOCK 5, SECTION 1, DISTRICT LOT 96-G, NANAIMO DISTRICT, PLAN 2039

Purpose: The applicant is requesting to vary the provisions of Zoning Bylaw No. 4500 in order to increase the maximum allowable height of a fence in a front yard from 1.2m to 1.6m in order to construct a fence on a through-lot. This represents a variance request of 0.4m.

Zoning Regulations: Single Family Residential – R1. The applicant requests a variance to the City of Nanaimo "ZONING BYLAW 2011 NO. 4500":

"Section 6.10.2 states the height of a front yard fence shall not exceed 1.2m within the R1 zone"

Local Government Act: The property is considered legal-conforming and, as such; Local Government Act, Section 911 - Non-conforming Uses and Siting, does not apply.

Discussion: Ms. Kylea Gell and Mr. Ryan Kitkul were in attendance for their appeal.

Decision: It was moved and seconded that the variance request be **approved**. The motion carried.

APPEAL NO: **BOV666**

Applicant: Mr. Mike Pranke, on behalf of Mr. Wayne Krawchuk and Mrs. Brenda Krawchuk

Civic Address: 3574 Oakridge Drive

Legal Description: LOT 1, DISTRICT LOT 39, WELLINGTON DISTRICT, PLAN 28415

Purpose: Zoning Bylaw No. 4500 requires a front yard setback of 6m for garage doors and carport entrance ways facing a street on a single dwelling residence or duplex. The applicant is requesting to vary provisions of Zoning Bylaw No. 4500 in order to enclose an existing legal non-conforming detached carport 2.4m from the front lot line. This represents a variance request of 3.6m.

Zoning Regulations: Single Dwelling Residential – R1. The applicant requests a variance to the City of Nanaimo "ZONING BYLAW 2011 NO. 4500":

*"Section 7.5.3 – Siting of Buildings
All garage doors and carport entrance ways facing a street on a single residential dwelling or duplex must be setback at least 6m."*

Local Government Act: The existing carport is considered legal non-conforming. Section 911 (9) and (10) of the Local Government Act states:

"If the use and density of buildings and structures conform to a bylaw under this division, but the siting, size or dimensions of a building or structure constructed before the bylaw was adopted does not conform with the bylaw, the building or structure may be maintained, extended or altered only to the extent that the repair, extension or alteration would, when completed, involve no further contravention of the bylaw than that existing at the time the repair, extension or alteration was started."

Discussion: Mr. Wayne Krawchuk was in attendance for their appeal.

Decision: It was moved and seconded that the variance request be **denied**. The motion carried.

The variance request was not deemed to be a hardship.

APPEAL NO: **BOV668**

Applicant: Mr. Glen Davey

Civic Address: 610 Lambert Avenue

Legal Description: LOT 3, SECTION 1, NANAIMO DISTRICT, PLAN 10716

Purpose: Zoning Bylaw No. 4500 requires a flanking yard setback of 4m. The applicant is requesting to vary provisions of Zoning Bylaw No. 4500 in order to repair the existing legal non-conforming garage 0m from the flanking side yard lot line. This represents a variance request of 4m.

Zoning Regulations: Single Dwelling Residential – R1. The applicant requests a variance to the City of Nanaimo "ZONING BYLAW 2011 NO. 4500":

*"Section 7.5.1 – Yard Requirements
A flanking side yard setback of 4m is required."*

Local Government Act: The existing carport is considered legal non-conforming. Section 911 (9) and (10) of the Local Government Act states:

"If the use and density of buildings and structures conform to a bylaw under this division, but the siting, size or dimensions of a building or structure constructed before the bylaw was adopted does not conform with the bylaw, the building or structure may be maintained, extended or altered only to the extent that the repair, extension or alteration would, when completed, involve no further contravention of the bylaw than that existing at the time the repair, extension or alteration was started."

Discussion: Mr. Glen Davey was in attendance for their appeal.

Decision: It was moved and seconded that the variance request be **approved**. The motion carried.

APPEAL NO: **BOV669**

Applicant: Ms. Cheryl L'Herault

Civic Address: 617 Brechin Road

Legal Description: LOT 2, SECTION 1, NANAIMO DISTRICT, PLAN 11467

Purpose: The applicant is requesting to vary the provisions of Zoning Bylaw No. 4500 in order to increase the maximum allowable height of a fence in a front yard from 1.2m to 2.0m in order to reconstruct an existing legal non-conforming retaining wall. This represents a variance request of 0.8m.

Zoning Regulations: Single Family Residential – R1. The applicant requests a variance to the City of Nanaimo "ZONING BYLAW 2011 NO. 4500":

"Section 6.10.2 states the height of a front yard fence shall not exceed 1.2m within the R1 zone"

Local Government Act: The existing fence is considered legal non-conforming. Section 911 (9) and (10) of the Local Government Act states:

"If the use and density of buildings and structures conform to a bylaw under this division, but the siting, size or dimensions of a building or structure constructed before the bylaw was adopted does not conform with the bylaw, the building or structure may be maintained, extended or altered only to the extent that the repair, extension or alteration would, when completed, involve no further

contravention of the bylaw than that existing at the time the repair, extension or alteration was started."

Discussion: Ms. Cheryl L'Herault was in attendance for their appeal.

Decision: It was moved and seconded that the variance request be **approved**. The motion carried.

4. OTHER BUSINESS:

Discussed survey requirements for applicatons.

5. ADJOURNMENT

It was moved and seconded at 6:10 p.m. that the meeting terminate. The motion carried.



CHAIR
CERTIFIED CORRECT



DATE:

G:/DEVPLAN/FILES/ADMIN/0360/B01/2015NOV19 BOV Minutes
DS/sm


CORPORATE OFFICER

DATE OF MEETING February 22, 2016

AUTHORED BY JOHN HORN, SOCIAL PLANNER

SUBJECT SOCIAL DEVELOPMENT GRANTS

OVERVIEW

Purpose of Report

To obtain Council's endorsement of the Staff recommendation regarding the 2016 Social Development Grant program.

Recommendation

That Council endorse the Staff recommendation to utilize the 2016 Social Development grant money (\$60,000) to develop and implement a Child Poverty Reduction Strategy for the City of Nanaimo. This approach has been endorsed by the Social Planning Advisory Committee at its February 2016 meeting.

BACKGROUND

The percentage of Nanaimo children currently living in poverty is 21.3%, compared to a BC provincial average of 18.5% and the proportion of families earning less than \$20,000 annually in Nanaimo in 2011 was 15.7%. These statistics and others like it tell us that Nanaimo has a high rate of child poverty and that Nanaimo children are vulnerable across a number of dimensions. This situation has generated a lot of comments amongst residents and the community has indicated in numerous ways and on many occasions that something should be done about that.

"Doing something" requires a concerted and collective effort to reduce the incidence and impact of child poverty. To this end our community partners in the child and family serving sector have asked the City to facilitate a process which will result in a strategic plan to enhance the outcomes for children 12 and under. The plan will ensure we achieve a high level of collective impact and will include all aspects of healthy child development but with a major focus on poverty reduction.

Vancouver Island University's Masters of Community Planning faculty and the Greater Nanaimo Early Years Partnership have agreed to partner with Social Planning department on the work of creating a Child Poverty Reduction Strategy. A maximum of \$500 has been budgeted for incidental costs such as travel or hospitality associated with developing and writing the strategic plan, though it is likely that the final number will be closer to \$0. The remaining funds (\$59,500) will be used to implement specific actions that have been identified in the strategic plan. The Social Development Grants total \$60,000 and are awarded once yearly by the Social Planning Advisory Committee. The funds derive from Community Casino Revenue under a "Host Financial Assistance Agreement".

Committee of the Whole
2016-FEB-22

OPTIONS

- 1) That Council direct staff to steer the development of a Child Poverty Reduction Strategy in collaboration with the Greater Nanaimo Early Years Partnership and VIU and determine which actions should be implemented using the 2016 Social Development Grant funds.
- 2) That Council direct staff to develop an alternative process for allocating the 2016 Social Development Grant funding.

IMPLICATIONS

Budget

Budget implications are minimal as the Social Development Grant funds come from the Nanaimo casino community host contribution agreement and are set aside for this purpose by Council.

Engagement

Public engagement will be an aspect of the development of the strategy.

Strategic Priorities

OCP Goal 3 - Encourage Social Enrichment.

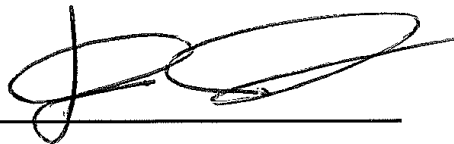
Political

A number of residents have expressed concern about the rate of child poverty in Nanaimo; this will demonstrate that we take those concerns seriously and are facilitating a collective community response.

SUMMARY POINTS

- Nanaimo has a high rate of child poverty.
- The non profit sector has asked the City to facilitate the creation of a strategic plan to maximise our collective impact on this issue and to foster collaboration and strategic alignment amongst agencies and government bodies.
- The \$60,000 Social Development Grant (2016) will be used to implement specific actions within the plan.

Submitted by:



John Horn, Social Planner

Concurrence by:



Toby Seward, A/Senior Director of Strategic Planning

DATE OF MEETING February 22, 2016
AUTHORED BY JOHN HORN, SOCIAL PLANNER
SUBJECT SYRIAN REFUGEE UPDATE

OVERVIEW

Purpose of Report

To update Council on the status of Syrian refugees arriving in Nanaimo.

Recommendation

That Council direct Staff to publicize the need for rental housing for Syrian refugees, as noted in this report

BACKGROUND

The ongoing conflict in Syria has displaced a large number of Syrians who have sought refuge in other countries; Canada has agreed to accept at least 25,000 Syrians for resettlement. Some of those families have and will be taking up residence in Nanaimo; 9 families have been sponsored by private groups and it is anticipated that additional Syrian families will be arriving as Government Assisted Refugees (GAR's) sometime this calendar year. Four of the nine privately sponsored Syrian families have arrived and taken up residence in Nanaimo so far this calendar year.

City staff have convened a "Syrian Refugee Coordinating Supports Committee" with the goal of assisting private sponsors and the Central Vancouver Island Multicultural Society to support Syrian refugee families arriving in Nanaimo. The committee facilitates a coordinated response to key issues faced by these families such as school placement, access to health services etc.

A major difficulty faced by sponsor groups and CVIMS is access to affordable rental housing, because the Syrians have a tradition of large families they require residences with at least 3 bedrooms and proximity to schools, services, transit and shopping. Private sponsor groups are expected to cover accommodation costs for their sponsored families for the first year while Government Assisted Refugees are provided with financial support equivalent to Income Assistance rates for the first year, approximately \$1500 per month for a family of 2 adults and 5 children, with about \$900 of that allocated as the "shelter portion". There is a need for ten or more 3 bedroom + dwelling units that can be rented for under \$1,000 a month.

OPTIONS

Previously Council had discussed supporting Syrian refugees settling in Nanaimo. This report follows up on Council's discussion and proposes two actions to provide this support, as noted below.

Committee of the Whole
2016-FEB-22

1. To make known to Nanaimo residents the need for affordable rental options for Syrian families arriving in our community.
 - **Engagement Implication:** The public is encouraged to identify rental housing options that may be available for Syrian families.
2. To welcome those arriving here from other parts of the world and apprise the public of Council's 4th annual Immigrant Welcome Reception happening on March 5th at the Vancouver Island Conference Centre
 - **Strategic Priorities:** OCP Goal 3 – Encourage Social Enrichment.
 - **Political:** A number of residents and organizations are supporting settlement of Syrian refugees in Nanaimo.

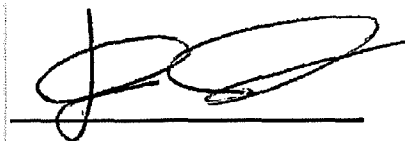
SUMMARY POINTS

- Families fleeing the Syrian war are being resettled in Nanaimo
- The City is facilitating a coordinated response to support the effective integration of those families into our community
- There is a need for affordable rental housing of 3 – 5 bedrooms for Syrian refugee families
- The 4th annual City of Nanaimo Immigrant Welcome Reception happens on March 5th at the Vancouver Island Conference Centre, Newcastle lobby, 2:00 pm

ATTACHMENTS


Nanaimo Community Refugee Sponsorship January Newsletter – 2016

Submitted by:



John Horn
Social Planner

Concurrence by:



Toby Seward
Senior Director of Strategic Operations

DATE OF MEETING February 22, 2016

AUTHORED BY Rod Davidson, Acting Manager
Bylaw, Regulation & Security

SUBJECT **APPOINTMENT OF BYLAW ENFORCEMENT OFFICERS**

OVERVIEW

Purpose of Report

To obtain Council approval to appoint Ian Fraser and Carley Elizabeth Laura Colclough as bylaw enforcement officers.

Recommendation

That Council appoint Ian Stewart Fraser and Carley Elizabeth Laura Colclough as bylaw enforcement officers to enforce the provisions of city of Nanaimo "Licencing and Control of Animals Bylaw 1995 No. 4923" and "Parks Recreation and Culture Regulation Bylaw 2008 No. 7073".

BACKGROUND

Nanaimo Animal Control Services Ltd., by contract, provides animal control services to the City. Ian Stewart Fraser and Carley Elizabeth Laura Colclough are employees of Nanaimo Animal Control Services Ltd. and enforce the provisions of the "Licencing and Control of Animals Bylaw 1995 No. 4923" and "Parks Recreation and Culture Regulation Bylaw 2008 No. 7073" from time to time. There are presently two appointed bylaw enforcement officers at the shelter.

In order for animal control staff to enforce City bylaws relating to animal control, they are appointed as bylaw enforcement officers.

Nanaimo Animal Control Services Ltd. has liability insurance which holds the City harmless.

OPTIONS

Council may either endorse staff's recommendation or retain the status quo.

Budget Implication: There is no additional cost to appoint the officers as the cost is included in the contract.

Committee of the Whole
2016-FEB-22

SUMMARY POINTS

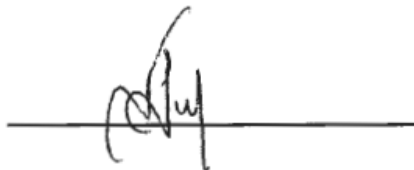
- Nanaimo Animal Control Services provides animal control in the City
- Mr Fraser and Ms Colclough enforce the provision of the Licencing and Control of Animals Bylaw and the Parks Recreation and Culture Regulation Bylaw from time to time
- Mr Fraser and Ms Colclough need to be appointed as bylaw enforcement officers in order to take enforcement action

Submitted by:



Rod Davidson,
Acting Manager
Bylaw, Regulation & Security

Concurrence by:



T. Seward
Acting Senior Director
Strategic Operations

Delegation Request

Ms. Sheila Rea has requested an appearance before Council.

The requested date is February 22, 2016.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: Yes

Details of Presentation:

To present a petition: We, the residents of Nanaimo, request that the City take action to clean up the unsightly amount of garbage that is found along our streets, alleys, bus stops and ditches around our residential areas. It has become an embarrassment to the citizens of Nanaimo and a frequent comment by visitors, that many areas of our city have become an eyesore due to the neglected garbage that is not being cleaned up.

*Show some pics of areas where garbage is unsightly *Some citizen suggestions to remedy the problem *Submit signatures to the petition.

Committee of the Whole
2016-FEB-22 Meeting

Delegation Request

Dr. Stewart Vinnels, President, Island Ferry Services Ltd., has requested an appearance before Council.

The requested date is February 22, 2016.

The requested meeting is:
COW

Presenter's Information:

City: Victoria
Province: BC
Bringing a presentation: No

Details of Presentation:

Further to recent communications to Mayor and Council, and to I/Chief Administration Officer, and as discussed in recent meeting with I/CAO and A/Mayor Kipp, goal of this presentation is to brief Council on the funding confirmation for Island Ferries and to discuss our Investor's proposals to move this project to implementation.

Committee of the Whole
2016-FEB-22

Delegation Request

Mr. Dave Negrin and Mr. Joe Negrin have requested an appearance before Council.

The requested date is February 22, 2016.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: No

Details of Presentation:

We would like to request having a site bill deferred to 13 Gillespie taxes instead of paying before being allowed to have building permit of said property. We would like an opportunity to challenge the bill.

Committee of the Whole
2016-FEB-22