

## MINUTES

SPECIAL OPEN CORE SERVICES REVIEW STEERING COMMITTEE MEETING  
HELD IN THE BOARD ROOM, CITY OF NANAIMO SERVICE & RESOURCE CENTRE,  
411 DUNSMUIR STREET, NANAIMO, BC ON MONDAY, 2016-MAR-07, AT 10:00 A.M.

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PRESENT: His Worship Mayor W. B. McKay, Chair (vacated at 11:35 a.m.)

Members: Councillor W. L. Bestwick  
Councillor M. D. Brennan  
Councillor G. W. Fuller  
Councillor J. Hong  
Councillor J. A. Kipp  
Councillor W. L. Pratt  
Councillor I. W. Thorpe

Absent: Councillor W. M. Yoachim

Staff: T. Samra, Chief Administrative Officer  
S. Samborski, Director of Culture, Heritage & Strategic Relationships  
P. Cooper, Communications Manager

Others: Ms. Joyce Tustian, Western Management Consultants (WMC); and,  
Mr. Jerry Davis, and Mr. Gerry Grant, TCI Management Consultants

1. CALL THE SPECIAL OPEN MEETING TO ORDER:

The Special Open Core Services Review Steering Committee Meeting was called to order at 10:00 a.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Special Core Services Review Steering Committee held in the Board Room, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2016-JAN-18 at 9:00 a.m. be adopted as circulated. The motion carried unanimously.

4. PRESENTATIONS:

(a) Project Update

Western Management Consulting (WMC) provided a presentation regarding progress to date, early findings and identified themes of the Core Services Review project.

Mayor McKay vacated the Chair and the Board Room at 11:35 a.m. Councillor Kipp assumed the Chair.

It was moved and seconded that the Committee receive the presentation from Western Management Consultants regarding the project update. The motion carried unanimously.

5. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*.

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98 [*annual municipal report*]; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

Section 90(2) A part of a Council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

The Committee moved into "In Camera" at 11:50 a.m.

The Committee moved out of "In Camera" at 2:03 p.m.

6. ADJOURNMENT:

It was moved and seconded at 2:04 p.m. that the meeting terminate. The motion carried unanimously.

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C H A I R

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ACTING C H A I R

CERTIFIED CORRECT:

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CORPORATE OFFICER