

AGENDA

SPECIAL OPEN CORE SERVICES REVIEW STEERING COMMITTEE MEETING
TO BE HELD IN THE BOARD ROOM, CITY OF NANAIMO SERVICE & RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC, ON MONDAY, 2016-MAR-07, AT 10:00 A.M.

1. **CALL THE SPECIAL OPEN CORE SERVICES REVIEW STEERING COMMITTEE MEETING TO ORDER:**

2. **ADOPTION OF MINUTES:**

- (a) Minutes of the Special Core Services Review Steering Committee Meeting held in the Board Room, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2016-JAN-18 at 9:00 a.m. Pg. 3-4

3. **PRESENTATIONS:**

(a) **Project Update**

Western Management Consultants (WMC) will provide a presentation regarding: Pg. 5

- Project progress to date
- Early findings and identified themes

4. **PROCEDURAL MOTION:**

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98 [*annual municipal report*]; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

Section 90(2) A part of a Council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

5. **ADJOURNMENT:**

ACTING MAYOR: COUNCILLOR KIPP
2016-JAN-19 to 2016-MAR-08

MINUTES
SPECIAL CORE SERVICES REVIEW STEERING COMMITTEE MEETING
BOARD ROOM, CITY OF NANAIMO SERVICE & RESOURCE CENTRE
411 DUNSMUIR STREET ON MONDAY, 2016-JAN-18 at 9:00 A.M.

PRESENT: His Worship Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick (arrived at 10:00 a.m., vacated at 12:45 p.m.)
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor W. L. Pratt (arrived at 10:00 a.m.)
Councillor I. W. Thorpe

Absent: Councillor W. M. Yoachim

Staff: T. Samra, City Manager
G. Ferrero, Director of Information Technology & Legislative Services
(vacated at 9:04 a.m.)
S. Samborski, A/Director of Strategic Relations, Culture & Heritage
(arrived at 12:10 p.m.)
P. Humphreys, Recording Secretary (vacated at 9:04 a.m.)

Other: Ms. Joyce Tustian, Mr. Jerry Davis, Mr. Gerry Grant, and Mr. Richard
Blanchard representing WMC (Western Management Consultants)

1. CALL THE OPEN MEETING TO ORDER:

The Core Services Review Steering Committee Meeting was called to order at 9:02 a.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Core Services Review Steering Committee held in the City Hall Training Room, 455 Wallace Street, Nanaimo, BC, on Monday, 2016-JAN-04 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

4. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98 [*annual municipal report*]; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

Section 90(2) A part of a Council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

The Committee moved into "In Camera" at 9:03 a.m.

The Committee moved out of "In Camera" at 1:34 p.m.

5. ADJOURNMENT:

It was moved and seconded at 1:35 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

AGENDA

Nanaimo Core Service Review Council Meeting

March 7, 2016

10:00 a.m. – 11:30 a.m.

Objectives of the Session

- To review project progress to date
- To discuss early findings and identified themes

Nanaimo Council	Consultant Team
Bill McKay, Mayor Councillors Bill Bestwick Diane Brennan Gordon Fuller Jerry Hong Jim Kipp Wendy Pratt Ian Thorpe Bill Yoachim Tracy Samra, Interim City Manager	Joyce Tustian, WMC, Project Lead Richard Blanchard, TCI Jerry Davis Gerry Grant

10:00 a.m. Project progress report

10:15 a.m. Emerging themes and initial findings

11:00 a.m. Questions and discussion

11:30 a.m. Adjournment