

MINUTES
REGULAR COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, CITY OF NANAIMO SERVICE & RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC
MONDAY, 2016-APR-11, AT 2:00 P.M.

PRESENT: Mayor W. B. McKay, Chair (vacated at 6:31 p.m.)

Members: Councillor W. L. Bestwick (arrived at 2:07 p.m.)
Councillor M. D. Brennan (vacated at 6:29 p.m.)
Councillor G. W. Fuller (vacated at 2:56 p.m.; returned at 5:08 p.m.)
Councillor J. Hong (arrived at 2:03 p.m.)
Councillor J. A. Kipp (arrived at 4:13 p.m.)
Councillor W. L. Pratt
Councillor I. W. Thorpe
Councillor W. M. Yoachim (vacated at 5:40 p.m.)

Staff: T. Samra, Chief Administrative Officer
Insp. S. Rupa, Nanaimo Detachment RCMP
C. Richardson, Fire Chief
R. Bradford, Police Financial Analyst
G. Goodall, Director of Engineering & Public Works
B. Sims, Manager of Water Resources
G. Ferrero, Director of Information Technology, Legislative Services & Communications
R. J. Harding, Director of Parks, Environment & Recreation
R. Lawrance, Environmental Planner
D. Lindsay, Director of Community Development
V. Mema, Director of Finance
A. Coronica, Financial Analyst
D. Hiscock, Revenue Services Manager
W. Fulla, Manager of Finance, Community Services
C. Sholberg, A/Director, Culture, Heritage and Strategic Relations
T. P. Seward, Director of Social & Protective Services
J. Van Horne, Director of Human Resources
D. Duncan, Manager of Financial Planning
P. Cooper, Communications Manager
D. Blackwood, Client Support Specialist
R. Botwright, Sr. Applications Analyst
C. Jackson, Manager of Legislative Services
P. Humphreys, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 2:02 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 8 (a) Municipal Natural Capital Pilot Study for the City of Nanaimo – Add delegation Mr. Wally Wells.
- (b) Remove Agenda Item 12(a) delegation Ms. Cathy Brzoza and Ms. Sabrina Hornfeldt, on behalf of CatNap Society.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Monday, 2015-MAR-14 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

Councillor Hong entered the Board Room at 2:03 p.m.

5. ADMINISTRATION:

(a) 2016-2020 Financial Plan Workshop

Mr. Victor Mema, Director of Finance, and Ms. Deborah Duncan, Manager of Financial Planning, provided a review of the 2016-2020 Financial Plan in consideration of the approaching 2016-MAY-15 adoption deadline.

Councillor Bestwick entered the Board Room at 2:07 p.m.

Councillor Fuller vacated the Board Room at 2:56 p.m.

Mayor McKay vacated the Chair and the Board Room at 3:53 p.m. Councillor Hong assumed the Chair.

Mayor McKay entered the Board Room at 3:56 p.m. and resumed the Chair.

It was moved and seconded that Council direct Staff to prepare the 2016-2020 Financial Plan bylaw amendment and 2016 Property Tax Rates bylaw for approval at the next Council meeting. The motion carried.

Opposed: *Councillor Brennan*

RECESS AND RECONVENE MEETING

By unanimous consent, Council recessed the Committee of the Whole Meeting at 4:03 p.m. with the intention to reconvene after a short break.

By unanimous consent, Council reconvened the Committee of the Whole Meeting at 4:13 p.m.

Councillor Kipp entered the Board Room at 4:13 p.m.

6. CORPORATE SERVICES:

(a) Home-based Business Bakery – 5491 Rutherford Road

Delegations:

1. Ms. Candice Jones addressed concerns raised by a petition regarding her proposed home-based bakery business.

Councillor Hong entered the Board Room at 4:18 p.m.

It was moved and seconded that Council receive the delegation from Ms. Candice Jones. The motion carried unanimously.

2. Ms. Angela Chan spoke in opposition to the proposed home-based bakery at 5491 Rutherford Road and requested a review of the bylaw covering home-based businesses.

It was moved and seconded that Council receive the delegation from Ms. Angela Chan. The motion carried unanimously.

3. Mr. Brian Wallace spoke in opposition to the proposed home-based bakery at 5491 Rutherford Road.

It was moved and seconded that Council receive the delegation from Mr. Brian Wallace. The motion carried unanimously.

It was moved and seconded that Council direct Staff to review the home-based business bylaw and prepare a report for Council. The motion carried unanimously.

Councillor Fuller entered the Board Room at 5:08 p.m.

7. COMMUNITY SERVICES:

(a) Municipal Natural Capital Pilot Study of for the City of Nanaimo

Delegation:

1. Mr. Wally Wells spoke in support of the proposed pilot study toward protecting and sustaining natural assets in the City.

It was moved and seconded that Council receive the delegation from Mr. Wally Wells. The motion carried unanimously.

It was moved and seconded that Council:

1. endorse the participation of the City of Nanaimo in the Municipal Natural Capital Initiative (MNCI) Pilot Study; and,
2. approve \$15,000 in new funding for 2016/17 to support the initiative.

The motion carried unanimously.

(b) College Park Water Supply Main – Pipe Supply Tender

Councillor Yoachim vacated the Board Room at 5:40 p.m.

It was moved and seconded that Council endorse the call for public tender in excess of \$250,000 for the Water Supply Development Cost Charge Project WS41. The motion carried unanimously.

8. CORRESPONDENCE (not related to a Report to Council):

- (a) Letter dated 2016-Apr-04 from Mr. Bill McKay, Chair, and Ms. Judith Sayers, Co-chair, Island Corridor Foundation (ICF), requesting that a Council member be appointed to the Island Corridor Foundation Liaison Committee.

Mayor McKay vacated the Board Room at 5:47 p.m. due to a perceived conflict of interest. Councillor Hong assumed the Chair.

It was moved and seconded that Council receive for information the letter dated 2016-APR-04 from Mr. Bill McKay, Chair, and Ms. Judith Sayers, Co-chair, Island Corridor Foundation. The motion carried unanimously.

It was moved and seconded that Council not support appointment of a Council member to the ICF Local Government Liaison Committee. The motion carried.
Opposed: *Councillors Brennan, Pratt, and Thorpe.*

Mayor McKay entered the Board Room at 6:11 p.m. and resumed the Chair.

9. DELEGATIONS (not related to a Report to Council):

- (a) Mr. Peter Sinclair, Loaves and Fishes Food Bank, expressed gratitude for a grant received last year that has enabled the organization to purchase a larger warehouse which allows greatly increased volumes of food to be distributed to the community.

Councillor Brennan vacated the Board Room at 6:29 p.m.

It was moved and seconded to receive the delegation from Mr. Peter Sinclair. The motion carried unanimously.

- (b) Mr. Matthew O'Donnell previously requested via email that his delegation be removed.

10. QUESTION PERIOD:

- Mr. Fred Taylor, regarding Loaves and Fishes Food Bank accounting requirements; the Island Corridor Foundation, and the future of rail transport on Vancouver Island.

Mayor McKay vacated the Board Room at 6:31 p.m. due to a perceived conflict of interest.

11. ADJOURNMENT:

It was moved and seconded at 6:39 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER