

**AGENDA**  
SPECIAL CORE SERVICES REVIEW STEERING COMMITTEE MEETING  
BOARD ROOM, 411 DUNSMUIR STREET, NANAIMO, BC  
FRIDAY, 2016-MAY-27, AT 9:00 A.M.

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1. **CALL THE SPECIAL CORE SERVICES REVIEW STEERING COMMITTEE MEETING TO ORDER:**

2. **ADOPTION OF MINUTES:**

- (a) Minutes of the Core Services Review Steering Committee Meeting held Wednesday, 2016-APR-13 at 9:30 a.m. Pg. 2-4

3. **PROCEDURAL MOTION:**

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98 [*annual municipal report*]; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

Section 90(2) A part of a Council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

4. **RECONVENE OPEN CORE SERVICES MEETING AT 1:00 P.M.**

5. **PRESENTATIONS:**

- (a) WMC Consultants to provide the final Core Services Review presentation.

6. **ADJOURNMENT:**



**MINUTES**  
**SPECIAL OPEN CORE SERVICES REVIEW STEERING COMMITTEE MEETING**  
**BOARD ROOM, 411 DUNSMUIR STREET**  
**WEDNESDAY, 2016-APR-13, AT 9:30 A.M.**

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**PRESENT:** His Worship Mayor W. B. McKay, Chair (vacated 12:00 p.m.)  
Acting Mayor J. Hong, Chair

**Members:** Councillor W. L. Bestwick (arrived 10:10 a.m.)  
Councillor M. D. Brennan  
Councillor G. W. Fuller (arrived 9:50 a.m.)  
Councillor J. Hong  
Councillor J. A. Kipp (vacated 2:00 p.m.)  
Councillor W. L. Pratt  
Councillor I. W. Thorpe  
Councillor W. M. Yoachim (vacated 12:00 p.m.)

**Others:** Ms. Joyce Tustian, Western Management Consultants (WMC)  
Mr. Richard Blanchard, TCI Management Consultants  
Mr. Jerry Davis, TCI Management Consultants  
Mr. Gerry Grant, TCI Management Consultants

**Staff:** T. Samra, Chief Administrative Officer (entered 10:30 a.m.)  
G. Ferrero, Director of Information Technology, Legislative Services & Communications (vacated 10:22 a.m.)  
R. J. Harding, Director of Parks, Environment & Recreation  
D. Lindsay, Director of Community Development (vacated 10:22 a.m.)  
V. Mema, Director of Finance (vacated 10:22 a.m.)  
Inspector S. Rupa, Operations Officer, Nanaimo Detachment RCMP (vacated 10:22 a.m.)  
T. P. Seward, Director of Social & Protective Services (vacated 10:22 a.m.)  
C. Sholberg, A/Director of Culture, Heritage & Strategic Relationships (vacated 10:22 a.m.)  
J. Van Horne, Director of Human Resources (vacated 10:22 a.m.)  
P. Cooper, Communications Manager (vacated 10:22 a.m.)  
K. Felker, Manager of Purchasing & Stores (vacated 10:22 a.m.)  
C. Jackson, Manager of Legislative Services / Recorder (vacated 10:22 a.m.)

**1. CALL THE SPECIAL OPEN MEETING TO ORDER:**

The Core Services Review Steering Committee Meeting was called to order at 9:34 a.m.

**2. ADOPTION OF AGENDA:**

It was moved and seconded that the Agenda, be adopted. The motion carried unanimously.



3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Special Open Core Services Review Steering Committee held in the Board Room, City of Nanaimo Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2016-MAR-07 at 10:00 a.m. be adopted as circulated. The motion carried unanimously.

4. PRESENTATIONS:

- (a) Ms. Joyce Tustian, Western Management Consultants (WMC) provided a presentation to the Committee regarding:
- Project Progress Report
  - Emerging Themes and Initial Findings

Councillor Fuller entered the Board Room at 9:50 a.m.

Councillor Bestwick entered the Board Room at 10:10 a.m.

5. QUESTION PERIOD:

There were no questions from the gallery.

6. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (c) labour relations or other employee relations;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98 [*annual municipal report*]; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

Section 90(2) A part of a Council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.



All Staff vacated the Board Room at 10:22 a.m.

The Committee moved into "In Camera" at 10:22 a.m.

The Committee moved out of "In Camera" at 4:04 p.m.

7. ADJOURNMENT:

It was moved and seconded at 4:05 p.m. that the meeting terminate. The motion carried unanimously.

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CHAIR

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ACTING CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER