

AGENDA
REGULAR COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, 80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2016-MAY-30, AT 4:30 P.M.

1. **CALL THE REGULAR COMMITTEE OF THE WHOLE MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

5. **PRESENTATIONS:**

- (a) Dr. Paul Hasselback, Island Health, regarding local health.

6. **ADMINISTRATION:**

(a) **Core Services Review Final Report**

[Note: Information will be made available on the City's website Friday, 2016-MAY-27)

7. **CORPORATE SERVICES:**

(a) **Advisory Committee/Commission Minutes**

- Special Open Core Services Review Steering Committee Meeting held 2016-MAR-07. *Pg. 4-6*

8. **COMMUNITY SERVICES:**

(a) **Garner Crescent & Emery Way Utility Upgrades Tender**

Purpose: To advise Council of a public tender call of \$250,000 and above, in accordance with the City's Purchasing Bylaw No. 7175.

Staff Recommendation: That Council direct Staff to issue a Call for Tender for the Garner Crescent and Emery Way Utility Upgrade. *Pg. 7-11*

9. **CORRESPONDENCE (not related to a Report to Council):**

- (a) Press release dated 2016-MAY-12 from the Vancouver Island Regional Library announcing two local recipients of the 2016 American Library Association (ALA) Presidential Citation for Innovative International Library Projects. *Pg. 12-15*

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:**

12. **DELEGATIONS (not related to a Report to Council): (10 MINUTES)**

- (a) Mr. Holden Southward, regarding volunteering building skills for needed projects. *Pg. 16*
- (b) Mr. Nelson Allen, regarding reconstruction of the Boundary Road/Northfield Road/Highway 19A intersection. *Pg. 17*
- (c) Ms. Melissa Tomlinson, regarding climate change warning labels on gas pump nozzles. *Pg. 18*
- (d) Mr. Robert Fuller, regarding the current state of governance. *Pg. 19*
- (e) Ms. Maureen Eykelenboom, regarding Boomer's Legacy BC Bike Ride. *Pg. 20*
- (f) Mr. Patrick Squire, regarding current and past "maintenance practices" at Bowen Road Cemetery. *Pg. 21*
- (g) Mr. Dieter Reeh, regarding suggested changes to "Noise Control Bylaw 1994 No. 4750". *Pg. 22*

13. **QUESTION PERIOD: (Agenda Items Only)**

14. **PROCEDURAL MOTION:**

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;

- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

Section 90(2) A part of a Council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

15. **ADJOURNMENT:**

ACTING MAYOR: COUNCILLOR YOACHIM
2016-APR-27 to 2016-JUN-07

MINUTES

**SPECIAL OPEN CORE SERVICES REVIEW STEERING COMMITTEE MEETING
HELD IN THE BOARD ROOM, CITY OF NANAIMO SERVICE & RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC ON MONDAY, 2016-MAR-07, AT 10:00 A.M.**

PRESENT: His Worship Mayor W. B. McKay, Chair (vacated at 11:35 a.m.)

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor W. L. Pratt
Councillor I. W. Thorpe

Absent: Councillor W. M. Yoachim

Staff: T. Samra, Chief Administrative Officer
S. Samborski, Director of Culture, Heritage & Strategic Relationships
P. Cooper, Communications Manager

Others: Ms. Joyce Tustian, Western Management Consultants (WMC); and,
Mr. Jerry Davis, and Mr. Gerry Grant, TCI Management Consultants

1. CALL THE SPECIAL OPEN MEETING TO ORDER:

The Special Open Core Services Review Steering Committee Meeting was called to order at 10:00 a.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Special Core Services Review Steering Committee held in the Board Room, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2016-JAN-18 at 9:00 a.m. be adopted as circulated. The motion carried unanimously.

4. PRESENTATIONS:

(a) Project Update

Western Management Consulting (WMC) provided a presentation regarding progress to date, early findings and identified themes of the Core Services Review project.

Mayor McKay vacated the Chair and the Board Room at 11:35 a.m. Councillor Kipp assumed the Chair.

It was moved and seconded that the Committee receive the presentation from Western Management Consultants regarding the project update. The motion carried unanimously.

5. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*.

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98 [*annual municipal report*]; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

Section 90(2) A part of a Council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

The Committee moved into "In Camera" at 11:50 a.m.

The Committee moved out of "In Camera" at 2:03 p.m.

6. ADJOURNMENT:

It was moved and seconded at 2:04 p.m. that the meeting terminate. The motion carried unanimously.



CHAIR



ACTING CHAIR

CERTIFIED CORRECT:



CORPORATE OFFICER

DATE OF MEETING May 30, 2016

AUTHORED BY MIKE STRAIN, CONSTRUCTION PROJECT MANAGER

SUBJECT GARNER CRESCENT & EMERY WAY UTILITY UPGRADES TENDER

OVERVIEW

Purpose of Report

To advise Council of a public tender call of \$250,000 and above, in accordance with the City's Purchasing Bylaw No. 7175.

Recommendation

That Council direct Staff to issue a Call for Tender for the Garner Crescent and Emery Way Utility Upgrade.

BACKGROUND

The Garner Crescent and Emery Way Utility Upgrades Tender will replace aging underground utilities. This project includes work within City right-of-ways located on private property.

At the April 18, 2016, Council Meeting, the owners of and Emery Way spoke of concerns with regards to work on their property; and the Staff Report was referred back to Staff (see *Attachment 1*) to have the concerns addressed. The concerns with respect to work on Emery Way have now been resolved with the property owners.

OPTIONS

1. That Council direct Staff to issue a Call for Tender for the Garner Crescent and Emery Way Utility Upgrade.
2. That Council provide Staff with alternate direction.

SUMMARY POINTS

- Garner Crescent and Emery Way are scheduled for upgrades and utility replacement.
- Concerns raised by property owner have now been resolved.
- This action supports Council's Strategic Plan for Asset Management – Stewardship of Current Infrastructure and Facilities.

ATTACHMENTS

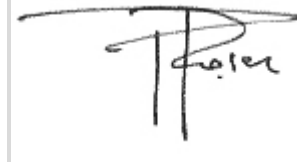
Attachment 1 – April 18, 2016, Garner Crescent & Emery Way Utility Upgrades Tender Staff Report.

Submitted by:



S. Ricketts, Manager
Construction Department

Concurrence by:



P. Rosen Manager Engineering for
G. Goodall, Director,
Engineering & Public Works



Staff Report

File Number: CPMS 705

DATE OF MEETING April 18, 2016

AUTHORED BY MIKE STRAIN, CONSTRUCTION PROJECT MANAGER

SUBJECT GARNER CRESCENT & EMERY WAY UTILITY UPGRADES TENDER

OVERVIEW

Purpose of Report

To advise Council of a public tender call of \$250,000 and above, in accordance with the City's Purchasing Bylaw No. 7175.

Recommendation

That Council direct Staff to issue a Call for Tender for the Garner Crescent and Emery Way Utility Upgrade.

BACKGROUND

The Garner Crescent & Emery Way Utility Upgrades Tender will replace aging underground utilities. For more detailed project information, see Attachment A – Project Sheet. Tender preparation is under way and construction will occur between June and September 2016.

This project includes work within City right-of-ways located on private property. Permission to enter and property restoration conditions for work on these private properties were negotiated with the affected property owners.

OPTIONS

1. That Council direct Staff to issue a Call for Tender for the Garner Crescent and Emery Way Utility Upgrade.
2. That Council provide Staff with alternate direction.

SUMMARY POINTS

- Garner Crescent and Emery Way are scheduled for upgrades and utility replacement.
- This action supports Council's Strategic Plan for Asset Management – Stewardship of Current Infrastructure and Facilities.

ATTACHMENTS

Attachment A – Project Sheet

Regular Council Meeting
2016-APR-18

Submitted by:



S. Ricketts, Manager,
Construction Department

Concurrence by:



G. Goodall, Director,
Engineering & Public Works

2016 Engineering and Public Works Project Summary Sheet 2016 - 2020 Financial Plan

Concurrent Project: Garner Cres Area Utility Upgrade

Components: P_6209 Garner Cres Area Utility Upgrade
P_7334 Garner Cres Area Utility Upgrade

Expenditures/Budget:		2015 Actuals	2016 Budget	Total Project Cost
	Sanitary Sewer - Design	\$ 34,614	\$ 3,080	\$ 37,694
	Sanitary Sewer - Construction	\$ -	\$ 798,200	\$ 798,200
	Watermain	\$ -	\$ 422,000	\$ 422,000
		\$ 34,614	\$ 1,223,280	\$ 1,257,894

Funding:	Water Asset Management Reserve	\$ -	\$ 422,000	\$ 422,000
	Sewer Reserve	\$ 34,614	\$ 801,280	\$ 835,894
		\$ 34,614	\$ 1,223,280	\$ 1,257,894

Asset Category: Renewal

Project Description: The project will include the following renewal:

- Replacement of a total of 770 meters of sanitary sewers in the back yard easements of Garner Crescent and Emery Way, and in the lane between Garner Crescent and Emery Way.
- Replacement of 500 meters of 1950's era cast iron watermain on Emery Way and Garner Crescent.

Justification:

Sanitary Sewer

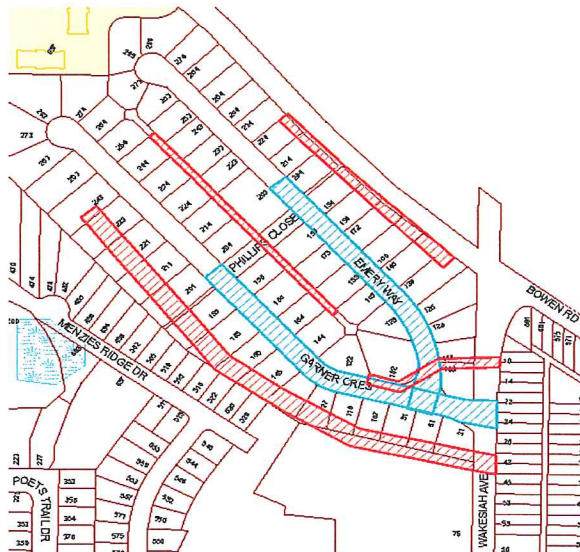
Existing sanitary sewer pipes have structural deficiencies as well as root intrusion and settlement. These issues are causing operational and maintenance issues.

Water

The aging cast iron pipe has deteriorated causing low flows and operational and maintenance issues.

Communication Plan: Letters of notice to affected property
Site signage at project location
Stakeholder consultation

Project Map:



Red shading indicates sanitary sewer

Blue shading indicates water



Small-Town Librarians Take Home Big Awards

NANAIMO, May 12th, 2016 – On May 4th, 2016, two librarians from Nanaimo, B.C., received notification from the [American Library Association \(ALA\)](#) that programs under their direction are recipients of the 2016 American Library Association (ALA) [Presidential Citation for Innovative International Library Projects](#).

The international award heralds from the largest Library Association in North America, which recognizes **innovative contributions to international librarianship**. The American Library Association awarded five projects in total. Two of those projects awarded belonged to librarians at the Nanaimo Harbourfront branch of [Vancouver Island Regional Library](#).

The programs, ***Vancouver Island Regional Library's Nanaimo Correctional Centre*** initiative, under the direction of Jennifer Seper, and the ***Vancouver Island Regional Library "Librarians on the Radio"*** co-hosted by Justin Unrau, Emily Orr and Patrick Siebold, received individual awards.

The 2016 American Library Association (ALA) Presidential Citation for Innovative International Library Projects recognizes **innovative contributions to international librarianship** and is presented by the ALA President at the ALA Annual Conference in June, 2016 in Orlando Florida.

"This recognition is a testament to the creative and out-of-the-box staff at Vancouver Island Regional Library who are busy doing incredible work in our communities." Says Rosemary Bonanno, Executive Director of Vancouver Island Regional Library. "I am truly proud."

About the Two Programs

The Vancouver Island Regional Library Correctional Centre program started in April of 2015, with a partnership between VIRL and the Nanaimo Correctional Centre. The project, initiated by Jennifer Seper, began with a simple plan to improve the existing library at the centre but then grew to include a book club and a pending agreement that will allow inmates to request specific materials directly from the library.

The Nanaimo Correctional Centre (NCC) is a medium security prison that houses offenders from across the province. Under direction by Jennifer Seper, VIRL approached the centre with a partnership as a means of increasing access to materials and in effort to increase literacy levels in an otherwise marginalized area of the community. Statistics show that the vast majority of the incarcerated struggle with literacy and that those that increase their literacy rates while incarcerated have a lower recidivism rate, making **literacy-focussed programs essential**.

Book club discussion are a good match with the therapeutic values of the inmate program as it gives inmates the opportunity to learn how to discuss their feelings and opinions and to accept

For more information contact:

Natasha Bartlett
Marketing and Communications Officer
250-327-3114
nbartlett@virl.bc.ca

Regular Committee of the Whole
2016-MAY-30



Press Release

differing opinions from others in a no-confrontational way. Titles read so far include "*The Absolutely True Diary of a Part-Time Indian*", "*The Golden Spruce: A True Story of Myth, Madness and Greed*" (which all 9 members loved), and "*The Ocean at the End of the Lane*" which was universally loathed by all, but the facilitator. Feedback from the group and the prison wardens has been very positive. One inmate told Jennifer that "I asked my mom to guess what I was doing while I am away. She guessed a bunch of things and when I finally told her I was in a book club, she just could not believe it. She was so happy."

Librarians on the Radio is an ongoing radio show and podcast hosted by Justin Unrau, Emily Orr, and Patrick Siebold, which partners Vancouver Island Regional Library with long running CHLY 101.7 radio show, *Changes: The Show on Sustainability*. The purpose of Librarians on the Radio is to discuss library and information issues in the wider Vancouver Island community. The show connects listeners to more than just their local branches: It showcases librarians with passions and interests and connects both library users and non-library users to the larger library world. Non-library users learn about issues librarians care about in their communities and hopefully find some connections and break some stereotypes. Library users learn about programs, events and tools some of which they never knew the library offered.

Librarians on the Radio goes beyond VIRL's local service area to interview authors and librarians in the library world like Scott Bonner, the director of the Ferguson Public Library in Missouri; BC Civil Liberties Association expert Micheal Vonn on the 2015 Canadian federal election; and a Freedom to Read Week 2015 special with author Irvine Welsh. Making past episodes available as podcasts has increased the reach of the program beyond the community radio listener base.

The idea for the show was conceived by VIRL librarian Jason Kuffler in 2012 and was started with librarians Anthony Martin and Lara Wright in January of 2013. The show started out as a 15 minute segment but later moved to an hour once a month. In 2014, the current producer Justin Unrau joined the show and brought his radio journalism training in to modify the show's approach. The biggest enhancement has been the creation of regular segments Beeps and Boops with co-host Emily Orr talking about information technology issues, and literary (/pulpy scifi) Bookfighting with Patrick Siebold. The team also offers *Librarians Off the Radio* which includes supplemental podcast content to the live radio show.

Tune into Librarians on the Radio at CHLY 101.7 FM or online at virl.bc.ca. Past episodes are available at <https://archive.org/details/nanaimocommunityradio>

About the Award

For more information contact:

Natasha Bartlett
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250-327-3114
nbartlett@virl.bc.ca



Press Release

The ALA Presidential Citation for Innovative International Library Projects began as an ALA Presidential initiative of Dr. Lorie Roy, ALA President in 2007-2008. Recipients are selected by a committee of the International Relations Round Table (IRRT) through a nomination process. For more information, please visit the IRRT [web site](#). IRRT is a Round Table of ALA with a mission to develop the interests of librarians in activities and problems in the field of international library relations.

For a list of past award recipients, please [click here](#).

For more information, including photographs, contact Natasha Bartlett (nbartlett@virl.bc.ca) or 250-327-3114.

###

Vancouver Island Regional Library (VIRL) is the fifth-largest library system in British Columbia. We serve over 430,000 people on Vancouver Island, Haida Gwaii, and Bella Coola on the Central Coast through 39 branch libraries, a virtual branch, and a books-by-mail service. VIRL's holdings number one million and include books, magazines, CDs and DVDs. Administrative offices are located in Nanaimo.

For more information contact:

Natasha Bartlett
Marketing and Communications Officer
250-327-3114
nbartlett@virl.bc.ca



Delegation Request

Mr. Holden Southward has requested an appearance before Council.

The requested date is May 30, 2016.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: No

Details of Presentation:

Volunteering building skills for needed projects

Regular Committee of the Whole
2016-MAY-30

Delegation Request

Mr. Nelson Allen has requested an appearance before Council.

The requested date is May 30, 2016.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: Yes

Details of Presentation:

Reconstruction of the Boundary Road/Northfield Road/Highway 19A intersection

Regular Committee of the Whole
2016-MAY-30

Delegation Request

Ms. Melissa Tomlinson has requested an appearance before Council.

The requested date is May 30, 2016.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: Yes

Details of Presentation:

Climate change warning labels on gas pump nozzles.

Regular Committee of the Whole
2016-MAY-30

Delegation Request

Mr. Robert Fuller has requested an appearance before Council.

The requested date is May 30, 2016.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: No

Details of Presentation:

Current state of governance.

Regular Committee of the Whole
2016-MAY-30

Delegation Request

Ms. Maureen Eykelenboom has requested an appearance before Council.

The requested date is May 30, 2016.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: Yes

Details of Presentation:

Boomer's Legacy BC Bike Ride

Regular Committee of the Whole
2016-MAY-30

Delegation Request

Mr. Patrick Squire has requested an appearance before Council.

The requested date is May 30, 2016.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: Yes

Details of Presentation:

Current and past "maintenance practices" at Bowen Road Cemetery.

Committee of the Whole
2016-MAY-30

Delegation Request

Mr. Dieter Reeh has requested an appearance before Council.

The requested date is May 30, 2016.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: No

Details of Presentation:

Suggested changes to "Noise Control Bylaw 1994 No. 4750".

Committee of the Whole
2016-MAY-30