

MINUTES
SPECIAL OPEN COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, 80 COMMERCIAL STREET, NANAIMO
MONDAY, 2016-JUL-18 AT 4:30 P.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick (via telephone 4:20 p.m.)
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong (entered at 4:39 p.m.)
Councillor W. L. Pratt (via telephone 7:01 p.m.)
Councillor W. M. Yoachim

Absent: Councillor Thorpe
Councillor Kipp

Staff: T. Samra, Chief Administrative Officer
V. Mema, Director of Finance
R. J. Harding, Director, Parks and Recreation
P. Rosen, A/Director of Engineering
P. Stewart, Manager of Engineering Projects
P. Cooper, Communications Manager
Ms. Kirsty MacDonald, Parks and Open Space Planner
D. Blackwood, Client Support Specialist
S. Gurrie, A/City Clerk
D. Stennes, Recording Secretary
J. Vanderhoef, Clerical Support

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 8 (a) Harewood Youth Park – add presentation from Ms. Kirsty MacDonald, Parks and Open Space Planner and add delegation:
 - 2. Ms. Peggy Lake, Harewood Neighbourhood Association, and Mr. Chris Leigh, Nanaimo Skateboard Association.
- (b) Agenda Item 8 (c) Supply, Delivery and Distribution of Wheeled Carts Contract Award – add delegation Mr. Tim McGrath.
- (c) Add Agenda Item 12 (b) Delegation Ms. Shauna McAllister, regarding storefront advertising in medical marijuana shops.
- (d) Add Agenda Item 6 (a) Appointment of Corporate Officer.

- (e) Agenda Item 8 (c) Supply, Delivery and Distribution of Wheeled Carts Contract Award – add delegation Mr. George Quan.
- (f) Add Agenda Item 12 (c) Delegation Mr. Russell Holmberg, Director, V I Raiders Football Organization, regarding their upcoming 2016 season.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Monday, 2016-JUN-27 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

6. ADMINISTRATION:

(a) Appointment of Corporate Officer

Mayor McKay announced the appointment of Ms. Jane Armstrong as the City Clerk and Corporate Officer for the City of Nanaimo.

It was moved and seconded that Council:

- 1. appoint Jane Armstrong, City Clerk, to fulfill the duties as set out in Section 148 of the *Community Charter*, and,
- 2. change the order in which the Deputy Corporate Officer performs the duties in the absence of the Corporate Officer as follows:
 - a) Sheila Gurrie, Legislative Services Claims/FOI Coordinator;
 - b) Donna Smith, Legislative Services Steno Coordinator; and,
 - c) Victor Mema, Director of Finance.

Councillor Hong entered the Shaw Auditorium at 4:39 p.m.

8. COMMUNITY SERVICES:

(a) Harewood Youth Park

Ms. Kirsty MacDonald, Parks and Open Space Planner, provided a presentation reviewing the design details and costs for the phases of the Harewood Youth Park project.

Delegations:

1. Mr. Tim McGrath spoke on behalf of the Harewood Neighbourhood Association in support of the youth park.

It was moved and seconded that Council receive the delegation from Mr. Tim McGrath. The motion carried unanimously

2. Ms. Peggy Lake, Harewood Neighbourhood Association, and Mr. Chris Leigh, Nanaimo Skateboard Association, spoke in support of the youth park concept designs and provided an overview of fund raising activities.

It was moved and seconded that Council receive the delegation from Ms. Peggy Lake and Mr. Chris Leigh. The motion carried unanimously.

It was moved and seconded that Council:

1. receive the design concept for the Youth Park at Harewood Centennial Park;
2. allocate \$27,000 to carry out Phase 2 detailed from the current balance in the Knowles Estate fund; and,
3. support budgeting of Phase 1 of the Youth Park project in the 10-year capital plan.

It was moved and seconded that the motion be amended to change the wording of points 2 and 3 as follows:

2. allocate \$27,000 to carry out Phase 2 detailed design from the current balance in the Knowles Estate fund; and,
3. support budgeting of Phase 1 and Phase 2 of the Youth Park project in the 10-year capital plan.

The motion carried unanimously.

The vote was taken on the main motion as amended, as follows:

1. receive the design concept for the Youth Park at Harewood Centennial Park;
2. allocate \$27,000 to carry out Phase 2 detailed design from the current balance in the Knowles Estate fund; and,
3. support budgeting of Phase 1 and Phase 2 of the Youth Park project in the 10-year capital plan.

The motion carried unanimously.

(b) Beban Park Community Bike Park

Ms Kirsty MacDonald, Parks and Open Space Planner, provided a presentation reviewing the design details and costs for the Beban Park Community Bike Park project.

Delegations:

1. Mr. Jim Thompson and Mr. Dana Butcher, Gyro Club of Nanaimo, endorsed the Staff report to approve the concept plan, fund the design and allow the volunteers of their organization to construct the project.

It was moved and seconded that Council receive the delegation from Mr. Jim Thompson and Mr. Dana Butcher. The motion carried unanimously.

2. Ms. Michelle Corfield spoke in memory of Mr. Steve Smith, a downhill bike racing champion from Nanaimo, and asked Council to consider naming the park in his honour in support of the Steve Smith Legacy Fund.

It was moved and seconded that Council receive the delegation from Ms. Michelle Corfield. The motion carried unanimously.

It was moved and seconded that Council:

1. receive the design concept for the community bike park at Beban Park;
2. allocate \$22,000 to carry out Phase 2 detailed design for the dirt jump park portion of the project [50% from 2016 Partners in Parks (PIP) funds and 50% from private contributions]; and,
3. once detailed design is completed, include project costs in the 2017-2021 Capital Plan for consideration (including private contributions).

It was moved and seconded that the motion be amended to add a fourth recommendation that Council name the community bike park at Beban Park after Mr. Steve Smith. The motion carried unanimously.

The vote was taken on the main motion as amended, as follows:

1. receive the design concept for the community bike park at Beban Park;
2. allocate \$22,000 to carry out Phase 2 detailed design for the dirt jump park portion of the project [50% from 2016 Partners in Parks (PIP) funds and 50% from private contributions];
3. once detailed design is completed, include project costs in the 2017-2021 Capital Plan for consideration (including private contributions); and,
4. name the community bike park at Beban Park after Mr. Steve Smith.

The motion carried unanimously.

Councillor Brennan and Councillor Yoachim vacated the Shaw Auditorium at 6:00 p.m.

The Council Meeting lost quorum at 6:00 p.m.

Councillor Brennan returned to the Shaw Auditorium at 6:01 p.m.

The Council Meeting reconvened at 6:02 p.m.

Councillor Yoachim returned to the Shaw Auditorium at 6:04 p.m.

(c) Supply, Delivery and Distribution of Wheeled Carts Contract Award

It was moved and seconded that Council cancel the Request For Proposal for the supply, delivery, and distribution of wheeled carts. The motion carried unanimously.

It was moved and seconded that Council direct Staff to take into consideration recommendations outlined on Pages 74-75 of the Core Services Report and to report back to Council. The motion carried unanimously.

Delegations:

1. Mr. Tim McGrath withdrew his delegation request.
2. Mr. George Quan withdrew his delegation request.

(d) Beban Plaza Utility Upgrade

Mr. Phil Stewart, Manager of Engineering Projects, provided a presentation regarding plans for the Beban Plaza utility upgrade project.

It was moved and seconded that Council direct Staff to issue a Call for Tender for the Beban Plaza Utility Upgrade. The motion carried unanimously.

12. DELEGATIONS (not related to a Report to Council):

- (a) Ms. Celia White, Meal Exchange – BC Branch, spoke regarding a request for sponsorship of an upcoming Meal Exchange Summer Retreat in the amount of \$5,000.00.

It was moved and seconded that Council receive the delegation of Ms. Celia White. The motion carried unanimously.

It was moved and seconded that Council provide the funding of \$5,000.00 to bring the students to Nanaimo for the Meal Exchange Summer Retreat to be held 2016-AUG-18 to 2016-AUG-21. The motion carried.

Opposed: Mayor McKay, Councillor Bestwick

- (b) Ms. Shauna McAllister spoke regarding concerns about storefront advertising targeted at youth in medical marijuana shops.

It was moved and seconded that Council receive the delegation of Ms. Shauna McAllister. The motion carried unanimously.

- (c) Mr. Russell Holmberg, Director, V I Raiders Football Organization, requested Council's endorsement of a parachute jump special event at the home opening game of their 2016 season.

It was moved and seconded that Council endorse the parachute jump event into Caledonia Park subject to the regulatory requirements for insurance purposes being met. The motion carried unanimously.

Councillor Pratt joined the meeting via the telephone at 7:01 p.m.

It was moved and seconded that Council receive the delegation of Mr. Russell Holmberg. The motion was carried unanimously.

13. QUESTION PERIOD:

- Mr. Fred Taylor, re: voting procedures for Councillors present by telephone during motions.

14. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;
- (f) law enforcement, if the Council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

The motion carried.

Opposed: Councillors Fuller, Yoachim

Council moved into "In Camera" at 7:24 p.m.

Council moved out of "In Camera" at 9:08 p.m.

15. ADJOURNMENT:

It was moved and seconded at 9:09 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER