

MINUTES

OPEN INAUGURAL CULTURE, HERITAGE, AND SOCIAL PLANNING COMMITTEE MEETING
SERVICE AND RESOURCE CENTRE BOARDROOM, 411 DUNSMUIR STREET, NANAIMO, BC
MONDAY, 2016-SEP-13, AT 4:30 P.M.

PRESENT: Members: Councillor M.D. Brennan
 Councillor G.W. Fuller
 Councillor W.M Yoachim (vacated 5:08 p.m.)
 Councillor J. Hong
 D. Johnstone
 R. Finnegan
 W. Anderson
 V. Alcock-Carter
 R. Meyerhoff
 I. Kalina
 C. Brown
 M. Robinson
 M. Horn
 D. Appell
 J. Howardson
 L. McCandless
 S. Andre
 R. Mackay (arrived 5:17 p.m.)
 J. Stannard
 D. Marusin
 J. Manning

 Absent: C. Beaton

 Staff: T. Samra, Chief Administrative Officer (vacated 5:36 p.m.)
 S. Gurrie, City Clerk
 C. Sholberg, Community Heritage Planner
 D. Lindsay, Director of Community Development (arrived at 4:36 p.m.)
 J. Horn, Social Planner
 B. Anderson, Manager of Community and Cultural Planning
 M. Brown, Recording Secretary

 Other: Lisa Zwarn, Consultant

1. CALL THE INAUGURAL MEETING OF THE CULTURE, HERITAGE, AND SOCIAL PLANNING COMMITTEE TO ORDER:

The Inaugural Open Culture, Heritage, and Social Planning Committee Meeting was called to order at 4:31 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Remove Agenda Item 4. Appointment Of Chair And Vice Chair

3. WELCOME:

Acting Chair, J. Hong, initiated a round table introduction of committee members and Staff.

4. INTRODUCTIONS:

T. Samra, Chief Administrative Officer, provided an introduction.

5. TERMS OF REFERENCE:

Committee discussion took place regarding the new and old Terms of Reference.

6. MEMBERSHIP:

Committee discussion took place regarding membership.

7. PRESENTATIONS:

- (a) L. Zwarn, Consultant, provided an overview of the new Operating Guideline recommendations for committees.

It was moved and seconded that the committee receive the presentation regarding the new Operating Guidelines from L. Zwarn, Consultant. The motion carried unanimously.

8. QUESTION PERIOD:

- Mr. D. Appell, re: Operating guidelines for each committee.
- Mr. M. Horn, re: Membership terms.
- Mr. M. Horn, re: Funding for children under the age of five.

9. ADJOURNMENT:

It was moved and seconded at 6:08 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:



CORPORATE OFFICER