

**AGENDA**  
REGULAR OPEN MEETING OF THE  
PARKS, RECREATION & WELLNESS COMMITTEE  
SARC BOARDROOM  
411 DUNSMUIR STREET, NANAIMO, BC  
WEDNESDAY, 2016-SEP-21, COMMENCING AT 5:30 P.M.

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CHAIR: COUNCILLOR IAN THORPE

1. **CALL THE REGULAR OPEN MEETING OF THE PARKS, RECREATION & WELLNESS COMMITTEE TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:** *(See Addendum if applicable.)*

3. **ADOPTION OF AGENDA:**

*(Motion required to adopt the agenda, or the amended agenda if applicable.)*

4. **APPOINTMENTS:**

(a) Chair.

(b) Vice-Chair.

5. **TERMS OF REFERENCE DISCUSSION:**

6. **KEY DATE CALENDAR DISCUSSION – MEETING DATES / TIMES:**

*(Motion required to adopt Key Date Calendar.)*

7. **ADOPTION OF MINUTES:**

- Minutes of the regular Parks and Recreation Commission meeting held Wednesday, 2016-JAN-27, at 5:30 p.m., in the Bowen Complex Conference Room. Pgs.  
5 - 9

- Minutes of the Inaugural regular, open Parks, Recreation & Wellness Committee meeting held Thursday, 2016-SEP-08, at 5:00 p.m., in the Bowen Complex Conference Room. Pgs.  
10 - 11

*(Motion required to adopt the minutes of 2016-JAN-27 and 2016-SEP-08.)*

8. **PRESENTATIONS: (None.)**

9. **CHAIR'S REPORT:**

10. **STAFF REPORTS:**

(a) **Director's Report – Verbal – Richard Harding.**

- (i) Beban Park Complex Leases & Community Facility.
- (ii) Community Bike Park.
- (iii) Harewood Skate Park.
- (iv) Colliery Dam.

*(Motion required to receive Director's report.)*

(b) **Nob Hill Dog Off-Leash Park Request – Rob Lawrance.**

Pgs.  
12 - 32

*Purpose: To provide an update to the Parks, Recreation & Wellness Committee on the public feedback regarding the request for an off-leash area at Nob Hill Park and recommendations for moving forward with park improvements.*

Delegations: (10 minutes)

- 1. Jason Warren.

Pg.  
33

Staff Recommendation: That the Parks, Recreation & Wellness Committee:

- 1. not support the dog off-leash option at Nob Hill Park;
- 2. continue to look for downtown dog off-leash sites through new park acquisition processes; and,
- 3. approve the updated Nob Hill Park Improvement Plan for implementation.

*(Motion required to adopt recommendations.)*

(c) **Pilot Project – Beban Park Pickleball Courts – Rob Lawrance.**

Pgs.  
34 - 44

*Purpose: To provide the Parks, Recreation & Wellness Committee with the public feedback received since April 2015 on the Beban Park Pickleball Courts Pilot Project and make recommendations on this community request for consideration and approval.*

Delegations: (10 minutes)

- 1. Dave Eaton, Nanaimo Pickleball Club.

Pg.  
45

Staff Recommendation: That the Parks, Recreation & Wellness Committee:

- 1. maintain the two pickleball courts at Beban Park; and,
- 2. establish six new pickleball courts at Beaufort Park in future capital improvements to the existing courts.

*(Motion required to adopt recommendations.)*

(d) **PIP Request – Bourbon Park – Rob Lawrance.**

Pgs.  
46 - 49

*Purpose: To provide Parks, Recreation & Wellness Committee with background information on the Bourbon Park Partners in Parks (PIP) Program request for consideration and approval.*

Delegations: (10 minutes)

1. Genesta Vandekamp.

Pgs.  
50 - 60

Staff Recommendation: That the Parks, Recreation & Wellness Committee allocate the remaining funds of \$18,243 from the 2016 Partners in Parks (PIP) Program budget, and, earmark \$1,757 from the 2017 Partners in Parks (PIP) Program budget for a total of \$20,000 for Bourbon Neighbourhood Park Improvements.

*(Motion required to adopt recommendation.)*

(e) **Travel Assistance Grant – Nanaimo Lawn Bowling Club – Mary Smith.**

Pgs.  
61 - 62

*Purpose: To request that the Parks, Recreation & Wellness Committee recommend that Council approve a request from the Nanaimo Lawn Bowling Club for a Travel Assistance Grant.*

Staff Recommendation: That the Parks, Recreation & Wellness Committee recommend that Council approve the application for a Travel Assistance Grant to Nanaimo Lawn Bowling Club in the amount of \$350 for seven (7) athletes to attend the Blind Bowlers Association of Canada National Championships being held in Ladner, B.C., during the period 2016-SEP-12 through 2016-SEP-18.

*(Motion required to adopt recommendation.)*

11. **CORRESPONDENCE:**

- (a) Letter dated 2016-FEB-03 from Carmella Luvisotto, Band Teacher, Wellington Secondary School, thanking the Committee for the Travel Assistance Grant funding.

Pg.  
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*(Motion required to receive the correspondence.)*

12. **NOTICE OF MOTION:**

13. **OTHER BUSINESS:** *(Motion required to review other business.)*

14. **DELEGATIONS (not related to a Report to the Committee): (None.)**
15. **QUESTION PERIOD:** *(Agenda Items Only.)*
16. **BUSINESS ARISING FROM PRESENTATIONS AND DELEGATIONS:**  
**(None.)**
17. **ADJOURNMENT:**  
*(Motion required to adjourn.)*

## MINUTES

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION  
BOWEN COMPLEX CONFERENCE ROOM  
500 BOWEN ROAD  
WEDNESDAY, 2016-JAN-27, AT 5:30 P.M.

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PRESENT: Commissioner Ian Thorpe, Chair

Members: Commissioner Karen Alden  
Commissioner Mercedes Beaudoin-Lobb  
Commissioner Marsha Down  
  
Commissioner Howard Houle  
Commissioner Mike Horn  
Commissioner Wendy Pratt  
Commissioner Barry Sparkes  
Commissioner Mark Swain (arrived @ 5:33)  
Commissioner Maureen Young

Staff: R. Harding, Director, Parks, Recreation and Environment  
T. Samra, Interim City Manager  
M. Smith, Manager of Recreation Services  
A. Groot, Manager of Facility Planning and Operations  
A. Britton, Manager of Parks Operations  
K. MacDonald, Parks and Open Space Planner  
R. Tweed, Recording Secretary

REGRETS: Commissioner Alec McPherson  
Commissioner Gordon Fuller

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1. **CALL THE OPEN MEETING TO ORDER:**

The Regular Meeting was called to order at 5:30 p.m.

2. **INTRODUCTION OF LATE ITEMS:**

- Item 8.(a) - Staff Presentation – Energy Management – Scott Pamminger.

Replace with the following Staff Presentation:

Youth Programs and Events – Megan Lum & Ashley Rowe.

- Item 8.(f) - Beban Community Bike Park – Kirsty MacDonald)

Add item 8.(f)(1.) Delegation – Dana Butcher – Providing an update on site clearing for Beban Dirt Jump Park.

Move Item 8.(f) - Report and Delegation forward on the agenda to immediately follow Item 8.(b) - becoming Item 8.(c).

- Move Delegations at Item 12.(a) and Item 12.(b) forward in the agenda to follow Item 8.(c).

3. **ADOPTION OF AGENDA:**

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. **ADOPTION OF MINUTES:**

It was moved and seconded that the minutes of the regular Parks and Recreation Commission meeting held Wednesday, 2015-NOV-25 at 6:02 p.m. in the Bowen Complex Conference Room be adopted as circulated.

5. **PRESENTATIONS:** (None.)

6. **CHAIR'S REPORT:**

BCRPA Symposium– Whistler – 2016-APR-27 to 2016-APR-29.

It was moved and seconded that the Chair's Report be received. The motion carried unanimously.

7. **REPORTS OF ADVISORY BODIES:**

- (a) Harewood Dry Floor Development Working Group Recommendations - Ian Thorpe, Chair

It was moved and seconded that the Parks and Recreation Commission:

1. receive this progress update from the Harewood Dry Floor Development Working Group; and,
2. proceed with design for the covered multi-purpose space and its associated park features.

The motion carried unanimously.

- (b) Grants Advisory Committee: Commissioner Sparkes reported on meetings held since 2015-NOV-25.

The Grants Advisory Committee had one meeting at which the Committee made two appointments to the Culture and Heritage Appeals Committee.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

8. **STAFF REPORTS:**

- (a) Staff Presentation – Youth Programs and Events – Megan Lum & Ashley Rowe.

It was moved and seconded that the presentation be received. The motion carried unanimously.

- (b) Partners In Park – PIP Request – Cottle Creek Park – Kirsty MacDonald.

Delegation:

1. Cheryl Headey and Gillian Sutherland.

It was moved and seconded that the delegation be received. The motion carried unanimously.

It was moved and seconded that the Parks and Recreation Commission allocate \$35,000 from the 2016 Partners in Parks (PIP) Program for Cottle Creek Neighbourhood Park improvements. The motion carried unanimously.

- (c) Beban Community Bike Park – Kirsty MacDonald.

Delegation:

1. Dana Butcher.

It was moved and seconded that the delegation be received. The motion carried unanimously.

It was moved and seconded that the Parks and Recreation Commission:

1. support partnering with the Nanaimo Gyro Club to complete a Phase 1 design for a community bike park at Beban Park with a report back to the Commission following its completion (including a cost estimate for further design and construction); and,
2. approve the allocation of \$12,000.00 from the 2016 Partners in Parks (PIP) budget for the design and cost estimate phase of the community bike park.

The motion carried unanimously.

9. **DELEGATIONS:** (Not related to a Report to Commission)

- (a) Caitlin Johnston, Woodlands Environmental Club - Beaufort Park Food Forest Mapping and Community Collaboration Project.

*Commissioner Young left the meeting at 6:40 p.m.*

It was moved and seconded that the delegation be received. The motion carried unanimously.

- (b) Karen Hlady – Spring/Summer Co-ed Hockey League for Nanaimo.

*Commissioner Houle left the meeting at 7:00 p.m.*

It was moved and seconded that the delegation be received. The motion carried unanimously.

8. **STAFF REPORTS (CONTINUED):**

- (d) Travel Assistance Grant – Nanaimo Track and Field Club – Mary Smith.

It was moved and seconded that the Parks and Recreation Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Track & Field Club in the amount of \$200 for two (2) athletes that attended the Canadian Cross Country Championships held in Hamilton, Ontario, on 2015-NOV-27. The motion carried unanimously.

- (e) Travel Assistance Grant – Woodlands Secondary School – Mary Smith.

It was moved and seconded that the Parks and Recreation Commission recommend that Council approve the application for a Travel Assistance Grant to Woodlands Secondary School in the amount of \$200 for ten (10) athletes that attended the Provincial High School Girls Volleyball Championships held in Kelowna, B.C., during December, 2015. The motion carried unanimously.

- (f) Lakeview Park Improvements– Kirsty MacDonald.

Correspondence:

1. Letter dated 2016-JAN-20 from Melissa Ruyter, Concise Strata Management Services.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

It was moved and seconded that the Parks and Recreation Commission receive this report for information. The motion carried unanimously.

10. **CORRESPONDENCE:** (Not related to a Report to Commission - None.)

11. **NOTICE OF MOTION:** (None.)

12. **OTHER BUSINESS:** (None.)

13. **QUESTION PERIOD:** (No questions.)



14. **BUSINESS ARISING:**

- (a) Caitlin Johnston, Woodlands Environmental Club - Beaufort Park Food Forest Mapping and Community Collaboration Project.

It was moved and seconded that the Parks and Recreation Commission request that staff meet with the delegation and return to Commission with a report on the feasibility of a Food Forest at Beaufort Park. The motion carried unanimously.

- (b) Karen Hlady – Spring/Summer Co-ed Hockey League for Nanaimo.

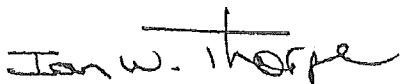
It was moved and seconded that the Parks and Recreation Commission request that staff return to Commission with a report on the bookings and usage actuals for 2015 and proposed usage for 2016. The motion carried unanimously.

15. **ADJOURNMENT:**

It was moved and seconded at 7:30 p.m. that the meeting adjourn. The motion carried unanimously.

APPROVED AS READ:

APPROVED FOR DISTRIBUTION:



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Ian W. Thorpe, Chair  
Parks and Recreation Commission



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Richard Harding, Director  
Parks, Recreation and Environment

CERTIFIED BY:

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Corporate Officer  
City of Nanaimo

## MINUTES

INAUGURAL OPEN PARKS, RECREATION & WELLNESS COMMITTEE MEETING  
BOWEN PARK BOARDROOM, 500 BOWEN ROAD, NANAIMO, BC  
THURSDAY, 2016-SEP-08, COMMENCING AT 5:00 P.M.

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PRESENT:   Members:   Councillor W. Bestwick  
                              Councillor W. Pratt  
                              Councillor I. Thorpe  
                              M. Down  
                              B. Sparkes  
                              K. Alden  
                              A. McPherson  
                              G. Adrienne  
                              H. Houle

                 Absent:   M. Young  
                              C. Tant  
                              S. Beaudouin-Lobb  
                              M. Horn  
                              M. Swain

                 Staff:     T. Samra, Chief Administrative Officer (vacated 5:43 p.m.)  
                              R. Harding, Director, Parks and Recreation  
                              S. Gurrie, City Clerk  
                              R. Tweed, Secretary Parks  
                              M. Brown, Recording Secretary

1.   CALL THE INAUGURAL OPEN PARKS, RECREATION, AND WELLNESS COMMITTEE MEETING TO ORDER:

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The Inaugural Open Parks, Recreation, and Wellness Committee Meeting was called to order at 5:07 p.m.

2.   INTRODUCTIONS:

Nancy Samra, Chief Administrative Officer, initiated a round table introduction of the Committee members and Staff.

3.   APPOINTMENTS:

Appointments of Chair and Vice-chair were deferred to a future Committee meeting in order for the Councillors to discuss the division of duties.

4. TERMS OF REFERENCE:

Committee discussion took place regarding the new and old Terms of Reference. The committee requested that Terms of Reference be a standing item on the agenda.

5. MEMBERSHIP:

Committee discussion took place regarding membership and RDN appointments.

6. PRESENTATIONS:

Richard Harding, Director of Parks and Recreation, provided an update on ongoing projects.

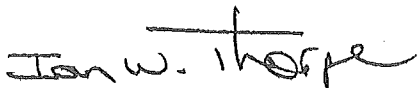
7. QUESTION PERIOD:

- Richard Harding, regarding wellness portion of Committee title.
- Gail Adrienne, regarding housing and mental health being addressed by this Committee.

8. ADJOURNMENT:

It was moved and seconded at 6:16 p.m. that the meeting adjourn. The motion carried unanimously.

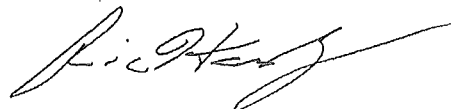
APPROVED AS READ:



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Ian W. Thorpe – Chair  
Parks, Recreation & Wellness Committee

APPROVED FOR DISTRIBUTION:



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Richard Harding, Director  
Parks and Recreation

CERTIFIED BY:

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Corporate Officer  
City of Nanaimo

DATE OF MEETING September 21, 2016

AUTHORED BY KIRSTY MACDONALD, PARKS AND OPEN SPACE PLANNER  
PARKS AND RECREATION

SUBJECT NOB HILL DOG OFF-LEASH PARK REQUEST AND PARK  
IMPROVEMENT PLAN

## **OVERVIEW**

### **Purpose of Report**

To provide an update to the Parks, Recreation & Wellness Committee on the public feedback regarding the request for an off-leash area at Nob Hill Park and recommendations for moving forward with park improvements.

### **Recommendation**

That the Parks, Recreation & Wellness Committee:

1. not support the dog off-leash option at Nob Hill Park;
2. continue to look for downtown dog off-leash sites through new park acquisition processes; and,
3. approve the updated Nob Hill Park Improvement Plan for implementation.

## **BACKGROUND**

The City of Nanaimo has received a petition and request from the residents of the Nob Hill neighborhood to create a dog off-leash park in Nob Hill Park.

There are currently twelve dog off-leash parks in Nanaimo. The current off-leash sites are geographically distributed throughout Nanaimo and are varying in character and amenities. The downtown core does not have any off leash facilities.

Most of the current off-leash sites were introduced as one-year pilot projects between 2008 and 2012. After the one year pilot period for each, a public re-assessment was completed before the current off-leash parks were made permanent by the Parks and Recreation Commission.

### **Public Input Session:**

A public input session was held on Tuesday, 2016-JAN-19, from 4:00 p.m. to 7:00 p.m. in the Vancouver Island Conference Centre to discuss the off-leash proposal. About 60 people attended over the three hour session. A summary of the input received is presented in Attachment A.

### Survey:

A survey regarding the issue was available for the public to fill out at the open house and online for over two months. The survey was filled out by 178 respondents and presented 3 locations in the Park for the potential off-leash area. Full survey results are presented in Attachment B.

Responses to the dog off-leash park proposal were overall very mixed with 58.6% of respondents supporting the idea of an off-leash site at Nob Hill Park and 41.4% of respondents not supporting the idea.

Common concerns at Nob Hill Park included fencing of the site and user conflicts, maintaining the open character of the site, the potential for environmental degradation of the Park, and parking.

Overall, there was a desire to have an off-leash location in the downtown core. However, the City has very few site alternative options. Staff did contact the South End Neighbourhood Association to discuss potential off-leash use at Deverill Square Park, but the board of the South end Neighbourhood association was not supportive of this idea.

Future park acquisition along the South Nanaimo Waterfront and in the downtown area could possibly incorporate dog off-leash facilities.

### Park Improvement Plans:

2008, the City of Nanaimo and the Nob Hill Neighbourhood Association conducted a park improvement process for Nob Hill Park. The improvements were intended to rejuvenate recreational use in this park. It was hoped that increased activity and improved physical structure would deter criminal activity from occurring and would contribute to a healthy and well-used green space. Some of the initial improvements were accomplished between 2008-2009, however some were not.

Desires for more park improvements have come to light through the recent open house discussions, input from staff and residents, and survey responses. Requests for additional lighting along Milford Crescent, additional summer programming and infrastructure, and Park gateways and fencing came to light through the public input.

An updated park improvement plan is attached to this report in Attachment C to reflect the desires of the community. It is being recommended that this plan be budgeted for and implemented to continue with efforts to build capacity and improve this neighborhood.

## OPTIONS

1. Approve all of the recommendations.
  - **Budget Implication:** Future improvements will require budget allocation in the 10-year capital plan.
  - **Policy Implication:** An updated park vision and improvement plan will provide some direction and vision for future park development and future dog off-leash park programs.
  - **Engagement Implication:** Public engagement has already been completed and was very mixed.
  - **Strategic Plan Implication:** The park asset should meet changing community needs and demands.
2. Deny all of the recommendations.
  - **Budget Implication:** No budget impact.
  - **Engagement Implication:** Public engagement did request additional off-leash options and improvements to Nob Hill Park.
  - **Strategic Priorities Implication:** If not improved, the park asset may not meet the changing needs of the community.
3. Approve some of the recommendations.
  - **Budget Implication:** Will vary depending on what is approved.
  - **Policy Implication:** Will vary depending on what is approved.
  - **Engagement Implication:** State implication here, otherwise delete.

## SUMMARY POINTS

- Public feedback regarding the idea of an off-leash park at Nob Hill was very mixed.
- Public feedback generated many good ideas about ongoing/future park improvements at Nob Hill Park.
- Acquisition and development on an off-leash area in a suitable site in the downtown should be considered in the future to meet community needs.

## ATTACHMENTS

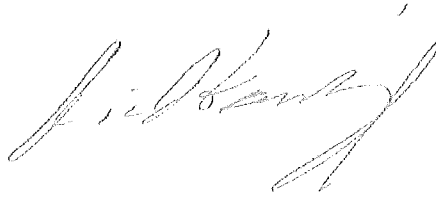
- Attachment A: Nob Hill Public Input Session Feedback – 2016-JAN-19.
- Attachment B: Nob Hill Public Input Session Feedback – 2016-JAN-19.
- Attachment C - Nob Hill Park Improvement Plan.

**Submitted by:**



Rob Lawrance  
Acting Parks and Open Space Planner  
Parks and Recreation

**Concurrence by:**



Richard Harding  
Director  
Parks and Recreation

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## ATTACHMENT A

### Nob Hill Public Input Session Feedback – 2016-JAN-19.

#### Dog Park

- Water fountain with bottom part for dogs
- Dog Park is a huge improvement. Grass area is under used as is – more social space!
- I want a dog park and a bathroom
- Use aluminum fencing
- Concrete curb base with aluminum fencing. Make it classy
- Nob Hill is too small for off leash. Please leave it alone.
- I think fencing would be safer
- Fenced area for dogs
- An off leash dog park would need to be fenced, for the safety of the public and the dogs! (I was attacked by a dog near an off leash park)
- The park is so small – give any portion of it for the dogs and there is little left for CHILDREN
- I think a dog off leash area is a great idea for downtown
- A pilot project would be a great way to try it out without costing too much I think
- I want a dog park
- Downtown dog park please!
- Nob Hill is a small park with a variety of users – and should stay welcoming to variety of people - a dog park would change that
- 2 dog parks
- Nob Hill should have water, fencing and a dog park
- The plant life at Nob hill is beautiful and sensitive and even a trail dog park would damage and change that
- It would be nice if both dog owners and non dog owners/enthusiasts could enjoy the upgraded park, without any conflict between the 2 groups

#### Amenities

- Add porta-potty/washroom
- A regularly cleaned/replaced port-a –potty would allow people to “linger” at the park. If not, are other washrooms available to the public nearby?
- I think water fountains & bathrooms would encourage people to stay longer in the summer.
- Washrooms, water fountain, fence; other amenities are already available at much larger venue down the street Deverill Park.

#### Lighting/Safety

- More lighting & path on other side of rocky outcrops
- Increase lighting. Add street lights
- Improve park safety
- Improve park safety
- Enforce the laws – no Drug Dealers!
- Enforce the laws – No Hookers!
- Install needle drop box
- Slower traffic! 30 km/h below Milton →downtown
- Speed Bumps for slowing people down
- Needle boxes
- More lighting



### **Playground/Activities**

- Make the playground area bigger on Field #2 (designated dog park area). Maybe add a skate board park
- Summer Day Camps/Programs for kids
- Skateboard park
- Free day camp in summer by Parks & Recreation
- Please prioritize the use of the park for children, elders and families, not dogs. I love dogs but not in our park please
- The amphitheatre is a cool idea

### **Park – General**

- “Density” increasing – Parks are not.
- Less conservatism – more parks/programs
- No change
- A very old park. Maintain its heritage for people
- The “rocky outcrop” area of Nob Hill is what sets it apart from other city parks. It is used & appreciated by children, and adults who don’t want to see it destroyed or fenced. We love Nob Hill the way it is.
- Kids and people first at Nob Hill Park
- I want to walk on all of the parts of the park and for Nob Hill to have the same things. (and no big dogs)
- Keep this park simple and natural
- Will committing to a “single” sue prejudice “future” or “other” options?
- Some property owners may want to “privatize” the park egg: use public waste containers for their private garbage
- Thin topsoil on rocks easy to wreck sensitive ecology (David Livingstone put in blue camus bulbs – native species)
- Put in more trees. Keep the natural setting for all.
- Thank you for the work you’ve already done. I’ve no need for the trail to extend up the knoll – I’d prefer not. Also, I like the big rocks at the edge of the park.
- Nob Hill is a gem. Please don’t destroy it

## ATTACHMENT B

Nob Hill Public Input Session Feedback – 2016-JAN-19.

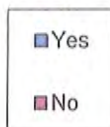
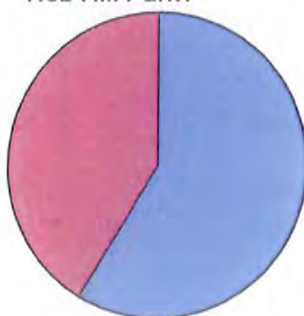
### QUESTION 1:

#### Nob Hill Park Dog Off-Leash Survey - February 2016

Would you support the idea of an off-leash dog park at Nob Hill Park?

Answer Options	Response Percent	Response Count
Yes	58.6%	99
No	41.4%	70
<i>answered question</i>		169
<i>skipped question</i>		9

Would you support the idea of an off-leash dog park at  
Nob Hill Park?



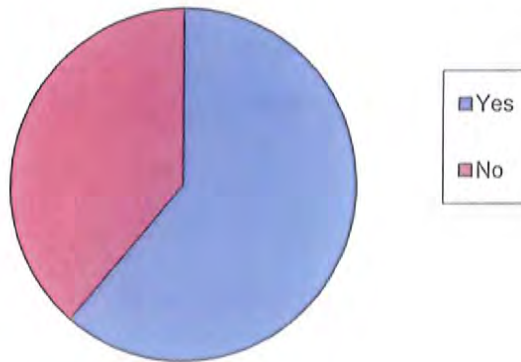
QUESTION 2:

Nob Hill Park Dog Off-Leash Survey - February 2016

Would you support the idea of a trial off-leash dog park at Nob Hill Park for one year, with community consultation following the one year trial?

Answer Options	Response Percent	Response Count
Yes	61.3%	103
No	38.7%	65
<i>answered question</i>		168
<i>skipped question</i>		10

Would you support the idea of a trial off-leash dog park at Nob Hill Park for one year, with community consultation following the one year trial?



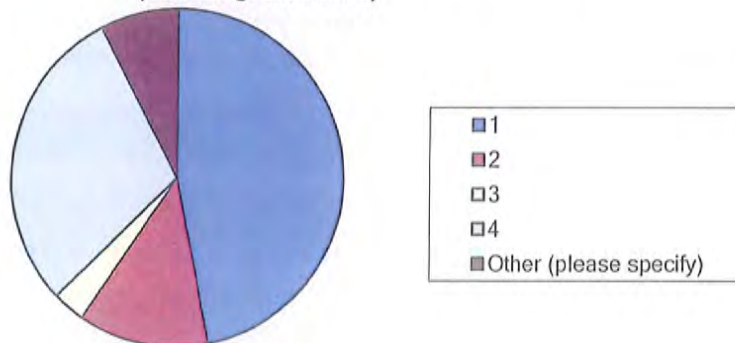
QUESTION 3:

Nob Hill Park Dog Off-Leash Survey - February 2016

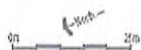
Which of the four options for an off-leash dog park do you support? (See diagram below)

Answer Options	Response Percent	Response Count
1	46.8%	74
2	12.7%	20
3	3.2%	5
4	29.7%	47
Other (please specify)	7.6%	12
<i>answered question</i>		158
<i>skipped question</i>		20

Which of the four options for an off-leash dog park do you support?  
(See diagram below)



Potential Dog Off Leash Options:



1 - as shown above 3 - other locations  
2 - as shown above 4 - not at all



<b>Other (please specify)</b>
<b>Option 1</b>
I support 1, followed by 2.
<b>Option 3 - Lights</b>
Another light standard along Milford Crescent.
#3 Increase lights alongside Milford Crescent. Create water fountains.
Option #3. Spend more money. Make it classy.
Prefer option #3. Only fence the playground. Leave the rest of the area as is. Don't see why we need a fence, but if it gets it done, then ok.
<b>Historical Park - Too small - People only</b>
In my opinion this tiny park should contain historical aspects. An 'off leash' area makes this tiny outcrop more commercial ...fences attract signs and advertising etc. This little gem should be natural and special. Summer children programs should be encouraged.
Too small. This is an historical park and shouldn't be used for anything but people & a children's park & picnic area.
Please keep the park for people. A dog park will destroy our park. It's just too small.
We have enough off leash in the city. *Colliery Dam is no longer a park to be enjoyed by everyone due to off leash in the main area of walking paths! This community park used to be enjoyed by everyone. How much \$ did it cost tax payers for this meeting & notices!
<b>No Fence</b>
Keep the park simple. No fence.
<b>No Washroom</b>
May drug-box --> No washroom
<b>None of the Above</b>

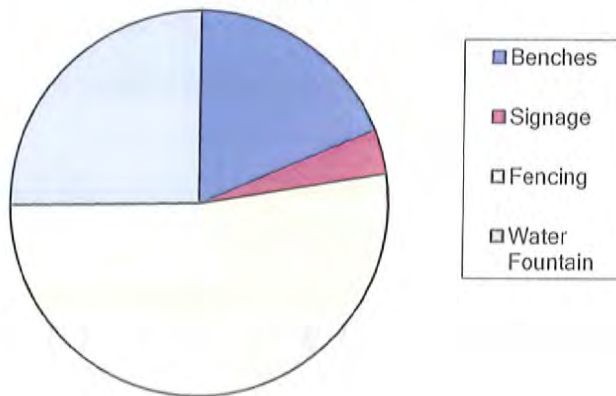
QUESTION 4:

Nob Hill Park Dog Off-Leash Survey - February 2016

What amenities would you like to see at the off-leash dog park?

Answer Options	Response Percent	Response Count
Benches	18.7%	20
Signage	3.7%	4
Fencing	52.3%	56
Water Fountain	25.2%	27
Other (please specify)		87
<i>answered question</i>		107
<i>skipped question</i>		71

What amenities would you like to see at the off-leash dog park?



**QUESTION 5:**

**Nob Hill Park Dog Off-Leash Survey - February 2016**

What other improvements would you like to see at Nob Hill Park?

Response Count	95
<i>answered question</i>	95
<i>skipped question</i>	83

Response Text
<b>Green Space - Natural - Flowers</b>
Fencing is not compatible with this park. Perhaps shrubbery for containment? Key to this park is preservation of all the trees and mosses. Do not 'manage' or 'improve' the green space.
Flowers and more lighting.
more flower beds as well
More native plants and bulbs that bloom
More naturalization
Kids love playing and exploring on the rocky outcrop area, please do not choose this area as an off leash dog park.
Leave it as natural as possible. Dogs love the hill and run.
Nob Hill Park needs to retain its uniqueness with the hilltops and views. I have often visited the park over the last 46 years and to me it is a place of peacefulness in our community.
Please be advised of my opposition to any off-leash areas in Nob Hill Park. The large proposed area on the "Nob" of the park contains features enjoyed by all. The large Garry Oak hanging low to the ground has been played upon by children for decades, if not the past century, as well children running about with carefree abandonment on the rock outcroppings. The "Nob" provides a look-out to the Harbour and the mountains beyond, the warm rocks in the evening to sit, lounge, contemplate, provide solace, to visit, or watch the fireworks with friends and neighbours. The "Nob" contains the most biodiversity in the park, including wild flowers, ferns, shrubs, and plants courtesy of the late guerrilla gardener David Livingston to be torn up, and the area contaminated (regardless of clean-up), and the inevitable odors. The aesthetics of the park would be destroyed. The lower area proposal, however smaller, limits the enjoyment of all by limiting the open area in the park for those to enjoy robust activities (toss a frisbee - run into a fence), or relax beneath the large fir trees, and of course, the contamination, odors, and destroyed aesthetics. The park serves a large geographical area, as the nearest parks and playgrounds (to the best of my memory) being Milton and Haliburton Sts. (across Nichol St.), Bay View School, Gyro Comox park, and the Gyro park on Machleary St. In general, Nob Hill Park is too small, intimate, isolated, and diverse to accommodate any specific group, other than children.



Shelters and more indigenous plant propagation.
Trimming of trees to open the park up more to visibility
<b>No Changes</b>
Continue as is as a place to meet my friend.
It is just fine the way it is. Why does the city want to ruin all the natural beauty of our parks? Please leave us in peace.
Keep it as is
NONE! LEAVE THIS PARK ALONE! I WANT IT TO REMAIN AS NATURAL AS POSSIBLE! POLICE THIS PARK BETTER IN ORDER TO DISCOURAGE THE USE OF FIREWORKS!
None, perfect as it is.
Nothing. It's unique and beautiful There should be a dog park at Deveril Park, which does not have much natural beauty to be disfigured. It's already chain linked. Just need to chain link off a section.
Other than some security issues I'd like to see the park left alone in a natural state as a lot of the park is natural. Many Citizens are afraid of dogs I may not be an actual resident but I do bring children to the park from time to time and I like it.
Park is great as-is. Rocky outcropping is a delicate natural feature. Don't destroy is with a dog park. Maintain play structures.
Please leave the park as it is. Our neighbours often congregate on the rocky point for special occasions, like an eclipse, fireworks, special occasions...and more and it is a good meeting place. It is a very small park and already has a children's playground - which is great. The rest of the green space should be left as it is, as it is really the only nice park area we have. The park is not big enough for an off-leash. It is impractical -- the dogs would not get much exercise and they would use up another section of the already small park. We owned dogs for many years. You have to take dogs to a big enough area for them to run around properly. A small piece of a small park would not work effectively.
The park is quite perfect as it is. We love it and use multiple days a week. You guys do a great job of keeping it up and we love the sound of children playing on the new equipment. Thank you!
This community park is used by local residents in an area that is under-served by parks. I am in favour of allowing leashed dogs in the park but off-leash areas put children at risk. The "underutilized" portion of the park is a quiet area needed by folks who just want a time away from the city pressures. Please allow a little wildness to stay in this area of town.
<b>Dog Park</b>
Drain able dog pool for summer. Dogs splash drink and keep cool
I am very happy to see this off leash park is in the works! We need many more of them in Nanaimo. I have enjoyed many of the wonderful off-leash parks in Calgary and have never seen any negative incidents there. Many dogs socialise with each other and have such a great time. My little dog was shy at first but soon warmed up and played with other dogs.
Please consider this as my vote of approval for this proposed dog park.
I drive to off leash parks from where I live, so the more areas the better. I wish there was one closer to where I live.
small dogs need to have separate time/or area from big dogs
Water for dogs
Water for the dogs like I said use the hill - makes this a unique dog park. Will bring in lots of other people.



No to Dog Park
I am a resident of the area and I am very much opposed to an off-leash dog area in the park. I walk through there often and do not want dogs running loose. It is just too dangerous.
I am writing to let you know that I am NOT in favour of an off-leash dog park in Nob Hill Park for the following reasons:
1. the park eco system of flora and fauna is fragile and unsuitable to off leash dog behaviour - e.g. the moss on the rocky knoll is easily disturbed and takes a great deal of time to re-grow; e.g. the ravens, hawks and owls that frequent the park.
2. I believe that humans deserve to get dibs on usage of the park over dogs - e.g. the neighbourhood children who play on the awesome equipment you guys installed; e.g. the boys and girls club kids who visit every week, the elders who live in the rest home below and above the park, and also the folks with developmental delays and disabilities who pick up garbage in the park.
3. the proposed locations are not effective - e.g. on top of the knoll would allow polluted run-off to flow down to the playground; e.g. - the other proposed site is on the only level ground in the park which is useful for a multitude of human activities which cannot be done on the rocky part
4. The fencing required to make the off leash section safe would ruin the natural beauty of this park.
5. Some disrespectful dog owners already use the park as an off leash site and do not follow your off leash rules, and do not clean up after nor supervise their pets, and an official off leash status designation would likely sanction and/or encourage this poor behaviour.
6. I have been fiercely growled at and/or been jumped up on by dogs enough times when visiting other Nanaimo parks such as Westwood Lake, Morell Bird Sanctuary and Buttertubs Marsh and I would like to have at least this little park to feel safe from dog interference while I walk, meditate, journal, draw or practice my martial art.
7. There are already 12 dog parks in Nanaimo for dogs and their owners to enjoy!
8. I have lived by, played in, loved and worked hard to improve our neighbourhood park for 18 years to remove the threats to safety in it such as drug dealers, johns, hookers, and drug and sex trade paraphernalia. I will be damned if all that work is going to result in it "going to the dogs."
I love our park. Thank you for all of the work that you have done so far. I noticed that you have plans to extend the pathway up the knoll which I'd prefer you'd not apply. Also, I like the big old rocks on the perimeter of the park. However, if you need to alter elements for safety reasons, I concede. I do not want a dog park in our park. Please prioritize its use for children, elders and families. Thank you!
I would hate to see the "rocky outcrops" (section 1) be turned into a dog park. This area is a perfect space for children in the neighborhood to experience nature play, climb, explore, and play. If it were turned into a dog park all of these opportunities would be lost. If there must be a dog park, I strongly feel that the best area would be the large grassy space. It is rarely used for any more than a shortcut to Robarts, and would cost significantly less as the need to clear space would be drastically reduced. Please reconsider removing one of the few "raw nature" spaces in the downtown area!
More lighting for safety concerns.
Beautify the lower open field that will bring out the residents of the senior residences across the street and to create something there that brings in families and their children. This park belongs to the people of Nanaimo and the residences of its surrounding neighbourhood, NOT just for dogs and their owners. It not a big park but we should respect the oldest park in BC and its history.
It is small and should be a place for people.
No dog park. Too many anyways.
NO Off-leash dog area at Nob Hill Park! Leave this park alone! I want it to remain as natural as possible! Police this park better in order to discourage the use of fireworks, illicit drugs, vagrancy, and sexual activity!



No dogs off leash would be an improvement!!!
People only
Sheltered sitting area. As a resident of Nob Hill Park I DO NOT support a dog park. This park is too small to support this fixture.
<b>Improved Lighting - Signage</b>
Lighting improved. Garbage cans. Added equipment for CHILDREN. *Not a resident, but use this park on regular basis with children and dog.
Lighting and a bathroom.
Lighting for night time walking.
good lighting throughout the park
Improved lighting, improved by law/RCMP enforcement of smoking, littering, drug use, etc. more signage about the park. Enforcement of park closing hours, bring back Footprints security, increase the use of RCMP bicycle/patrol cars, establish a park warden/steward system with residents, new signage - like "no smoking", "no drug use" and enforce it. new signage encouraging Nob Hill and promoting it as a family and child friendly park, promote/encourage a vegetable garden in the lower area of the park on the Robarts side,
Improved signage...perhaps an historical marker.
More lighting, landscaping (flowers)
Would like to see improved facilities for families - washrooms, proper lighting, and more playground equipment. Summer programs for kids. Increased security/patrolling. Playground too close to have a safe off leash area.
Water access for the summer. Signage on Selby and Robarts to slow down cars gunning up and down the hills.
<b>Playground</b>
Maintain Park. Too small, intimate, isolated, and diverse to accommodate any specific group other than children.
Adult size swings. So many parks are having the adult size swings replaced with crappy little swings that are no fun.
I would like to see the playground moved to the area along Robarts and expanded on. Perhaps add a small skateboard park.
Skateboard park? Larger park.
Update park facilities for kids.
<b>Improved Parking</b>
Dually parking blocks the road. See back page. (Drawing depicts an area at Milford & Selby side of park where a resident parks a dually pickup truck. It notes that "Dually pickup truck parks here cheating danger. Blind hill and oncoming traffic. Thanks.")
Angle parking on Robarts Street
There is a parking problem around park.
<b>Bylaw Enforcement - Surveillance</b>
more monitoring of the park for used needles
I live very close to the park and I want to say that most of the time when I look there or walk by, dogs are NOT on leash owners get away with it obviously no enforcement. I prefer on leash especially big dogs since there is a play area and sometimes seniors sitting too. Please take this point into consideration and if they DO have to be leashed then have a sign there and send bylaw officer to check it out.

Thank you
Keep your dog on leach, pick up after it and all can enjoy this small park.
Proper lighting.
Security.
Improved playground equipment
. Proper parking time for visitors.
Surveillance cameras
<b>Water Fountain</b>
Water fountain
Water fountain. Art!
Water fountains and lights.
1 water fountain.
There is enough benches there is natural rocks maybe so more lighting and a small water fountain for humans
<b>Stage/ Entertainment Area</b>
3-stage park upgrade including ramp for scooters (Cavan steps), small performing arts stage with electricity and stone gateways built in collaboration with Ashlar Lodge (Masons).
Public, acoustic performance/rehearsal space in the lower area of the park
<b>Fencing</b>
Good fencing and latches at gates.
I would like to see arched entry ways at both ends of the path. I have drawings that I submitted to All North Engineering.
Keeping close to the beauty of the park and celebrating the heritage of the neighbourhood by using old-city style fencing. I'm really worried about the aesthetic effect the fencing will have on the park/neighbourhood
Water and fencing, a light would be nice.
<b>Benches - Picnic Areas</b>
Benches, more lighting
Benches, signage, water fountain, "band shell"
Better monitoring by Bylaws and the RCMP
more picnic tables
More picnic tables and a water park would be great. Many families are moving in to the area and nearest fresh water park is in Harewood.
More picnic tables, fountain, benches.
More picnic tables.
<b>Sheltered Area</b>
Small covered area near playground to increase all weather play at park for kids. Leave it unfenced. Plant more trees.



Community
More "healthy" community use.
I think it would be a great place to host a yearly lantern festival. A note about question 6: I'm not a resident of Nob hill but I am a landlord of 2 properties
If you turn the open field into something for soccer or football with nets etc, I think that could really help add some more fun to the park for the adults etc. You could even create a free league for troubled youth in the downtown core.
Sidewalks
Side walks around the park. We all ready have a parking issue around park if park was totally fenced in we would have to walk our grandkids though the parked cars or walk on Robarts street to get them to the park. Our family has owned this property for over fifty years; we brought the home off our parents in 1998 and have been doing improvement ever since .We went through the worst years, now it nice to see the park being used by the kids again. Daycare and the boys and girls club, people exercising, enjoying the views, painting and photography clubs, Our grandchildren love to play on the rocks as our kids did when they were visiting their grandparents. The hill down to Milford Cres has been a favourite hill for neighbourhood kids to sled on for years. Our grandchildren are ages 2, 3 and 4, and the 2 and 4 year old live right next door in another home that has been in our family for years. People have been bringing their dogs on leash to the park now for as long as I can remember and we have no problem with that as they are in care of their owners and sharing the amenities with all. We live at 67 Robarts.
Sidewalks, parking.
Sidewalks: prevent soil compaction/mud in wet seasons. Reduces area degradation: ground water pathways.
Nothing To Add
None - this is a good start.
Other Comments
Look at the fancy parks in Vancouver and then "one up" that standard.
I don't live in Nob Hill but I do go to this park.
reserve future input
As a 50 year long resident of Nob Hill Park I am opposed to the off-leash proposal. My family is the single biggest property owner in Nob Hill with 27 properties. This is the worst and most reckless proposal for this, the oldest park in B.C. Over my lifetime, the City has neglected this park and the only improvements made to the park have been made by community groups like the Order of Purple who paid for park lighting. As far as the City is concerned, this park has "gone to the dogs" a generation or two ago. Maybe this is an attempt to make it official.
The February, 2015 proposal by Tim Findlay, of the Ashlar Masonic Lodge, for a three-stage park upgrade in collaboration with the city, the neighbourhood and the Masonic Lodge.
Area one is an example of a very precious ecosystem that is not intended to have the traffic associated with a dog off leash park. I am quite shocked that the city parks Recreation and ENVIRONMENT would even consider this space for a dog off leash park! The significant Garry oaks in this park need protection not dogs
There is one family whose home borders the park that accesses the doggie bags the city leaves in the park to clean up after her dog, in her front yard! Today (Dec.13,) at roughly 2pm she sent her kids into the park to retrieve bags she subsequently used in her own yard... 3 times! And she instructed them to bring back 6 each (two kids) and then she sent one back a second time for 10 more! Then to make matters worse, all that crap was then put in the parks garbage container! I clean up after my dog with my own bags and dispose of it at home.

By profession I am a freelance writer, life coach, counselor and educator. My partner (Christle Lowe) and I live roughly 50 meters from the park entrance and the park has been a major part of our lives in our 18 years living at 510 Hecate. I have lived in this part of Nanaimo since moving here to attend the Theatre program at Malaspina College in 1990 and as I said, we have lived in our home for the last 18 years.

My partner and I are both adamantly opposed to having this highly sensitive and beautiful green space turned into a pocket mud pit for dogs. The "mud pit" part is a foregone conclusion once the activity of the dogs strips the fragile covering moss and shallow rooted grasses off of the knoll. As the proposed spot on the upper portion of the park comprises almost 1/3rd of the park area there are a number of community and environmental concerns that prevent this plan from any degree of practical or community oriented viability. As there was an earlier plan to build an outdoor performance space below the rocks the lower area is equally impractical. The upper area of the park, bounded on one side by the play area and by Selby St. and Milford Crescent on the other two sides includes the rocky areas of the park and many of the trees that make the park such a lovely addition to our neighborhood. The trees and rocky areas are a primary play area that is regularly used by a number of local children and by children from the Boys and Girls Club at the south end of Hecate St. As safe play areas are rare in the south end of Nanaimo, turning this one into a dog park is highly questionable from a community stand point.

In addition to my initial concerns regarding this decision I have some equally important concerns about the changes in access to the park that would be required if it were turned into an off leash park. Currently the park can, with relative safety, be accessed from all sides. Fencing the proposed upper area will result in limited access to the play area by compelling people to walk around the perimeter of the area along Milford Crescent and then up and across the park and around the rocks. This route would be challenging for strollers, toddlers and moms due to the difficulty of the ground and the absence of any kind of a path. The other option for access along Milford Crescent is to follow it north to Robarts St., where there is no side walk on the park side of the street, and come in the bottom or north side entrance, and then up the entire length of the park to reach the play area. This is an equally challenging route for strollers, toddlers and moms. Once the suggested upper area is fenced the only other option to access the park is to come along Selby St. past the rocks to the north entrance or along the side walk on the south side of Selby. There is currently no crosswalk at the crest of Selby St.

As the local residents know, Selby is a major, high speed "short cut" between Albert St. on the west and Old Victoria Rd. on the east. Further complicating things is the "blind" crest of Selby St. and the recent increase in spill over parking from downtown. Cars parking on Selby and Hecate Streets limit visibility at the intersection and make crossing the street to reach the park problematic for grownups sometimes. When irresponsible drivers speed in either direction anyone entering or leaving the park would be at risk as a result of the fencing. And as an off leash park needs to be effectively and responsibly contained a gate in that corner is equally questionable as we can't count on everyone to be responsible.

This area of the park is also used by local residents for drum circles, yoga classes, martial arts practice & instruction, family and community gatherings, weddings and a host of equally important community, resident driven activities. My partner and I were married under the large oak in the south east corner of the park in August of 2002.

Once turned into an off leash dog park these areas of the park will no longer be available to the general public for current or future use. An obvious and existing lack of responsibility on the part of some dog owners will lead to clean up issues that will be further complicated by the proposed location being up slope from the play area. As we receive a great deal of winter rain here on Vancouver Island and there is very little soil at the top of the park dog feces and urine will inevitably accumulate and flow towards the play area.

Undeniably this accumulation would take time, but, in all honesty, what right do we have to hand our problem to the future. On a more personal level, for a number of years I have studied and taught the martial art of aikido. I have used the rocky outcrop near the pine trees as a meditation and practice area for my continuing study since moving to this neighbourhood. I currently use the large open area to the east of the play area for



group practice with my fellow students. For a number of reasons, many of them connected to irresponsible ownership of animals, I will no longer be able to pursue these activities with my friends in those areas of the park. I would imagine that there are a number of community members that share my position and perspective on this situation.

As a founding member of the Neighbours' of Nob Hill association and as a long time resident of the area, I am well aware of the necessities and challenges of our little community. Across time the association has worked diligently to make the area more livable for the residents of Nob or Nobility Hill. Community driven and supported actions such as the "John Watch" walks of several years ago, the establishment of a "Neighborhood Watch", the eventual declaration of 522 Hecate as a "nuisance property", an expanded presence of Law Enforcement and a number of other resident driven initiatives have changed the face and quality of our community.

At the core of things, it was our intention to create a safe and open park that offered children, individuals and families a place to gather, relax and play that was free of needles, condoms and other refuse. Through the ongoing efforts of myself, my partner and our neighbours' we have an absolute gem where children actually come to play. It is an absolute pleasure to hear the sounds of active kids playing in our park. Less than a dozen years ago that was not possible. I am looking forward to the public consultation aspect of this process as there are a number of factors to be discussed. On the part of the city, it is vital that the wants of the entire community be considered before a decision is made. It is the responsibility of the municipal government to remove personal opinion or agenda from this discussion so that volume is not allowed to overpower good sense. A vocal minority of local dog owners unwilling to access the numerous existing dog parks in Nanaimo is not adequate justification to sacrifice, yet again, such a beautiful green space.

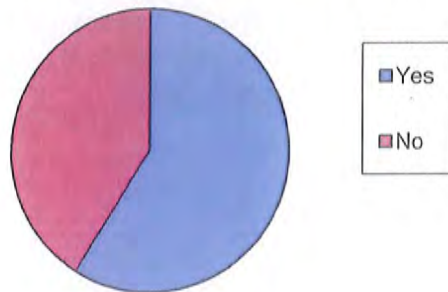
**QUESTION 6:**

**Nob Hill Park Dog Off-Leash Survey - February 2016**

Are you a resident of the Nob Hill area?

Answer Options	Response Percent	Response Count
Yes	58.9%	99
No	41.1%	69
<i>answered question</i>		168
<i>skipped question</i>		10

Are you a resident of the Nob Hill area?



## ATTACHMENT C

### Nob Hill Park Improvement Plan.

# Nob Hill Park Improvements ... (2008 & 2016 update)

## ► Park Improvement Plan

In 2008, the City of Nanaimo and the Nob Hill Neighbourhood Association conducted a park improvement process for Nob Hill Park. The improvements were intended to rejuvenate recreational use in this park.

In 2016 further discussions with the Nob Hill Neighbourhood have generated some new ideas & interests in improving the park. This map depicts the long term vision for the park.



## 2008 - 2009 (ACCOMPLISHED)

- Installation of new path lights
- Installation of new playground equipment
- Bulb planting
- Signage upgrades
- Trail Development
- Installation of community book nook

## Phase 2 (ACTIONS TO STILL COMPLETE)

- Conversion of lighting to LED
- Special event upgrades to the park
- Park fencing & gateways
- Lighting of Milford Crescent lane way
- Installation of water hose bib
- Consideration of summer playground programming & PIP park ambassador program
- Consider of needle drop box



-----Original Message-----

From: Webmaster

Sent: Wednesday, September 14, 2016 10:34 PM

To: Webmaster; Dept. of Parks Rec. and Environment

Subject: Request to Appear as Delegation

Jason Warren has requested an appearance before the Parks, Recreation & Wellness Committee.

The request is made on behalf of Jason Warren.

The requested date is Sep 21, 2016.

The requested meeting is: Parks, Recreation & Wellness Committee

Presenter's information:

Address:

City: Nanaimo

Province: British Columbia

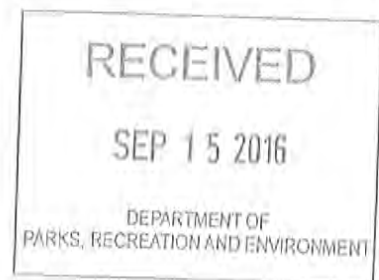
Postal Code:

Home Phone:

Email: [jw@jasonwarren.ca](mailto:jw@jasonwarren.ca)

Bringing a presentation: No

Business Phone:



Details of Presentation:

I would like to speak about the Partners in Parks report on the Nob Hill Dog Off-Leash request.

I am a resident of Nob Hill and downtown Nanaimo.

I support a dog off-leash area in Nob Hill because it is a good fit and I believe an off-leash area it is an amenity that is needed downtown.

There are more than 13 parks and fields in the downtown area, but the closest off-leash area is at the Colliery Dams.

I would like to speak about my experience as a downtown dog owner, the growth we expect in the downtown core, and how I believe a dog park will benefit the community and improve the downtown area.

DATE OF MEETING September 21, 2016

AUTHORED BY KIRSTY MACDONALD, PARKS AND OPEN SPACE PLANNER  
PARKS AND RECREATION

SUBJECT PILOT PROJECT – BEBAN PARK PICKLEBALL COURTS

### **OVERVIEW**

#### **Purpose of Report**

To provide the Parks, Recreation & Wellness Committee with the public feedback received since April 2015 on the Beban Park Pickleball Courts Pilot Project and make recommendations on this community request for consideration and approval.

#### **Recommendation**

That the Parks, Recreation & Wellness Committee:

1. maintain the two pickleball courts at Beban Park; and,
2. establish six new pickleball courts at Beaufort Park in future capital improvements to the existing courts.

### **BACKGROUND**

Pickleball is a racquet sport that combines elements of badminton, tennis, and table tennis.<sup>[1]</sup> Two, three, or four players use solid paddles made of wood or composite materials to hit a perforated polymer ball, similar to a wiffle ball, over a net. The sport shares features of other racquet sports, the dimensions and layout of a badminton court, and a net and rules similar to tennis, with a few modifications. Pickleball was invented in the mid 1960's but is quickly gaining popularity in Nanaimo and the Central Vancouver Island area. Pickleball can be played inside or outside

At the Parks, Recreation and Culture Commission meeting held on 2014-OCT-01, a delegation from the Nanaimo Pickleball Club addressed the limited availability of indoor and outdoor space for playing pickleball. The Club was looking for additional inside space and presented their wish to have dedicated outdoor space as part of the Beban Park Master Plan. The delegates advised that six pickleball courts can fit in the same area as two tennis courts and they would like two courts at Beban Park converted to a dedicated pickleball space. The Commission determined by motion that the matter of converting the tennis courts at Beban Park be referred to the Parks Committee for review as part of the Beban Park Master Plan process.

The Beban Park Master Plan Update 2015 (adopted May 2015) recognizes that the existing tennis courts are a destination for some park users. It also states that park courts should be adaptable and flexible for emerging sport trends as well as traditional sport use.

At their meeting held on 2014-OCT-09, the Parks Committee recommended that the Parks, Recreation and Culture Commission:

1. approve a one-year pilot project, to be defined subject to start date, to allow for two Pickleball courts within the confines of the tennis court located closest to Bowen Road at Beban Park; and,
2. direct Staff to obtain feedback during the pilot and report back to the Commission with the results at the end of the pilot period.

These recommendations were approved by the Commission at their meeting held on 2014-OCT-27.

The pickleball pilot began in April 2015 and a sign was erected at the site requesting feedback from users over the course of the trial period. A copy of the sign is presented in Attachment A.

#### Public Input:

Over the pilot, seven residents expressed their input to the Parks, Recreation and Environment Department. Feedback was positive from pickleball enthusiasts and more negative from tennis players and is shown in Attachment B.

#### Statistics in Nanaimo:

There are currently 24 tennis courts in Nanaimo. These courts are in varying conditions and are frequently empty. The tennis courts at Morningside Park and Bowen Park were recently resurfaced and the remaining courts at Beban Park are budgeted to be resurfaced in 2017.

Pickleball is growing in popularity. Between club rentals and parks and recreation drop-in times, pickleball booked Oliver Woods Community Centre for over 1000 hours in 2015 and over 670 hours in 2014. Pickleball bookings for 2016 are already at 700 prior to August. Attachment C presents the booking summary. Outdoor spaces for pickleball play will help to make the sport more accessible to people who cannot attend indoor play during the day and help to deal with sport growth.

#### Logistics of Court Conversion:

As part of our asset management budgeting, staff are considering resurfacing the aged tennis courts at Beaufort Park in 2017. A pickleball conversion could be integrated into this upgrade which is estimated at \$150,000.

Beaufort Park currently has the space for two tennis courts with one court netted and lined. The courts are rarely used for tennis play and are conveniently located next to a large gravel parking lot. The courts need to be resurfaced and \$150,000 is budgeted for this work. The existing courts at Beaufort Park could be converted into six pickleball courts. These side-by-side courts would be perfect for league and tournament play. Attachment D shows the potential Beaufort Park layout.

## OPTIONS

1. Approve the recommendations for both sites.
  - **Budget Implication:** The 10-year capital plan already reflects improvements to the courts at Beban Park. Beaufort Park requires improvements to the hard surface courts - whether suited for pickle ball or tennis.
  - **Policy Implication:** The Beban Park Master Plan Update supports improvements to the hard surface courts at Beban Park. Beaufort Park does not have a park master plan in place.
  - **Engagement Implication:** A community engagement process has already taken place for Beban Park.
  - **Strategic Priorities Implication:** The tennis court assets at both Beban and Beaufort Park are in need of replacement and should meet the changing needs of the community.
2. Deny the recommendations for both sites.
  - **Budget Implication:** Improvements to the surface of the Beban courts are already budgeted for in the 10-year capital plan.
  - **Engagement Implication:** A public process regarding the Beban Park courts has already taken place.
  - **Strategic Priorities Implication:** Asset management and renewal of existing park infrastructure and facilities still needs to be taken into consideration.
3. Approve the recommendations for one site.
  - **Budget Implication:** Improvements to the surface of the Beban courts are already budgeted for in the 10-year capital plan.
  - **Policy Implication:** The Beban Park Master Plan Update supports improvements to the hard surface courts at Beban Park.
  - **Engagement Implication:** A public process regarding the Beban Park courts has already taken place.
  - **Strategic Priorities Implication:** Asset management and renewal of existing park infrastructure and facilities still needs to be taken into consideration.

## SUMMARY POINTS

- Pickleball is gaining in popularity, and keeping up with emerging community needs, outdoor courts should be established.
- The Beban pilot project has proven fairly successful and permanent conversion can be included in budgeted capital projects.
- The Beaufort hard surface courts are underutilized and could be converted to pickleball facilities for league and informal play with capital budgeting.

### ATTACHMENTS

- Attachment A - Example of the sign that has been up on the pilot pickleball courts for a year.
- Attachment B - Feedback Received.
- Attachment C - Oliver Woods Bookings for Pickleball.
- Attachment D - Potential Beaufort Park Conversion Layout.

**Submitted by:**



Rob Lawrance  
Acting Parks and Open Space Planner  
Parks and Recreation

**Concurrence by:**




Richard Harding  
Director  
Parks and Recreation

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## ATTACHMENT A

Example of the sign that has been up on the pilot pickleball courts for a year.

Welcome to the



# Pickleball court



Location of new  
Pickleball Courts.

## Pilot Project at Beban Park

Starting April 2015, one of the six Beban Park tennis courts will be converted into two pickleball courts.

- ▶ This pilot project is being tested from April 2015 to March 2016.
- ▶ The Beban Park tennis courts will be resurfaced in 2016.
- ▶ With the resurfacing, this pickleball conversion could become permanent in 2016, or be removed.
  - Depending on it's success and feedback from the users.
  - If popular, other locations could also be considered.

**We are Listening to Court Users.**

- ▶ Over the course of the one year pilot, court users are encouraged to provide feedback about the conversion.

-call 250-756-5200 or email [askpre@nanaimo.ca](mailto:askpre@nanaimo.ca)

CITY OF NANAIMO  
THE HARBOUR CITY

**Explore our Parks and Trails**  
DEPARTMENT OF PARKS, RECREATION & ENVIRONMENT

For more information: 250.756.5200 | [www.nanaimo.ca](http://www.nanaimo.ca) | [askpre@nanaimo.ca](mailto:askpre@nanaimo.ca)



## ATTACHMENT B

### Feedback Received

Received From	Date Received	Comments
Dave	2015-JUN-16	<p>Awesome new PICKLEBALL courts @ Beban Park!!! Please build more or convert seldom used tennis courts ASAP. Thanks.</p>
Ernest	2015-JUL-05	<p>I am responding to the invitation (posted at the new outdoor Pickleball courts) to write to you.</p> <p>First, a big THANK YOU to the Nanaimo PR&amp;C for developing Nanaimo's first dedicated outdoor Pickleball courts. I'm confident that they are (and will be) heavily used – justifying PR&amp;C's expenditures on this initiative.</p> <p>I wish to give you a sense of the explosive growth Pickleball is likely to experience in this area over the next few years by describing the growth of Pickleball in the Arizona community (Sun City Festival)  <a href="http://www.delwebb.com/communities/az/buckeye/sun-city-festival/11852/index1.aspx#.VZIKR_nzNsk">http://www.delwebb.com/communities/az/buckeye/sun-city-festival/11852/index1.aspx#.VZIKR_nzNsk</a>) where we stay in winter.</p> <p>This community started to be developed almost 10 years ago in the desert northwest of greater Phoenix. The developer (Pulte Homes) had assembled a land bank for retirement (55+) community (Sun City Festival) that would ultimately have over 7000 homes, two 18-hole golf courses, two large recreation/social centers, etc. The recreational facilities initially developed were expected and intended to serve the first 3000+homes. These included one 18-hole golf course, one large recreation/social center, a softball field, 8 pickleball courts, 6 tennis courts, etc.</p> <p>My wife and I bought a home there in late 2007 and soon learned the sport of Pickleball (which we had never previously heard of). The community has now grown to 2000 homes. Pickleball has become so popular there that the developer's initial formula/ratio of 8 pickleball courts to 6 tennis courts has proven to be completely "out of whack". On a typical morning last winter, all 8 pickleball courts would be occupied (by 32 people playing doubles) with another 12 to 15 people waiting to rotate in, while only 3 or 4 tennis courts would be in use. The Pickleball Club (<a href="http://www.scfpickleballclub.com/">http://www.scfpickleballclub.com/</a>) had over 400 members from these 2000 homes – at 2 people per home. That means that over 10% of the residents are in the PB Club – and there are additional casual players not in the Club.</p> <p>The pressure on court time has become so great that the developer has agreed to build another 21 courts over the next year! (<a href="http://www.scfpickleballclub.com/proposed-pb-complex.html">http://www.scfpickleballclub.com/proposed-pb-complex.html</a>). That gives you an indication of the dramatic</p>

		<p>growth in the popularity of Pickleball in the southern states over the past few years.</p> <p>Canada's PB growth curve appears to be 3 – 5 years behind the US as snowbirds introduce and popularize the game in Canada. If the ultimate participation rate amongst the 55+ demographic in Nanaimo is, say, 5% (vs. Over 10% of our Arizona retirement community), that would represent:</p> <p><i>5% of (0.102 + 0.168) x 90,000 = 1215 potential "senior" players</i></p> <p><b>Note:</b> I've obtained the 0.102 and 0.168 figures from the 2001 Census which reported that 10.2% of Nanaimo residents were age 55-64 and 16.8% were 65+. (The February, 2005 PR&amp;C Master Plan [Lanarc Consultants) projected that these segments would form an even higher fraction of the population over the next 10 years.]</p> <p>And, of course, PB will start to grow among younger adults.</p> <p>The new outdoor courts at Beban has helped to reduce the number of Nanaimo players that were increasingly driving off to Fuller Lake or Parksville to take advantage of the better ratios of courts/population in those communities. Going forward, I've no doubt that an additional 4 to 6 outdoor courts would be well used and justified.</p> <p>In appreciation, Ernie Jerome</p>
Clyde	2015-JUN-16	<p>Loves the new outdoor courts at Beban. The Pickle Ball Club is getting 15 -20 players out regularly. They already have more players than the 2 courts can accommodate so his wish is that, in the future, we put multiple courts (ideally 6) at one location to accommodate clinics, tournaments or club play. He doesn't care where we do this e.g. Beban or Divers Lake, but multiple courts is best. He'd also like the courts to be screened in similar to the Bowen Courts. I told him the Bowen screening was a donation and he said his club has a 'fair' amount of money so that might be something they can help with.</p>
Lisa	2015-JUN-13	<p>We use both the Beban and the Bowen tennis courts all the time, and it can get really busy, especially during peak time. Now with the addition of the pickle courts, it has made it much more challenging to play tennis.</p> <p>We love tennis and we are so grateful to the city of Nanaimo for maintaining our tennis courts, but please remove the Pickleball courts once the trial period is over, thank you.</p> <p>Sincerely, Lisa and Family</p>



Gail	2015-MAY-12	<p>We are a group of ladies who regularly play at Beban Park. The courts are very well used and many times during the winter, players will come from Bowen Park as with all the leaves and trees it tends to stay damp. In recent years we have noticed a huge increase in use of the tennis courts by teens and even younger children, tennis is definitely catching on with the youth and many mums and dads come out with their children, it is great to see, but the courts get really busy especially during the summer, holidays and weekends.</p> <p>With dismay we have all noted that we have lost a court. This last Saturday we could not get a court and attempted to play on the pickle ball court but due to the four cemented posts it was extremely hazardous and we had to give up.</p> <p>We understand some older folk want to play pickle ball, but why could you not have just painted in the lines like you did on the two courts behind the 7-eleven on Hammond Bay Road. We have played there many times too with our three kids who also play, and although the extra lines make it difficult, at least we can use them.</p> <p>We have talked to many other people who are also upset over actually losing the courts. Because you are taking courts at Bowen as well, we shall be getting players from there too.</p> <p>I am writing to please ask you not to take away any more courts and to perhaps remove the posts and make it one pickle ball court that can be used for tennis too?</p> <p>Pickle ballers have played behind 7-eleven but we had only ever seen one court used. They also have indoor facilities which we don't in tennis.</p> <p>Tennis is becoming very popular here and it will be a blow to many of us who have played for years at Bowen. Also tennis lessons start this Thursday running thru June and also on Mondays. We are all going to be vying for a court making it unpleasant.</p> <p>Thank you for reading my email</p> <p>Sincerely Gail Horley</p>
Gail and Stewart	2015-MAY-13	<p>Hi Kirsty, thank you for your email. I understood it was a pilot project from your signage, which also asked for feedback, which was why I responded.</p> <p>I am all for pickle ball, and will probably end up playing it later in life. I am currently 64. But, the objection is that you are removing a court. Is it not possible to accommodate everyone by building a permanent pickle court? This is not a changing community trend, it is a new sport that is now catching on in Canada, primarily enjoyed by the older generation, it requires a little less movement and skill than tennis. I have played pickle ball and have enjoyed it too. You may say you are just removing one court but come</p>

		<p>along on a busy day and you will see how much difference that one court makes especially when lessons are being taught on two courts. Leaving only three courts available.</p> <p>One of my friends volunteers her time teaching tennis to the youth just outside of Nanaimo and she has said it is a growing sport for ages 5 to 70 or more. We are now starting to get Canadian players in prominent tournaments, so I feel strongly that this is not the time to take away public tennis courts. We are also getting more and more people from outside of Canada immigrating to this island and tennis is their sport. Last week we had a Chinese family with their two very young children who were amazing players, yesterday a family with three kids from Europe, and the other day four young men from Germany.</p> <p>Another good point is that pickle ball is offered at many community centres but tennis is offered, outside of public courts, only in very, very expensive private clubs. By all means have pickle ball courts available too, but please not at the cost of tennis.</p> <p>Thanks again from your response and for reading my points. My husband also plays tennis but has the same email address so will not write another email, but his feelings are the same.</p>
Neil McNiven	Sept 25 2015	<p>I've been going to email for awhile. Just wanted to say it is nice to have a couple pickleball courts at Beban. It would be nice to see more of them. Half time I've come around they are already being used. Please don't take them out, add more and promote the sport.</p>

**ATTACHMENT C**  
Oliver Woods Bookings for Pickleball

**Parks & Rec Drop in**

**2016 (January - August bookings to date)**  
385.5 hours

**2015**

SEASON	HOURS/WEEK
Fall/Winter	11.5
Spring	10
Summer	9.25

Total Annual Hours for Parks and Recreation drop in Pickleball for 2015: **534**

**2014**

SEASON	HOURS/WEEK
Fall/Winter	10.5
Spring	10.5
Summer	8

Total Annual Hours for Parks and Recreation drop in Pickleball for 2014: **481**

**Pickleball Club (Rental)**

**2016 (January - August bookings to date)**  
274 hours

**2015**

SEASON	HOURS/WEEK
Fall/Winter	6.75
Spring	8
Summer	4

Total Annual Hours for Pickleball Club for 2015: **293**

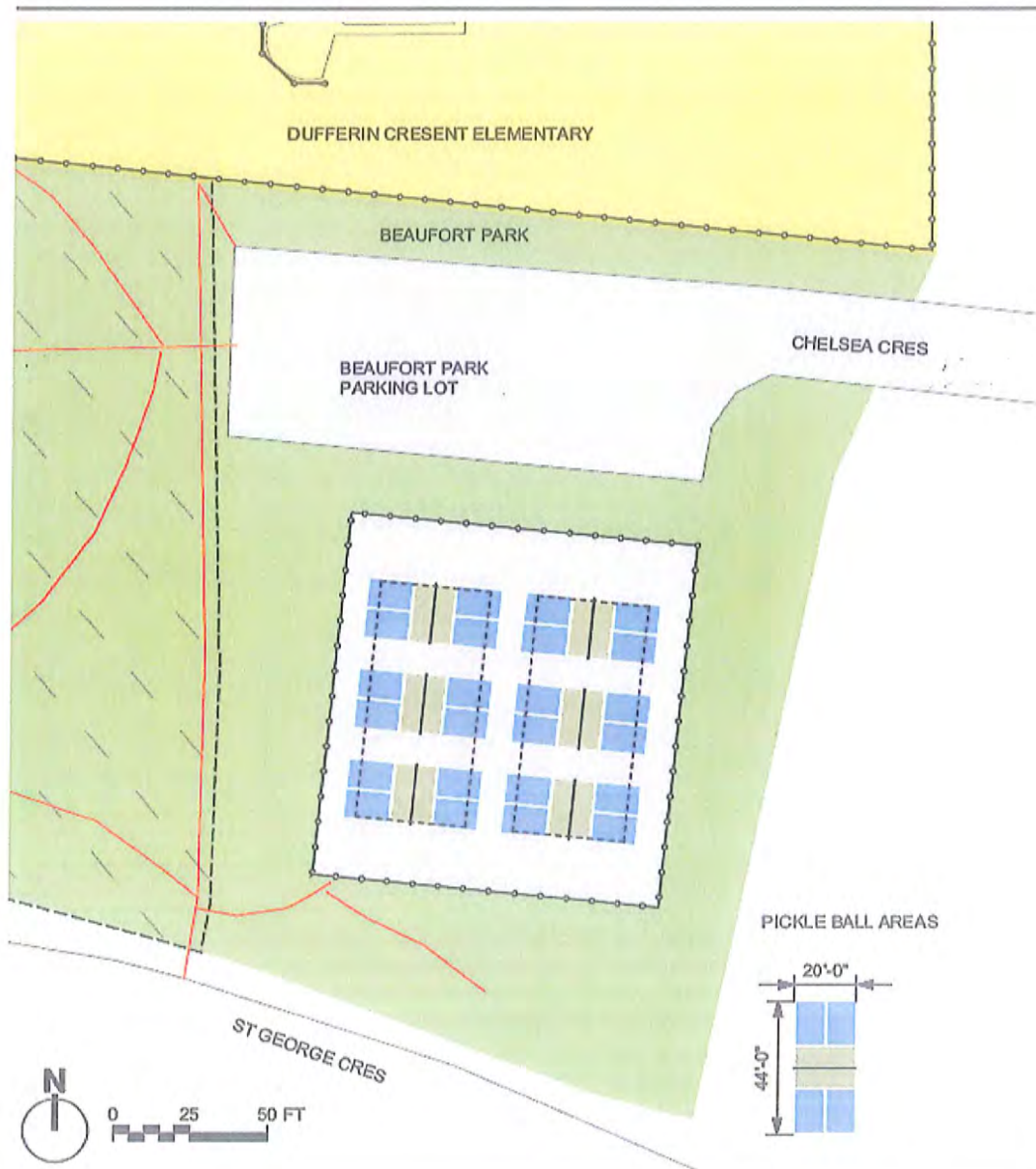
**2014**

SEASON	HOURS/WEEK
Fall/Winter	3
Spring	5
Summer	5

Total Annual Hours for Pickleball Club for 2014: **191**

## ATTACHMENT D

### Potential Beaufort Park Conversion Layout







DATE OF MEETING September 21, 2016

AUTHORED BY KIRSTY MACDONALD, PARKS AND OPEN SPACE PLANNER  
PARKS AND RECREATION

SUBJECT PARTNERS IN PARKS (PIP) REQUEST FOR BOURBON PARK

## **OVERVIEW**

### **Purpose of Report**

To provide Parks, Recreation & Wellness Committee with background information on the Bourbon Park Partners in Parks (PIP) Program request for consideration and approval.

### **Recommendation**

That the Parks, Recreation & Wellness Committee allocate the remaining funds of \$18,243 from the 2016 Partners in Parks (PIP) Program budget, and, earmark \$1,757 from the 2017 Partners in Parks (PIP) Program budget for a total of \$20,000 for Bourbon Neighbourhood Park Improvements.

## **BACKGROUND**

Bourbon Neighbourhood Park is a 0.08 ha undeveloped neighborhood park. It is zoned PRC-2 which allows for playgrounds and other "active" park amenities and was acquired by the City through recent subdivision. It could potentially grow through additional development in the future.

The Park is currently undeveloped at the entrance to this new residential neighbourhood. The Park provides a slight buffer to the industrial development behind this neighbourhood on Boxwood Road.

After a neighborhood request to better utilize and beautify this public space, a PIP start-up meeting was held on 2015-SEP-22. Residents attended and indicated support of park greening, planting shade trees, and installation of a playground. A picnic table and bench, park name sign and no dumping sign, and buffer planting to screen the industrial area have also been requested.

This Park is zoned PRC-2 and has been designated as such in anticipation of future active recreation amenities. This park is well over a five-minute walk (400m distance) from the closest playgrounds at Beban Park and Forest Drive Gyro Park, as well as being across Bowen Road which creates a major divide. Discussions did emerge in late 2015 about playground development at nearby Fern Park (about 350m away) but no progress or further interest has emerged at the Fern Park site.

Funds from the PIP program are approved and allocated on a first-come, first-served basis. Currently, \$18,243 funds remain in the 2016 budget to support PIP program park development and \$100,000 is expected to be allocated for 2017.

If approved, a project account will be set aside for the Bourbon Park improvements. All disbursements from the account will be City controlled, and the project will not start until all fundraising and in-kind support is confirmed.

### **OPTIONS**

1. Approve the recommendation and budget allocation.
  - **Budget Implication:** There is only \$18,243 remaining in the PIP account for 2016 projects. Money from the 2017 account could be earmarked to meet the remaining funding request.
  - **Engagement Implication:** Public engagement has already been completed in PIP community process.
  - **Strategic Priorities Implication:** Meets goals for Community building partnerships.
2. Deny the recommendation and budget allocation.
  - **Budget Implication:** Monies will remain in the PIP account for 2016.
  - **Engagement Implication:** Public engagement has already been completed in PIP community process and the efforts put in by the neighbourhood would be affected.
  - **Strategic Priorities Implication:** Momentum amongst community partners for the project may be lost.
3. Approve a varied budget allocation.
  - **Budget Implication:** There is only \$18,243 remaining in the PIP account for 2016 projects. If a lesser dollar figure is granted, the project will either be scaled back or neighbours will have to increase fundraising.
  - **Engagement Implication:** Public engagement has already been completed in PIP community process.
  - **Strategic Priorities Implication:** Meets goals for Community building partnerships.

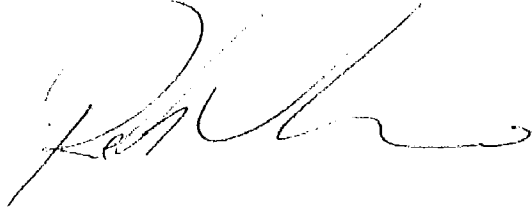
### **SUMMARY POINTS**

- A collaborative concept plan has been developed as a long term vision to move forward with for the neighborhood park development.
- Bourbon Park is zoned PRC-2 which supports playground improvements.
- Improvements would be implemented with assistance from the PIP grant and the volunteer efforts and donations from the neighborhood and neighborhood connections.

**Attachment:**

- Bourbon Park Improvements – Park Development Plan

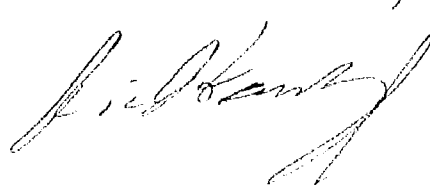
**Submitted by:**



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Rob Lawrance  
Acting Parks and Open Space Planner  
Parks and Recreation

**Concurrence by:**



---

Richard Harding  
Director  
Parks and Recreation



# Bourbon Park Improvements

This site plan depicts a neighbourhood vision to increase the recreational use of Bourbon Park. This is a neighbourhood green space and this site plan has been developed through the City's Partners in Parks (PIP) Program. This improvement plan is neighbor initiated and driven. It is a partnership project between neighbors and the City of the Nanaimo.

If there is community support, this project could begin in 2016. It will not impact taxes and will not require maintenance by neighbors. Bourbon Park is 0.08 ha undeveloped neighborhood park. It is zoned PRC-2 which allows for playgrounds and other "active" park amenities.

## Improvement ideas generated to date through the PIP process include:

- » Green grass area with trees and a bench
- » Small compact play area for young children. Playground may be constructed on a concrete pad so that it can be moved
- » Park name sign and no dumping sign
- » Treed buffer to screen industrial uses

## Concerns have also been expressed about:

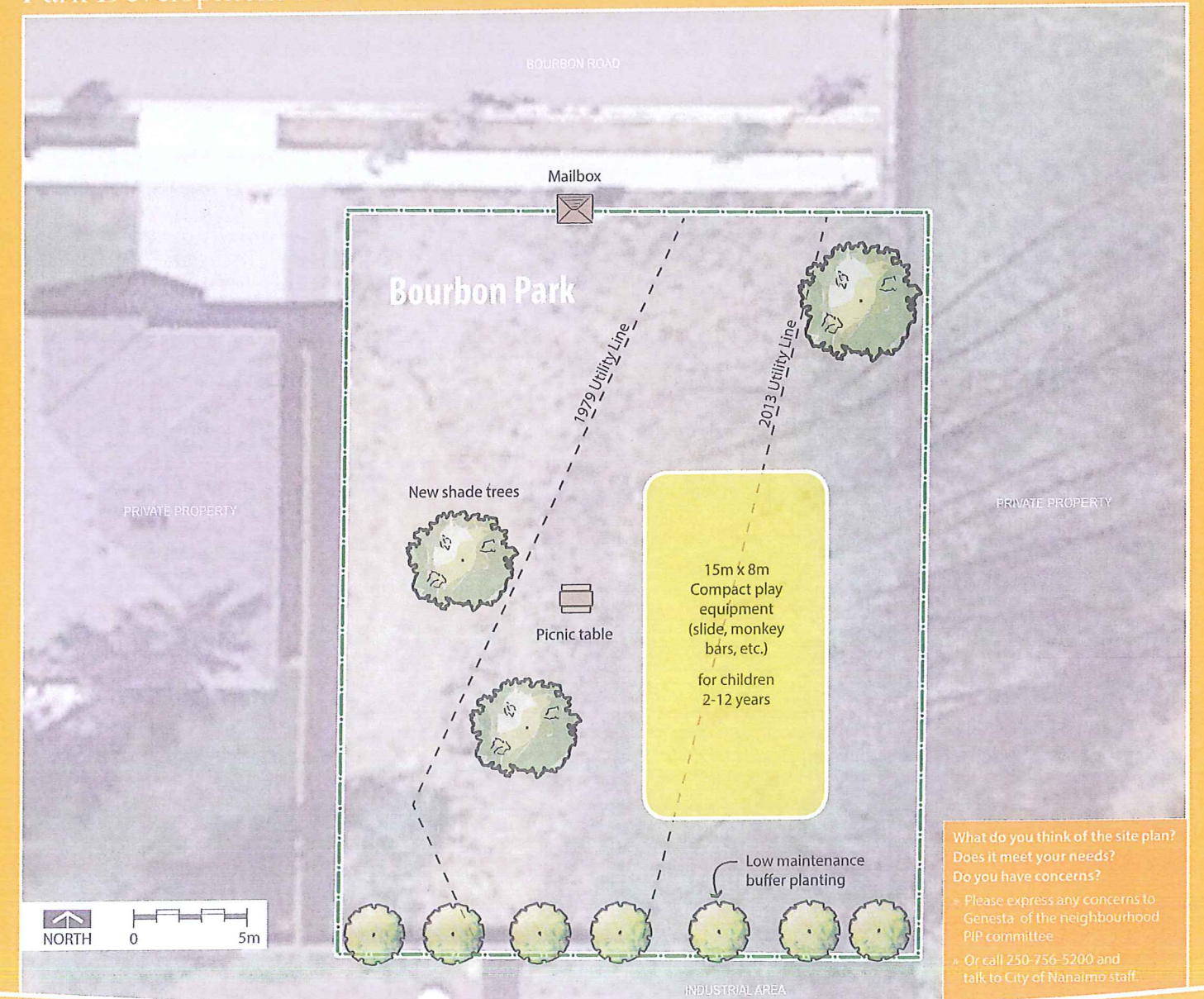
- » Traffic and potential road extension adjacent development
- » Hazard trees and log removal
- » Concerns about safety for kids playing
- » Swale in the park and underground servicing

### Key Contacts:

- » RCMP - (250) 754-2345 - Suspicious Activities
- » Bylaw - (250) 755-4422 - Suspicious Activities

- » Animal control - 250-616-0233 (Dog issues)
- » Park Maintenance - (250) 756-5200

## Park Development Plan







## REQUEST TO APPEAR AS A DELEGATION

ON 2016 - 09 - 21  
year month day

Please note: Delegations may also apply on-line at: <http://www.nanaimo.ca/delegation/prc.aspx>

NAME OF PERSON MAKING PRESENTATION: <u>GENESTA VANDEKAMP</u> <small>Print</small>						
ADDRESS: <u>NANAIMO BC</u> <small>street address City Province Postal Code</small>						
PHONE: <u>1</u> <small>home business</small>		FAX: <u>✓</u>				
NAME OF APPLICANT IF OTHER THAN ABOVE: _____						
<b>DETAILS OF PRESENTATION:</b>						
<u>Request for funding through Partner in Parks</u>						
<u>Program for Boulton Road Park.</u>						
<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="padding: 5px;">RECEIVED</td> </tr> <tr> <td style="padding: 5px;">SEP 14 2016</td> </tr> <tr> <td style="padding: 5px;">DEPARTMENT OF PARKS, RECREATION AND ENVIRONMENT</td> </tr> </table>				RECEIVED	SEP 14 2016	DEPARTMENT OF PARKS, RECREATION AND ENVIRONMENT
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SEP 14 2016						
DEPARTMENT OF PARKS, RECREATION AND ENVIRONMENT						

### PLEASE NOTE

- Electronic presentations must be provided on a CD, jump or flash drive, or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation & Wellness Committee  
 500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511  
 Fax: (250) 753-7277  
[parks@nanaimo.ca](mailto:parks@nanaimo.ca)

## BOURBON PARK: PIP GRANT REQUEST

**Nanaimo Parks, Recreation and Culture Commission**  
**500 Bowen Road**  
**Nanaimo BC V9R 1Z7**

Date: April 14, 2016

Dear Commission Members,

Please accept this letter as an application, by the residents of Silver Valley and Bourbon Road and the surrounding area, to the Partners in Parks (PIP) program. We are requesting a grant of \$22,000 to install playground equipment, benches, a picnic table and suitable plantings for our vacant lot.

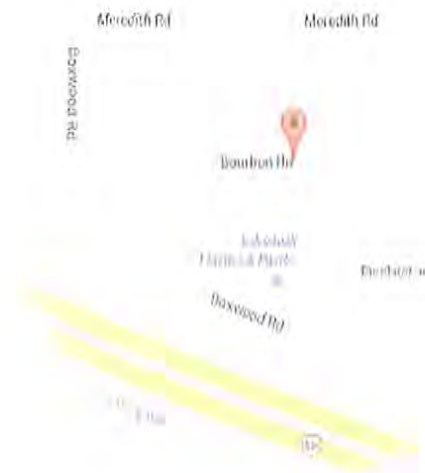
### Background

The Silver Valley Road and Bourbon Road development is situated in between an industrial area and a suburban area. Our neighbourhood is very unique in that our homes are so close to large industrial businesses. Being that we are so close to these businesses the neighbourhood is really lacking an area for children to safely play.

Bourbon and Silver Valley Roads are also surrounded by Meredith and Boxwood Roads. These are two very heavily used roads by not only local traffic but by heavy duty vehicles that are housed in the surrounding industrial area.

Being that our neighbourhood is tucked in behind Meredith Road, it makes our vacant lot so idyllic for a safe and quiet area for local children to play.

On just our two small streets alone, there are multiple residents with children under the age of 12, as well as residents with grandchildren that visit on a regular basis. There is also a significant amount of families that live on busy Meredith Road with children under 12. We believe that with a new playground addition parents will be breathing a sigh of relief having a safe and welcoming place for their children to play.



At this time, within our general area there are no playground facilities within a 1 km walk, with the closest playground being either Forest Park Elementary School or Altrusa playground at Beban Park. These locations are also not accessible without having to cross heavy traffic roads that need parent supervision. The nearest park is Fern Park and it is just grass and trees with no play equipment. The next developed city park with a playground is Forest Drive Gyro Park and that is 1.3 km away from Bourbon Road; these distances are not consistent with Nanaimo's plan to have playgrounds within 0.5 km (about a 5 minute walk for adults) of residential areas.



## Photos

*From Google maps taken June 2015*



*Photo 1: Vacant Lot designated to build a community park. Silver Valley Road at Bourbon Road.*



*Photo 2: Bourbon Road. Quiet, dead-end road Ideal spot for a safe play site.*



*Photo 3: View from park towards Silver Valley Rd*

**Photos taken April 2016**



*Photo 4: Photo showing the degradation of land*





*Photo 5: Front left view*



*Photo 6: Back left view*



*Photo 7: Front right view*

#### Planning Process to date:

- September 2015 - Initial neighbourhood consultation meeting held at the designated lot, with Kristy MacDonald from the City of Nanaimo and a member of the Parks Commission.
- February 18, 2016- The first working group meeting to draft a rough site plan and engage everyone in the neighbourhood to have an input on what would be done with the proposed site.
- April 10, 2016 - Working group meeting to refine our proposal details and generate fundraising strategies.
- May 2016 - Fundraising efforts update.
- May 2016 - Working group meeting to discuss fundraising and final meeting before presentation.
- May 2016 - Final working group meeting prior to commission presentation

#### Upcoming Events (if proposal approved):



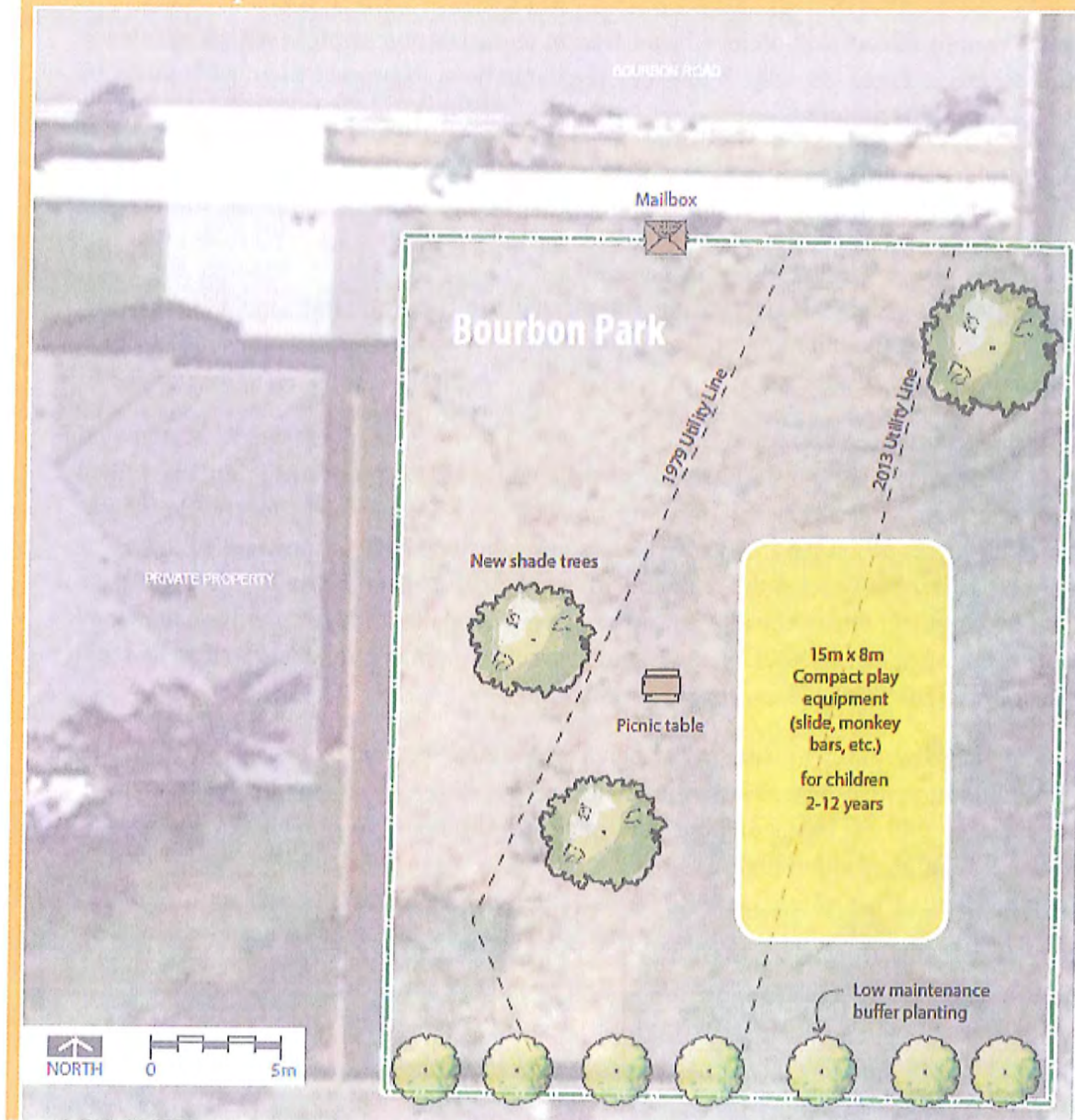
- May-June Update the group on planning process.
- June-July Gather a final list of volunteers for the construction phase.
- Early fall construction and installation

### Vision and Wish List

Our vision is to create a multifunctional space to be used by our diverse residential population, with the most attention being spent on a safe play area for children. We would like the completed amenities to blend in with a natural landscape.

- One small playground at the back left corner of the lot with equipment that is appropriate for toddlers as well as children between the ages of 2 and 12,
- We would like the play equipment's colour schemes to fit in with the natural looking green space,
- We would like to plant some low maintenance buffer plants to be placed along the back fence to hide the Longwood Brewery to reduce noise pollution,
- A decorative wooden fence between the play area and the road,
- Grass,
- Picnic table installed,
- Low maintenance trees/shrubbery,
- Park name sign,
- No dumping sign,
- Removal of hazardous trees.

## Park Development Plan



### Budget and Community Fundraising

We recognize that significant donations of time, labour, materials and services will be necessary to construct Bourbon Park. Already, numerous residents have expressed their willingness to contribute labour to this project.

Westcore, a local mechanical and electrical company, has already offered labour and use of their tools for the construction of the playground. Country Grocery has offered to donate supplies for a construction wrap-up party.

Grants from an extensive list of service groups, financial institutions, and large businesses with a local presence have been applied for; however, we have not been informed the organizations have selected their grant recipients.

Our fundraising committee has been in contact with the Longwood Brewery. Longwood Brewery has a two-day beer/music festival called LongwoodStock planned for August, which involves an afternoon and early evening party on their Boxwood Road property, the south-adjacent property to Bourbon Park. The organizers of the festival have acknowledged that their party will and has inconvenienced the residents of Bourbon and Silver Valley Roads in the past. As such, we are confident we will be able to secure a substantial donation from either Longwood Brewery or through LongwoodStock. The festival planning committee will meet in May and will be able to confirm if they are able to provide park funding.

As a newer housing development with an extensive neighbouring commercial area, we also have developers, builders, landscapers and realtors working in the area on an ongoing basis, many of whom we have or will be contacting for fundraising. Although we don't have fundraising complete, we are confident of our ability to fulfill our obligations to this project.

<i>Item</i>	<i>Cost</i>	<i>Source</i>
Site Prep <ul style="list-style-type: none"><li>• Scrape site of invasive and scrub vegetation</li><li>• Raise bottom area</li><li>• Clean debris</li><li>• Remove debris and vegetation</li><li>• Remove hazard trees</li><li>• Bring in topsoil</li></ul>	\$5,000	Fundraising
Playground equipment, delivery and supervision	\$22,000	PIP Grant
Playground installation	\$7,000	Volunteers and Fundraising
Picnic table	\$2,000	Fundraising
Landscaping <ul style="list-style-type: none"><li>• Seeding</li><li>• Shade tree planting with gater bags</li><li>• Buffer planting with gater bags</li></ul>	\$4,300	Fundraising

• Install hosebib • Hose and watering		
Signage	\$500	City of Nanaimo
<b>TOTAL</b>	<b>\$40,800</b>	

### Funding Request

Given our projected budget of \$40,800, we request a **PIP grant in the amount of \$22,000**, with community donations of cash, materials, machinery and labour to cover the other half of the cost.

### Conclusion

Thank you for the opportunity to participate in the PIP program, and for your consideration of our application.

Should you have any questions or require clarification, please contact Casey Kass at 250-508-8131 or caseyakass@gmail.com, or Genesta Vandekamp at 250-702-0169 or genesta.vandekamp@hotmail.com who can provide the necessary information.

Yours sincerely,

The Bourbon Park Planning Committee:

Casey Kass

Genesta Vandekamp



DATE OF MEETING September 21, 2016

AUTHORED BY MARY SMITH, MANAGER, RECREATION SERVICES  
PARKS AND RECREATION

SUBJECT TRAVEL ASSISTANCE GRANT – NANAIMO LAWN BOWLING CLUB

## **OVERVIEW**

### **Purpose of Report**

To request that the Parks, Recreation & Wellness Committee recommend that Council approve a request from the Nanaimo Lawn Bowling Club for a Travel Assistance Grant.

### **Recommendation**

That the Parks, Recreation & Wellness Committee recommend that Council approve the application for a Travel Assistance Grant to Nanaimo Lawn Bowling Club in the amount of \$350 for seven (7) athletes to attend the Blind Bowlers Association of Canada National Championships being held in Ladner, B.C., during the period 2016-SEP-12 through 2016-SEP-18.

## **BACKGROUND**

The City of Nanaimo provides a contingency account for amateur sports and cultural groups, and individuals to travel within B.C. (excluding travel on Vancouver Island) and out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups qualifying in Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$1,000 per application for travel within B.C. or \$100 per person to a maximum of \$2,000 per application for travel outside of B.C. Requests are considered on a first-come, first-served, basis as funds remain available.

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation & Wellness Committee for review and recommendation to Council.

On 2016-SEP-07, staff reviewed a Travel Assistance Grant application submitted by Nanaimo Lawn Bowling Club requesting financial assistance for seven (7) athletes to represent Nanaimo at the Blind Bowlers Association of Canada National Championships being held in Ladner, B.C., during the period 2016-SEP-12 through 2016-SEP-18. Staff determined that this application met all of the grant criteria and recommend approval of the application.

## OPTIONS

1. Approve the Travel Assistance Grant.
  - **Budget Implication:** To date, \$4,600 from the 2016 travel grants contingency funds has been awarded or is pending. If the above travel grant of \$350 is approved, \$2,550 will remain available for any additional 2016 travel grant requests.
  - **Engagement Implication:** Promotes excellence in sports and culture.
2. Deny the Travel Assistance Grant.
  - **Budget Implication:** To date, \$4,600 from the 2016 travel grants contingency funds has been awarded or is pending. \$2,900 will remain available for additional 2016 travel grant requests.

## SUMMARY POINTS

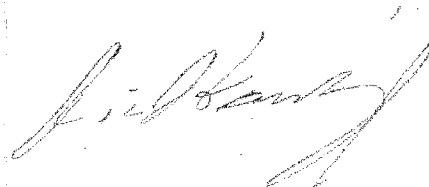
- Funds are allocated yearly for Travel Assistance Grants.
- The group applying meets all the required criteria.
- To date, \$4,600 from the 2016 travel grants contingency funds has been awarded or is pending. \$2,900 remains available for any additional 2016 travel grant requests.

Submitted by:



Mary Smith, Manager  
Recreation Services  
Parks and Recreation

Concurrence by:



Richard Harding, Director  
Parks and Recreation

# WELLINGTON

## SECONDARY SCHOOL

3135 Mexicana Road, Nanaimo, B.C. V9T 2W8

Telephone (250) 758-9191 Fax (250) 758-3352

January 20, 2016

Mr. Ian Thorpe, Chair  
Parks, Recreation and Environment  
City of Nanaimo  
500 Bowen Road  
Nanaimo, BC V9R 3K7

Dear Mr. Thorpe:

On behalf of the Wellington Secondary Band, I wish to thank you, and the Parks, Recreation and Environment for the Travel Assistance Grant funding which was of great assistance towards covering the band's expenses to the 2015 MusicFest Canada Competition in Toronto. The students were very proud to represent the City of Nanaimo at such a competition and to bring back to Nanaimo four gold awards and one silver. Four of the Wellington Secondary student jazz musicians were also awarded close to \$10000.00 in scholarships to attend universities.

Thank you for helping to provide students with the opportunity to develop their skills and experience enrichment through music festivals.

Sincerely,



Carmella Luvisotto  
Band Teacher

cc: R. Harding, Director  
Parks, Recreation and Environment

M. Smith, Manager  
Recreation Services

RECEIVED

FEB 03 2016

DEPARTMENT OF  
PARKS, RECREATION AND ENVIRONMENT