

MINUTES
SPECIAL OPEN PUBLIC SAFETY COMMITTEE MEETING
SERVICE AND RESOURCE CENTRE BOARDROOM, 411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2016-OCT-06, AT 3:30 P.M.

PRESENT: Councillor J. A. Kipp, Chair

Members: Councillor I. W. Thorpe, Vice-Chair
Councillor W. M. Yoachim (arrived 3:41 pm)
B. Parker

Staff: T. Samra, Chief Administrative Officer (vacated 4:13)
S. Gurrie, City Clerk
B. Anderson, Manager of Community and Cultural Planning
M. Dietrich, Manager of Police Support Services
R. Davidson, Manager of Bylaw, Regulation and Security
K. Lindsay, Manager of Emergency Services
C. Richardson, Fire Chief
J. Horn, Social Planner
S. Rupa, Inspector, Operations Officer
C. Miller, Officer-in-Charge, RCMP
M. Brown, Recording Secretary

1. CALL THE SPECIAL OPEN PUBLIC SAFETY COMMITTEE MEETING TO ORDER:

The Special Open Public Safety Committee Meeting was called to order at 3:37 p.m.

2. INTRODUCTION OF LATE ITEMS

- (a) Add Eligibility and Membership to Agenda Item 5(a)
- (b) Add Agenda Item 5(b) Fire Fair Social Event
- (c) Add Agenda Item 5(c) add Key Date Calendar

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Special Open Meeting of the Public Safety Committee held in the Service and Resource Boardroom, 411 Dunsmuir Street, Nanaimo, BC, on Tuesday, 2016-SEP-06 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

5. TERMS OF REFERENCE:

(a) Terms of Reference Discussion:

Councillor Kipp led a discussion regarding terms of reference, membership and eligibility. The Committee provided the following recommendations:

- Under Purpose:
 - Change “The Public Safety Committee is responsible for maintaining and enhancing a safe and healthy community that promotes and supports quality of life while encouraging resident involvement and input.” to “The Public Safety Committee provides a forum for public safety representatives and community stakeholders to work toward ensuring a safe and healthy community that supports quality of life.”
 - Add bullet: “work collaboratively with community partners to enhance public safety.”
- Under Membership:
 - Strike current membership on the draft Terms of Reference.
- Under Eligibility:
 - Invite groups or individuals based on relevance to topics on the Agenda.
 - Add bullet: “work collaboratively with community partners to enhance public safety.”

By unanimous consent the committee decided to send their suggestions to Bruce Anderson to compile a revised document.

(b) Fire Fair Social Event:

Councillor Kipp suggested something Similar to Fire Fair be put forward by this Committee to promote public safety in Nanaimo due to its success in previous years. Fire week will be added as a topic to the agenda for November.

(c) Key Date Calendar:

A Key Date Calendar for the remainder of 2016 was circulated at the meeting.

It was moved and seconded that a Public Safety Committee meeting be held on the first Thursday of every month at 3:30 p.m. in the Service and Resource Centre Boardroom, 411 Dunsmuir Street. The motion carried unanimously.

6. ADMINISTRATION:

- (a) Committee discussion took place regarding the memo dated 2016-SEP-26 from Staff Committee Representatives re: Lists of external groups and agencies with whom the public safety departments interact.

7. ADJOURNMENT:

It was moved and seconded at 4:43 p.m. that the meeting terminate. The motion carried unanimously.



CHAIR

CERTIFIED CORRECT:



CORPORATE OFFICER