

AGENDA
SPECIAL OPEN PUBLIC SAFETY COMMITTEE MEETING
SERVICE AND RESOURCE CENTRE BOARDROOM, 411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2016-OCT-06, AT 3:30 P.M.

1. **CALL THE SPECIAL OPEN MEETING OF PUBLIC THE SAFETY COMMITTEE TO ORDER:**
2. **INTRODUCTION OF LATE ITEMS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
 - (a) Minutes of the Special Open Meeting of the Public Safety Committee held in the Service and Resource Boardroom, 411 Dunsmuir Street, Nanaimo, BC, on Tuesday, 2016-SEP-06 at 4:30 p.m. *Pg. 3-4*
5. **TERMS OF REFERENCE:**
 - (a) New Terms of Reference *Pg. 5-6*
6. **ADMINISTRATION:**
 - (a) Memo dated 2016-SEP-26 from Staff Committee Representatives re: Lists of external groups and agencies with whom the public safety departments interacts. *Pg. 7-15*
7. **QUESTION PERIOD:**
8. **ADJOURNMENT:**

MINUTES
INAUGURAL OPEN PUBLIC SAFETY COMMITTEE MEETING
SERVICE AND RESOURCE CENTRE BOARDROOM, 411 DUNSMUIR STREET, NANAIMO, BC
TUESDAY, 2016-SEP-06, AT 4:30 P.M.

PRESENT: Members: Councillor J. A. Kipp
 Councillor I. W. Thorpe
 J. Horn, Social Planner
 C. Richardson, Fire Chief
 S. Rupa, Manager, Police Support Services
 B. Parker

Absent: Councillor W. M. Yoachim

Staff: T. Samra, Chief Administrative Officer
 R. Davidson, Manager of Bylaw, Regulation and Security
 Supt. M. Fisher, OIC, Nanaimo Detachment RCMP
 B. Anderson, Manager of Community and Cultural Planning
 S. Gurrie, City Clerk
 M. Brown, Recording Secretary

1. CALL THE INAUGURAL PUBLIC SAFETY COMMITTEE MEETING TO ORDER:

The Inaugural Public Safety Meeting was called to order at 4:38 p.m.

2. WELCOME:

Ms. T. Samra, Chief Administrative Officer, provided a welcome to committee members.

3. APPOINTMENT OF CHAIR

It was moved and seconded that the Public Safety Committee appoint Councillor Kipp as Chair for the remainder of 2016. The motion carried unanimously.

It was moved and seconded that the Public Safety Committee appoint Councillor Thorpe as Vice-Chair for the remainder of 2016. The motion carried unanimously.

4. TERMS OF REFERENCE:

Committee discussion took place regarding the old and new Terms of Reference.

5. MEMBERSHIP

It was moved and seconded that Staff representatives prepare a list of identifiable groups and resources that would contribute to the committee's mandate and report back to the committee at its next meeting on 06-OCT-2016. The motion carried unanimously.

6. ADJOURNMENT:

It was moved and seconded that the meeting terminate at 5:24 p.m. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

City of Nanaimo
PUBLIC SAFETY COMMITTEE
(the “Committee”)

PURPOSE:

The Public Safety Committee is responsible for maintaining and enhancing a safe and healthy community that promotes and supports quality of life while encouraging resident involvement and input.

The Committee’s purpose is to provide Council advice on the following:

- integrated prevention based approach to fire services, policing, emergency planning, and bylaw regulation and enforcement;
- provision of protective services to support public safety throughout the city;
- reducing the adverse effects to the community arising from public disorder or criminal activities;
- integrating enforcement and social responses to issues of community safety; and
- services and strategies that lead to the protection of vulnerable people in the community.

MEMBERSHIP:

The membership of the Committee will be as follows:

- a minimum of seven (7) members; and
- three (3) members of Council.

ELIGIBILITY:

An individual with the following skills and expertise may be given preference for membership on this Committee:

1. demonstrated background in social community services, emergency planning, policing, fire services, protection services, enforcement or prevention services; and
2. citizens-at-large including: Police Chief, Fire Chief, Emergency Program Manager, Manager of Bylaws or designates.

TERM:

Each member of the Committee may be appointed for a term of up to two years. Membership may be staggered to support continuity and effective operations. Members may serve a maximum of two cumulative terms on this Committee.

ACCOUNTABILITY:

On a regular basis Council will provide direction on Council's priorities to Committee. The Committee will submit a quarterly a summary report on their activities to Council. The Committee will submit a report with its minutes in a timely manner to Council. The Committee will comply with the ***City of Nanaimo Committee Operating Guidelines*** [Note: to be drafted by Staff by August 31, 2016].

MEETING FREQUENCY:

The Committee will meet upon call of the Chair or the request of two Committee Members.

STAFF SUPPORT:

The following City Departments may provide support to the Committee in accordance with the ***City of Nanaimo Committee Operating Guidelines***:

- Community Services
- Nanaimo Police Support Services
- Nanaimo Fire Rescue & Emergency Management
- Bylaw and Parking Services
- City Clerk

TO: Public Safety Committee

FROM: Staff Committee Representatives Cameron Miller, John Horn, Karen Lindsay,
Craig Richardson

DATE: September 26, 2016

SUBJECT: List of external groups and agencies with which City of Nanaimo public safety
departments interact.

At the inaugural Public Safety Committee meeting on September 6, 2016, the following motion was approved:

It was moved and seconded that Staff representatives prepare a list of identifiable groups and resources that would contribute to the committee's mandate and report back to the committee at its next meeting on 06-OCT-2016.

Staff has prepared the attached list for discussion. While the list is extensive and contains some repetition, it demonstrates the number interactions and how the groups are interconnected. At this point the list does not distinguish between which groups may be users or customers of the City's public safety services or which ones may be service delivery partners however this is something the committee may want to consider in the discussion.

Social Planning:

Nanaimo Womens Resource Centre Association
VIHA Mental Health and Addictions
VIU Criminology Department
Canadian Mental Health Association – Mid Island branch
United Way Central Vancouver Island
Nanaimo Area Resources and Services for Families (NARSF) aka the “needle exchange at Harris House Health Clinic
First Unitarian Fellowship of Nanaimo
Tillicum Lelum Aboriginal Friendship centre
Aids Vancouver Island Health Centre
Nanaimo Region John Howard Society
Island Crisis Care Society
Haven Society
Ministry of Children and Family Development
Community Action Team (CAT)
Nob Hill Neighbourhood association
South End Community Association
Hospital Area Neighbourhood Association
Old City Quarter Association

Fire Rescue Department:

RCMP
Nanaimo Port Authority
Snuneymuxw First Nation
Transport Canada
Canadian Coast Guard
Ministry of Indigenous and Northern Affairs
CSIS
BC Ministry of Transportation and Infrastructure <ul style="list-style-type: none">• Office of the Fire Commissioner• Emergency Management BC
BC Safety Authority <ul style="list-style-type: none">• Electrical Safety• Gas Safety
BC Ministry of Public Safety and Solicitor General <ul style="list-style-type: none">• Coroners Service• Corrections Branch
BC Ministry of Forests <ul style="list-style-type: none">• Wildfire Service• Archaeology Branch
BC Ministry of Environment <ul style="list-style-type: none">• Environmental Protection Division• Conservation Officer Service
BC Residential Tenancy Branch
BC Ministry of Social Development and Housing
Vancouver Island Health Authority (Island Health) <ul style="list-style-type: none">• Mental Health• Senior's Outreach• Community Support Team• Environmental Health (Food Safety)• Crisis Response Team• Children and Families
Worksafe BC
ICBC
BC Ferries Corp
School District 68
DNBIA
Nanaimo Chamber of Commerce
Nanaimo Restaurant Association

Emergency Program:

ESS – Volunteer Group headed by Emergency Management <ul style="list-style-type: none">• Respond to all hazards• Provide Reception Centre Management, Assistance for displaced residents if qualified,• Public Education at events
Coastal Emergency Communications Association <ul style="list-style-type: none">• Not for profit volunteer• Primary Communication provider of HAM Radio for the City of Nanaimo in ECC, Reception Centres and Site Level if required
HAZMAG – Group formed with Emergency Management and Private industry and Province <ul style="list-style-type: none">• Respond to hazardous material• Provide joint training and education where possible
RCMP Victim Services <ul style="list-style-type: none">• Provide support services for victims that ESS deals with that if there is a criminal component – e.g. arson• Have periodic joint meetings for info and knowledge of what each group does
St. John's Ambulance <ul style="list-style-type: none">• First Aid – All hazard and SJA Building is official Comfort Centre (primarily for those with Special needs)• Main first aid providers in Reception Centres• Education and training with ESS team
Salvation Army <ul style="list-style-type: none">• Provide food truck for mid-large emergency events
Nanaimo Port Authority <ul style="list-style-type: none">• All Hazard• Marine Security and Commerce Resumption – Sit on various working groups
Red Cross <ul style="list-style-type: none">• All hazard – provide post 72 hr assistance after ESS• Can provide supplies and support recovery• Contract in place with provincial government

RCMP:

- **Ministry of Children and Family Development (MCFD):** deals mainly with persons offences and crimes against children / child welfare and often have daily contact with the Ministry;
- **Haven Society** - Offers community support to victims and their families of abuse in domestic violence, sexual and various other crime types;
- **Sexual Assault Response Program (SARP):** A newly formed group in partnership with Haven Society, Victim Services (Community Based and RCMP), Police, Crown Counsel, Forensic Nurse Examiners and others to provide a full circle service to victim of Sexual Offences from the on-set of the crime through the court process and beyond. New Program;
- **Health Services**
 - **Vancouver Island Health Authority (VIHA),**
 - **Nanaimo Regional General Hospital and the Psychiatric Emergency Services:** Deal frequently with hospital staff on a wide variety of issues including, patient care and status updates, medical records, sex assault examinations, interview rooms, psychiatric evaluations and treatment. Many of these requests go through VIHA directly;
 - **Sex Assault Nurse Examiner Program (SANE):** Forensic Nurse Examiners, specifically trained beyond the scope of their regular nursing training to deal specifically with victims of sexual assault, the collection of forensic evidence, evidence presentation in court, and police liaison;
- **Internet Service Providers:** Due to a large volume of technological related devices and crimes, regular contact with ISP's is needed.
- Numerous internal RCMP Units including:
 - BC Integrated Child Exploitation,
 - Polygraph,
 - BC Missing Persons,
 - Tech Crimes,
 - Foreign Liaison Unit and others;
- **Nanaimo Regional Corrections Centre and Vancouver Island Correction Centre:** Management of prisoners;
- **Nanaimo Parole:** Meetings and regular contact to manage offenders in the community;
- **Nanaimo Probation:** Meetings and regular contact to manage offenders in the community;
- **Crown Counsel:** Charge approval and trials. Restorative Justice and other community programs.
- **Community Based Victim Services:** Assistance in dealing with Victims post offence and through trial.
- **Police Based Victim Services:** Assistance in dealing with Victims post offence and through trial.

Crime Prevention:

- **Bike Registration 529 Garage Initiative:** Digital bike registration aimed to reduce bike theft. Partnering with local bike shops & clubs, Nanaimo Regional General Hospital, Vancouver Island University to promote bike registration & host registration stations;
- **ICBC Initiative** – speed monitoring: Volunteers set up speed boards so drivers are alerted to the speed they are travelling;
- **Nanaimo and District Crime Stoppers.** Officer coordinates tips, liaises with local Crime

Stoppers board for reward payments & promotes the program in the community;

- **Nanaimo Port Authority (NPA) & Nanaimo Harbour Watch Society (NHWS):** NHWS volunteers patrol the boat basin and harbour in their own boat to provide visibility and assist police in observing and reporting potential suspicious behaviour;
- **Child Find:** Volunteers fingerprint children and take their photos to provide parents a booklet with the record of their child's identifying features in the event they go missing;
- **Bank of Canada (BoC).** Counterfeit notes detection. Volunteers receive training from BoC representatives on how to identify counterfeit notes; then distribute training kits to local businesses;
- **Block Watch program:** Community driven program which brings neighbours together through increased communication between themselves and the police;

Youth Unit:

- **MCFD:** Child protection service with whom the Youth Unit is in frequent contact, over health and welfare issues, as well as looking for solutions for chronic runaways;
- **Child and Youth Mental Health Clinicians:** Offer a range of services including short-term crisis intervention, multidisciplinary assessment and treatment and inpatient assessment and treatment planning;
- **School Based Child and Family Workers:** wide range of clinical services at the schools;
- **John Howard Society:** Intensive support workers: provide support, supervision, and service co-ordination to youth and their families referred by local probation officers in accordance with Ministry guidelines. The focus is on assisting the youth in developing healthy functioning in education, work, family, and community settings;
- **Youth Shelter, Tillicum Leilum, Return To centers:** provide temporary housing and offer referral of youth to different agencies;
- **Youth Housing, 1001 Waddington Rd:** Offering an opportunity to successfully transition in a supportive and affordable apartment building designed for youth in an Alcohol, drugs, and violence free environment;
- **Boys and Girls Club:** provides experiential learning environments that inspire children, youth and families of diverse abilities to acquire and develop the critical cognitive, emotional, and social skills needed to become resilient and contributing members of society;
- **Youth Probation:** Supervise young offenders in the community and focus on addressing the criminogenic needs of young offenders to reduce the risk of re-offending;
- **MJS housing:** contract with MCFD for alternative foster care of youth;
- **Changing Directions** – reconnect with vulnerable youth, mentoring, support high risk Aboriginal youth aged 12 to 18 that live in the Nanaimo and Williams Lake area. The program is funded to implement a method called, "Wraparound". Wraparound has been utilized all over the world helping youth minimize criminal behaviour;
- **Vancouver Island University:** Officers participate in a collaborative manner in schools offering a variety of substance abuse and building resilience programs – YEP and Kids for Kids;
- **School District 68** principals and counsellors: Ongoing on a daily basis to deal with school security issues and student welfare matters;
- **Justice Access Center:** Assist people apply for Protection Orders (formerly restraining orders) and mediate family disputes (including custody!). The service is free of charge and clients can receive up to 3 hours of assistance from a family justice counsellor or child support officer.

Bike Patrol:

- **7-10 Club:** Provides food services to the homeless and low-income individuals;
- **ACT (Assertive Community Treatment):** Support for specific clients that require intensive levels of assistance with homeless, substance abuse, behaviour and mental illness;
- **Animal Control:** Provides expertise and services related to animals and specifically dangerous breeds;
- **AVI Health:** Harm reduction and health services;
- **BC Parks:** Issues related to New Castle Island Park;
- **CMHA (Canadian Mental Health Association):** Provide health, social and housing support including the operation of long-term housing for the homeless;
- **Commissionaires:** Private security firm providing services to many downtown partners and public events;
- **Multiple Community Associations:** Partners on neighbourhood health and safety;
- **Conservation Services:** Provide assistance with homeless encampments on crown land;
- **Crisis Response Team (CRT):** Collaborate on specific clients who need additional support related to mental health, addictions and social support;
- **Department of Fisheries and Oceans:** Provides assistance with fishing enforcement in the harbour and crab docks;
- **DNBIA (Downtown Nanaimo Business Improvement Association):** Member of the Bar Watch program. Liaise with police concerning issues facing the downtown business district;
- **Nanaimo Fire Rescue:** Assistance with nuisance properties and unsafe housing;
- **First Unitarian Church:** Provides emergency shelter during poor / cold weather;
- **Harbour Air:** Partner for maritime safety;
- **Harris House:** Health and addiction services including harm reduction supplies;
- **HOST (Homeless Outreach Support Team):** Broad mental health, substance abuse and housing support for the homeless population;
- **Island Corridor Foundation:** Owns the property for the rail lines on Vancouver Island;
- **Island Crisis Care (Samaritan House):** Provide emergency shelter and transitional housing for women;
- **Liquor Branch:** Liaise with regards to changes in legislation and coordinating enforcement practices related to the liquor control strategies;
- **Ministry of Employment and Income Assistance:** Provide income assistance and housing support;
- **Nanaimo Bylaw Services:** Broad range of services related to bylaw enforcement and downtown security;
- **Nanaimo City Licensing:** Work with the city with regards to the licensing of liquor primaries. Member of the Bar Watch program;
- **Nanaimo Parks & Rec:** Broad range of services related to city owned parks;
- **Nanaimo Port Authority:** Property owner and governance for the Port of Nanaimo. Partnerships provide marine capability and assets to the detachment and related security and emergency preparedness;
- **Salvation Army - New Hope Centre:** Provide emergency shelter and housing for federal parolees;
- **Sea-Air:** Partner for maritime safety;
- **SVI Rail:** Operates the rail service in Nanaimo.
- **Tillicum Lelum:** Broad range of social and health services provided to off-reserve first

<p>nations;</p> <ul style="list-style-type: none"> • Vancouver Island Regional Library: The downtown library is a gathering location for the street population; • Women's Centre: Social and housing support for women
<p>First Nations:</p> <ul style="list-style-type: none"> • Snuneymuxw Nation • Snaw-naw-as Nation

Downtown CPSO Bylaw Community Partners

BC Mental Health Addictions Centre
BC Safety Authority
Breachin Hill Neighbourhood Association
Cart Recovery Action Program
Coastal Community Credit Union
Commissionaires
Crime Stoppers Nanaimo
Downtown Nanaimo Business Improvement Association
Extreme Weather Shelter – First Unitarian Fellowship of Nanaimo
Graffiti Task Force
Harris House
Homeless Outreach Group
ICBC Road Safety
International CPTED Association
Ministry of Children and Family Development – Youth Services Team
Nanaimo Animal Control
Nanaimo Fire Department
Nanaimo Port Authority
Needle Usage Committee
Night Time Taxi Usage Group
Nob Hill Neighbourhood Association
Nuisance Property Committee
Port Theatre
Power West Power Washing
Property Management Companies
RCMP Barwatch
RCMP Bike Patrol Unit
RCMP Community Policing
RCMP Downtown Safety Committee
RCMP Prolific Offender Management Team
Robbins Parking
Salvation Army & 7 – 10 Club
School District 68
Security Contractors (Private)
SEI Industrial Graffiti Removal
South Coast British Columbia Transportation Authority
Tillicum Lelum – Drop in Centre
VIHA – HOST & ACT Teams
Wisteria Lane Revitalization Task Force