

MINUTES

SPECIAL OPEN COMMUNITY PLANNING AND DEVELOPMENT COMMITTEE MEETING
SERVICE AND RESOURCE CENTRE BOARDROOM, 411 DUNSMUIR STREET, NANAIMO, BC
TUESDAY, 2016-OCT-18, AT 5:00 P.M.

PRESENT: Members: Councillor M. D. Brennan
 Councillor J. Hong
 M. Plavetic
 G. Adrienne
 D. Appell
 S. Mahon
 S. Herold
 L. Boon

 Absent: Councillor G. W. Fuller
 B. Forbes
 R. Finnegan
 C. Avender
 K. Chamberlain
 C. Brown

 Staff: D. Lindsay, Director of Community Development
 B. Anderson, Manager of Community and Cultural Planning
 L. Rowett, Manager of Current Planning and Subdivision
 S. Gurrie, Deputy Corporate Officer
 M. Brown, Recording Secretary

1. CALL THE SPECIAL OPEN MEETING OF THE COMMUNITY PLANNING AND DEVELOPMENT COMMITTEE TO ORDER:

The Special Open Community Planning and Development Committee Meeting was called to order at 5:15 p.m.

2. ADOPTION OF AGENDA:

 It was moved and seconded that the Agenda, be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

 It was moved and seconded that the Minutes of the Special Open Meeting of the Community Planning and Development Committee held in the Service and Resource Centre Boardroom, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2016-SEP-14 at 4:30 p.m. be adopted and circulated. The motion carried unanimously.

4. ADMINISTRATION:

(a) The Committee discussed the draft of the Terms of Reference and provided the following recommendations:

- Under Purpose:
 - Remove “related plans” and add “related community planning and development plans”.
 - After “implementation” add “and education”.
- Under Membership:
 - After “a minimum of seven (7) members” add “of the community”.
 - Change “Additional members may be appointed as required for the neighbourhood plan.” to “Additional non-voting representatives will be invited to participate as required for neighbourhood plan amendments.”
- Under Eligibility:
 - Change “environmental sustainability” to “environmental stewardship and sustainability”.
- Under Term:
 - Change “cumulative” to “consecutive”.
- Under Accountability:
 - Change “quarterly” to “semi-annual”.
- Under Meeting Frequency:
 - Add “In addition to regularly scheduled meetings”.

It was moved and seconded that the Terms of Reference as amended be submitted to Council for approval. The motion carried unanimously.

It was moved and seconded that the Key Date Calendar including a meeting in December be adopted. The motion carried unanimously.

5. ADJOURNMENT:

It was moved and seconded at 6:07 p.m. that the meeting terminate. The motion carried unanimously.

CERTIFIED CORRECT:


CHAIR


CORPORATE OFFICER