



MINUTES
GRANTS ADVISORY SUB-COMMITTEE
MEETING HELD WEDNESDAY, 2016-OCT-19, 2:00 P.M.
BOARD ROOM, 411 DUNSMUIR STREET

MEMBERS PRESENT:

Councillor I. Thorpe, Chair
Councillor W. Pratt
V. Alcock-Carter

D. Appell
B. Anderson
S. Pachkowsky

MEMBERS ABSENT:

B. Sparkes

STAFF PRESENT:

D. Hiscock, Manager of Revenue Services
T. Wilkinson, Recording Secretary

1. CALL TO ORDER:

The meeting was called to order at 2:07 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Grants Advisory Sub-Committee Meeting held in the Board Room, 411 Dunsmuir Street, Nanaimo, BC on Wednesday, 2016-SEP-21 at 2:05 p.m. be adopted as circulated. The motion carried unanimously.

4. INFORMATION ITEMS:

The Committee discussed and reviewed the Permissive Tax Exemption Instructions, Application form and Questionnaire, and simplified the material.

5. NEXT MEETING:

The next meeting of the Grants Advisory Committee is scheduled for Wednesday, 2016-NOV-16 at 2:00 p.m. in the Board Room, Service and Resource Centre, 411 Dunsmuir Street.

6. ADJOURNMENT:

It was moved and seconded at 4:00 p.m. that the meeting terminate. The motion carried unanimously.

Jane W. Thorpe
Chair

2017-JAN-18
Date