

AGENDA
SPECIAL COMMUNITY VITALITY COMMITTEE MEETING
BOARDROOM, SERVICE AND RESOURCE CENTRE
411 DUNSMUIR STREET, NANAIMO, BC
WEDNESDAY, 2016-DEC-07, AT 4:30 P.M.

1. **CALL THE SPECIAL COMMUNITY VITALITY COMMITTEE MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Meeting of the Culture, Heritage, and Social Planning Meeting held in the Service and Resource Centre Boardroom, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2016-NOV-02 at 4:30 p.m. *Pg. 2-3*

5. **REPORTS:**

- (a) **Key Date Calendar for 2017**

Recommendation: That the 2017 Key Date Calendar for the Community Vitality Committee be adopted as presented. *Pg. 4*

6. **QUESTION PERIOD:**

7. **PROCEDURAL MOTION:**

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

8. **ADJOURNMENT OF SPECIAL MEETING:**

MINUTES

REGULAR CULTURE, HERITAGE, AND SOCIAL PLANNING COMMITTEE MEETING
SERVICE AND RESOURCE CENTRE BOARDROOM, 411 DUNSMUIR STREET, NANAIMO, BC
WEDNESDAY, 2016-NOV-02, AT 4:30 P.M.

PRESENT: Members: Councillor M.D. Brennan (vacated 5:46 p.m.)
 Councillor G.W. Fuller
 Councillor J. Hong
 R. Meyerhoff
 I. Kalina
 J. Manning
 D. Johnstone
 C. Brown
 C. Beaton
 R. Mackay
 S. Andre
 J. Howardson
 D. Appell (arrived at 4:39 p.m.)
 M. Robinson (arrived at 4:40 p.m.)

 Absent: Councillor W.M Yoachim
 D. Marusin
 M. Horn
 W. Anderson
 R. Finnegan
 V. Alcock-Carter

 Staff: J. Armstrong, City Clerk
 B. Anderson, Manager of Community and Cultural Planning
 C. Sholberg, Community Heritage Planner
 S. Gurrie, FOI and Records Supervisor
 M. Brown, Recording Secretary

1. CALL THE REGULAR MEETING OF THE CULTURE, HERITAGE, AND SOCIAL
PLANNING COMMITTEE TO ORDER:

The Regular Meeting of the Culture, Heritage, and Social Planning Committee was called to order at 4:33 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, be adopted. The motion carried unanimously.

3. NOTES FROM THE PREVIOUS SESSION:

It was moved and seconded that the Committee ratify the Notes of the Special Open Session of the Culture, Heritage, and Social Planning Committee held in the Service and Resource Centre Boardroom, 411 Dunsmuir Street, Nanaimo, BC, on Tuesday, 2016-OCT-11 at 4:30 p.m. The motion carried unanimously.

4. TERMS OF REFERENCE:

The Committee reviewed the Terms of Reference and made changes to the draft.

It was moved and seconded that the Committee recommend that the edited version of the Terms of Reference for the Culture, Heritage and Social Planning Committee be forwarded to Council for adoption. The motion carried unanimously.

5. ADJOURNMENT:

It was moved and seconded at 5:54 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

City of Nanaimo

COMMUNITY VITALITY COMMITTEE KEY DATE CALENDAR – 2017

Committee meetings are held in the boardroom on the first floor of the Service and Resource Centre Building at 411 Dunsmuir Street unless otherwise stated.

Committee	Start Time	Day of the Month
Community Vitality Committee	4:30 p.m.	1 st Wednesday

January 1 *New Year's Day*
January 4 **Community Vitality Committee**

February 1 **Community Vitality Committee**
February 13 *Family Day*

March 1 **Community Vitality Committee**

April 5 **Community Vitality Committee**
April 7-9 **AVICC-Convention – Campbell River**
April 14 *Good Friday*
April 17 *Easter Monday*

May 3 **Community Vitality Committee**
May 22 *Victoria Day*

June 1 to 4 **FCM Convention - Ottawa**
June 7 **Community Vitality Committee**

July 3 *Canada Day Stat*
July 5 **Community Vitality Committee**

August 2 **Community Vitality Committee**
August 7 *BC Day Stat*

September 4 *Labour Day*
September 6 **Community Vitality Committee**
September 25 to 29 **UBCM Conference – Vancouver**

October 4 **Community Vitality Committee**
October 9 *Thanksgiving Day*

November 1 **Community Vitality Committee**
November 13 *Remembrance Day Stat*

December 6 **Community Vitality Committee**
December 25 *Christmas Day*
December 26 *Boxing Day*