



AGENDA
PUBLIC SAFETY COMMITTEE MEETING

April 6, 2017, 3:30 PM
Board Room, Service and Resource Centre,
411 Dunsmuir Street, Nanaimo, BC

Pages

1. **CALL THE MEETING OF THE PUBLIC SAFETY COMMITTEE TO ORDER:**
2. **INTRODUCTION OF LATE ITEMS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
 - a. **Minutes** 2 - 3

Minutes of the Open Public Safety Committee Meeting held in the Board Room,
Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on
Thursday, 2016 NOV-03 at 3:30 p.m.
5. **PRESENTATIONS:**
 - a. **Overdose Prevention Service/ Supervised Consumption Site – Island Health
and City Staff - verbal update.**
6. **REPORTS:**
 - a. **Introductions**
 - b. **Overview**
 - c. **Terms of Reference** 4 - 5
 - d. **Key Date Calendar** 6
7. **OTHER BUSINESS:**
8. **QUESTION PERIOD:**
9. **ADJOURNMENT:**

MINUTES
OPEN PUBLIC SAFETY COMMITTEE MEETING
SERVICE AND RESOURCE CENTRE BOARDROOM, 411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2016-NOV-03, AT 3:30 P.M.

PRESENT: Councillor I. W. Thorpe, Vice-Chair

Members:

B. Parker

B. Carter

Absent: Councillor J. A. Kipp, Chair
Councillor W. M. Yoachim

Staff: J. Armstrong, City Clerk (vacated at 4:25 p.m.)
B. Anderson, Manager of Community and Cultural Planning
M. Dietrich, Manager of Police Support Services
R. Davidson, Manager of Bylaw, Regulation and Security
K. Lindsay, Manager of Emergency Services
C. Richardson, Fire Chief
J. Horn, Social Planner
C. Miller, Officer-in-Charge, RCMP
M. Brown, Recording Secretary

1. CALL THE PUBLIC SAFETY COMMITTEE MEETING TO ORDER:

The Open Public Safety Committee Meeting was called to order at 3:34 p.m.

2. INTRODUCTION OF LATE ITEMS

- (a) Agenda Item 5 (a) Presentation regarding Nanaimo Overdose Prevention and Management Working Group – move to Agenda Item 6 (a), remove Ms. Christal Lawson as a presenter and add Dr. Paul Hasselback.
- (b) Move Agenda Item 6 (a) Approval of the Draft Terms of Reference to Agenda Item 5 (a).

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Special Open Meeting of the Public Safety Committee held in the Service and Resource Centre Boardroom, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2016-OCT-06 at 3:30 p.m. be adopted as circulated. The motion carried unanimously.

Special Council Meeting
2017-APR-06

5. ADMINISTRATION:

(a) Approval of the edited Draft Terms of Reference:

Discussion regarding the edits to the Public Safety Committee Terms of Reference took place. The Committee suggested the following edits:

Membership:

- Remove “a minimum of”

It was moved and seconded that the changes to the membership wording be accepted. The motion carried unanimously.

It was moved and seconded that the Committee recommend that the edited version of the Terms of Reference for the Public Safety Committee be forwarded to Council for adoption. The motion carried unanimously.

6. PRESENTATIONS:

- (a) Dr. Hasselback, a member of the Nanaimo Overdose Prevention and Management Working Group, provided a presentation regarding the group’s activities and an update on the current overdose statistics in Nanaimo.

He also advised that a public forum is now scheduled for November 15, from 4:00 p.m. to 8 p.m. at the Nanaimo Aquatic Centre. This is for the general public with a focus on education.

7. ADJOURNMENT:

It was moved and seconded at 5:05 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER



TERMS OF REFERENCE

PUBLIC SAFETY COMMITTEE

PURPOSE:

The Public Safety Committee is responsible for maintaining and enhancing a safe and healthy community that promotes and supports quality of life while encouraging resident involvement and input.

The Committee's purpose is to provide Council advice on the following:

- integrated prevention based approach to public safety;
- provision of protective services to support public safety throughout the city;
- reducing the adverse effects to the community arising from public disorder or criminal activities;
- integrating enforcement and social responses to issues of community safety; and
- services and strategies that lead to the protection of vulnerable persons.

MEMBERSHIP:

The membership of the Committee will be as follows:

- seven (7) members-at-large; and
- three (3) members of Council.

Non-voting representatives and community partners may be invited to attend the meeting specific to topics of shared interest.

Subject matter experts as non-voting representatives including but not limited to: Fire Chief, Social Planner, Manager of Police Support Services, Officer-in-Charge RCMP Nanaimo Detachment, Emergency Program Manager, Manager of Bylaws or designates.

ELIGIBILITY:

An individual with the following skills and expertise may be given preference for membership on this Committee:

- demonstrated background in social community services, emergency planning, Canadian Justice services, fire services, protection services, enforcement or prevention services

GRANTS:

If there are any City Grants related to the Committee the following process will take place:

1. The grant application is received by the City.
2. A Staff/peer review takes place to ensure the applications meet the criteria for a specific grant.
3. The applications that meet the criteria are put on a list in order of relevance by Staff.
4. Staff recommend recipients from the list provided for the grant to the Finance and Audit Committee for approval.

MEETING FREQUENCY:

In addition to regularly scheduled meetings, the Committee will meet upon call of the Chair or the request of two Committee Members.

STAFF SUPPORT:

The following City Departments may provide support to the Committee in accordance with the ***City of Nanaimo Committee Operating Guidelines***:

- Community Services
- Nanaimo Police Support Services
- Nanaimo Fire Rescue & Emergency Management
- Bylaw and Parking Services
- City Clerk
- Chief Operations Officer
- Other Staff as required

City of Nanaimo

PUBLIC SAFETY COMMITTEE KEY DATE CALENDAR – 2017

Committee meetings are held in the boardroom on the first floor of the Service and Resource Centre Building at 411 Dunsmuir Street unless otherwise stated.

Committee	Start Time	Day of the Month
Public Safety Committee	3:30 p.m.	1 st Thursday

January 1.....New Year's Day
January 5.....Public Safety Committee Cancelled

February 2.....Public Safety Committee Cancelled
February 13.....Family Day

March 2.....Public Safety Committee Cancelled

 April 6.....Public Safety Committee
 April 7-9.....AVICC-Convention – Campbell River
April 14.....Good Friday
April 17.....Easter Monday

 May 4.....Public Safety Committee
May 22.....Victoria Day

 June 1 to 4.....FCM Convention - Ottawa
 June 1.....Public Safety Committee

July 3.....Canada Day Stat
 July 6.....Public Safety Committee

 August 3.....Public Safety Committee
August 7.....BC Day Stat

September 4.....Labour Day
 September 7.....Public Safety Committee
 September 25 to 29.....UBCM Conference - Vancouver

 October 5.....Public Safety Committee
October 9.....Thanksgiving Day

 November 2.....Public Safety Committee
November 13.....Remembrance Day Stat

 December 7.....Public Safety Committee
December 25.....Christmas Day
December 26.....Boxing Day

Public Safety Committee Meeting
2017-APR-06