

**MINUTES**  
**PUBLIC WORKS AND ENGINEERING MEETING**  
**BOARD ROOM, SERVICE AND RESOURCE CENTRE**  
**411 DUNSMUIR STREET, NANAIMO, BC**  
**WEDNESDAY, 2017-MAY-10, AT 4:30 P.M.**

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PRESENT: Councillor J. Hong, Chair

Members: Councillor J. A. Kipp  
Leon Cake  
Mike Donnelly  
Mike Herold  
Mike Leach (entered 4:32 p.m.)  
Russ Irish  
Will Milligan  
Wally Wells

Absent: B. Dashti

Staff: B. McRae, Chief Operations Officer  
J. Elliot, Senior Manager of Public Works  
P. Rosen, Senior Manager Engineering  
S. Griffin, Steno  
J. Vanderhoef, Recording Secretary

1. CALL THE PUBLIC WORKS AND ENGINEERING COMMITTEE MEETING TO ORDER:

The Public Works and Engineering Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS

- (a) Mike Herold advised that he would be bringing forward an item under Agenda Item 7 - Other Business, regarding discussion about roundabouts and the sprinkler bylaw.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

M. Leach entered the Boardroom at 4:32 p.m.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Meeting of the Public Works and Engineering Committee held in the Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2017-APR-12 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

(a) Structure and Overview of Engineering Group

Poul Rosen, Senior Manager Engineering, provided an update on the Structure and Overview of the Engineering Group.

It was moved and seconded that the Public Works and Engineering Committee receive the presentation from Poul Rosen, Senior Manager Engineering, regarding the structure and overview of the Engineering Group. The motion carried unanimously.

Councillor Kipp requested that links to presentations be referenced in the minutes.

(b) Structure and Overview of Public Works

John Elliot, Senior Manager of Public Works, provided an update on the Structure and Overview of Public Works.

It was moved and seconded that the Public Works and Engineering Committee receive the presentation from John Elliot, Senior Manager of Public works, regarding the structure and overview of Public Works. The motion carried unanimously.

6. REPORTS:

(a) Terms of Reference

It was moved and seconded that Public Works and Engineering Committee adopt the Terms of Reference as provided in the agenda dated 2017-MAY-10. The motion carried unanimously.

7. OTHER BUSINESS:

(a) Public Works and Engineering Committee 2017 Initiatives

It was moved and seconded that the Public Works and Engineering Committee defer the Public Works and Engineering Committee 2017 Initiatives to the next scheduled meeting on 2017-JUN-14. The motion carried unanimously.

[Note: due to time constraints the following items will be deferred to the next Public Works and Engineering Committee to be held 2017-JUN-14.

- Discussion Regarding Roundabouts; and,
- Discussion Regarding Sprinkler Bylaw.]

9. ADJOURNMENT:

It was moved and seconded at 6:54 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR



CERTIFIED CORRECT:

  
CORPORATE OFFICER

