



## **AGENDA**

### **PARKS, RECREATION, AND WELLNESS COMMITTEE MEETING**

May 24, 2017, 5:30 PM  
Board Room, Service and Resource Centre,  
411 Dunsmuir Street, Nanaimo, BC

Pages

1. **CALL THE MEETING OF THE PARKS, RECREATION, AND WELLNESS COMMITTEE TO ORDER:**
2. **INTRODUCTION OF LATE ITEMS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**

- a. **Adoption of Minutes**

3 - 6

Minutes of the Open Meeting of the Parks, Recreation, and Wellness Committee held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2017-APR-26 at 5:30 p.m.

5. **PRESENTATIONS:**

- a. **Adopt-a-Park Program**

Deborah Beck, Recreation Coordinator, and Rob Lawrence, Parks and Open Space Planner, to present a draft of the Adopt-A-Park Program Proposal.

- b. **2017 Parks and Recreation Programs Highlights**

Elizabeth Williams, Manager of Recreation Services, to provide highlights of the 2017 Parks and Recreation Programs.

- c. **New Recreation Management Software, PerfectMind**

Elizabeth Williams, Manager of Recreation Services, to provide an update of the new Parks, Recreation and Wellness software, PerfectMind.

- d. **Proposed Paddleboard Business at Westwood Lake**

Richard Harding, Director of Parks and Recreation, to provide a verbal update on the proposed paddleboard business at Westwood Lake presentation, brought to the 2017-APR-26 Meeting of the Parks, Recreation and Wellness Committee by Dan Nugent.

6. REPORTS:
7. OTHER BUSINESS:
8. QUESTION PERIOD:
9. ADJOURNMENT:

**MINUTES**  
OPEN PARKS, RECREATION, AND WELLNESS COMMITTEE MEETING  
BOARD ROOM, SERVICE AND RESOURCE CENTRE  
411 DUNSMUIR STREET, NANAIMO, BC  
WEDNESDAY, 2017-APR-26, AT 5:30 P.M.

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PRESENT: Councillor W. L. Bestwick, Chair

Members: Councillor I. Thorpe  
Carrie Chassels  
Robert (Tyler) Fraser  
Trevor Heshka  
Howard Houle  
Gabby Lent  
Daniel McVicar  
Ken Milne  
Tracy Vandermolen  
Maureen Young

Absent: Marsha Down  
Julia Buisman  
Alec McPherson  
Mark Swain  
Calvin Tant

Staff: R. Harding, Director, Parks, and Recreation  
R. Lawrance, Parks and Open Space Planner  
S. Snelgrove, Deputy Corporate Officer  
K. Gerard, Recording Secretary

1. CALL THE PARKS, RECREATION, AND WELLNESS COMMITTEE MEETING TO ORDER:

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The Open Parks, Recreation, and Wellness Committee Meeting was called to order at 5:30 p.m.

2. INTRODUCTION OF LATE ITEMS

- (a) Richard Harding advised that the delegation, Daniel Nugent, was in attendance and recommended that the committee permit him to speak prior to considering presentations.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Open Meeting of the Parks, Recreation, and Wellness Committee held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2017-MAR-22 at 5:30 p.m. be adopted as circulated. The motion carried unanimously.

5. OTHER BUSINESS:

- (a) Daniel Nugent spoke regarding his proposal to have a paddleboard station at Westwood Lake which includes lessons and rentals.

It was moved and seconded that the Parks, Recreation and Wellness Committee receive the delegation from Daniel Nugent, regarding a paddleboard station at Westwood Lake. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Wellness Committee direct Staff to work with the delegation and return to the committee with a recommendation regarding the proposal to have a paddleboard station set up at Westwood Lake. The motion carried unanimously.

6. PRESENTATIONS:

(a) Greater Nanaimo Water District Verbal Update

Rob Lawrance, Parks and Open Space Planner, provided a presentation regarding the future use of the Greater Nanaimo Water District lands. The update included:

- Ideas for more walking and biking trails
- Nanaimo Search and Rescue building
- Vancouver Island University demonstration forest for educational purposes
- History of the site
- Site assessments
- Stakeholder interviews
- Future vision

It was moved and seconded that the Parks, Recreation and Wellness Committee receive for information the presentation from Rob Lawrance, Parks and Open Space Planner, regarding the future use of the old Greater Nanaimo Water District lands. The motion carried unanimously.

(b) Linley Valley Environmental Audit

Rob Lawrance, Parks and Open Space Planner, provided a presentation regarding the Linley Valley Environmental Audit. The update included:

- 1-year biophysical assessment
- Hiring a consultant
- Trail assessments
- Identification of ecological sites

It was moved and seconded that the Parks, Recreation and Wellness Committee receive for information the presentation from Rob Lawrance, Parks and Open Space Planner, regarding the Linley Valley Environmental Audit. The motion carried unanimously.

(c) User Fees and Charges Verbal Update

Richard Harding, Director of Parks & Recreation, provided a verbal update regarding User Fees and Charges and advised that existing Fees and Charges are listed under “Parks, Recreation and Culture Regulations Bylaw 2008 No. 7073”.

It was moved and seconded that the Parks, Recreation and Wellness Committee receive for information the presentation from Richard Harding, Director of Parks & Recreation, regarding User Fees and Charges. The motion carried unanimously.

7. REPORTS:

(a) Nob Hill Dog Off-Leash Park Request and Park Improvement Plan

It was moved and seconded that the Parks, Recreation and Wellness Committee:

1. not support the dog off-leash option at Nob Hill Park;
2. continue to look for downtown dog off-leash sites through new park the new park acquisition process; and
3. approve the updated Nob Hill Park Improvement Plan for implementation.

The motion carried unanimously.

(b) Buttertubs Marsh Conservation Area Management Plan Update

Rob Lawrence, Parks and Open Space Planner, provided a presentation regarding the Buttertubs Marsh Conservation Area Management Zones and reported on the efforts that are underway to work with municipalities to define natural capital (financial value of area/park) and what these areas bring to the community.

It was moved and seconded that the Parks, Recreation and Wellness Committee receive and recommend that Council adopt the updated Buttertubs Marsh Conservation Area Management Plan and the conservation area as defined in the revised plan. The motion carried unanimously.

8. QUESTION PERIOD:

Carrie Chassels, re: Committee membership and establishing a position on the Parks, Recreation and Wellness Committee for a member of the Snuneymuxw First Nation.

Richard Harding, Director of Parks, Recreation and Wellness advised that City works with Snuneymuxw First Nation as another level of government.

9. ADJOURNMENT:

It was moved and seconded at 6:52 p.m. that the meeting terminate. The motion carried unanimously.

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER