

MINUTES
OPEN DESIGN ADVISORY PANEL MEETING
SERVICE AND RESOURCE CENTRE BOARDROOM,
411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2017-JUN-08, AT 5:00 P.M.

PRESENT: Members: Kevin Krastel, Acting Chair
 Daniel Appell
 Fred Brooks
 Will Melville
 Gur Minhas

 Absent: Councillor Jerry Hong
 Alexandru Ionescu
 Charles Kierulf

 Staff: Gary Noble, RPP, Development Approval Planner
 Keltie Chamberlain, Planning Assistant (Recording Secretary)

1. CALL THE DESIGN ADVISORY PANEL MEETING TO ORDER:

The Open Design Advisory Panel Meeting was called to order at 5:03 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

NOTE: The minutes of the 2017-MAY-25 Design Advisory Panel meeting will be distributed at a later date.

4. PRESENTATIONS:

(a) Heritage Alteration Permit Application No. HAP029 - 24 Nicol Street

- Chris Sholberg, Community Heritage Planner, introduced the project which is a minor alteration to the bell tower of Fire Hall #2. The Bell tower was built and added to the building in the 1990s and was not part of the original structure.
 - Due to the condition of the bell tower, water penetration, integrity, and safety are a concern.
 - The project's contractor described the issues with the existing structure: the bell tower interior and exterior is deteriorating and beyond repair, and water is entering into building.
 - The bell tower will be restored to the 1914 condition with flat roof structure; and, cap flashing will be installed to go over the edges of the bell tower to match the existing colour.

It was moved and seconded that HAP29 be accepted as presented. The motion carried unanimously

Mr. Will Melville excused himself as a member of the Panel to present the following project at 5:15 p.m.

(b) Development Permit Application No. DP1050 - 3240 Fieldstone Way

- Gary Noble, Development Approval Planner, introduced the project - three stand-alone, two-storey residential units. Mr. Noble spoke regarding the requested side yard variances; a possible height variance requirement for the middle unit; and, discussions with the Edgewood Strata regarding design and access to the internal road.
- Will Melville of Delinea Design Consultants Ltd., presented the architectural portion of the project, and spoke regarding the design and siting of each building.
- Victoria Drakeford, Landscape Architect of Victoria Drakeford Landscape Architect, presented the landscape plan and spoke regarding: onsite rock removal; and, working with the site's topography as much as possible.

It was moved and seconded that DP1050 be accepted as information only. The motion carried unanimously.

Mr. Melville abstained from participating in the motion in order to avoid a conflict of interest.

5. ADJOURNMENT:

It was moved and seconded at 5:34 p.m. that the meeting terminate. The motion carried unanimously.



CHAIR

CERTIFIED CORRECT:


CORPORATE OFFICER