

**MINUTES**  
OPEN COMMUNITY PLANNING AND DEVELOPMENT COMMITTEE MEETING  
BOARD ROOM, SERVICE AND RESOURCE CENTRE  
411 DUNSMUIR STREET, NANAIMO, BC  
TUESDAY, 2017-JUN-20, AT 5:00 P.M.

---

PRESENT:   Members:   Councillor J.A. Kipp, Chair  
                              M. Beaudoin-Lobb  
                              T. Brown  
                              R. Finnegan  
                              A. Griffin  
                              P. Reynes  
                              R. Steele  
                              K. Wardstrom

                 Absent:   Councillor J. Hong  
                              Councillor D.M. Brennan  
                              Councillor G.W. Fuller  
                              G. Adrienne

                 Staff:     D. Duncan, Deputy Director, Financial Services  
                              P. Rosen, Senior Manager, Engineering  
                              K. Kronstal, Social Planner  
                              B. Moore, Recording Secretary

1.     CALL THE OPEN COMMUNITY PLANNING AND DEVELOPMENT COMMITTEE MEETING TO ORDER:

---

The Open Community Planning and Development Committee Meeting was called to order at 5:01 p.m.

2.     INTRODUCTION OF LATE ITEMS

(a)     Agenda Item 6 (a) – Development Cost Charges Bylaw – Change presenter to D. Duncan, Deputy Director, Financial Services.

3.     ADOPTION OF AGENDA:

          It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4.     ADOPTION OF MINUTES:

          It was moved and seconded that the Minutes of the Regular Open Meeting of the Community Planning and Development Committee held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Tuesday, 2017-MAY-16 at 5:00 p.m. be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

(a) Port Drive Waterfront Master Plan Options

K. Kronstal, Social Planner, provided a PowerPoint presentation on the Port Drive Waterfront Master Plan Options. There will be an open house tomorrow, 2017-JUN-21, at 1 Port Drive from 4:00-8:00 p.m. There will be a survey available to fill out, which will also be available online beginning tomorrow.

The Master Plan looks at options regarding land use, secondary access to the site, transit options as well as pedestrian and cyclist usability. One of the proposed options for the site is the Ocean Discovery Centre.

It was moved and seconded that the Community Planning and Development Committee receive the Port Drive Waterfront Master Plan Options presentation for information. The motion carried unanimously.

(b) Development Cost Charge Bylaw

D. Duncan, Deputy Director, Financial Services, provided a PowerPoint presentation regarding the Development Cost Charge Bylaw update.

Development Cost Charges (DCC's) are monies that are collected from development to offset some of the infrastructure expenditures to service the needs of new development. The *Local Government Act* legislates what these monies can be used for. The presentation included draft DCC rates, as well as a number of rate comparisons, and outlines the substantive changes to the DCC framework. The final DCC plan, once approved by Council, will be submitted to the Inspector of Municipalities for approval.

It was moved and seconded that the Community Planning and Development Committee receive the Development Cost Charge Bylaw presentation for information. The motion carried unanimously.

6. OTHER BUSINESS:

(a) Community Tour

Councillor Kipp would like to schedule a date in July to tour the community and look at new development projects around Nanaimo.

7. QUESTION PERIOD:

No one in attendance wished to ask questions.

8. ADJOURNMENT:

It was moved and seconded at 6:36 p.m. that the meeting terminate. The motion carried unanimously.

---

CHAIR

CERTIFIED CORRECT:

---

CORPORATE OFFICER