



AGENDA
SPECIAL COMMITTEE OF THE WHOLE MEETING

Monday, July 24, 2017, Directly following the Special Council Meeting
SHAW AUDITORIUM, 80 COMMERCIAL STREET, NANAIMO, BC

Pages

1. CALL THE SPECIAL COMMITTEE OF THE WHOLE MEETING TO ORDER:

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

4. ADOPTION OF MINUTES:

a. Minutes

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Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Monday, 2017-JUN-26, at 4:30 p.m.

5. PRESENTATIONS:

6. ADMINISTRATION:

7. CORPORATE SERVICES:

8. COMMUNITY SERVICES:

a. Partners in Parks Request for Cinnabar Valley Park

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Purpose: To provide Council with background information on the Cinnabar Valley Park Partners in Parks Program request for consideration and approval.

Recommendation: That Council allocates \$18,000 from the 2017 Partners in Parks Program budget for Cinnabar Valley Neighborhood Park Improvements.

9. CORRESPONDENCE (not related to a Report to Council):

10. NOTICE OF MOTION:

11. OTHER BUSINESS:

12. DELEGATIONS (not related to a Report to Council):

a. Delegation 12

Bill Hicks to provide a presentation regarding a proposed community garden behind the Departure Bay Community Centre.

b. Delegation 13

Duart Raption to speak regarding a bill received from the City of Nanaimo for \$91,087.87 to clear and tow three vehicles from 432 Howard Avenue.

c. Delegation 14

Catherine Davis requesting review of "Street Entertainers Regulation Bylaw 2011 No. 7109" to reflect the needs of buskers in 2017.

13. QUESTION PERIOD: (Agenda Items Only)

14. PROCEDURAL MOTION:

15. ADJOURNMENT:

MINUTES
REGULAR COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC
MONDAY, 2017-JUN-26 AT 4:30 P.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor I. W. Thorpe
Councillor W. M. Yoachim (entered 4:34 p.m.)

Staff: V. Mema, Chief Financial Officer
B. McRae, Chief Operations Officer
D. Lindsay, Director of Community Development
P. Rosen, A/Director of Engineering (vacated 6:50 p.m.)
J. Rose, Construction Specialist (vacated 6:50 p.m.)
C. Barfoot, Culture & Heritage Coordinator (vacated 5:06 p.m.)
T. Loewen, Communications & Marketing Specialist
M. Desrochers, Client Support Specialist
S. Gurrie, City Clerk
J. Vanderhoef, Steno
S. Griffin, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Add Agenda Item 5 (a) – Poet Laureate Reading
- (b) Add Agenda Item 5 (b) – City of Nanaimo By-Election Update
- (c) Agenda Item 6 (a) – Tourism Advisory Committee Terms of Reference – change the introducer and add presentation from Twenty31.
- (d) Add Agenda Item 9 (a) – Transport Canada Letter
- (e) Agenda Item 10 (a) – Councillor Bestwick – InFilm – change the wording of suggested motion.
- (f) Add Agenda Item 12 (c) – Delegation from Chris Evans and Chris Brown

It was moved and seconded that Council move the delegation Sheila Malcolmson, Nanaimo – Ladysmith MP to proceed Agenda Item 4. The motion carried unanimously.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2017-MAY-08 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

Councillor Yoachim entered the Board Room 4:34 p.m.

5. DELEGATIONS (not related to a Report to Council)

- (a) Sheila Malcolmson, Nanaimo – Ladysmith MP, spoke requesting a letter of endorsement from the City of Nanaimo in support of proposed bill to call for federal action to clean up abandoned vessels and protect the coast.

It was moved and seconded that Council receive the delegation from Sheila Malcolmson. The motion carried unanimously.

It was moved and seconded that City of Nanaimo encourages Parliament to adopt Bill - 352, "An Act to amend the Canada Shipping Act, 2001 and provide for the development of a national strategy for abandoned vessel", which would fix vessel registration, pilot a vessel turn-in program, create good green jobs by supporting local marine salvage businesses and vessel recycling, and make Coast Guard responsible for directing the removal of abandoned vessels. The motion carried unanimously.

6. PRESENTATIONS:

- (a) Poet Laureate Reading

Introduced by Chris Barfoot, Culture & Heritage Coordinator.

Tina Biello, Nanaimo Poet Laureate, and Yvonne Blomer, Poet Laureate City of Victoria, read poems in celebration of Canada Day.

It was moved and seconded that Council receive the reading from Tina Beillo and Yvonne Blomer for information. The motion carried unanimously.

C. Barfoot vacated the Board Room 5:06 p.m.

- (b) City of Nanaimo By-Election Update

Introduced by Victor Mema, Chief Financial Officer.

Sheila Gurrie, City Clerk, provided a presentation regarding the City of Nanaimo 2017 By-Election.

It was moved and seconded that Council receive the presentation from Sheila Gurrie, City Clerk, for information. The motion carried unanimously.

7. ADMINISTRATION:

(a) Tourism Advisory Committee Terms of Reference

Introduced by Victor Mema, Chief Financial Officer.

Presentation:

1. Greg Klassen, Consultant, Twenty31, provided a presentation regarding Twenty31's project planning model for the Tourism Advisory Committee.

It was moved and seconded that Council receive the presentation from Greg Klassen, Consultant, Twenty31, for information. The motion carried unanimously.

It was moved and seconded that Council approve the Tourism Advisory Committee Terms of Reference. The motion carried unanimously.

(b) Advisory Committee Minutes

It was moved and seconded that Council receive the Board of Variance Minutes dated 2017-MAR-16, for information. The motion carried unanimously.

8. COMMUNITY SERVICES:

(a) Turner Road and Dover Road Bikeway Project

Introduced by Brad McRae, Chief Operations Officer.

It was moved and seconded that Council approve the use of grant funding, received for the Turner Road and Dover Road Bikeway Project, to expand the scope of the project to include construction of sidewalk. The motion carried.

Opposed: Mayor McKay, Councillors Hong and Kipp

(b) Revised Application Process – Social Planning Grants

Introduced by Dale Lindsay, Director of Community Development.

It was moved and seconded that Council approve the application process for Social Planning Grants. The motion carried.

Opposed: Mayor McKay and Councillor Brennan

(c) Ross Road Trail Traffic Calming Project

Introduced by Brad McRae, Chief Operations Officer.

It was moved and seconded that Council receive the report titled, Ross Road Trail Traffic Calming Project, dated 2017-JUN-16 for information. The motion carried unanimously.

J. Rose vacated the Board Room 6:50 p.m.
P. Rosen vacated the Board Room 6:50 p.m.

9. CORRESPONDENCE (not related to a Report to Council):

(a) Transport Canada Letter

It was moved and seconded that Council receive the correspondence from Transport Canada dated 2017-MAY-23, for information. The motion carried unanimously.

10. OTHER BUSINESS:

(a) Councillor Bestwick – InFilm

It was moved and seconded that the City of Nanaimo provide up to \$30,000.00 towards the program InFilm for 2017.

It was moved and seconded that Council table consideration of the motion to provide up to \$30,000.00 towards the program InFilm for 2017 and defer to Staff for comment. The motion was defeated.

Opposed: *Councillors Bestwick, Fuller, Hong and Kipp*

It was moved and seconded that that the City of Nanaimo provide up to \$30,000.00 towards the program InFilm for 2017, subject to a policy amendment that permits such funding. The motion carried.

Opposed: *Mayor McKay*

(b) Councillor Fuller – Neighbourhood Developments

It was moved seconded that Council direct Staff to commence a review of the existing “Innovative Housing for Neighbourhoods: Triplex and Quadruplex Infill Design Guidelines” with consideration given to adding guidelines for other forms of infill housing. The motion carried unanimously.

It was moved and seconded that Council direct that the associated consultation with the community during the review of the “Innovative Housing for Neighbourhoods: Triplex and Quadruplex Infill Design Guidelines” include neighbourhood associations. The motion carried unanimously.

It was moved and seconded that Council not support further Development Variance Applications for detached suites, until such time that the review of the guidelines has been completed and considered by Council. The motion was defeated.

Opposed: Mayor McKay and Councillors Bestwick, Brennan, Fuller, Hong, Kipp, Thorpe and Yoachim.

5. DELEGATIONS (not related to a Report to Council) (continued):

- (b) Dan Appell, spoke regarding the Terminal – Nicol Street Re-imagined initiative and gaining Provincial government support.

It was moved and seconded that Council receive the delegation from Dan Appell. The motion carried unanimously.

It was moved and second that Council direct Staff to provide a status update on the Terminal – Nicol Street Re-imagined initiative. The motion carried unanimously.

- (c) Craig Evans and Chris Brown, Growing Opportunities, spoke regarding their vision for an educational farm and community green space within the Harewood Community Plan and invited Council to tour their organic demonstration farm.

It was moved and seconded that Council receive the delegation from Craig Evans and Chris Brown. The motion carried unanimously.

11. QUESTION PERIOD:

- Fred Taylor re: speed boards owned by the City of Nanaimo.

12. ADJOURNMENT:

It was moved and seconded at 8:18 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

DATE OF MEETING July 24, 2017

AUTHORED BY ROB LAWRENCE, PARKS AND OPEN SPACE PLANNER
PARKS AND RECREATION

SUBJECT PARTNERS IN PARKS REQUEST FOR CINNABAR VALLEY PARK

OVERVIEW

Purpose of Report

To provide Council with background information on the Cinnabar Valley Park Partners in Parks) Program request for consideration and approval.

Recommendation

That Council allocate \$18,000 from the 2017 Partners in Parks Program budget for Cinnabar Valley Neighborhood Park Improvements.

BACKGROUND

Cinnabar Valley Neighbourhood Park is a 0.64 ha neighborhood park. The Park was acquired in 1980 and playground equipment was last updated in 2001 through the Volunteers in Parks Program. The Park also has two tennis courts and one basketball hoop and half a paved court.

After a neighborhood request to better revitalize improve accessibility to a wider range of users, a Partners in Parks (PIP) start-up meeting was held on 2016-AUG-30. Residents attended and indicated support for new playground equipment, a picnic shelter, improvements to the tennis courts to include lines for pickle ball, adding a second basketball net and lines for a basketball court in the existing tennis court space. A picnic shelter, fencing, park notice board, water fountain and zip line has also been requested.

This Park is zoned PRC-2 and was designated to focus active recreational amenities on the site. This park is well over a five-minute walk (400m distance) from the closest playgrounds at Ranch view and Country Hills Park, as well as being across Extension Road which creates a significant divide. Nearby Greenaway Park is zoned as a nature Park and cannot have many of the improvements requested.

Funds from the PIP program are approved and allocated on a first-come, first-served basis. Currently, \$36,000 funds remain in the 2017 budget to support PIP program park development and \$50,000 is expected to be allocated for 2018.

If approved, a project account will be set aside for the Cinnabar Valley Park improvements. All disbursements from the account will be City controlled, and the project will not start until all fundraising and in-kind support is confirmed.

OPTIONS

1. Approve the recommendation and budget allocation.
 - **Budget Implication:** There is only \$36,000 remaining in the PIP account for 2017 projects.
 - **Engagement Implication:** Public engagement has already been completed as part of the PIP community process.
 - **Strategic Priorities Implication:** Meets goals for Community building partnerships.
2. Deny the recommendation and budget allocation.
 - **Budget Implication:** Monies will remain in the PIP account for 2017.
 - **Engagement Implication:** Public engagement has already been completed in PIP community process and the efforts put in by the neighbourhood would be affected.
 - **Strategic Priorities Implication:** Momentum amongst community partners for the project may be lost.
3. Approve a varied budget allocation.
 - **Budget Implication:** There is only \$36,000 remaining in the PIP account for 2017 projects. If a lesser dollar figure is granted, the project will either be scaled back or neighbours will have to increase fundraising.
 - **Engagement Implication:** Public engagement has already been completed in PIP community process.
 - **Strategic Priorities Implication:** Meets goals for Community building partnerships.

SUMMARY POINTS

- A collaborative concept plan has been developed as a long term vision to move forward with for the neighborhood park development.
- Cinnabar Valley Park is zoned PRC-2 which supports playground and recreational improvements.
- Improvements would be implemented with assistance from the PIP grant and the volunteer efforts and donations from the neighborhood..

Attachment:

Cinnabar Valley Park Improvements – Park Development Plan

Submitted by:



Rob Lawrance
Acting Parks and Open Space Planner
Parks and Recreation

Concurrence by:



Richard Harding
Director
Parks and Recreation

Attachment A - Cinnabar Park Improvements

This site plan depicts a neighbourhood vision to increase the recreational use of Cinnabar Valley Park.

This is an existing neighbourhood green space and this site plan with proposed improvements has been developed through the City's Partners in Parks (PIP) Program. The improvement plan is neighbor initiated and driven. It is a partnership project between neighbors and the City of the Nanaimo.

Cinnabar Valley Park (2004 Cinnabar Dr):

Improvement Ideas Generated to date through the PIP process include:

- » Playground Updates and Improvements
 - Include a climbing structure
 - Sand digger
- » Improve lighting in the court space
- » Move the existing Picnic table to a different location.
- » A Picnic Shelter
- » Multi-use court space:
 - Add Pickle ball court/lines?
 - Add lines for a full basketball / ball hockey space
- » Consider needs for kids as they grow up in the neighborhood
- » Install a zipline
- » Install a fence or some kind of barrier to prevent vehicles from driving around on the park space.
- » Install a seasonable Porta Potty - Washroom

Concerns Raised

- » Traffic speeds on Cinnabar and Stonecrop Drive are a concern. Can traffic calming measures be taken to slow vehicles down.
- » Improve parking spaces around Cinnabar Valley Park
- » Improve street lighting at the intersection of Cinnabar Drive and Stacey Cres..

Key Contacts:

- » RCMP - (250) 754-2345 - Suspicious Activities
- » Bylaw - (250) 755-4422 - Suspicious Activities
- » Animal control - (250) 754-1397 - Dog issues
- » Park Maintenance - (250) 756-5200



If you have any questions, please call 250-756-5200 and talk to Rob Lawrance,
Parks and Open Space Planner with the City of Nanaimo.

Delegation Request

Bill Hicks has requested an appearance before Council.

The requested date is July 24, 2017.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: Yes

Details of Presentation:

A request to start a community garden behind the Departure Bay community centre, close to the water park. The garden will be created and maintained by Bill's place Support services and we will be presenting who we are and some of the many far reaching benefits of having this garden.

Delegation Request

Duart Rapton has requested an appearance before Council.

The requested date is July 24, 2017.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: No

Details of Presentation:

City cleared and towed 3 vehicles from 432 Howard. City Bill \$91,087.87 and 3 cars \$5,000.00. Request the City eats the \$91,087.87 and he will take the loss of \$5,000.00 for cars.

Delegation Request

Catherine Davis has requested an appearance before Council.

The requested date is July 24, 2017.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: No

Details of Presentation:

Requesting a review of "Street Entertainers Regulation Bylaw 2011 No. 7109" to reflect the needs of buskers in 2017.