

MINUTES
PUBLIC SAFETY MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE
411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2017-OCT-05, AT 3:30 P.M.

PRESENT: Members: Bruce Parker, Vice Chair
 David Holmes
 David Lemire
 Muir (Thomas) Meredith
 Alexis Petersen
 Robert Whitton

 Absent: Councillor Ian Thorpe
 Councillor Bill Yoachim

 Staff: Tracy Samra, Chief Administrative Officer (vacated 4:30 p.m.)
 Karen Fry, Fire Chief
 Karen Lindsay, Emergency Program Manager
 Sky Snelgrove, Steno Coordinator (arrived 3:38 p.m.)
 Shawna Griffin, Recording Secretary

1. CALL THE PUBLIC SAFETY COMMITTEE MEETING TO ORDER:

 The Public Safety Meeting was called to order at 3:36 p.m.

S. Snelgrove entered the Board Room at 3:38 p.m.

2. INTRODUCTION OF LATE ITEMS

- (a) Alexis Petersen advised that she would be bringing forward an item under Agenda Item 7(a) Other Business regarding Committee Orientation.
- (b) Alexis Petersen advised that she would be bringing forward an item under Agenda Item 7(b) Other Business regarding Needle Boxes.

3. ADOPTION OF AGENDA:

 It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Meeting of the Public Safety Committee held in the Board Room, Service and Resource Centre, Nanaimo, BC, on Thursday, 2017-SEP-07 at 3:30 p.m. be amended to reflect changes to 5(a) Discussion Regarding Community Policing and Services Office (CPSO) as follows: Under Committee discussion took place regarding the following:

- Council members be elected from specific areas of the City rather than city-wide might be a way to better engage community residents and businesses to develop a sense of community or City Councillors could be informally linked with specific areas with the same goal;

The motion carried unanimously.

It was moved and seconded that the Minutes of the Regular Meeting of the Public Safety Committee held in the Board Room, Service and Resource Centre, Nanaimo, BC, on Thursday, 2017-SEP-07 at 3:30 p.m. be amended to reflect changes to Agenda 4(a) Adoption of Minutes as follows:

It was moved and seconded that the Minutes of the Regular Meeting of the Public Safety Committee held in the City Hall Training Room, Nanaimo, BC on Thursday, 2017-JUL-06 at 3:30 p.m. be adopted as amended to reflect the Committee's request for statistics on the Community Policing Office and how it is utilized by the public.

The motion carried unanimously.

It was moved and seconded that the Minutes of the Regular Meeting of the Public Safety Committee held in the Board Room, Service and Resource Centre, Nanaimo, BC, on Thursday, 2017-SEP-07 at 3:30 p.m. be adopted as amended. The motion carried unanimously.

Bruce Parker, Vice Chair, introduced Tracy Samra, Chief Administrative Officer.

Tracy Samra, Chief Administrative Officer, gave background information on the responsibilities of the committee and the Chair and Vice-Chair. She advised Councillor Thorpe is the only Council member on the Public Safety Committee and that Council members not appointed to select committees can attend and observe committee meetings. She spoke about committee memberships and their lengths of appointment as well as the possibility of having some members remain on the committee in future years to see projects through until they are completed. Committee members cannot be on more than one committee at a time and have term limits.

5. PRESENTATIONS:

(a) Mandate and Workplan

Tracy Samra, Chief Administrative Officer provided a verbal update on Mandate, Workplan and the Terms of Reference.

Committee discussion took place regarding the following:

- Public Safety Committee to use a broad scope to look social and economic issues not just policing issues;
- Host a brainstorming session to prepare lists of what the issues are and what they would like to discuss;
- Conduct a workshop on priority's to take to Council for approval;
- A balanced agenda is required with regards to direction by Council and self generated committee initiatives;
- Public safety frameworks are based on hazards in community;
- The committee could gather a list of concerns from the public safety professionals in the community to distribute to committee members to give the committee a direction to start with;
- A Strength Weakness Opportunities Threats (SWOT) analysis related to public safety could be conducted; and,
- What other committees does the City have and can Staff provide a list.

It was moved and seconded that the Public Safety Committee:

1. direct Staff to provide a list of current public safety concerns from Staff's perspective;
2. direct Staff to advise which projects and initiatives are in their workplan; and,
3. hold a brainstorming session at next Public Safety Committee meeting to revise their mandate and set goals.

The motion carried unanimously.

(b) Cross Committee Collaboration

Public Safety Committee wishes to invite Bruce Anderson, Manager of Community & Cultural Planning, John Horn, Social Planner and Richard Harding, Director of Parks & Recreation to the next Public Safety Committee meeting on 2017-NOV-02. The Public Safety Committee would like a short report from each committee to share what they are working on.

It was moved and seconded that the Public Safety Committee recommend that at year end all committees prepare a report outlining a summary of their accomplishments and their future meeting initiatives to share with other City committees. The motion carried unanimously.

Committee discussion took place regarding the following:

- Tour of the CPSO as the space may not be large enough for what the committee may want to do with it;
- Previous use of the Balmoral Hotel where people could shower and have their clothes washed;
- The need for a specific place for people to go during the day – possibly wall tents with running water, porta potties and washing machines;
- Shelter at night is needed for the homeless;
- Possibly funding from the winter shelter could be provided earlier in the year so they could open sooner;

- Revitalize the CPSO and move the Bylaw Officers to the Service and Resource Centre;
- An outside the box approach is needed for the space and what it can be used for;
- Core Services report indicated that CPSO should be closed;
- Public engagement could take place to determine uses for the office space;
- CPSO could run ambassador program; and,
- The committee would like a list of other City committees.

T. Samra vacated at 4:30 p.m.

Committee discussion took place regarding the information provided by Tracy Samra, Chief Administrative Officer, and were pleased and excited by the ideas and discussion that took place regarding the CPSO. It was suggested that a PowerPoint presentation of the rules of committees be presented by Sheila Gurrie, City Clerk, at the next Public Safety Committee Meeting 2017-NOV-02.

6. OTHER BUSINESS:

(a) Committee Orientation

Committee felt this item had been covered with the above discussions.

(b) Needle Boxes

Alexis Petersen requested a needle box be placed near the Ministry of Children and Family Development building at Selby and Albert Street. She advised she will speak to John Horn, Social Planner directly.

It was moved and seconded that the Public Safety Committee request that Staff provide a detailed report terms understandable for committee members regarding calls for service and usage of the Community Policing Services Office including drop-ins for the past 6 months. The motion carried unanimously.

Committee discussion took place regarding the Great Shake Out being a city wide drill on 2017-OCT-19 and suggested that next year emergency management should include more than just earthquake preparedness. Options include taking a more holistic view of emergency management including mental health and policing with discussion regarding hazard assessments in the future. Committee discussion took place regarding the City of Nanaimo's emergency plan.

7. ADJOURNMENT:

It was moved and seconded at 4:43 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER