



**AGENDA**  
**SPECIAL TOURISM ADVISORY COMMITTEE MEETING**

November 3, 2017, 9:00 AM - 11:30 AM  
Board Room, Service and Resource Centre,  
411 Dunsmuir Street, Nanaimo, BC

Pages

1. **CALL THE SPECIAL MEETING OF THE TOURISM ADVISORY COMMITTEE TO ORDER:**
2. **INTRODUCTION OF LATE ITEMS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**

**a. Minutes**

1

Minutes of the Special Tourism Advisory Committee Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Friday, 2017-SEP-29, at 9:30 a.m.

5. **PRESENTATIONS:**
6. **REPORTS:**
7. **OTHER BUSINESS:**

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,

(n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

8. **QUESTION PERIOD:**
9. **ADJOURNMENT:**

**MINUTES**  
SPECIAL TOURISM ADVISORY COMMITTEE MEETING  
BOARD ROOM, SERVICE AND RESOURCE CENTRE  
411 DUNSMUIR STREET, NANAIMO, BC  
FRIDAY, 2017-SEP-29, AT 9:30 A.M.

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PRESENT: Jenn Houtby-Ferguson, Vice Chair

Members: Mike Bauche  
Dan Brady  
Leif Bogwald  
Chao Chang  
Lex Dunn  
Rosemary Gibson  
Dale Partridge  
Robert Plante

Absent: Henry Traa, Chair

Staff: T. Samra, Chief Administrative Officer (vacated 11:55 a.m.)  
S. Gurrie, City Clerk (vacated 10:54 a.m.)  
S. Snelgrove, Steno Coordinator (vacated 10:05 a.m.)  
J. Vanderhoef, Recording Secretary

1. CALL THE SPECIAL TOURISM ADVISORY COMMITTEE MEETING TO ORDER:

The Special Tourism Advisory Committee Meeting was called to order at 9:34 a.m.

2. INTRODUCTION OF LATE ITEMS

(a) Add Agenda Item 7(d) – Tourism Advisory Committee Key Date Calendar – 2017.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

(a) Rescind Motion from Special Tourism Advisory Committee Meeting 2017-SEP-13

It was moved and seconded that the Tourism Advisory Committee rescind the following motion made 2017-SEP-13:

"It was moved and seconded that a heading be added to future agendas providing a 15-minute window for committee members to speak. Requests must be provided a few days in advance of the meeting in order to be added to the agenda. The motion carried unanimously."

The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the following Minutes be adopted as circulated:

- Minutes of the Special Meeting of the Tourism Advisory Committee held in the Training Room, 2<sup>nd</sup> Floor, City Hall, 455 Wallace Street, Nanaimo, BC, on Thursday, 2017-AUG-03 at 8:30 a.m.; and,
- Minutes of the Special Meeting of the Tourism Advisory Committee held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2017-SEP-13 at 8:30 a.m.

The motion carried unanimously.

By unanimous consent the Tourism Advisory Committee agreed to reorder Agenda Item 7(d) – Tourism Advisory Committee Key Date Calendar – 2017 to precede Agenda Item 5(a) presentation from Greg Klassen and Ray Freeman, Consultants Twenty31.

5. PRESENTATIONS:

(a) Tourism Advisory Committee Key Date Calendar – 2017

Introduced by Sheila Gurrie, City Clerk.

It was moved and seconded that the Tourism Advisory Committee adopt the Tourism Advisory Committee Key Date Calendar – 2017, subject to the October 19<sup>th</sup> meeting being rescheduled. The motion carried unanimously.

(b) Greg Klassen and Ray Freeman, Consultants Twenty31, to Provide a Presentation Regarding Options for Governance

Greg Klassen and Ray Freeman, Consultants Twenty31, provided a presentation regarding options for governance. They spoke regarding the consultation process and the priorities that were highlighted by both committee members and stakeholders. It was noted that the tourism industry has various priorities and drivers, but a wish list was provided as a base.

S. Snelgrove vacated the Boardroom at 10:05 a.m.

S. Gurrie vacated the Boardroom at 10:54 a.m.

Committee discussion took place regarding potential strengths, weaknesses, opportunities and threats related to the proposed governance options.

6. PROCEDURAL MOTION TO PROCEED “IN CAMERA”:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,

*Community Charter* Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

The meeting moved “In Camera” at 11:27 a.m.

The meeting moved out of “In Camera” 12.29 p.m.

7. OTHER BUSINESS:

- (a) Stakeholder/Community Feedback Sessions

Due to time constraints this item will be placed on a future agenda.

8. ADJOURNMENT:

It was moved and seconded at 12:29 p.m. that the meeting terminate. The motion carried unanimously.

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER