



ADDENDUM
SPECIAL FINANCE AND AUDIT COMMITTEE MEETING

November 16, 2017, Open Meeting 8:30 am - 9:00 am, Closed Meeting 9:00 am - 11:30 am
Board Room, Service and Resource Centre,
411 Dunsmuir Street, Nanaimo, BC

Pages

4. ADOPTION OF MINUTES:

- a. Minutes of the Special Finance and Audit Committee Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on 2017-NOV-02 at 10:00 a.m.

- 4.a.1 *Replace Minutes of the Special Finance and Audit Committee Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on 2017-NOV-02 at 10:00 a.m. with attached version to correct a numbering error.*

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MINUTES
SPECIAL FINANCE AND AUDIT COMMITTEE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE
411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2017-NOV-02, AT 10:00 A.M.

PRESENT: Councillor W. L. Bestwick, Chair

Members: Councillor S. D. Armstrong
Councillor M. D. Brennan (entered 10:06 a.m.)
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp

Absent: Mayor W. B. McKay
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Staff: T. Samra, Chief Administrative Officer
V. Mema, Chief Financial Officer
D. Lindsay, Director of Community Development
P. Rosen, Senior Manager Engineering
J. Elliot, Senior Manager of Public Works
B. Sims, Manager, Water Resources
L. Mercer, Manager Accounting Services
W. Fuller, Manager, Finance – Business & Asset Planning
C. Davis, Manager of Sanitation, Recycling & Public Works Administration
A. Coronica, Senior Financial Analyst
M. Loree, Financial Analyst
D. Blackwood, Client Support Specialist (vacated 10:38 a.m.)
S. Snelgrove, Deputy Corporate Officer
J. Vanderhoef, Recording Secretary

1. CALL THE SPECIAL FINANCE AND AUDIT COMMITTEE MEETING TO ORDER:

The Special Finance and Audit Committee Meeting was called to order at 10:04 a.m.

2. ADOPTION OF AGENDA:

The Agenda was adopted by unanimous consent.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Finance and Audit Committee Meeting held in the Board Room, Service and Resource Centre, Nanaimo, BC, on Thursday, 2017-SEP-14 at 9:30 a.m. be adopted as circulated. The motion carried unanimously.

4. REPORTS:

(a) Travel Assistance Grant - Nanaimo Lawn Bowling Club

It was moved and seconded that the Finance and Audit Committee recommend Council approve the request from the Nanaimo Lawn Bowling Club for a Travel Assistance Grant in the amount of \$600 for six (6) Nanaimo Lawn Bowlers to attend the Blind Bowlers Association of Canada National Championships held in St. Catherines, Ontario, during the period 2017-AUG-27 through 2017-AUG-29. The motion carried unanimously.

Councillor Brennan entered the Boardroom at 10:06 a.m.

(b) Quarterly Direct Award (Single and Sole Source), Purchases in Excess of \$250,000, and Instances of Non-Compliance Purchases

Introduced by Victor Mema, Chief Financial Officer.

It was moved and seconded that the report titled Quarterly Direct Award (Single and Sole Source), Purchases in Excess of \$250,000, and Instances of Non-Compliance Purchases, dated 2017-OCT-26, be received for information subject to clarification on automated garbage collection service purchase costs. The motion carried unanimously.

5. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98 [annual municipal report];
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

Community Charter Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

The meeting moved “In Camera” at 10:38 a.m.

The meeting moved out of “In Camera” at 12:28 p.m.

6. ADJOURNMENT:

It was moved and seconded at 12:31 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER