



**ADDENDUM
SPECIAL COUNCIL MEETING**

Monday, January 22, 2018, 5:00 P.M. To Proceed In Camera, 7:00 P.M. Open Meeting
SHAW AUDITORIUM, 80 COMMERCIAL STREET, NANAIMO, BC

SCHEDULED RECESS AT 9:00 P.M.

Pages

9. CORPORATE SERVICES

a. Financial Plan Amendment Bylaw

1. *Add - Report titled "2017 - 2021 Financial Plan Amendment Bylaw"* 2 - 5

To be introduced by Victor Mema, Chief Financial Officer.

Purpose: To introduce "Financial Plan Amendment Bylaw 2018 No. 7234.03", and recommend for first, second and third readings.

Recommendation: That:

1. "Financial Plan Amendment Bylaw 2018 No. 7234.03" (To amend the 2017 – 2021 Financial Plan) pass first reading;
2. "Financial Plan Amendment Bylaw 2018 No. 7234.03" pass second reading; and,
3. "Financial Plan Amendment Bylaw 2018 No. 7234.03" pass third reading.

10. PUBLIC SERVICES

c. Add - Report titled "Nanaimo Citizen Advocacy Request for Assistance" 6 - 7

To be introduced by Dale Lindsay, Director, Community Development.

Purpose: To seek Council's direction with respect to providing financial assistance to the Nanaimo Citizens Advocacy Association.

Recommendation: That Council direct Staff to provide a one-time financial contribution to Nanaimo Citizen Advocacy Association in the amount of \$10,000 to come from Council's contingency fund.

DATE OF MEETING January 22, 2018

AUTHORED BY NICK MLOYI, DEPUTY DIRECTOR, FINANCIAL SERVICES

SUBJECT 2017 – 2021 FINANCIAL PLAN AMENDMENT BYLAW

OVERVIEW

Purpose of Report

To introduce “Financial Plan Amendment Bylaw 2018 No. 7234.03”, and recommend for first, second and third readings.

Recommendation

That:

1. “Financial Plan Amendment Bylaw 2018 No. 7234.03” (To amend the 2017 – 2021 Financial Plan) pass first reading;
2. “Financial Plan Amendment Bylaw 2018 No. 7234.03” pass second reading; and,
3. “Financial Plan Amendment Bylaw 2018 No. 7234.03” pass third reading.

BACKGROUND

The *Community Charter*, Section 165 (1) mandates that the City must adopt a financial plan, by bylaw annually. Further, *Community Charter*, Section 165 (2) provides that the financial plan may be amended from time to time, by bylaw. The 2017 – 2021 Financial Plan has been amended twice since its approval and adoption of related bylaw.

A number of amendments are captured in Financial Plan Amendment Bylaw 2018 No. 7234.03: General Operating Expenditures:

- Cliff McNabb Arena lighting increase of \$24,853;
- Cost sharing agreement for artificial turf field with NDSS in the amount of \$600,000;
- Safer school travel program for \$21,820;
- Provision for extreme weather shelter for \$45,000;
- Social connectedness grant in the amount of \$15,000;
- Economic development study in the amount of \$100,000;
- Waterfront enhancement strategy in the amount of \$175,000; and,
- Affordable housing funding for Nanaimo Aboriginal Centre for Affordable Housing Project on Bowen road in the amount of \$58,312.

Capital Expenditures:

- Turner and Dover Bikeway for \$66,430;
- Automated garbage trucks for \$2,436,635;
- Automated garbage bins for a total of \$4,159,882;
- Curling Club mechanical in the amount of \$59,465;

- Property acquisition (partial) in the amount of \$34,449 for NDSS lands; and,
- Miscellaneous capital costs in the total of \$52,423.

OPTIONS

1. That:
 1. “Financial Plan Amendment Bylaw 2018 No. 7234.03” (To amend the 2017 – 2021 Financial Plan) pass first reading;
 2. “Financial Plan Amendment Bylaw 2018 No. 7234.03” pass second reading;
 3. “Financial Plan Amendment Bylaw 2018 No. 7234.03” pass third reading.
 - **Budget Implication:** These budget amendments increase the 2017 budget by \$7.8 million.
 - **Legal Implication:** Financial plan amendments comply with *Community Charter* Section 165.
2. Council may table the report and request additional information from Staff.

SUMMARY POINTS

- “Financial Plan Amendment Bylaw 2018 No. 7234.03” captures amendments to the 2017 – 2021 Financial Plan totaling \$7,849,269 in expenditures.
- General Operating Expenditure amendments total \$1,039,985.
- Capital Expenditure amendments total \$6,809,284.
- The total operating and capital adjustments sum of \$7,849,269 is offset by revenue from grants/general revenue \$534,688, transfers from reserves \$1,618,614 and debt \$5,695,967.

ATTACHMENTS

- Attachment A: “Financial Plan Amendment Bylaw 2018 No. 7234.03”

Submitted by:

Nick Mloyi
Deputy Director, Financial Services

Concurrence by:

Victor Mema
Chief Financial Officer

CITY OF NANAIMO

BYLAW NO. 7234.03

A BYLAW TO AMEND THE 2017 – 2021 FINANCIAL PLAN

The Municipal Council of the City of Nanaimo, in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited for all purposes as “Financial Plan Amendment Bylaw 2018 No. 7234.03”.

2. Amendment

“FINANCIAL PLAN AMENDMENT BYLAW 2016 NO. 7234” is hereby amended as follows:

- (1) Delete Schedule “A” in its entirety and substituting the attached Schedule “A” therefore.

PASSED FIRST READING _____
PASSED SECOND READING _____
PASSED THIRD READING _____
ADOPTED _____

MAYOR

CORPORATE OFFICER

SCHEDULE "A"

2017 - 2021 Financial Plan

	2017	2018	2019	2020	2021
Revenues:					
Revenue from Property Value Taxes	99,930,241	103,321,708	107,107,116	110,957,971	113,890,781
Revenue from Parcel Taxes	40,774	41,182	41,594	42,010	42,430
Revenue from Fees & Charges	40,006,119	41,795,057	43,697,890	45,722,668	47,355,643
Revenue from Other Sources	34,487,103	28,234,265	24,887,606	25,238,621	25,218,236
	<u>174,464,237</u>	<u>173,392,212</u>	<u>175,734,206</u>	<u>181,961,270</u>	<u>186,507,090</u>
Expenses:					
General Operating Expenditures	126,852,472	118,858,802	119,861,819	122,308,108	125,109,638
Sanitary Sewer Operating Expenditures	4,525,476	4,280,431	4,339,756	4,395,536	4,450,832
Waterworks Operating Expenditures	9,765,920	9,349,453	9,372,689	9,805,665	9,512,518
Interest Payment on Municipal Debt	1,859,408	1,741,966	1,939,777	1,939,539	1,833,867
Amortization	23,527,325	23,424,366	23,346,056	22,920,790	22,920,790
	<u>7,933,636</u>	<u>15,737,194</u>	<u>16,874,109</u>	<u>20,591,632</u>	<u>22,679,445</u>
Annual Surplus/Deficit					
	<u>7,933,636</u>	<u>15,737,194</u>	<u>16,874,109</u>	<u>20,591,632</u>	<u>22,679,445</u>
Add back:					
Amortization	23,527,325	23,424,366	23,346,056	22,920,790	22,920,790
Capital Expenditures					
General Capital Expenditures	42,785,689	29,691,378	13,689,484	9,992,100	15,575,900
Sanitary Sewer Capital Expenditures	7,320,962	8,647,000	6,078,500	5,502,102	2,653,246
Waterworks Capital Expenditures	15,330,189	9,143,356	9,590,300	11,122,200	8,258,500
Proceeds from Borrowing	(5,695,967)	(7,100,000)	(1,650,000)	(1,000,000)	-
Principal Payment on Municipal Debt	3,041,989	3,166,486	3,560,322	3,764,575	3,280,171
Transfers between Funds:	-	-	-	-	-
Special Funds	-	-	-	-	-
DCC Funds	-	-	-	-	-
Transfers to/(from) Accumulated Surplus	<u>(31,321,901)</u>	<u>(4,386,660)</u>	<u>8,951,559</u>	<u>14,131,445</u>	<u>15,832,418</u>
Financial Plan Balance	<u>0</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

DATE OF MEETING January 22, 2018

AUTHORED BY BRUCE ANDERSON, MANAGER, COMMUNITY AND CULTURAL
PLANNING

SUBJECT NANAIMO CITIZEN ADVOCACY REQUEST FOR ASSISTANCE

OVERVIEW

Purpose of Report

To seek Council's direction with respect to providing financial assistance to the Nanaimo Citizens Advocacy Association.

Recommendation

That Council direct Staff to provide a one-time financial contribution to Nanaimo Citizen Advocacy Association in the amount of \$10,000 to come from Council's contingency fund.

BACKGROUND

At the regular meeting of Council held on 2018-JAN-15, representatives from Nanaimo Citizen Advocacy Association (NCAA) appeared as a delegation to request financial assistance. The society indicated that the current fiscal situation (an operating deficit of approximately \$18,000) arose from the actions of a previous staff member that created an unfunded expense. Lacking any kind of financial reserves to cover this, the society has sought support from donors, the United Way of Nanaimo, the Nanaimo Foundation, and the City of Nanaimo. The United Way and the Nanaimo Foundation have agreed to provide a portion of the funding, and a local church has contributed \$5,000. A contribution of \$10,000 from the City of Nanaimo would allow the society to recover from this situation and continue supporting vulnerable members of our community, as they have for the last 43 years.

OPTIONS

1. That Council direct Staff to provide a one-time financial contribution to Nanaimo Citizen Advocacy Association in the amount of \$10,000 to come from Council's contingency fund.
 - **Budget Implication:** The \$10,000 contribution to be resourced from Council's contingency fund.
 - **Strategic Priorities Implication:** Supports the community value of Social Equity.
2. That Council provide alternative direction.

SUMMARY POINTS

- Nanaimo Citizen Advocacy Association has asked for financial support to cover an unexpected deficit.
- Staff recommend the \$10,000 request be provided as a one-time contribution.
- The closure of this agency would have a tremendous impact on the community, exacerbating the issues of homelessness and affordability of housing.

Submitted by:

Bruce Anderson
Manager, Community & Cultural Planning

Concurrence by:

Dale Lindsay
Director, Community Development