



AGENDA

REGULAR COMMITTEE OF THE WHOLE MEETING

Monday, June 25, 2018, 4:30 P.M.

SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC

Pages

1. **CALL THE REGULAR MEETING OF THE COMMITTEE OF THE WHOLE TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

a. Minutes

4 - 7

Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, 2018-MAR-12 at 4:30 p.m.

5. **PRESENTATIONS:**

6. **ADMINISTRATION:**

7. **CORPORATE SERVICES:**

a. 2017 Annual Municipal Report

8 - 10

To be introduced by Laura Mercer, Manager of Accounting Services.

[Note: Due to the large size of Attachment A - 2017 Annual Municipal Report, please find a link to the document on the attached page.]

Purpose: To obtain Council's approval of the 2017 Annual Municipal Report, as required by the Community Charter.

Recommendation: That Council approve the 2017 Annual Municipal Report.

8. PUBLIC SERVICES:

a. Jackson Road Traffic Calming

11 - 12

To be introduced by Bill Sims, Director of Engineering and Public Works.

Purpose: To present Council with information on the traffic calming infrastructure that will be installed on Jackson Road to address street racing.

Recommendation: That the report titled "Jackson Road Traffic Calming", dated 2018-JUN-25, be received for information.

9. PUBLIC SAFETY:

a. Appointment of Bylaw Enforcement Officer

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To be introduced by Karen Fry, Fire Chief and Director of Public Safety.

Purpose: To obtain Council approval to appoint William Michael Edwards as a Bylaw Enforcement Officer.

Recommendation: That Council appoint William Michael Edwards as a Bylaw Enforcement Officer to enforce provisions of the City of Nanaimo Bylaws.

10. CORRESPONDENCE (not related to a Report to Council):

11. NOTICE OF MOTION:

12. OTHER BUSINESS:

13. DELEGATIONS (not related to a Report to Council):

a. Delegation from Lorne Hildebrand, President, Nanaimo Deep Discovery Association

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Lorne Hildebrand, President, Nanaimo Deep Discovery Association, to provide an update on the status of the Deep Discovery Centre.

b. Delegation from Ben Geselbracht, Vice-Chair, Nanaimo Recycling Exchange

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Ben Geselbracht, Vice-Chair, Nanaimo Recycling Exchange, to provide a presentation on the benefits to the community of the New Nanaimo Recycling Exchange (NRE) facility. Clarification of points from the recently submitted NRE Business plan. Request for a decision to provide funding.

c. Delegation Jan Hastings, Executive Director, Nanaimo Recycling Exchange.

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Jan Hastings, Executive Director, Nanaimo Recycling Exchange, to provided an update on Nanaimo Recycling Exchange.

14. QUESTION PERIOD: (Agenda Items Only)

15. PROCEDURAL MOTION:

16. ADJOURNMENT:

MINUTES
REGULAR COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2018-MAR-12 AT 4:30 P.M.

Present: Mayor W. B. McKay, Chair
Councillor S. D. Armstrong
Councillor W. L. Bestwick (arrived 4:36 p.m.)
Councillor G. W. Fuller (vacated 8:23 p.m.)
Councillor J. Hong
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Absent: Councillor M. D. Brennan
Councillor J. A. Kipp

Staff: D. Lindsay, Director of Community Development
K. Fry, Fire Chief and Director of Public Safety (vacated at 7:20 p.m.)
L. Mercer, Manager Accounting Services (arrived 4:46, p.m., vacated 8:31 p.m.)
W. Fulla, Manager, Business, Asset & Financial Planning (arrived 4:46 p.m., vacated 8:31 p.m.)
A. Britton, Manager, Parks Operations (vacated 6:29 p.m.)
C. Davis, Manager of Sanitation, Recycling & Public Works Admin (arrived 6:42 p.m., vacated 8:31 p.m.)
J. Elliot, Senior Manager of Public Works (arrived 6:42 p.m., vacated 8:31 p.m.)
K. Kronstal, Social Planner (vacated 5:27 p.m.)
D. Stevens, Supervisor, Applications Support
S. Gurrie, City Clerk
J. Vanderhoef, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 13(a) – Don Hubbard to provide Council with an introduction and purpose of the new Nanaimo Serauxman Stadium Board of Directors in partnership with the City of Nanaimo – change presenters name to Dr. Lorne Goodall and add correspondence from Nanaimo Minor Baseball Association, dated 2018-MAR-08.
- (b) Councillor Armstrong advised that Alison Evans was in attendance and wished to address Council as a late delegation regarding the use of needles in public spaces.

It was moved and seconded that Alison Evans be permitted to address Council as a late delegation, under Agenda Item 9 – Public Safety, regarding the use of needles in public spaces, with a five-minute time limitation. The motion carried unanimously.

- (c) Councillor Yoachim advised that Matthew O'Donnell was in attendance and wished to address Council as a late delegation regarding tents at City Hall.

It was moved and seconded that Matthew O'Donnell be permitted to address Council as a late delegation, under Agenda Item 9 – Public Safety, regarding tents at City Hall, with a five-minute time limitation. The motion carried unanimously.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2018-FEB-26 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

Councillor Bestwick entered the Shaw Auditorium at 4:36 p.m.
W. Fulla and L. Mercer entered the Shaw Auditorium at 4:46 p.m.

5. PRESENTATIONS:

- (a) Fire Rescue 2017 Summary Report

Karen Fry, Fire Chief and Director of Public Safety, provided a summary of the 2017 Fire Rescue statistics and ongoing projects.

- (b) Presentation from Nanaimo Youth Advisory Council on Youth Public Transportation

Michael Ribicic, Chair, Nanaimo Youth Advisory Council, provided a presentation regarding transit issues affecting youth.

6. PUBLIC SAFETY:

- (a) Alison Evans spoke regarding safety concerns relating to Comox Park and requested that nightly security patrols, and morning sweeps of the park and neighbouring Ecole Pauline Haarer continue.

K. Kronstal vacated the Shaw Auditorium at 5:27 p.m.

- (b) Matthew O'Donnell and Kevin Donahue spoke regarding the tents at City Hall and requested urgent action regarding issues of homelessness and drug overdoses throughout the City.

Mayor McKay read aloud correspondence received from the Province regarding funding for Modular Housing and requested that this correspondence be included on the next scheduled Council Meeting agenda 2018-MAR-19.

7. OTHER BUSINESS:

It was moved and seconded that Council support the Nanaimo Youth Advisory Council attending the Regional District of Nanaimo Transit Select Committee, for the purpose of presenting identified priorities of youth for public transportation improvements. The motion carried unanimously.

It was moved and seconded that Council direct Staff to meet with School Board staff, and any relevant third parties, to discuss needles, clean-up, roles/responsibilities, and security, this week; and return to Council with feedback during the next regular scheduled Council Meeting 2018-MAR-19. The motion carried unanimously.

8. DELEGATIONS (not related to a Report to Council):

- (a) Dr. Lorne Goodall provided an introduction and overview of the new Nanaimo Serauxman Stadium Board of Directors and spoke regarding improvement plans for the Serauxman Stadium.

The Committee of the Whole Meeting recessed at 6:29 p.m.

The Committee of the Whole Meeting reconvened at 6:42 p.m.

- (b) Ilan Goldenblatt spoke regarding Nanaimo Recycling Exchange and the service it provides to the community. He requested that Council support the proposed model put forward by the Nanaimo Recycling Exchange.
- (c) Ben Geselbracht, Vice Chair of the Nanaimo Recycling Exchange and Member of the Regional District Solid Waste Management Plan Committee, spoke regarding the service Nanaimo Recycling Exchange provides to the community and the possible affect its closure may have on recycling practices.

K. Fry vacated the Shaw Auditorium at 7:20 p.m.

- (d) Jan Hastings spoke regarding the Nanaimo Recycling Exchange outgrowing their current space and what has been done to this point in an effort to build a new facility. She requested that the City provide Nanaimo Recycling Exchange with \$6.05 million to construct a new Nanaimo Recycling Exchange building on lands recently purchased by Nanaimo Recycling Exchange.

Councillor Fuller vacated the Shaw Auditorium at 8:23 p.m.

It was moved and seconded that Council direct Staff to prepare a report on options to financially support the \$6.05 million dollar request of the Nanaimo Recycling Exchange to build a new facility. The motion carried.

Opposed: Councillor Bestwick

C. Davis, J. Elliot, W. Fulla and L. Mercer vacated the Shaw Auditorium at 8:31 p.m.

9. QUESTION PERIOD:

- Dorothy Houghton re: overdose numbers and the comprehensive homeless strategy.
- Ron Bolin re: time frames for identifying eligible properties for the modular housing and access to a Regional District of Nanaimo “In Camera” report regarding Nanaimo Recycling Exchange.
- Ian Gartshore re: allocation of moneys received from Recycle BC, preparing a business plan for Nanaimo Recycling Exchange and services provided by Nanaimo Recycling Exchange.

10. ADJOURNMENT:

It was moved and seconded at 8:51 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

DATE OF MEETING June 25, 2018

AUTHORED BY LAURA MERCER, MANAGER OF ACCOUNTING SERVICES

SUBJECT 2017 ANNUAL MUNICIPAL REPORT

OVERVIEW

Purpose of Report

To obtain Council's approval of the 2017 Annual Municipal Report, as required by the *Community Charter*.

Recommendation

That Council approve the 2017 Annual Municipal Report.

BACKGROUND

As set out in Section 93 of the *Community Charter*, each year communities across British Columbia are required to publish an annual report outlining their municipal objectives and the progress made towards achieving those objectives over the past 12 months. This year marks the 14th annual report published by the City of Nanaimo. The report contains the following components and covers the year ending 2017-DEC-31:

- Messages
- Nanaimo City Council
- City Profile
- City Department Descriptions
- Corporate Strategic Plan Progress Report
- Annual Financial Statements
- Financial Statistics

The objectives of a municipality are diverse and complex and there are many ways to present the material contained in this report. The approach taken for 2017 is in alignment with reports issued in previous years, meets the requirements of the *Community Charter* and provides information to the citizens of Nanaimo. The municipal objectives and performance measures contained in this report are reviewed and revised annually.

A draft of the 2017 Annual Municipal Report has been advertised and made available to the public on the City's website since 2018-JUN-11. The *Community Charter* requires that the annual report be considered by Council no later than 2018-JUN-30.

OPTIONS

1. That Council approve the 2017 Annual Municipal Report.
 - **Community Charter Requirements:** Two of the three requirements set out by the *Community Charter* pertaining to the creation, and advertising/web posting of a draft annual municipal report have now been met. Council's approval of the report will satisfy the third requirement.

SUMMARY POINTS

- In accordance with Section 93 of the *Community Charter*, the City must prepare an annual report each year.
- The annual municipal report must be approved by Council.
- A draft copy of the annual municipal report has been advertised and made available on the City of Nanaimo's website since 2018-JUN-11.

ATTACHMENTS

Attachment A: 2017 Annual Municipal Report

Submitted by:

Laura Mercer
Manager, Accounting Services

Attachment A – 2017 Annual Municipal Report

<https://www.nanaimo.ca/docs/your-government/budget-and-finance/2017-annual-municipal-report.pdf>

DATE OF MEETING JUNE 25, 2018

AUTHORED BY JAMIE ROSE, MANAGER, TRANSPORTATION

SUBJECT JACKSON ROAD TRAFFIC CALMING

OVERVIEW

Purpose of Report

To present Council with information on the traffic calming infrastructure that will be installed on Jackson Road to address street racing.

Recommendation

That the report titled “Jackson Road Traffic Calming” dated 2018-JUN-25 be received for information.

DISCUSSION

In the spring of 2017, Nanaimo RCMP and Transportation Engineering Staff were made aware of late night street racing taking place at the end of Jackson Road in the Duke Point Industrial Area. Nanaimo RCMP continue to conduct enforcement operations; however, the activity is persisting.

Drawing on experiences from other municipalities, Engineering Staff and RCMP have collaborated to create a traffic calming plan which is targeted at street racers and stunt drivers, but will have little impact on vehicles accessing the area businesses.

The plan includes the placement of concrete barriers, signage, and a small section of rumble strips. The barriers will be arranged as a series of “chokers” and “splitters” and the rumble strips will be placed outside of the wheel path of through traffic, but in an area which will make drifting, or stunt driving, difficult.

Funding for the change is contained within the existing financial plan. |

SUMMARY POINTS

- Street racing and stunt driving have been regular occurrences on Jackson Road since spring of 2017.
- Enforcement strategies have been undertaken, but are not proving effective at stopping the activities.
- Principles within the traffic calming plan have been used successfully in other municipalities. |

Submitted by:

Jamie Rose
Manager, Transportation

Concurrence by:

Poul Rosen
Senior Manager, Engineering

Staff Report for Decision

DATE OF MEETING 2018-JUN-25

AUTHORED BY CHERYL KUCZERSKI
ACTING MANAGER, COMMUNITY LIAISON

SUBJECT **APPOINTMENT OF BYLAW ENFORCEMENT OFFICER**

OVERVIEW

Purpose of Report

To obtain Council approval to appoint William Michael Edwards as a Bylaw Enforcement Officer.

Recommendation

That Council appoint William Michael Edwards as a Bylaw Enforcement Officer to enforce provisions of the City of Nanaimo Bylaws.

BACKGROUND

William Michael Edwards is a temporary employee of the City of Nanaimo Bylaw, Regulation and Security and enforces the provisions of the City of Nanaimo Bylaws.

OPTIONS

1. That Council appoint William Michael Edwards as a Bylaw Enforcement Officer to enforce the provisions of the City of Nanaimo Bylaws.
2. That Council provide alternate direction.

SUMMARY POINTS

- Bylaw, Regulations and Security enforces the provisions of the City of Nanaimo Bylaws.
- William Michael Edwards needs to be appointed as Bylaw Enforcement Officer in order to take enforcement action.

Submitted by:

Cheryl Kuczarski
Acting Manager, Community Liaison

Concurrence by:

Karen Fry
Fire Chief and Director of Public Safety

Delegation Request

Lorne Hildebrand, President, Nanaimo Deep Discovery Association, has requested an appearance before Council.

The requested date is June 25, 2018.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: Yes

Details of Presentation:

To update Council on the status of the Deep Discovery Centre.

Delegation Request

Ben Geselbracht, Vice-Chair, Nanaimo Recycling Exchange, has requested an appearance before Council.

The requested date is June 25, 2018.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: Yes

Details of Presentation:

Ben Geselbracht, Vice-Chair, Nanaimo Recycling Exchange, to provide a presentation on the benefits to the community of the New Nanaimo Recycling Exchange (NRE) facility. Clarification of points from the recently submitted NRE Business plan. Request for a decision to provide funding.

Delegation Request

Jan Hastings, Executive Director, Nanaimo Recycling Exchange, has requested an appearance before Council.

The requested date is June 25, 2018.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: Yes

Details of Presentation:

Update regarding the Nanaimo Recycling Exchange.