



AGENDA
BOARD OF VARIANCE MEETING

September 4, 2025, 4:00 PM
Boardroom, Service and Resource Centre
411 Dunsmuir Street, Nanaimo, BC

1. CALL THE MEETING OF THE BOARD OF VARIANCE TO ORDER:

2. APPOINTMENT OF CHAIR:

That [insert member name] be appointed as Chair of the Board of Variance.

The Chair of the Board of Variance to appoint an Acting Chair to preside in the absence of the Chair.

3. INTRODUCTION OF LATE ITEMS:

4. ADOPTION OF AGENDA:

5. ADOPTION OF MINUTES:

Minutes of the Board of Variance Meeting held in the Boardroom of the Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2025-JUN-05 at 4:04 p.m.

6. PRESENTATIONS:

a. Board of Variance Application No. BOV00789 - 349 Nottingham Drive

Section 7.5.1 and Section 7.6.1 of the “City of Nanaimo Zoning Bylaw 2011 No. 4500” set out minimum required front yard setback and the maximum allowable height for a principal building with a flat roof, respectively.

The applicant requests variances to reduce the minimum required front yard setback for a proposed dwelling from 4.5m to 2.49m, resulting in a variance of 2.01m, and to increase the maximum allowable height of a dwelling from 7.0m to 8.57m, resulting in a variance of 1.57m.

b. Board of Variance Application No. BOV00790 - 532 Selby Street

Section 11.5.1 of the “City of Nanaimo Zoning Bylaw 2011 No. 4500” requires a minimum side setback of 3.0m for a principal building, except where a side lot line abuts a zone that permits only residential use, the minimum required setback is 4.5m.

The applicant requests to reduce the minimum required (west) side yard setback from 3.0m to 1.52m and (east) side yard setback from 4.5m to 1.52m to allow the construction of a single residential dwelling. This is a variance request of 1.48m and 2.98m, respectively.

7. REPORTS:
8. OTHER BUSINESS:
9. ADJOURNMENT: