



AGENDA
GOVERNANCE AND PRIORITIES COMMITTEE MEETING

Monday, December 11, 2023, 1:00 P.M. - 5:00 P.M.
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC

SCHEDULED RECESS AT 3:00 P.M.

Pages

1. CALL THE MEETING TO ORDER:

[Note: This meeting will be live streamed and video recorded for the public.]

2. INTRODUCTION OF LATE ITEMS:

3. APPROVAL OF THE AGENDA:

4. ADOPTION OF THE MINUTES:

5. PRESENTATIONS:

a. Drug Toxicity Data

3 - 11

Dr. Shannon Waters, Medical Health Officer, Dr. Roger Walmsley, Island Health Addiction Medicine Physician, Amanda Lemon, MHSU Manager of Community Services in Nanaimo and Area, and Dana Leik, Director, Island Health, to provide a presentation on Drug Toxicity Data.

b. Solutions to Addiction, Mental Illness and Homelessness

Dr. Julian Somers, SFU Professor of Health Sciences and Clinical Psychologist, to provide a presentation on Solutions to Addiction, Mental Illness and Homelessness.

[Note: PowerPoint to be distributed on the Addendum.]

c. Nanaimo Community Action Team

Serena Klaver, Coordinator, and Qui Sepulveda, Peer Coordinator, Nanaimo Community Action Team, to provide a presentation on the Nanaimo Community Action Team.

[Note: PowerPoint to be distributed on the Addendum.]

6. AGENDA PLANNING:

- a. Upcoming Topics and Initiatives

12

7. REPORTS:

- a. Prosperous Nanaimo:

1. 2024 Association of Vancouver Island and Coastal Communities Resolutions

13 - 20

To be introduced by Karen Robertson, Deputy Corporate Officer.

Purpose: To request that the Governance and Priorities Committee identify topics and forward draft resolutions and backgrounders to Staff to compile, prior to approval by Council and submission to the Association of Vancouver Island and Coastal Communities (AVICC) 2024 Annual General Meeting and Convention.

Recommendation: That the Governance and Priorities Committee:

1. Identify resolutions and background material as necessary; and,
2. Recommend that at their January 15, 2024, Regular Council meeting, Council direct Staff to submit resolutions and backgrounders to the Association of Vancouver Island and Coastal Communities for consideration at the 2024 Annual General Meeting and Convention.

8. QUESTION PERIOD:

9. ADJOURNMENT:

Nanaimo Region Drug Toxicity Data Governance & Priorities Committee



*December 11th, 2023
Shannon Waters MD, MHSc, FCRPC
Interim Medical Health Officer
Nanaimo Region*

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Snuneymuxw Territory



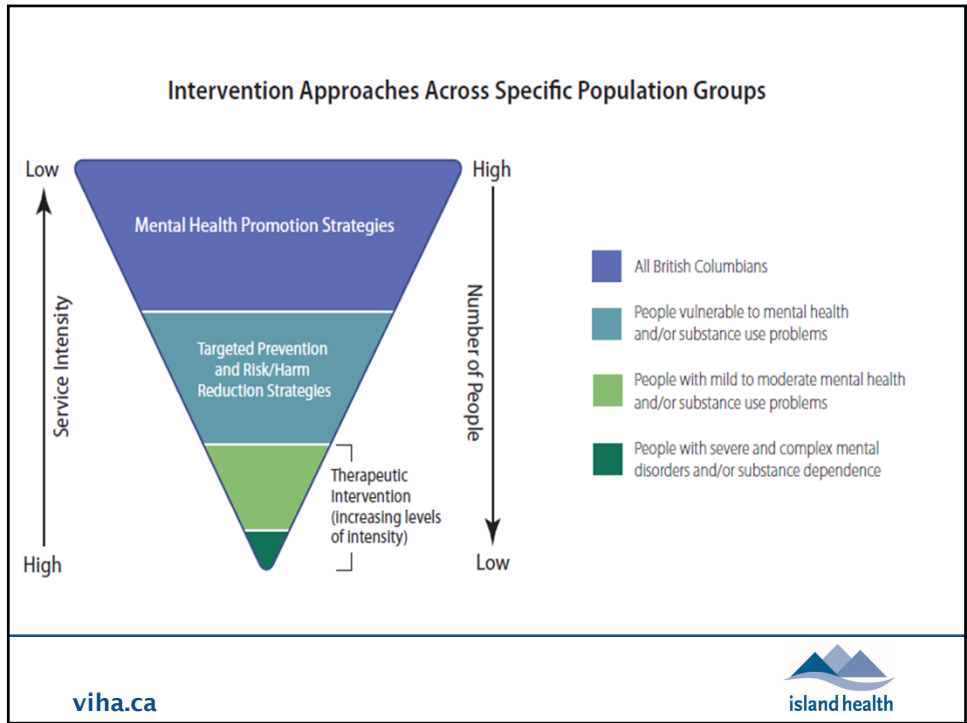
Nu stli' kwunus ci:t tu
Snuneymuxw mustiyuxw u
tu tumuxws mi squpip u
tunu kweyal, i' hay ch qa

I want to thank
Snuneymuxw for the land
we are gathered on today,
& thank you

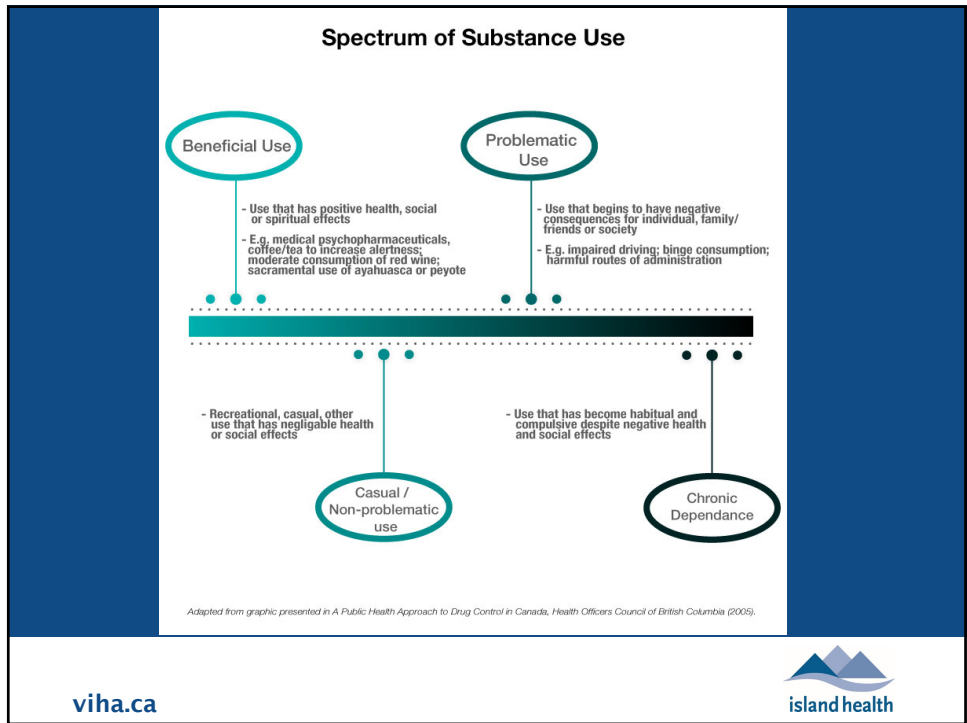
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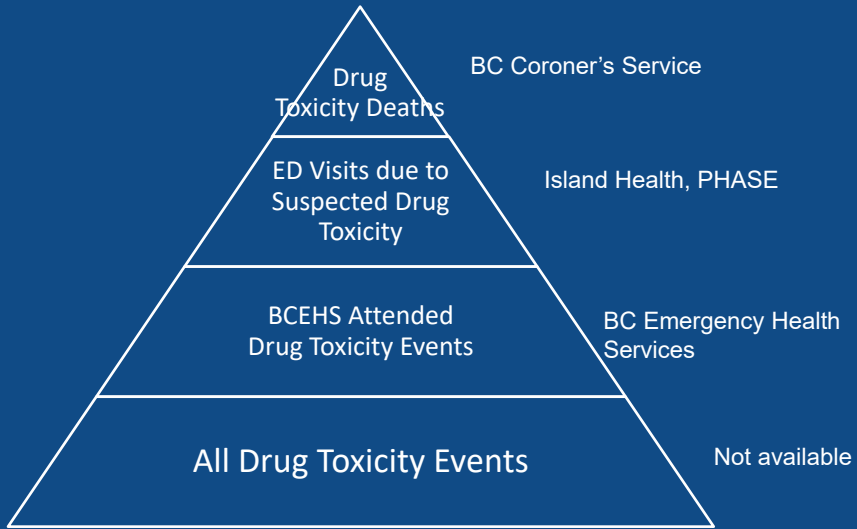


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Measuring Impact

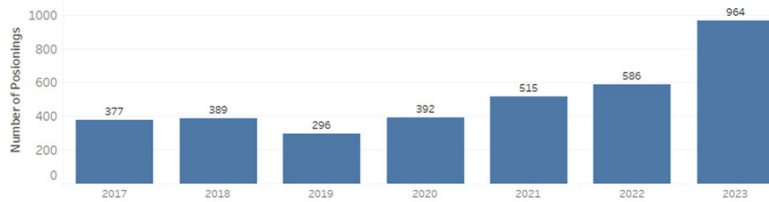


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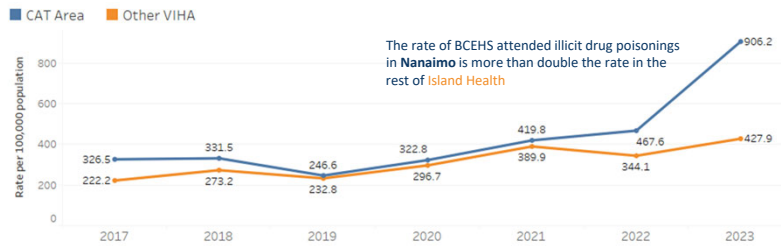


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Number of Illicit Drug Poisonings Attended by BCEHS by Year, Greater Nanaimo, 01-Jan-2017 to 31-Oct-2023



Rate of Illicit Drug Poisoning Attended by BCEHS by Year, Greater Nanaimo & Rest of VIHA, 01-Jan-2017 to 31-Oct-2023

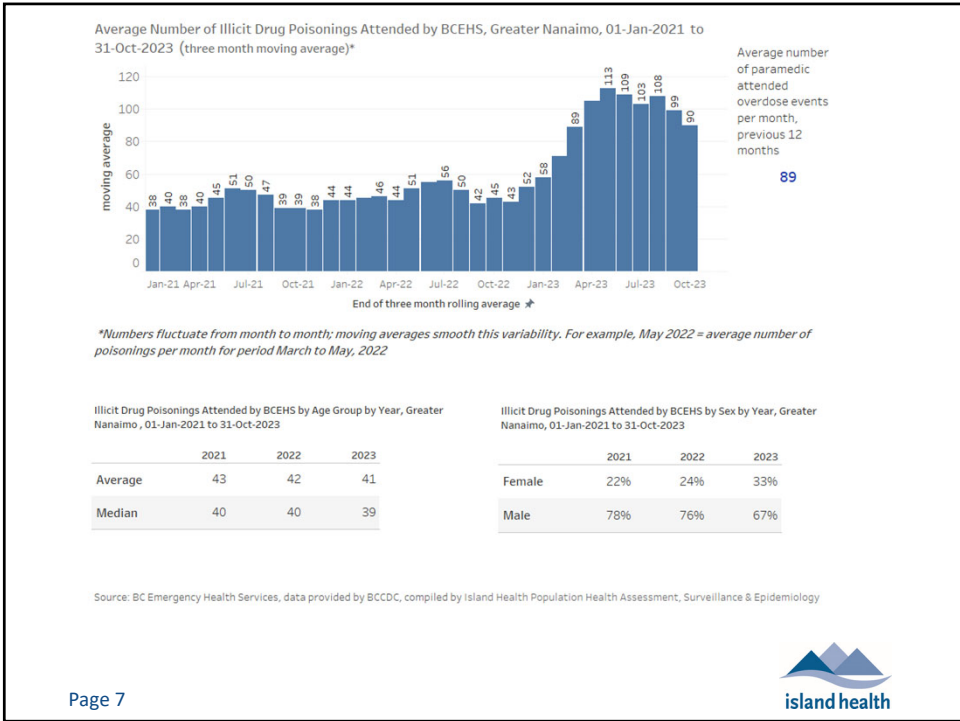


Source: BC Emergency Health Services, data provided by BCCDC, compiled by Island Health Population Health Assessment, Surveillance & Epidemiology

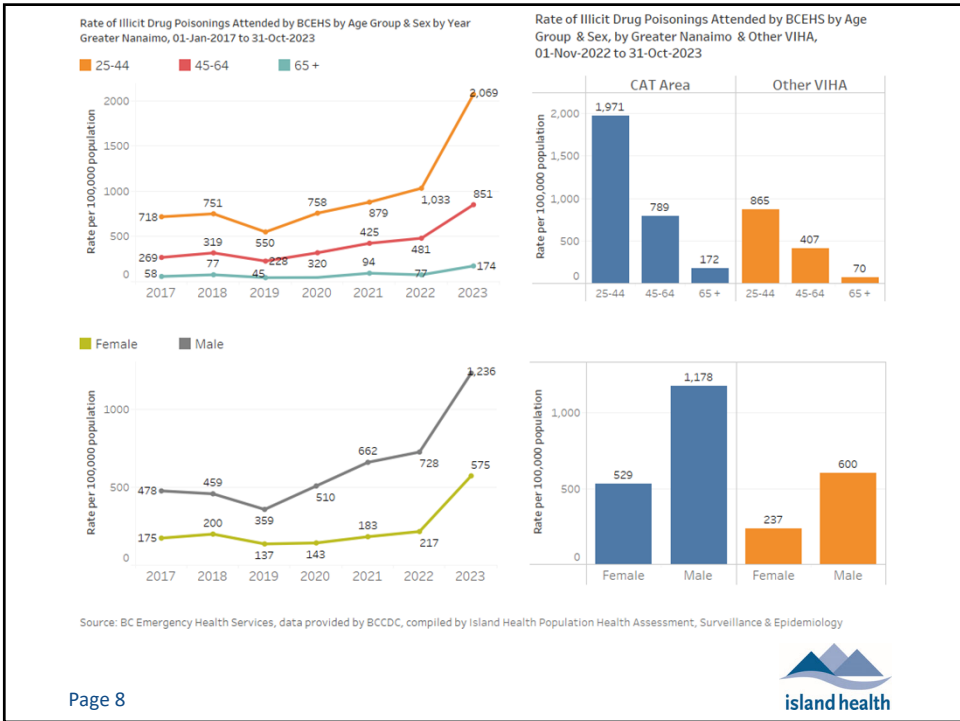
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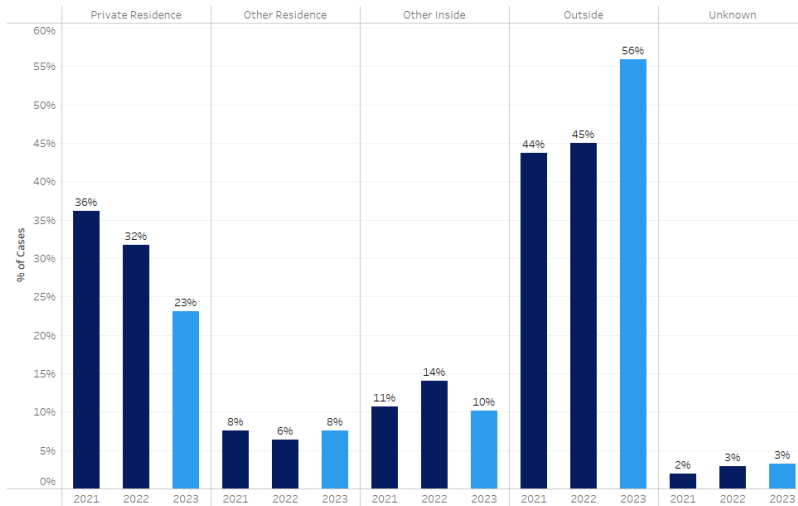


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Paramedic Attended Illicit Drug Poisonings by Place of Injury & Year, Greater Nanaimo LHA, 01-Jan-2021 to 31-Oct-2023

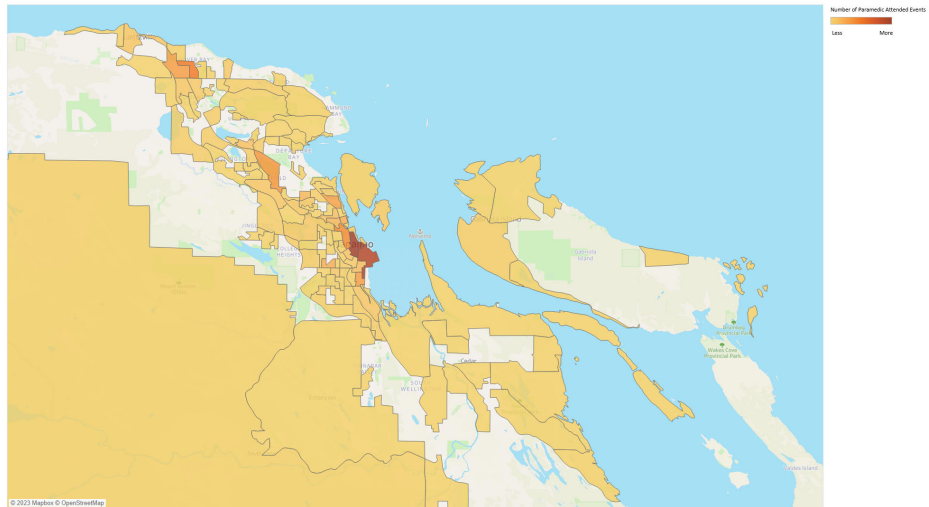


Other residence includes supportive housing, rooming houses, shelters, hotels
Other inside includes public buildings, businesses, medical facilities

Source: BC Emergency Health Services, data provided by BCCDC, compiled by Island Health Population Health Assessment, Surveillance & Epidemiology



Number of Illicit Drug Toxicity events in Greater Nanaimo LHA attended by BCEHS, Jan 2023 – Oct 2023

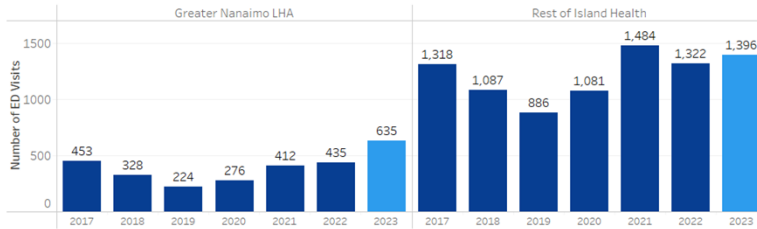


© 2023 Mapbox © OpenStreetMap

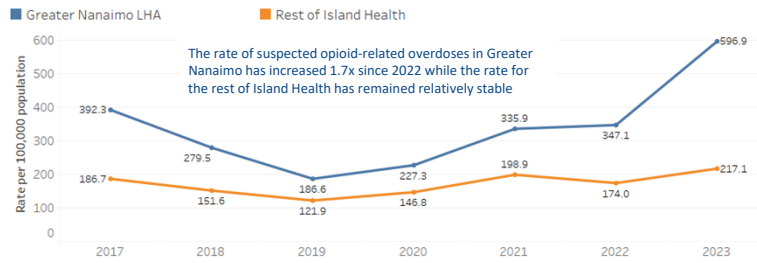
Source: BC Emergency Health Services, data provided by BCCDC, compiled by Island Health Population Health Assessment, Surveillance and Epidemiology



Emergency Department Visits due to Suspected Opioid-related Overdose by Year, Greater Nanaimo, and rest of Island Health, 01-Jan-2017 to 31-Oct-2023



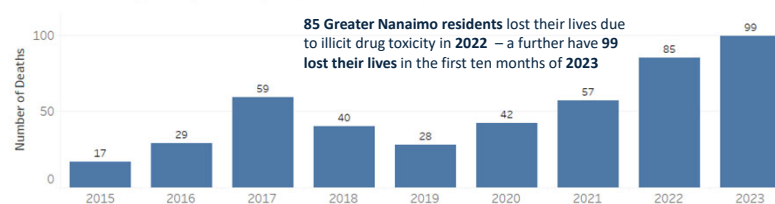
Rate of Emergency Department Visits due to Suspected Opioid-related Overdose by Year, Greater Nanaimo and rest of Island Health, 01-Jan-2017 to 31-Oct-2023



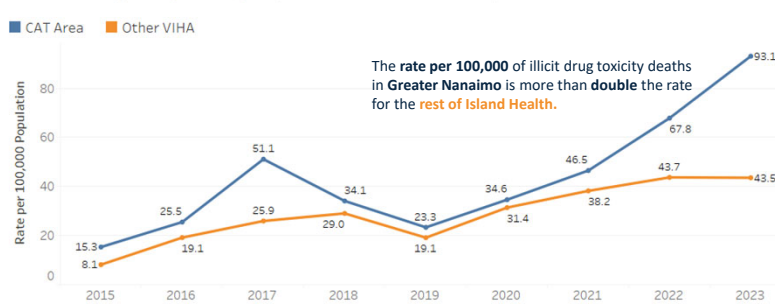
Source: Island Health Population Health Assessment, Surveillance & Epidemiology



Number of Illicit Drug Toxicity Deaths by Year, Greater Nanaimo, 01-Jan-2015 to 31-Oct-2023



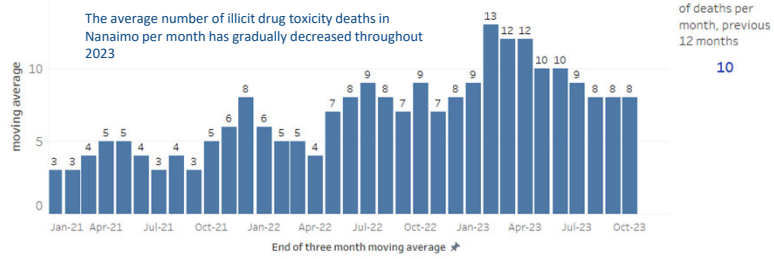
Rate of Illicit Drug Toxicity Deaths by Year, Greater Nanaimo & Rest of VIHA, 01-Jan-2015 to 31-Oct-2023



Source: BC Coroner Service, data provided by BCDC, compiled by Island Health Population Health Assessment, Surveillance & Epidemiology



Average Number of Illicit Drug Toxicity Deaths, Greater Nanaimo, 01-Jan-2020 to 31-Oct-2023
(three-month moving average) *



*Numbers fluctuate from month to month; moving averages smooth this variability. For example, May 2022 = average number of deaths per month for period March to May, 2022

Illicit Drug Toxicity Deaths by Age by Year, Greater Nanaimo, 01-Jan-2021 to 31-Oct-2023

	2021	2022	2023
Average	49	46	45
Median	49	45	42

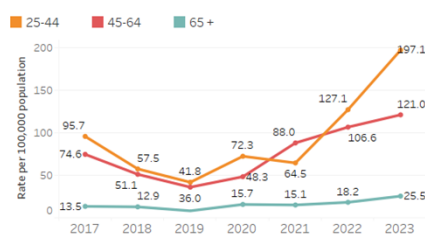
Illicit Drug Toxicity Deaths by Sex by Year, Greater Nanaimo, 01-Jan-2021 to 31-Oct-2023

	2021	2022	2023
Female	25%	22%	20%
Male	75%	78%	80%

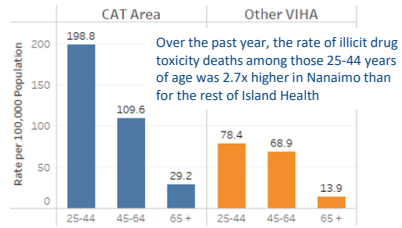
Source: BC Coroner Service; data provided by BCCDC, compiled by Island Health Population Health Assessment, Surveillance & Epidemiology



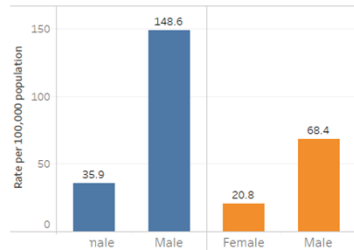
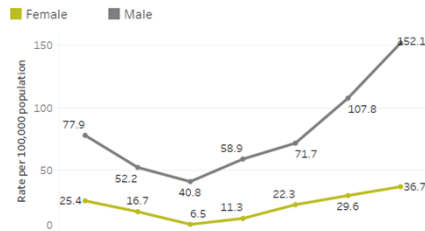
Rate of Illicit Drug Toxicity Death by Age Group & Sex by Year Greater Nanaimo, 01-Jan-2017 to 31-Oct-2023



Rate of Illicit Drug Toxicity Death by Age Group & by Sex, 01-Nov-2022 to 31-Oct-2023, Greater Nanaimo & Other VIHA



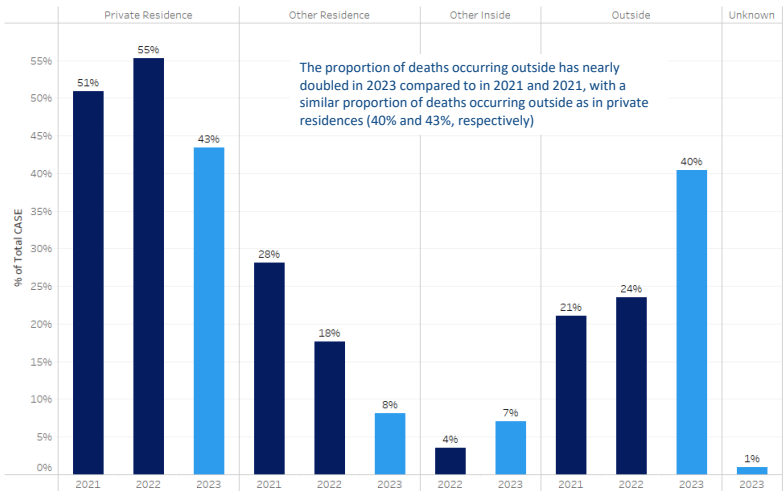
To protect privacy, rates for those < 25 years of age are suppressed due to small number of deaths



Source: BC Coroner Service; data provided by BCCDC, compiled by Island Health Population Health Assessment, Surveillance & Epidemiology



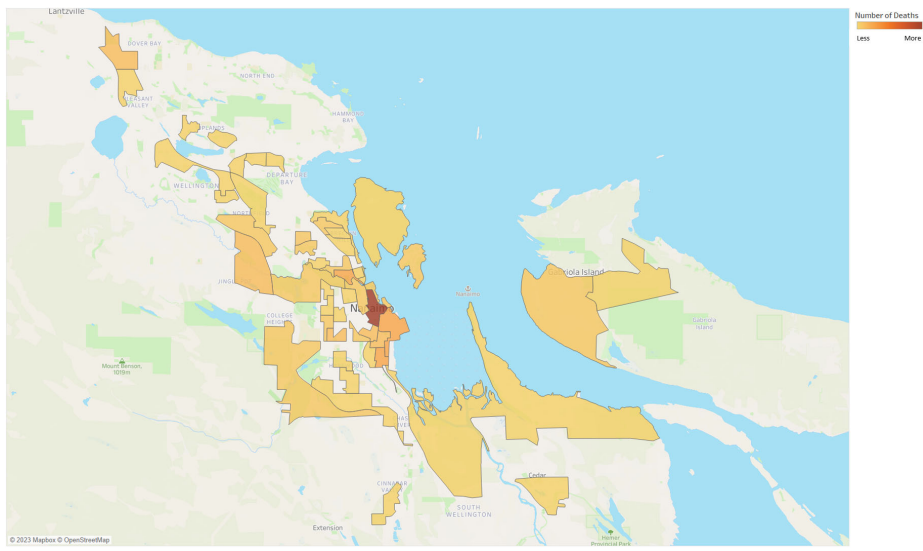
Illicit Drug Toxicity Deaths in Greater Nanaimo LHA by Place of Overdose, Island Health 01-Jan-2021 to 31-Oct-2023



Other residence includes supportive housing, rooming houses, shelters, hotels
Other inside includes public buildings, buisnesses, medical facilities
 Source: BC Coroner Service, data provided by BCDCD, compiled by Island Health Population Health Assessment, Surveillance & Epidemiology



Illicit Drug Toxicity Deaths in Greater Nanaimo LHA, Jan 2023 – Oct 2023



Source: BC Coroners Service, data provided by BCDCD, compiled by Island Health Population Health Assessment, Surveillance and Epidemiology



Huy tsap q'a



Dr. Shannon Waters, MD, MHSc,
FRCPC
shannon.waters@islandhealth.ca
250-737-2020

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Meeting Time	Upcoming Topics and Initiatives
	December 11, 2023 – GPC Meeting
1pm	<ul style="list-style-type: none"> • Dr. Shannon Waters (Medical Health Officer) and Dana Leik (Director, Vancouver Island Health Authority) re: Drug Toxicity Data • Dr. Julian Somers (SFU Professor of Health Sciences and Clinical Psychologist) re: Solutions to Addiction, Mental Illness and Homelessness • Serena Klaver (Coordinator) and Qui Sepulveda (Peer Coordinator) Nanaimo Community Action Team • AVICC Resolutions
	January 22, 2024 – GPC Meeting
1pm	<ul style="list-style-type: none"> • Nanaimo Operations Centre project information • Dave Witty re housing and homelessness • eMobility (<i>tentative</i>)
	February 5, 2024 – eTown Hall
7pm	<ul style="list-style-type: none"> • eTown Hall for Nanaimo Operations Centre Project
	February 12, 2024 – GPC Meeting
1pm	<ul style="list-style-type: none"> • Development Approvals Process Review • 1 Port Drive • Active Transportation Update
	March 11, 2024 – GPC Meeting
	<ul style="list-style-type: none"> • Monitoring Strategy (<i>tentative</i>) • Monitoring Committee(s) (<i>tentative</i>)

Future GPC topics – dates TBD

- Incentives that support City Plan (*Council motion*)
- Discussion re Annual Allocation for New Positions beginning in 2025 (*motion deferred to GPC*)

DATE OF MEETING DECEMBER 11, 2023

AUTHORED BY SHEILA GURRIE, DIRECTOR, LEGISLATIVE SERVICES

**SUBJECT 2024 ASSOCIATION OF VANCOUVER ISLAND AND COASTAL
COMMUNITIES RESOLUTIONS**

OVERVIEW

Purpose of Report

To request that the Governance and Priorities Committee identify topics and forward draft resolutions and backgrounders to Staff to compile, prior to approval by Council and submission to the Association of Vancouver Island and Coastal Communities (AVICC) 2024 Annual General Meeting and Convention. |

Recommendation

That the Governance and Priorities Committee:

1. Identify resolutions and background material as necessary; and,
2. Recommend that at their January 15, 2024, Regular Council meeting, Council direct Staff to submit resolutions and backgrounders to the Association of Vancouver Island and Coastal Communities for consideration at the 2024 Annual General Meeting and Convention.

BACKGROUND

Annually the Association of Vancouver Island and Coastal Communities (AVICC) requests resolutions from member municipalities for consideration at their convention. The 2024 convention is expected to be held April 12-14, 2024, in Victoria BC. At the convention, resolution sponsors should be prepared to speak to their resolutions.

Resolutions for submission must be endorsed by Council and must include explanatory background material. Resolution topics should have a region wide focus and be relevant to other local governments within the AVICC. Each resolution should address one specific issue and contain accurate legislative references.

Resolutions endorsed by AVICC are automatically submitted to the Union of British Columbia Municipalities Convention for consideration. The deadline to submit resolutions to AVICC is February 7, 2024.

DISCUSSION

Staff are requesting that Council members identify resolutions and background material, following the required format for AVICC resolutions (Attachment A), and forward them to Legislative.Servicesoffice@nanaimo.ca by 9:00 a.m. on Friday, December 8, 2023 in order to be compiled and printed in the meeting addendum.

At the meeting, the committee will review each resolution and background material. Once the committee is satisfied with the content of the resolutions and backgrounders, a motion is required to forward resolutions to Council. Resolutions approved by the Governance and Priorities Committee will be included in the January 15, 2024, Regular Council Meeting agenda for Council to recommend they be forwarded to AVICC.

OPTIONS

1. That the Governance and Priorities Committee:
 1. Identify resolutions and background material as necessary; and,
 2. Recommend that at their January 15, 2024, Regular Council meeting, Council direct Staff to submit resolutions and backgrounders to the Association of Vancouver Island and Coastal Communities for consideration at the 2024 Annual General Meeting and Convention.
 - The advantages of this option: The Governance and Priorities Committee has the opportunity to review each resolution and supporting documents prior to Council approval and submission to AVICC.
 - The disadvantages of this option: None identified.
 - Financial Implications: None identified.
2. That the Governance and Priorities Committee provide alternate direction.
 - The advantages of this option: The Governance and Priorities Committee may wish to provide alternative direction.
 - The disadvantages of this option: Dependent on direction provided.
 - Financial Implications: None identified.

SUMMARY POINTS

- The Governance and Priorities Committee (GPC) is requested to identify and draft resolutions and background material to be reviewed at the meeting.
- Resolutions and background material must be submitted to legislative.servicesoffice@nanaimo.ca by 9:00 a.m. on Friday, December 8, 2023 in order to be distributed to all GPC members before the meeting.
- Resolutions supported by the GPC will be forwarded to Council for endorsement at the January 15, 2024, meeting.
- All resolutions must follow the format outlined in Attachment A and be submitted to AVICC by February 7, 2024.

ATTACHMENTS:

Attachment A: Required format for AVICC resolutions

|

Submitted by:

Sheila Gurrie
Director, Legislative Services |

Concurrence by:

Dale Lindsay
Chief Administrative Officer |

ATTACHMENT A



2024 AGM & CONVENTION

RESOLUTIONS NOTICE REQUEST FOR SUBMISSIONS

The AVICC Executive is calling for resolutions to be considered at the 2024 AGM and Convention that, subject to public health order restrictions, will be held in Victoria at the Victoria Conference Centre as an in-person event from April 12-14, 2024.

Members are asked to submit resolutions that meet the requirements outlined in the following pages.

DEADLINE FOR RESOLUTIONS

AVICC must receive all resolutions by: **4:30 pm, Thursday, February 7, 2024**

IMPORTANT SUBMISSION REQUIREMENTS

To submit a resolution to the AVICC for consideration please send a copy of the resolution as a **word document** by email to info@avicc.ca by the deadline. AVICC staff will confirm receipt of the submission via email. If confirmation is not received within 3 business days, the resolution sponsor should follow up by phone at 236-237-1202. A mailed hard copy of the resolution is no longer required.

AVICC's goal is to have resolutions that can be clearly understood and that have specific actions. If a resolution is endorsed, its "therefore clause" will form the basis for advocacy work with other levels of government and agencies. Detailed guidelines for preparing a resolution follow, but the basic requirements are:

- Resolutions are only accepted from AVICC member local governments and must have been endorsed by the Board or Council.
- Members are responsible for submitting accurate resolutions. AVICC recommends that local government staff assist in drafting the resolutions, in checking the accuracy of legislative references, and be able to answer questions from AVICC & UBCM about each resolution. If necessary, please contact AVICC staff for assistance in drafting the resolution.
- Each resolution **must include a separate backgrounder** that is a maximum of 3 pages and specific to a **single** resolution. Each resolution submitted must have a separate backgrounder; do not combine backgrounders into a single document. The backgrounder may include links to other information sources and reports.
- Sponsors should be prepared to speak to their resolutions at the Convention.
- Resolutions must be relevant to other local governments within AVICC rather than specific to a single member government.
- The resolution must have at least one "whereas" clause and should not contain more than two "whereas" clauses. Each whereas clause must have only **one sentence**.

LATE AND OFF THE FLOOR RESOLUTIONS

- a. A resolution submitted after the regular deadline is treated as a "Late Resolution". Late Resolutions must be received by AVICC by noon on **Wednesday, April 10th, 2024**.
- b. Late Resolutions are not included in the Resolutions Package sent out to members before the Convention. They are included in the Report on Late Resolutions that is distributed on-site.
- c. The Resolutions Committee only recommends Late Resolutions for debate if the topic was not known prior to the regular deadline date, or if it is emergency in nature.
- d. Off the Floor Resolutions are considered after all resolutions in the Resolutions Book and all Late Resolutions have been considered. Off the Floor Resolutions must be submitted in writing to the Chair of the Resolutions Session as soon as practicable, and copies must be made available to all delegates no later than 9:00am on Sunday morning. Contact AVICC staff for more information about how to organize an Off the Floor Resolution for consideration.
- e. The full Convention Rules, including detailed information about the process for Late and Off the Floor Resolutions, will be published and distributed to members in advance of the Convention.

AVICC RESOLUTIONS PROCEDURES

UBCM urges members to submit resolutions to their Area Association for consideration. Resolutions endorsed at the AVICC annual meeting, except those that are considered to be regional in nature by UBCM (see below) are submitted automatically to UBCM for consideration.

A resolution deemed by UBCM to be specific to the AVICC region is considered a Regional Resolution and will not be automatically submitted to UBCM for consideration at the UBCM annual meeting, and instead will remain with AVICC, where it may be actioned.

UBCM has observed that submitting resolutions first to an Area Association results in better quality resolutions overall. Local governments may submit Council- or Board-endorsed resolutions directly to UBCM prior to June 15th, 2024. Detailed instructions are available on the UBCM website.

RESOLUTIONS PROCESS

1. Members submit resolutions to AVICC for debate. All resolutions submitted to AVICC are forwarded to UBCM staff for analysis, comment, and recommendations.
2. For some resolutions, which focus on issues specific to the AVICC region, UBCM will indicate that they are considered a Regional Resolution and that it won't be admitted to UBCM for debate should it be endorsed. AVICC will work with local governments to address issues identified by UBCM staff to ensure the resolution reflects the intention of the local government.

3. The AVICC Resolutions Committee reviews and finalizes the recommendations, and the Resolutions Book is published and sent to members in advance of the annual meeting.
4. AVICC conveys any Regional Resolutions endorsed at their annual meeting to the appropriate level of government, or takes other action as determined by the AVICC Executive.
5. AVICC submits all other resolutions endorsed at its Convention to UBCM.
6. The UBCM Resolutions Committee reviews the resolutions for submission to its Convention.
7. Resolutions endorsed at the UBCM Convention are submitted by UBCM to the appropriate level of government for response.
8. UBCM will forward the response to the resolution sponsor for review.

AVICC & UBCM RESOLUTIONS GUIDELINES

The Construction of a Resolution:

All resolutions contain a preamble – the whereas clause(s) – and an enactment clause. The preamble describes ***the issue*** and the enactment clause outlines ***the action being*** requested of AVICC and/or UBCM. A resolution should answer the following three questions:

- a) **What is the problem?**
- b) **What is causing the problem?**
- c) **What is the best way to solve the problem?**

Preamble:

The preamble begins with "WHEREAS" and is a concise sentence about the nature of the problem or the reason for the request. It answers questions (a) and (b) above, stating the problem and its cause, and should explain, clearly and briefly, the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. Supporting background documents can describe the problem more fully if necessary. Do not add extra clauses.

Only one sentence per WHEREAS clause.

Enactment Clause:

The enactment clause begins with the phrase "Therefore be it resolved" and is a concise sentence that answers question (c) above, suggesting the best way to solve the problem. **The enactment should propose a specific action by AVICC and/or UBCM.**

Keep the enactment clause as short as possible, and clearly describe the action being requested. The wording should leave no doubt about the proposed action.

HOW TO DRAFT A RESOLUTION

1. Address one specific subject in the text of the resolution.

Because your community seeks to influence attitudes and inspire action, limit the scope of a resolution to one specific subject or issue. If there are multiple topics in a resolution, the resolution may be sent back to the sponsor to rework and resubmit.

2. For resolutions to be debated at UBCM, focus on issues that are province-wide.

The issue identified in the resolution should be relevant to other local governments across BC. This will support productive debate and assist UBCM to represent your concern effectively to the provincial or federal government on behalf of all BC municipalities and regional districts. Local governments are welcome to submit resolutions that address issues specific to the AVICC region. A resolution that addresses a topic specific to the AVICC region may not be entered for debate during the UBCM Convention but may be actioned by the AVICC Executive if endorsed.

3. Use simple, action-oriented language.

Explain the background briefly and state the desired action clearly. Delegates can then debate the resolution. Resolutions that are unclear or that address multiple topics may end up with amendments at the Convention.

4. Check legislative references for accuracy.

Research the legislation on the subject so the resolution is accurate. Where necessary, identify:

- the correct jurisdictional responsibility (responsible ministry or department, and whether provincial or federal government); and
- the correct legislation, including the title of the *Act* or regulation.

5. Provide factual background information.

Even a carefully written resolution may not be able to convey the full scope of the problem or the action being requested. Provide factual background information to ensure that the intent of the resolution is fully understood for the purpose of debate and UBCM (or AVICC for Regional Resolutions) can advocate effectively with other levels of government and agencies.

Each resolution **must include a separate backgrounder** that is a maximum of 3 pages and specific to a single resolution. Do not submit a single backgrounder relating to multiple resolutions. The backgrounder may include links to other information sources and reports.

Resolutions submitted without background information **will not be considered** until the sponsor has provided adequate background information. This could result in the resolution being returned and having to be resubmitted.

6. Construct a brief, descriptive title.

A title identifies the intent of the resolution. It is usually drawn from the "enactment clause" of the resolution. For ease of printing in the Annual Report and Resolutions Book and for clarity, a title should be no more than three or four words.

TEMPLATE FOR A RESOLUTION

Whereas << *this is the area to include an issue statement that outlines the nature of the problem or the reason for the request* >> ;

And whereas << *if more information is useful to answer the questions - what is the problem? what is causing the problem?>> :*

Therefore be it resolved that AVICC & UBCM << *specify here the action(s) that AVICC & UBCM are being asked to take on, and what government agency the associations should be contacting to solve the problem identified in the whereas clauses* >>.

If absolutely necessary, there can be a second enactment clause (the “therefore” clause that specifies the action requested) with the following format:

And be it further resolved that << *specify any additional actions needed to address the problem identified in the whereas clauses* >>.