AGENDA
FINANCE AND AUDIT COMMITTEE MEETING

May 9, 2018, 9:00 AM - 12:00 PM
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC

Pages

1. CALL THE MEETING OF THE FINANCE AND AUDIT COMMITTEE TO ORDER:

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

4. ADOPTION OF MINUTES:

   a. **Minutes** — 4 - 7

   Minutes of the Special Finance and Audit Committee Meeting held in the Shaw Auditorium on Wednesday, 2018-APR-04, at 9:00 a.m.

   b. **Minutes** — 8 - 12

   Minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, on Wednesday, 2018-APR-11 at 9:00 a.m.

5. PRESENTATIONS:

   a. **Carly Trobridge, President, Nanaimo Search and Rescue and Derek Balderston, Search Manager, Nanaimo Search and Rescue regarding 1151 Nanaimo Lakes Road** — 13

   Carly Trobridge, President, Nanaimo Search and Rescue and Derek Balderston, Nanaimo Search and Rescue, to provide a presentation regarding the results of the Phase 1 feasibility study on the City owned property at 1151 Nanaimo Lakes Road and to request funding from the City of Nanaimo to complete the needed upgrades to sewer, water and hydro.

   b. **KPMG Presentation**

   Nancy Adie-McKay, Partner, Audit, KPMG and Liette Bates-Eamer, KPMG, to provide Council with a Summary of Audit Finding for their audit of the City of Nanaimo 2017 Financial Statements.

6. REPORTS:

a. **2017 Annual Financial Statements** 14 - 85

To be introduced by Laura Mercer, Manager, Accounting Services.

Purpose: To present the 2017 Annual Financial Statements for acceptance by the Finance and Audit Committee.

Recommendation: That the Finance and Audit Committee recommend that Council approve the 2017 Annual Financial Statements for the City of Nanaimo.

b. **Travel Assistance Grant - Cedar Community Secondary Senior A Basketball** 86 - 90

To be introduced by Richard Harding, Director of Parks and Recreation.

Purpose: To obtain Council approval of a request for a Travel Assistance Grant.

Recommendation: That the Finance and Audit Committee recommend that Council approve the request from the Cedar Community Secondary School Senior A Boys Basketball Team for a Travel Assistance Grant in the amount of $50 for one (1) player to attend the Senior Boys Single A Island Basketball Championships in Ucluelet, BC, held 2018-FEB-22 through 2018-FEB-24.

c. **Travel Assistance Grant - Vancouver Island University Mariners Volleyball Club** 91 - 96

To be introduced by Richard Harding, Director of Parks and Recreation.

Purpose: To obtain Council Approval of a request for a Travel Assistance Grant.

Recommendation: That the Finance and Audit Committee recommend that Council approve the request from the VIU Mariners Volleyball Club for a Travel Assistance Grant in the amount of $350 for seven (7) players to attend the Provincial Championships Club Volleyball held 2018-APR-20 to APR-22 in Richmond, BC.

d. **Travel Assistance Grant - Vancouver Island Special Needs Hockey Association** 97 - 101

To be introduced by Richard Harding, Director of Parks and Recreation.

Purpose: To obtain Council approval of a request for Travel Assistance Grant.

Recommendation: That the Finance and Audit Committee recommend that Council approve the request for a Travel Assistance Grant from the Vancouver Island Special Needs Hockey Association in the amount of $900 for eighteen (18) athletes to attend the 2018 Adaptive Hockey Challenge in Kelowna, BC from 2018-MAR-30 to 2018-APR-01.

e. **Travel Assistance Grant - Wellington Secondary School Band** 102 - 107

To be introduced by Richard Harding, Director of Parks and Recreation.

Purpose: To obtain Council approval of a request for a Travel Assistance Grant.

Recommendation: That the Finance and Audit Committee recommend that Council approve the request from the Wellington Secondary School Band for a Travel Assistance Grant in the amount of $600 for six (6) musicians to attend MusicFest Canada – Canadian Nationals in Toronto, Ontario held from 2018-MAY-14 through 2018-MAY-19.

f. **Maffeo Sutton Park Inclusive Playground Grant Funding Applications** 108 - 109

To be introduced by Richard Harding, Director of Parks and Recreation.

Purpose: To provide an update to the Finance and Audit Committee on grant applications for the Maffeo Sutton Park inclusive playground project.

Recommendation: That the Finance and Audit Committee receive the report titled Maffeo Sutton Park Inclusive Playground Grant Funding Applications, dated 2018-APR-11, for information.

g. **Westdale Sanitary Sewer Upgrade Project** 110 - 111

To be introduced by Bill Sims, Director of Engineering and Public Works.

Purpose: To advise Council of a budget transfer required in order to proceed with the construction of the Westdale Sanitary Sewer Upgrade project.

Recommendation: That the report "Westdale Sanitary Sewer Update Project" dated 2018-May-09 be received for information.

7. OTHER BUSINESS:

8. QUESTION PERIOD:

9. ADJOURNMENT: