



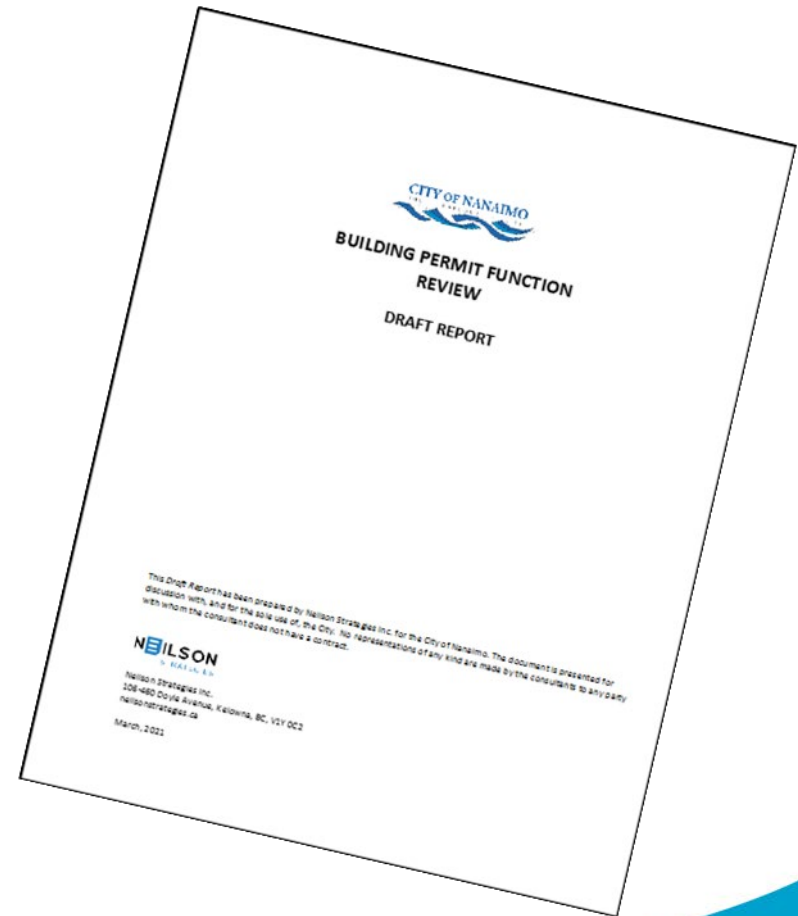
# Approvals Process Improvements Update

*2023-OCT-16*



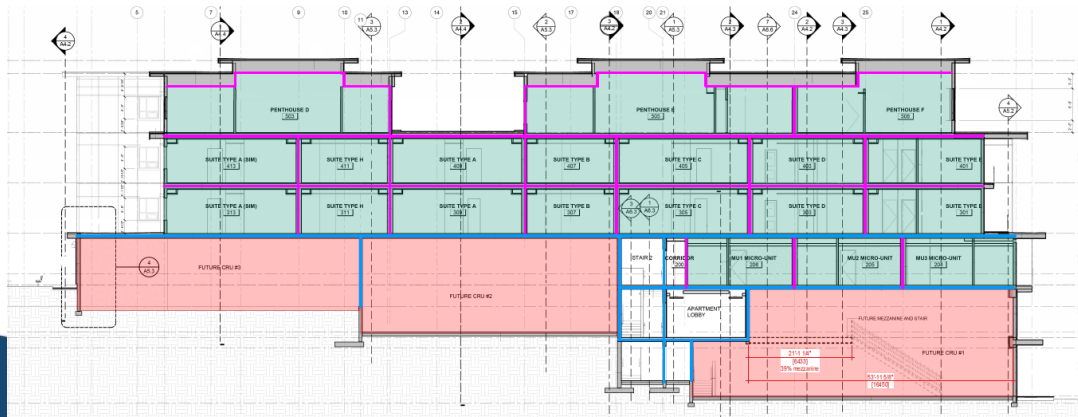
# Building Permit Function Review

- ✓ 2021-Apr-19 Building Permit Function Review
- ✓ Joint BP Advisory Working Group
- ✓ Fast Track Building Permit Program
- ☐ Commercial Application Intake Enhancements
- ☐ Commercial Process Improvements



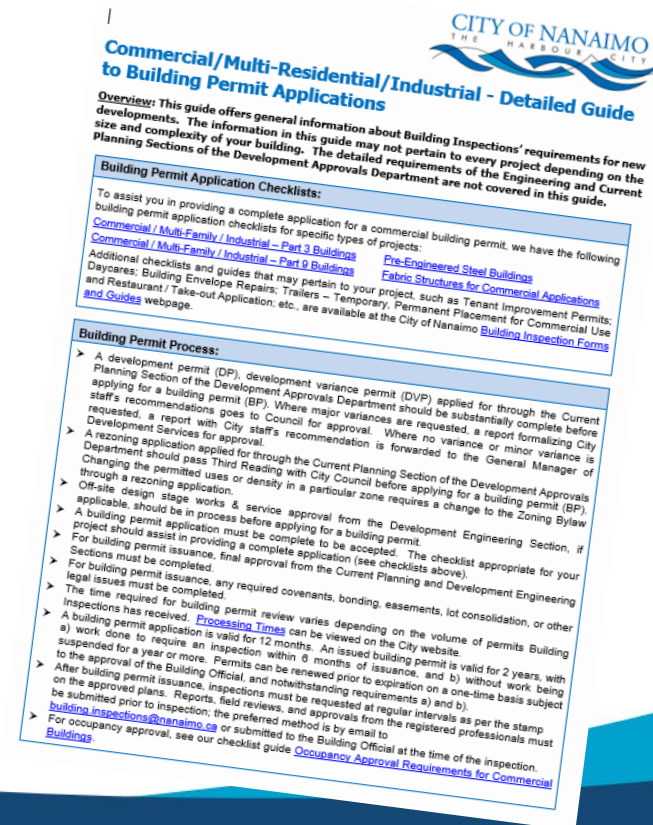
# Commercial Application Intake Enhancements

- Application Completeness
- Application Intake Enhancements - Elements
  - I. Detailed Guide to BP Applications – UPDATED
  - II. BP Application Checklist – UPDATED
  - III. Building Code Analysis Form – NEW
  - IV. DP Compliance Checklist – NEW
  - V. Occupancy, Code & Safety Drawing – NEW
  - VI. First Pass Review Critical Elements Checklist – NEW



# Commercial Application Intake Enhancements

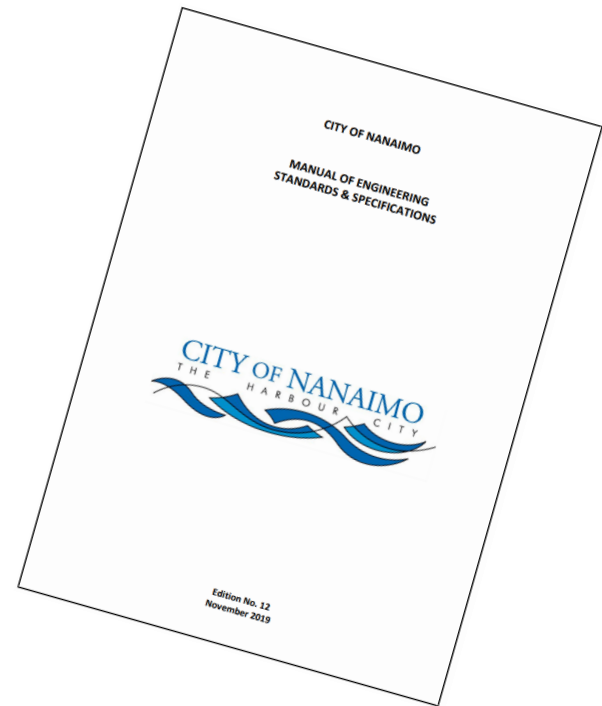
- Commitment – 3-week Completeness Review
- Phased Implementation
- Soft Launch – November 15th
- Hard Launch – Early 2024



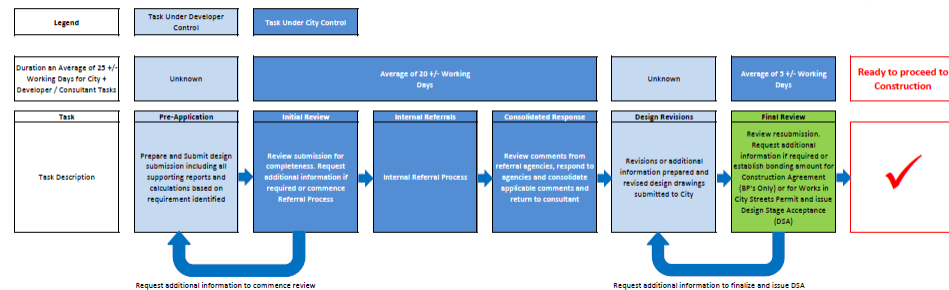


# Commercial Application Process Improvements

- Civil Design Approval Timelines
- Staged Engineering Design Review & Acceptance
- Critical Items Identification
- Related Approvals
- Timing – Early 2024



## Design Stage Acceptance Process



# Development Approvals Process Review

- Consultant engaged June 2023
- Best Practices Review
- Interviews & Survey
- Development Industry Workshop
- GPC Presentation - November

PROJECT SCHEDULE	JUNE	JULY	AUG	SEPT	OCT
1. Context Reivew					
2. Identify Issues and Concerns					
3. Best Practices Review					
4. Developer Interviews and Feedback Survey					
5. What We Learned - Draft Report and Staff Update				★	
6. Development Industry Workshop				★	
7. Council Update					★
8. Final Report					★

# Development Approval Software / Portal

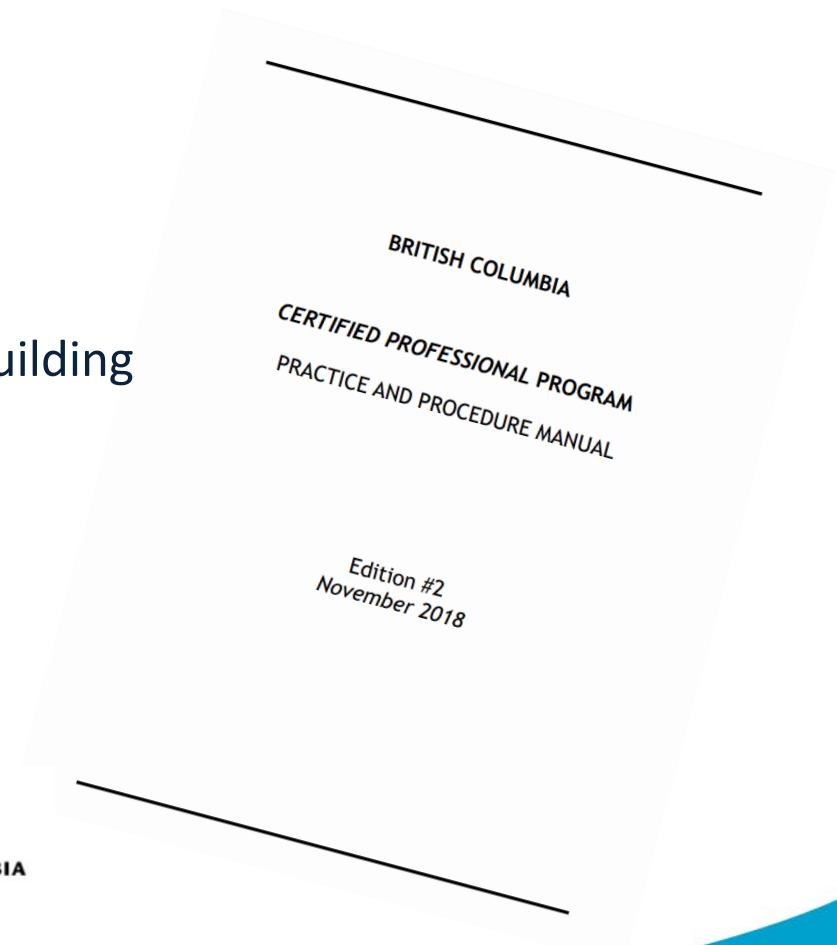
- Clarity – Approvals Software & Portal
- Staged Implementation
- Soft Launch – Nov/Dec 2023
- Hard Launch – 2024



The screenshot displays the Clarity Development Approval Software Portal interface. The top navigation bar includes a search bar and tabs for 'Permits Console', 'Permits', and 'Inspections'. The main content area shows a detailed view for a permit application, DP-2023-000158, which is currently in the 'Inspection' stage. The interface is divided into several sections: 'Details' (including Permit Information, Commercial Applications Only, Owner Information, and Contact Information), 'Submissions', 'Milestones', 'Fees & Payments', 'Inspections', and 'More'. The 'Details' section is expanded, showing fields for Address, Permit, Lot, Legal Description, Value of Construction, Business License #, Status of Business License, and Applicant/Builder/Owner information. The right sidebar contains 'Related List Quick Links' (Approval History, Inspections, Notes & Attachments), 'Activity' (Upcoming & Overdue), and 'Alerts' (Preliminary Review Letter, Referral Checklist Summary, Fees are due).

# Certified Professional Program

- Additional Professional Assurance
- Certified Professionals (AIBC/EGBC)
- Significant, Multi-phased Complex Building Projects
- Staged Permitting & Construction
- Building Bylaw Amendments





# Questions?

