



AGENDA
FINANCE AND AUDIT COMMITTEE MEETING

January 19, 2022, 9:00 AM - 12:00 PM

ELECTRONIC MEETING

Location for public attendance:

Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC

SCHEDULED RECESS 10:30 A.M.

Pages

1. CALL THE MEETING TO ORDER:

[Note: This meeting will be live streamed and video recorded for the public.]

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

4. ADOPTION OF MINUTES:

a. Minutes

4 - 11

Minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2021-DEC-15, at 9:00 a.m.

5. PRESENTATIONS:

6. DELEGATIONS:

a. Jovan Johnson re: Warmreach Warming Centre Operations

12

7. REPORTS:

a. Nanaimo Track and Field Club - Bid to Host 2024 Track and Field Championships - Olympic and Paralympic Trials

13 - 25

To be introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

Purpose: To request a financial commitment from Council regarding the proposal by the Nanaimo Track And Field Club to Athletics Canada in their bid to host the 2024 Track and Field Championships / Olympic and Paralympic

Trials.

Presentation:

1. Tyler Heisterman, President, and Wanda Urbanowicz, Nanaimo Track and Field Club.

Recommendation: That the Finance and Audit Committee recommend that Council commit up to \$100,000 in 2024-2028 Financial Plan towards the Nanaimo Track and Field Club's bid to host the 2024 Canadian Track and Field Championships / Olympic and Paralympic Trials funded from the Strategic Infrastructure Reserve.

b. Investing in Canada Infrastructure Environmental Quality Program

26 - 29

To be introduced by Laura Mercer, Director, Finance.

Purpose: To obtain a Council resolution for the proposed submission to the Investing in Canada Infrastructure Quality Program.

Recommendation: That Council:

1. approve submission for grant funding for the Millstone Trunk North Sanitary Sewer project through the Investing in Canada Infrastructure Environmental Quality program;
2. supports the project and commits to its share (\$1,950,874) of the project, as well as any cost overruns, funded from the City's Sewer Asset Management Reserve Fund; and,
3. approve increasing the Millstone Trunk North Sanitary Sewer project in the 2022 – 2026 Financial Plan by \$1,245,295 as per the most recent cost estimate.

c. 150 Time Immemorial Grant Program

30 - 32

To be introduced by Laura Mercer, Director, Finance.

Purpose: To advise the Finance and Audit Committee that the City has submitted two grant applications totaling \$78,000 to the 150 Time Immemorial Grant Program.

d. Estevan Road Utilities and Cycling Project

33 - 34

To be introduced by Bill Sims, General Manager, Engineering and Public Works.

Purpose: To advise Council of additional costs associated with the drainage portion of the Estevan Road Utilities and Cycling project.

8. OTHER BUSINESS:

9. QUESTION PERIOD:

10. ADJOURNMENT:

MINUTES
FINANCE AND AUDIT COMMITTEE MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
WEDNESDAY, 2021-DEC-15, AT 9:00 A.M.

Present: Mayor L. Krog
Councillor D. Bonner (joined electronically)
Councillor T. Brown
Councillor B. Geselbracht (joined electronically)
Councillor E. Hemmens
Councillor Z. Maartman
Councillor I. W. Thorpe
Councillor J. Turley

Absent: Councillor S. D. Armstrong

Staff: J. Rudolph, Chief Administrative Officer
D. Lindsay, General Manager, Development Services
B. Sims, General Manager, Engineering and Public Works
L. Mercer, Director, Finance
L. Wark, Director, Recreation and Culture
D. Bailey Manager, Accounting Services
J. Bevan, Manager, Culture and Events
C. Davis Manager, Parks Operations
W. Fulla, Manager, Business, Asset and Financial Planning
S. Pamminger, Manager, Infrastructure Planning and Energy
S. Gurrie, Director, Legislative Services
A. Mac Coll, Recording Secretary

1. CALL THE FINANCE AND AUDIT COMMITTEE MEETING TO ORDER:

The Finance and Audit Committee Meeting was called to order at 9:00 a.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 7(e) Culture & Event Grants 2022 - Funding Recommendations - replace Attachment B.

3. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF THE MINUTES:

It was moved and seconded that the following Minutes be adopted as circulated:

- Minutes of the Special Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Friday, 2021-NOV-05, at 9:00 a.m.
- Minutes of the Special Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2021-NOV-10, at 9:00 a.m.
- Minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2021-NOV-17, at 9:00 a.m.
- Minutes of the Special Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Friday, 2021-NOV-19, at 9:00 a.m.
- Minutes of the Special Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2021-NOV-22, at 3:23 p.m.

The motion carried unanimously.

5. REPORTS:

(a) Nanaimo Lawn Bowling Club Request - Green Repairs at Bowen Park

Introduced by Lynn Wark, Director, Recreation & Culture. Highlights included:

- The City of Nanaimo (the City) has a license use agreement with the Nanaimo Lawn Bowling Club (NLBC)
- The NLBC maintains the leased space at Bowen Park
- Quotes were provided by the NLBC to the City for the repairs required on the deteriorating boards
- The NLBC has requested the City approve the repairs on the bowling green and contribute up to \$20,000 with the NLBC contributing \$10,000 towards the project

Delegation:

1. Frances Tester, Nanaimo Lawn Bowling Club spoke regarding the Club's participants and community impact. Highlights included:
 - The green is available 6 days a week and hosts 150-170 players with membership open to all ages
 - Nanaimo hosts five two-day tournaments a year with 64-90 players competing
 - The NLBC pre COVID-19 had started a juniors program with success
 - Weekly open houses were provided to try the sport pre COVID-19 with school groups, camp programs, and the general public

- Weekly maintenance on the City's machinery and the bowling green is performed by volunteers resulting in 2000 hours per year
- There is currently one section of the backboard on the bowling green that has collapsed
- 2023 is the 100 year anniversary of the NLBC

Committee discussion took place regarding the previous history on replacing the boards at the NLBC.

It was moved and seconded that the Finance and Audit Committee recommend that Council approve the allocation of up to \$20,000 from 2021 surplus project funds to support the repairs necessary at the Lawn Bowling Club. The motion carried unanimously.

(b) Brechin Boat Ramp - Dock Replacement

Introduced by Lynn Wark, Director, Recreation & Culture. Highlights included:

- Nanaimo Ocean Paddle Club (NOPC) has 126 members and uses the dock 36 times per week
- The NOPC has outgrown the size of the dock and will contribute \$50,000 towards the replacement project

It was moved and seconded that the Finance and Audit Committee recommend that Council add to 2021 of the 2021-2025 Financial Plan a project for the dock replacement at the Brechin Boat Ramp with funding from the Brechin Boat Ramp Reserve and private contributions. The motion carried unanimously.

(c) Port Theatre Chiller Replacement

Introduced by Lynn Wark, Director, Recreation & Culture.

Committee discussion took place regarding the switch between natural gas to electricity for cost savings.

Scott Pamminger, Manager, Infrastructure Planning and Energy, advised the Committee that that there will be an estimated operational energy savings of \$19,000 a year to switch from natural gas to electric.

It was moved and seconded that the Finance and Audit Committee recommend that Council direct Staff to increase the budget for the Port Theatre Chiller Replacement project from \$712,199 to \$1,042,005 funded by a \$74,640 grant from CleanBC and \$255,166 from the Climate Action Reserve Fund. The motion carried unanimously.

(d) Port Theatre Project Changes

Introduced by Lynn Wark, Director, Recreation & Culture. Highlights included:

- Funding for the Port Theatre tile replacement was reallocated to other City projects
- The tiling is in good enough condition, per the staff, to be left until a future project at the Port Theatre which will encompass other updates as well

The Committee discussed that the current conditions of the tiles at the Port Theatre are not bad enough to warrant replacement.

(e) Culture & Event Grants 2022 - Fund Recommendations

Introduced by Lynn Wark, Director, Recreation & Culture. Highlights included:

- The new application process for event grants starting in 2023 and the process being presented to the Committee in 2022

Committee discussion took place. Highlights included:

- The grant application process has changed from yearly applications to having the City receiving applications every three years starting in 2023
- In the new grant application process each application will be looked at on an individual basis and will not be based on applications made in the past
- The City of Nanaimo logo being properly used at the applicant's event is a criteria required to be met by applicant in the process
- All successful grant applications are required to present reports to the City after an event to show how the funds were used and the successfulness of the event

It was moved and seconded that the Finance & Audit Committee recommend that Council:

1. approve 2022 Cultural Grant Funding (Operating, Project and Downtown Event) recommendations of \$510,211 as follows:

- **Applicant Name:** Crimson Coast Dance Society
- *Recommended:* Operating \$28,002
- **Applicant Name:** L'Association des francophones de Nanaimo
- *Recommended:* Operating \$24,000
- **Applicant Name:** Mid Island Metis Nation Association
- *Recommended:* Operating \$15,000
- **Applicant Name:** Nanaimo Arts Council
- *Recommended:* Operating \$16,004
- **Applicant Name:** Nanaimo Concert Band
- *Recommended:* Operating \$8,000
- **Applicant Name:** Nanaimo Conservatory of Music
- *Recommended:* Operating \$19,143
- **Applicant Name:** Pacific Coast Stage Company
- *Recommended:* Operating \$18,000
- **Applicant Name:** Nanaimo Festival Heritage Theatre Society (TheatreOne)
- *Recommended:* Operating \$52,500
- **Applicant Name:** Nanaimo Chapter of the SPEBSQSA (Tidesmen Chorus)
- *Recommended:* Operating \$4,900
- **Applicant Name:** Vancouver Island Symphony

- *Recommended:* Operating \$93,000
- **Applicant Name:** Western Edge Theatre Society
- *Recommended:* Operating \$19,000
- **Applicant Name:** A Cappella Plus Choral Society
- **Project Name:** Season of choral programs
- *Recommended:* Project \$5,000
- **Applicant Name:** Festival of Banners Association
- **Project Name:** 2022 Banner Festival
- *Recommended:* Project \$5,012
- **Applicant Name:** Friends of Nanaimo Jazz Society
- **Project Name:** Season of jazz programs
- *Recommended:* Project \$10,000
- **Applicant Name:** Island Bel Canto Singers Society
- **Project Name:** Season of choral programs
- *Recommended:* Project \$1,500
- **Applicant Name:** Island Consort Society
- **Project Name:** Season of musical programs
- *Recommended:* Project \$2,000
- **Applicant Name:** Malaspina Choral Society
- **Project Name:** Season of choral programs
- *Recommended:* Project \$3,000
- **Applicant Name:** Nanaimo African Heritage Society
- **Project Name:** Promoting Black History & Diversity in 2022
- *Recommended:* Project \$5,000
- **Applicant Name:** Nanaimo Ballroom Dance Society
- **Project Name:** Island Fantasy Ball Dance Showcase and Competition
- *Recommended:* Project \$8,000
- **Applicant Name:** Nanaimo Chamber Orchestra
- **Project Name:** Season of concert programs
- *Recommended:* Project \$2,000
- **Applicant Name:** Nanaimo Sings! Choral Festival Society
- **Project Name:** Made in Nanaimo: Songs for Sharing
- *Recommended:* Project \$6,500
- **Applicant Name:** Nanaimo Ukulele Festival Society
- **Project Name:** Nanaimo Ukulele Festival 2022
- *Recommended:* Project \$1,000
- **Applicant Name:** Vancouver Island Short Film Festival
- **Project Name:** Vancouver Island Short Film Festival 2022
- *Recommended:* Project \$5,250
- **Applicant Name:** Wordstorm Society of the Arts
- **Project Name:** Season of programs
- *Recommended:* Project \$4,800
- **Applicant Name:** Wordstorm Society of the Arts
- **Project Name:** Brand Development & Logo Redesign
- *Recommended:* Project \$3,600

2022 Downtown Event Revitalization Grants

- **Applicant Name:** Downtown Nanaimo Business Association
- **Event Name:** Corner Concerts
- *Recommended:* \$5,000
- **Applicant Name:** Downtown Nanaimo Business Association
- **Event Name:** WinterFest
- *Recommended:* \$18,000
- **Applicant Name:** Graham G. C. Villette
- **Event Name:** Jazz Above Ground - Nanaimo
- *Recommended:* \$950
- **Applicant Name:** Greater Nanaimo Chamber of Commerce
- **Event Name:** Thursday Night Street Market
- *Recommended:* \$30,000
- **Applicant Name:** Humanity in Community Foundation
- **Event Name:** Hub City Walls
- *Recommended:* \$28,980
- **Applicant Name:** Nanaimo Arts Council
- **Event Name:** Nanaimo Artwalk
- *Recommended:* \$4,593
- **Applicant Name:** Nanaimo Chapter, Federation of Canadian Artists
- **Event Name:** Nanaimo Fine Arts Show
- *Recommended:* \$2,200
- **Applicant Name:** Nanaimo Concert Band
- **Event Name:** 150th Anniversary
- *Recommended:* \$3,577
- **Applicant Name:** Nanaimo Downtown Farmers Market Society
- **Event Name:** Farmers' Market
- *Recommended:* \$9,200
- **Applicant Name:** Nanaimo Dragon Boat Festival Society
- **Event Name:** Save-On-Foods Dragon Boat Festival
- *Recommended:* \$12,000
- **Applicant Name:** Nanaimo International Jazz Festival Association
- **Event Name:** Nanaimo International Jazz Festival
- *Recommended:* \$25,000
- **Applicant Name:** Old City Quarter Association
- **Event Name:** Hallowe'en in the OCQ
- *Recommended:* \$500
- **Applicant Name:** Old City Quarter Association
- **Event Name:** Sounds of Summer in the OCQ
- *Recommended:* \$5,000
- **Applicant Name:** Old City Quarter Association
- **Event Name:** Christmas in the OCQ
- *Recommended:* \$2,000
- **Applicant Name:** Pacific Coast Stage Company
- **Event Name:** Outdoor Fringe Presentations & Drive-In Theatre
- *Recommended:* \$3,000

The motion carried unanimously.

(f) Social Planning Grants

Introduced by Dale Lindsay, General Manager, Development Services.
Highlights included:

- The Social Planning Grants budget of \$85,000
- Requests for grants can be completed at any time during the year
- Suggestion to hold \$10,000 of the remaining funds in the budget for any new requests
- The Social Planning Grants program is 20 years old

It was moved and seconded that the Finance and Audit Committee recommend that Council approve a total of \$75,000 for the 2022 Social Planning Grant allocations as follows:

2022 Community Vitality Grants

Organization: Lost Lake Neighbourhood Association
Project: Lost Lake Road Greenspace Enhancements
Amount: \$1,600

Organization: Nanaimo Climate Action Hub Society
Project: Community Climate Circles
Amount: \$5,000

Organization: Nanaimo Community Kitchens
Project: Cooking Out of the Box
Amount: \$4,400

Organization: South End Community Association
Project: Nanaimo South End Day
Amount: \$4,000

2022 Social Response Grants

Organization: Island Crisis Care Society
Project: Life skills for Community Connection
Amount: \$27,500

Organization: Nanaimo Foodshare
Project: Grow Nanaimo
Amount: \$16,500

Organization: Nanaimo Literacy Association
Project: Financial Literacy for Women Survivors of Domestic Violence
Amount: \$16,000

The motion carried unanimously.

6. QUESTION PERIOD:

There was no one in attendance to ask questions.

7. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*.

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

The motion carried unanimously.

The Finance and Audit Committee moved In Camera at 9:21 a.m.
The Finance and Audit Committee moved out of In Camera at 9:33 a.m.

8. ADJOURNMENT:

It was moved and seconded at 9:34 a.m. that the meeting adjourn. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

Delegation Request

Delegation's Information:

Jovan Johnson, Rise Bridge Project, has requested an appearance before Council.

City: Nanaimo
Province: BC

Delegation Details:

The requested date is January 19, 2022.

The requested meeting is:
Finance and Audit

Bringing a presentation: Yes

Details of the Presentation:.

WarmReach warming centre operations and needs in order to continue operations.

DATE OF MEETING JANUARY 19, 2022

AUTHORED BY ART GROOT, DIRECTOR, FACILITY AND PARKS OPERATIONS

SUBJECT NANAIMO TRACK AND FIELD CLUB – BID TO HOST 2024 TRACK AND FIELD CHAMPIONSHIPS - OLYMPIC AND PARALYMPIC TRIALS

OVERVIEW

Purpose of Report

To request a financial commitment from Council regarding the proposal by the Nanaimo Track And Field Club to Athletics Canada in their bid to host the 2024 Track and Field Championships / Olympic and Paralympic Trials.

Recommendation

That the Finance and Audit Committee recommend that Council commit up to \$100,000 in 2024-2028 Financial Plan towards the Nanaimo Track and Field Club's bid to host the 2024 Canadian Track and Field Championships / Olympic and Paralympic Trials funded from the Strategic Infrastructure Reserve.

BACKGROUND

The Rotary Bowl, home to the Nanaimo Track and Field Club (NTFC), is an important recreational venue to Nanaimo and the surrounding region in providing full Track and Field amenities. In addition to all it provides to residents in the region, it is also an economic driver to Nanaimo and infrastructure for sports tourism, including being instrumental for hosting large events, such as the BC Summer Games.

The COVID-19 Pandemic resulted in the cancellation of track and field seasons in 2020 and 2021, including School District use, but athletes continued to train at the site and the facility has seen a significant increase in casual use, allowing the community to stay active while maintaining social distance.

The straightaway was due for surface replacement in 2021 and the oval was scheduled for 2024. Under normal circumstances, finding enough time to replace the rubberized track surfacing as one project would have proven logistically challenging based on the window of use relative to required weather and timing of athletic seasons. The cancellation of the season in 2021 due to the pandemic allowed for the acceleration of the project.

At the Finance and Audit Committee meeting held 2021-JUN-16, a motion was passed approving the expedition of the track surfacing as such:

“that the Finance and Audit Committee recommend that Council approve moving the Phase 2 rubberized track replacement project from 2024 to 2021 in the 2021-2025 Financial Plan funded from the Community Works Reserve Fund.”

The motion was approved by Council through consent at the Regular Council Meeting held 2021-JUN-21.

Both phases of the track resurfacing project were completed in 2021 allowing the NTFC to plan for hosting future high level events.

Athletics Canada is searching for a host city for the 2024 Track and Field Championships / Olympic and Paralympic Trials. The Championships include U20, Open, and Para Athletics competition.

The NTFC felt it was timely for the Club to submit a bid package for this event. Mayor and Council provided a Letter of Support in time for the 2021-SEP-30 deadline (Attachment A). |

DISCUSSION

|The NTFC is currently working on the bid package that is due on 2022-MAR-31 and will provide a presentation to Council regarding the proposed bid. Nanaimo has a proven history of successfully hosting large sporting events, including the BC Summer Games and many other high level national and international competitions.

The 2024 Track and Field event has the potential to attract visitors from across Canada and there will be significant benefit from tourism and additional accommodation requirements booked separately by spectators and others attending the events.

Edmonton, Alberta was the host city for the 2016 Canadian Junior / Senior Track and Field Championships and selection trials for the Olympic and Paralympic Games, which included over 2,000 participants (athletes, coaches, officials, and other team personnel) from across the country. The total economic activity generated by the 2016 event was estimated at \$21 million dollars in the Province of Alberta and \$15 million in the host city of Edmonton.

Athletics Canada will provide a Hosting Grant in the amount of \$25,000 to the HOC (Host Organizing Committee) for the administration and operations of the competition.

A financial commitment from the hosting committee is required to complete the bid package. |

FINANCIAL CONSIDERATIONS

|The bid package requires that the HOC secure a minimum financial commitment of up to \$100,000 from corporate, municipal, provincial, tourism or accommodation incentives, prior to bid package submission. Staff recommend a commitment of \$100,000 utilizing the Strategic Infrastructure Reserve, to fund the bid for the 2024 Championships. The HOC will work to obtain other financial support and those funds would offset the City's \$100,000 commitment but for bid deadline purposes, the commitment is required for the bid package. |

OPTIONS

1. That the Finance and Audit Committee recommend that Council commit \$100,000 in 2024-2028 Financial Plan towards the Nanaimo Track and Field Club's bid to host the 2024 Canadian Track and Field Championships / Olympic and Paralympic Trials funded from the Strategic Infrastructure Reserve.
 - The advantages of this option: Economic benefit to the community through the promotion of sport tourism venue on a national level. Provides a platform to prepare for higher levels of competition through the promotion of athletic excellence.
 - The disadvantages of this option: Commitment of staff time to the Host Organizing Committee. Access to a public facility will be limited during the event.
 - Financial Implications: A \$100,000 commitment from the Strategic Infrastructure Reserve will affect funds availability for other initiatives and projects.
2. That the Finance and Audit Committee recommend to Council an alternative funding source of \$100,000 to support the Nanaimo Track and Field Club's bid for the 2024 Canadian Track and Field Championships / Olympic and Paralympic Trials.
 - The advantages of this option: Continues to support the bid package and the potential economic driver for the community.
 - The disadvantages of this option: Making any changes may not meet the bid package deadline of 2022-MAR-31.
 - Financial Implications: Will leave funds available in the Strategic Infrastructure Reserve for alternative projects and initiatives.
3. That the Finance and Audit Committee recommend that Council do not approve the \$100,000 commitment towards the Nanaimo Track and Field Club's bid to host the 2024 Canadian Track and Field Championships / Olympic and Paralympic Trials.

SUMMARY POINTS

- Athletics Canada is looking for a host city for the 2024 Canadian Track and Field Championships / Olympic and Paralympic Trials.
- The Rotary Bowl oval and straightaway rubberized surfacing was renewed in 2021 allowing for the hosting of high level events.
- The Nanaimo Track and Field Club are preparing a bid package to host the event and require a funding commitment of \$100,000 from the City of Nanaimo.
- Hosting the event could have substantial economic benefit, up to an estimated \$15 million to the host community.

ATTACHMENTS:

ATTACHMENT A: Letter of Support from Mayor and Council for 2024 Trial Bid
ATTACHMENT B: PowerPoint Presentation by the Nanaimo Track and Field Club |

Submitted by:

Art Groot
Director, Facility and Parks Operations

Concurrence by:

Lynn Wark
Director, Recreation & Culture

Richard Harding
General Manager, Parks, Recreation & Culture

Laura Mercer
Director, Finance

ATTACHMENT A



September 17, 2021

Maxim Chaisson, Coordinator
Events and Marketing Athletics Canada
105-2141 Thurston Drive
Ottawa, ON K1G 6C9

Dear Maxim Chaisson,

Re: Letter of Support 2024 Canadian Track and Field Championship

On behalf of Council and the citizens of Nanaimo, it is with great pleasure that I endorse and wholeheartedly support the Nanaimo Track and Field Club in their bid to host the 2024 Canadian Olympic and Paralympic Track & Field Trials.

We regard Nanaimo as one of the most beautiful harbourfronts on the West Coast of Canada and proudly acknowledge we are located on the traditional territory of the Snuneymuxw First Nation.


Nanaimo has a proud and well-earned reputation of successfully hosting a variety of sporting and cultural events. In the past few years, this community rallied to make the 2014 BC Summer Games, Hometown Hockey (2017), Marine Festival with World Championship Bathtub races (2019), and various single-sport competitions a success. Our dedicated volunteers and corporate supporters are keen to once again make the commitment and generate the excitement necessary to host this prestigious event.

The information in the attached bid will confirm for you that the City of Nanaimo is ready, willing and able to welcome athletes from around the country and host a first class 2024 Canadian Track and Field Championship Trials event.

Please accept this letter of support from the City of Nanaimo for a successful bid to this community on behalf of the Nanaimo Track and Field Club. We are confident in our ability to be a host city.

I invite and encourage you to tour our community and meet our enthusiastic supporters within our sporting community.

Sincerely,


Leonard Krog
MAYOR




2024 Canadian Track and Field Championships / Olympic and Paralympic Trials



NANAIMO, BC
June 25 – 30
Rotary Bowl Stadium







OVER 2000


athletes
coaches
officials
personnel

PLUS

visitors from
across
Canada







HOSTING

A NATIONAL CHAMPIONSHIP /
OLYMPIC + PARALYMPIC TRIALS



economic activity

tourism

promotion / showcase

hosting history

bid process

ECONOMIC IMPACT

EDMONTON 2016

\$21 million to Alberta
\$15 million to City of Edmonton









3000 athletes





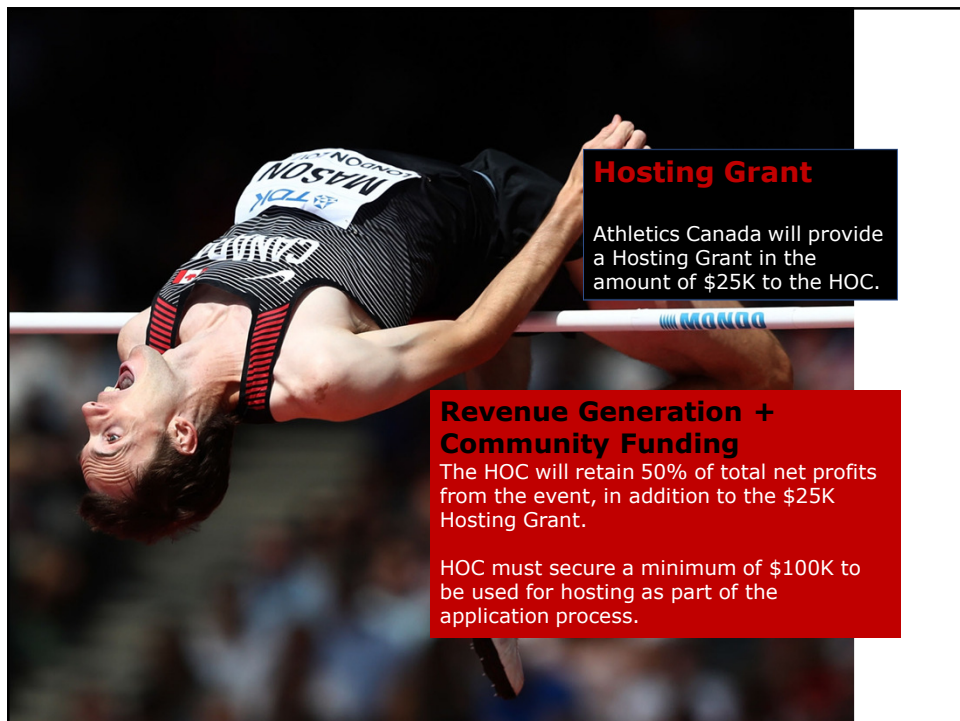
3200 volunteers

BID PROCESS

KEY DATES

| | |
|--|--------------------|
| Circulation of bid opportunities | September 2, 2021 |
| Letter of Intent due to Athletics Canada | September 30, 2021 |
| Circulation of bid documents | October 8, 2021 |
| PROPOSAL TO HOST due to Athletics Canada March 31, 2021 | |
| Athletics Canada Review | April 2022 |
| Decisions and notifications | May 2022 |
| Announcement | June 2022 |







BID PROCESS

EVENT PROMOTION PLAN

- Maximizing ticket sales
- Advertising via media outlets
- Social Media promotion
- Community event presence

LOCAL SPONSORSHIP

- Develop sponsorship strategy
- Work within Athletics Canada guidelines
- In-kind sponsorship

COMMUNITY SUPPORT

- City of Nanaimo
- Local / regional tourism bureau
- School District 68
- Vancouver Island University
- Snuneymuxw First Nation
- Provincial Government



NANAIMO TRACK & FIELD CLUB

Thank You!

DATE OF MEETING JANUARY 19, 2022

AUTHORED BY DEANNA WALKER, FINANCIAL ANALYST
DORIS FOURNIER, MANAGER, MUNICIPAL INFRASTRUCTURE

SUBJECT INVESTING IN CANADA INFRASTRUCTURE ENVIRONMENTAL
QUALITY PROGRAM

OVERVIEW

Purpose of Report

To obtain a Council resolution for the proposed submission to the Investing in Canada Infrastructure Quality Program.

Recommendation

That Council:

1. approve submission for grant funding for the Millstone Trunk North Sanitary Sewer project through the Investing in Canada Infrastructure Environmental Quality program;
2. supports the project and commits to its share (\$1,950,874) of the project, as well as any cost overruns, funded from the City's Sewer Asset Management Reserve Fund; and,
3. approve increasing the Millstone Trunk North Sanitary Sewer project in the 2022 – 2026 Financial Plan by \$1,245,295 as per the most recent cost estimate.

BACKGROUND

Canada and British Columbia governments are investing up to \$270 million in the third intake of the Investing in Canada Infrastructure Environmental Quality Program (ICIP-EQ) to support infrastructure projects in communities across the province. The ICIP-EQ program will assist communities in developing well planned community infrastructure that will protect public health and environment, promote climate change resilience, and support broad public benefits and service sustainability.

A project must meet at least one of the following outcomes to be eligible:

- Increase the capacity to treat and/or manage wastewater or storm water;
- Increase access to potable water;
- Increase the capacity to divert or manage solid waste (including landfill gases);
- Increase capacity to reduce and/or remediate soil and/or pollutants through remediation.

The project must start by 2024-JAN-26 and be complete by 2026-DEC-31. Funding may be used for all costs considered to be direct and necessary for the successful implementation of an eligible

project. Eligible costs date is the project approval date. Costs incurred before this date are not eligible. Each municipality can submit one application.

A cost share between the federal and provincial government provides funding and their combined maximum contribution is 73.33%. Stacking rules apply to this funding. Therefore 73.33% is the maximum that could be funded from senior government sources including the Canada Community Building Funds (formerly the Federal Gas Tax Fund) received by the City annually.

The grant application deadline is **2022-JAN-26**. Final project approvals are anticipated in the spring of 2023.

DISCUSSION

Staff have identified the Millstone Trunk North Sanitary Sewer project as the candidate for submission for a \$3,164,421 grant (73.33% of eligible portion of project) under the Investing in Canada Infrastructure Environmental Quality program. This project is included as part of the approved 2022-2026 Provisional Financial Plan, at a planned cost of \$3,870,000 and meets the criteria of the program. Total project costs have increased from the estimates used in the approved 2022-2026 Provisional Financial Plan by \$1,245,295 to \$5,115,295.

MILLSTONE TRUNK NORTH SANITARY SEWER

The Millstone Trunk Sewer generally parallels with the Millstone River on the west side of the City, from Brannen Lake to the Nanaimo Harbour, with a distance of about 12 km. The entire Millstone Trunk Sewer catchment area is approximately 1,900 ha.

This sewer was constructed in 1978 and has performed well over the years; however, the increased loading from both domestic sewage and unwanted rain or groundwater has challenged the system.

The City has replaced a number of the sections over the years; however, there are several sections that still require upgrading. One of the sections that requires upgrading is approximately 2.2 km long along Maxey Road. In this location, the sewer main can be as close as 15 m from the top of the bank of the Millstone River.

The aging pipe material and increased rainfall intensities as well as growth in the catchment have contributed to greatly increase sanitary flows in the Millstone Trunk Sewer. Recent analysis has shown that sections of the original sewer in the Lower Millstone Valley are at capacity.

Rainfall, environmental risk, and deterioration of the main has elevated the priority of this main and it is now being driven by the utility as a core need today.

FINANCIAL IMPACT

Staff is scheduled to begin design and planning in 2023, with construction in 2025. The project is currently part of the approved 2022-2026 Provisional Financial Plan with a total project budget of \$3,870,000 including \$350,000 for design in 2023, and \$3,520,000 for construction in 2025. Total project costs have increased from the estimates used in the approved 2022-2026 Provisional Financial Plan by \$1,245,295 to a revised total project cost of \$5,115,295. The project is currently part of the City's approved DCC Bylaw with the DCC portion of the funding currently

budgeted to be funded by external borrowing. If the grant application is successful, the project will be removed from the City's DCC Bylaw and the external borrowing will no longer be required.

OPTIONS

1. That Council:
 1. approve submission for grant funding for the Millstone Trunk North Sanitary Sewer project through the Investing in Canada Infrastructure Environmental Quality program;
 2. supports the project and commits to its share (\$1,950,874) of the project, as well as any cost overruns, funded from the City's Sewer Asset Management Reserve Fund; and,
 3. approve increasing the Millstone Trunk North Sanitary Sewer project in the 2022 – 2026 Financial Plan by \$1,245,295 to \$5,115,295 as per the most recent cost estimate.
 - The advantages of this option: A successful application for this grant would fund the replacement of the sewer trunk section that is at the greatest risk of surcharging into the Millstone River and possibly flooding of nearby, private properties. Replacing this pipe would also reduce the loading of unwanted rain and groundwater to the RDN pollution control central.
 - Financial Implications: This project is included in the approved 2022-2026 Provisional Financial Plan, at a total project cost of \$3,870,000 scheduled for \$350,000 spending in 2023 and \$3,520,000 for 2025. Total project costs have increased from the estimates used in the approved 2022-2026 Provisional Financial Plan by \$1,245,295 to \$5,115,295. The revised project budget will be included in the 2022 – 2026 Final Financial Plan. If the grant application is successful, the grant funding will replace the DCC funding for the project which was to be funded through external borrowing, and the project will be removed from the DCC Bylaw.
2. That Council provide alternative direction to Staff for a project to submit an application to the Investing in Canada Infrastructure Environmental Quality Program.]

SUMMARY POINTS

- The City will apply for a grant with a maximum value of \$3,164,421 from the Investing in Canada Infrastructure Environmental Quality program.
- Funding announcements are expected in the spring of 2023.
- Municipalities can submit one application.

Submitted by:

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Doris Fournier
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Concurrence by:

Laura Mercer,
Director, Finance

Bill Sims,
General Manager, Engineering & Public
Works

DATE OF MEETING JANUARY 19, 2022

AUTHORED BY DEANNA WALKER, FINANCIAL ANALYST
CHRIS SHOLBERG, COMMUNITY HERITAGE PLANNER

SUBJECT 150 TIME IMMEMORIAL GRANT PROGRAM

OVERVIEW

Purpose of Report:

To advise the Finance and Audit Committee that the City has submitted two grant applications totaling \$78,000 to the 150 Time Immemorial Grant Program.

BACKGROUND

150 Time Immemorial Grant Program

The 150 Time Immemorial grant program aims to advance reconciliation and learning; promote a diverse and inclusive society including honouring underrepresented and marginalized communities in our history (Indigenous people, black people, and people of color (IBPOC), members of the LGBTQ2S+ community, people with disabilities, and women), and support resiliency into the next 150 years.

Projects funded through this program will meet at least one of the objectives listed above. They will raise cultural awareness, educate people about our colonial past and its ongoing impacts, advance reconciliation, and promote inclusivity and diversity as a foundational aspect of British Columbia's future. They will also recognize the diversity that contributes to B.C.'s vibrant social and economic fabric, promote intergenerational transfer of knowledge, skills, and stories, strengthen community dialogue and cross-cultural understanding, and support a vision for a resilient, dynamic and equitable future.

Funding is available under two project streams:

- Cultural Heritage Awareness (funding available up to \$50,000)
- Community and Heritage Planning (funding available up to \$40,000)

Projects are eligible for up to 80% of eligible project costs, to the maximum amount for each stream, with the applicant contributing 20% of the project costs. Approved projects must start before 2022-JUL-30 and must be completed before 2024-JUL-30. Applicants can submit no more than one application per stream to a maximum of two streams.

The grant application deadline was 2021-DEC-24. Funding will be announced by the end of March 2022.

DISCUSSION

2022 Reconciliation Events Project

The City has applied for up to \$48,000 in funding for 2022 Reconciliation Events from the Cultural Heritage Awareness stream of the 150 Time Immemorial Grant Program. The 2022 Reconciliation Events project met the eligibility requirements listed above and is included in the approved 2022 – 2026 Provisional Financial Plan. Any grant funding received will reduce City funding sources.

The City of Nanaimo, partnering with Snuneymuxw First Nation (SFN) and Nanaimo Ladysmith School District, will host two key events in 2022 to recognize, commemorate and celebrate local indigenous culture and heritage. Planning meetings for these two events will start in January 2022. The actual events will be held on 2022-JUN-21 National Indigenous Peoples Day and 2022-SEP-30 National Truth and Reconciliation Day. Total project cost for both events has been budgeted at \$60,000.

Archeological Overview Assessment Completion Project

The City has applied for up to \$30,000 in funding for the Archeological Overview Assessment Completion Project from the Community and Heritage Planning stream of the 150 Time Immemorial Grant Program. This project met the eligibility requirements for this funding stream. The Archeological Overview Assessment Completion Project is not included in the approved 2022 – 2026 Provisional Financial Plan, and is contingent on funding being received. If the grant application is successful, the City will reallocate funding from within existing budgets for the City's share of the project.

The purpose of this project is to complete a City-wide Archaeological Overview Assessment (AOA) originally drafted in consultation with SFN in 2017/2018. Additional funding is needed to permit SFN to comprehensively review the draft document, and complete additional work incorporating local cultural knowledge (SFN staff and elders) into the AOA. This work will ensure that the AOA accurately reflects local Snuneymuxw knowledge of archaeological sites and traditional use areas prior to its completion and submission to the Provincial Archaeology Branch.

CONCLUSION

The City is actively pursuing other revenues such as grants to help offset the costs of projects.

SUMMARY POINTS

- The City has applied for funding up to \$48,000 for the 2022 Reconciliation Events project from the Cultural Heritage Awareness stream of the 150 Time Immemorial Grant Program. Any grant funding received will reduce City funding sources.
- The City has applied for funding up to \$30,000 for the Archaeological Overview Assessment from the Community & Heritage Planning Projects stream of the 150 Time Immemorial Grant Program. This project is not included in the approved 2022-2026 Provisional Financial Plan, and is therefore contingent on receiving grant funding.
- Successful grant applicants will be advised in March 2022.

Submitted by:

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Concurrence by:

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Dale Lindsay
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DATE OF MEETING JANUARY 19, 2022

AUTHORED BY PHIL STEWART, MANAGER, ENGINEERING PROJECTS

SUBJECT ESTEVAN ROAD UTILITIES AND CYCLING PROJECT

OVERVIEW

Purpose of Report:

To advise Council of additional costs associated with the drainage portion of the Estevan Road Utilities and Cycling project.

BACKGROUND

The Estevan Road Utilities and Cycling project was included in the 2021 Financial Plan with a budget of \$1,072,000; \$840,000 for the water upgrades, \$150,000 for the storm sewer upgrades and \$82,000 for the cycling facilities.

DISCUSSION

Construction of the project is nearly complete with final surface works to be completed in the spring of 2022.

An additional \$175,000 is required for the drainage portion of the project. A significant amount of rock was found along the storm sewer alignment. The rock was difficult to break and added significant costs and an approximate three week delay to the overall project schedule. Rock was not found elsewhere in the project. Rock was also not encountered during the installation of the underground infrastructure required for the adjacent development at 2020 Estevan Road.

CONCLUSION

The funds have been allocated from other projects that were completed under budget in 2021. Given the magnitude of the budget transfer, specific disclosure to Council is warranted.

SUMMARY POINTS

- The costs for the drainage portion of the Estevan Road Utilities and Cycling project, exceeded the budget by \$175,000.
- A significant amount of unexpected rock was encountered, which was difficult to break; this led to the cost overruns.
- Funds are available within the 2021 – 2025 Financial Plan to cover the additional costs of the project.

Submitted by:

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