



**AGENDA**  
**FINANCE AND AUDIT COMMITTEE MEETING**

September 22, 2021, 9:00 AM - 12:00 PM  
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE  
80 COMMERCIAL STREET, NANAIMO, BC  
SCHEDULED RECESS AT 10:30 A.M.

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**1. CALL THE MEETING TO ORDER:**

[Note: This meeting will be live streamed and video recorded for the public.]

**2. INTRODUCTION OF LATE ITEMS:**

**3. ADOPTION OF AGENDA:**

**4. ADOPTION OF MINUTES:**

**a. Minutes**

Minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2021-JUL-21 at 9:00 a.m.

**5. PRESENTATIONS:**

**a. 2022 - 2026 Financial Plan Timeline**

To be introduced by Laura Mercer, Director, Finance.

**6. DELEGATIONS:**

**7. REPORTS:**

**a. Nanaimo Operations Center - Business Case**

To be introduced by Bill Sims, General Manager, Engineering and Public Works.

*Purpose: To present the results of architectural work and provide Council with an overview of the business case for the Nanaimo Operations Centre.*

Presentation:

1. Poul Rosen, Director, Engineering

**b. Community Program Development Grant - Salish Storm Hockey**

To be introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

*Purpose: To obtain Council approval of a request for a Community Program Development Grant.*

Recommendation: That the Finance and Audit Committee recommend that Council approve the request from the Salish Storm Hockey Association for a Community Program Development Grant in the amount of \$4,500 to assist in funding the Storm the Ice program.

**c. Canada Community Revitalization Fund**

To be introduced by Laura Mercer, Director, Finance.

*Purpose: To advise the Finance and Audit Committee that the City has submitted a grant application for Maffeo Sutton Playground Phase 2 totaling \$413,300 to the Canada Community Revitalization Fund.*

**d. Quarterly Purchasing Report (Single and Sole Source, Purchases in Excess of \$250,000 and Instances of Non-Compliance Purchases)**

To be introduced by Laura Mercer, Director, Finance.

*Purpose: To provide information in compliance with the City's Procurement Policy (03-1200-01) regarding single and sole source purchases, awards in excess of \$250,000 and policy non compliance for the quarter 2021-APR-01 to 2021-JUN-30.*

**e. Council Expenses for the Six Months Ending 2021-JUN-30**

To be introduced by Laura Mercer, Director, Finance.

*Purpose: To present the Finance and Audit Committee with a summary of Council expenses for the six months ending 2021-JUN-30.*

**f. Operating Results for the Six Months Ending 2021-JUN-30**

To be introduced by Laura Mercer, Director, Finance.

*Purpose: To present the Finance and Audit Committee with a summary of the operating results for the six months ending 2021-JUN-30.*

**g. Project Results for the Six Months Ending 2021-JUN-30**

To be introduced by Laura Mercer, Director, Finance.

*Purpose: To present the Finance and Audit Committee with a summary of project results for the six months ending 2021-JUN-30.*

**8. OTHER BUSINESS:**

9. QUESTION PERIOD:

10. ADJOURNMENT: