



AGENDA
COMMUNITY ENGAGEMENT TASK FORCE MEETING

July 24, 2018, 4:30 PM - 6:30 PM
Board Room, Service and Resource Centre,
411 Dunsmuir Street, Nanaimo, BC

Pages

1. **CALL THE MEETING OF THE COMMUNITY ENGAGEMENT TASK FORCE TO ORDER:**
2. **INTRODUCTION OF LATE ITEMS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**

a. Minutes

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Minutes of the Special Community Engagment Task Force Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC on Tuesday, 2018-JUL-10 at 4:00 p.m.

5. **PRESENTATIONS:**
6. **REPORTS:**
7. **OTHER BUSINESS:**
 - a. **Discussion re: Upcoming Community Engagement Session**
 - b. **Discussion re: Engagement Ideas for Council's Procedure Bylaw**
8. **QUESTION PERIOD:**
9. **ADJOURNMENT:**

MINUTES
SPECIAL COMMUNITY ENGAGEMENT TASK FORCE MEETING
BOARDROOM, SERVICE AND RESOURCE CENTRE
411 DUNSMUIR STREET, NANAIMO, BC
TUESDAY, 2018-JUL-10, AT 4:00 P.M.

Present: N. Smith, Chair
Les Barclay
Ian Gartshore
Erin Hemmens
Bill Manners (arrived 5:08 p.m.)
Nancy Mitchell
Rosemary Secord (vacated 5:42 p.m.)
Peter Urquhart

Absent: Robert Fuller

Staff: T. Loewen, Communications and Marketing Specialist
J. Horn, Social Planner
K. Gerard, Recording Secretary

1. CALL THE SPECIAL COMMUNITY ENGAGEMENT TASK FORCE MEETING TO ORDER:

The Special Community Engagement Task Force Meeting was called to order at 4:03 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Move Agenda Item 7(b) – Discussion re: Planning the Next Community Engagement Session to 7(a) and refer Agenda Item 7(a) – Discussion re: Engagement Ideas for the Council's Procedure Bylaw to the next scheduled Community Engagement Task Force Meeting, 2018-JUL-24.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Community Engagement Task Force Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, on Tuesday, 2018-JUN-26, at 4:30 p.m. The motion carried unanimously.

7. OTHER BUSINESS:

(a) Discussion re: Engagement Ideas for Council's Procedure Bylaw

By unanimous consent this item was referred to the Community Engagement Task Force Meeting on 2018-JUL-24.

(a) Discussion re: Planning the Next Community Engagement Session

Task Force discussion took place regarding:

Task Force suggested inviting the following panelists, for the Public Engagement Session, 2018-AUG-28:

- 1 RCMP bike unit member;
- 1 member of the Island Health Mental Health team;
- 1 representative of the Chase River Neighbourhood Association or Kathryn Hazel from the South End Community Association;
- 1 person who has experienced homelessness (Samaritan House resident);
- 1 person who is currently homeless;
- 1 representative of a downtown business;
- 1 front line worker from a lower barrier or affordable housing residence such as 437 Wesley Street and,
- 1 outreach or support worker from Samaritan House.

Task Force discussion regarding the Engagement Session took place as follows:

- what are the priorities and most important things to someone who is homeless, food, housing, clean clothes, etc;
- homeless panelist could share stories of how or why they became homeless and the impact supportive housing had on them;
- homeless count document could be available at the Engagement Session;
- give the public a clear idea as to what a low barrier/affordable housing project is, the rules and how it operates;
- information sheet that shows the difference between the different types of housing (low barrier, wet, dry and affordable);
- handout should be one page double sided with bullets;
- City of Nanaimo website could have links to important information for the public to read before the Public Engagement Session;
- information boards around the room with important points and facts of what Council has accomplished and what is planned to assist the homeless in the future;

Bill Manners entered the Boardroom at 5:08 p.m.

- information board showing a map of the areas mental health providers, family resources, affordable housing and low barrier housing locations are located;
- survey for participants after Public Engagement Session asking "do you support placing some sort of supportive housing in your area"; and,
- moderators to be decided after the Task Force meets with Dyan Dunsmoor-Farley on Tuesday, 2018-JUL-10.

It was moved and seconded that subject to the meeting with Dyane Dunsmore, Facilitator, on 2018-JUL-10, the members of the Community Engagement Task Force present are empowered to seek 6 moderators for the next Public Engagement Session, 2018-JUL-28, if required. The motion carried.

Opposed: *Bill Manners*

Rosemary Secord vacated the Boardroom at 5:42 p.m.

(b) Follow-up from Email Sent by Task Force Member to Council and Staff

Task Force discussion took place regarding:

Follow-up from email and if we should be sending a response to Mayor and Council that we are working together.

By unanimous consent the Community Engagement Task Force decided to not send a response to Mayor and Council regarding the email sent 2018-MAY-22.

(c) Continuation of Effective Meetings – Shared Principles

Task Force discussion took place regarding:

How we conduct ourselves at our meetings, should we have guidelines and policies in place to avoid disruption and confrontation.

By unanimous consent the Community Engagement Task Force resolved to ensure that any conflict or concern within the Community Engagement Task Force be resolved within the group and to ensure that all members voices and/or opinions are listened to in a constructive and non-confrontational manner.

6. ADJOURNMENT:

It was moved and seconded at 6:00 p.m. that the meeting terminate. The motion carried unanimously.

CERTIFIED CORRECT:

CHAIR

CORPORATE OFFICER