

MERGED AGENDA SPECIAL GOVERNANCE AND PRIORITIES COMMITTEE MEETING

Monday, April 12, 2021 1:00 P.M.

SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE 80 COMMERCIAL STREET, NANAIMO, BC

Pages 1. **CALL THE MEETING TO ORDER:** [Note: This meeting will be live streamed and video recorded for the public.] 2. **INTRODUCTION OF LATE ITEMS:** 3. APPROVAL OF THE AGENDA: 4. **ADOPTION OF THE MINUTES:** 4 - 15 a. Minutes Minutes of the Governance and Priorities Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2021-MAR-22, at 1:00 p.m. 5. **REIMAGINE NANAIMO:** 16 - 25 Reimagine Nanaimo Update - PowerPoint Presentation a. To be introduced by Dale Lindsay, General Manager, Development Services. Presentation: 1. Lisa Bhopalsingh, Manager, Community Planning. 6. **AGENDA PLANNING:** 26 - 31 a. Governance and Priorities Committee Agenda Planning Matrix

To be introduced by Sheila Gurrie, Director, Legislative Services.

7.

REPORTS:

COMMUNITY WELLNESS/LIVABILITY: a.

32 - 371. Downtown Nanaimo - Council Update To be introduced by Dale Lindsay, General Manager, Development Services. Purpose: To provide the Governance and Priorities Committee with an update on the various initiatives that are planned or underway in the downtown core. 38 - 49 1. Public Realm Improvements and Beautification Presentation: 1. Bill Corsan, Director, Community Development. 2. **Downtown Active Transportation** Presentation: 1. Jamie Rose, Manager, Transportation. [Note: Presentation to be attached on the Addendum.] 50 - 55 1. Add PowerPoint Presentation titled "Downtown Mobility" Hub" 3. Safety and Security Presentation: 1. Dave Laberge, Manager, Bylaw Services. [Note: Presentation to be attached on the Addendum.] 56 - 61 Add PowerPoint Presentation titled "Social Issues 1. (Safety and Security)"

8. PROCEDURAL MOTION:

That the meeting be closed to the public in order to deal with agenda items under the Community Charter:

- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they

were held in public;

(n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

Community Charter Section 90(2):

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

a. Add Community Charter Sections 90(1):

- (d) the security of property of the municipality; and,
- (f) law enforcement, if the Council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

9. ADJOURNMENT:

MINUTES

GOVERNANCE AND PRIORITIES COMMITTEE MEETING SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE, 80 COMMERCIAL STREET, NANAIMO, BC MONDAY, 2021-MAR-22, AT 1:00 P.M.

Present: Councillor B. Geselbracht, Chair

Mayor L. Krog

Councillor S. D. Armstrong (vacated 4:26 p.m.)

Councillor D. Bonner

Councillor T. Brown (vacated 4:53 p.m.)

Councillor E. Hemmens Councillor Z. Maartman

Councillor I. W. Thorpe (vacated 4:47 p.m.)

Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer

S. Legin, General Manager, Corporate Services

D. Lindsay, General Manager, Development Services

B. Sims, General Manager, Engineering and Public Works

J. Holm, Director, Development Approvals

L. Mercer, Director, Finance

L. Wark, Director, Recreation and Culture

J. Bevan, Manager, Culture and Special Events

L. Bhopalsingh, Manager, Community Planning

F. Farrokhi, Manager, Communications D. Fox, Manager, Building Inspections

W. Fulla, Manager, Business, Asset and Financial Planning

A. Collins, Recreation Coordinator, Cultural Services

M. Miller, Senior Financial Analyst

S. Gurrie, Director, Legislative Services

K. Gerard, Recording Secretary

CALL THE GOVERNANCE AND PRIORITIES COMMITTEE MEETING TO ORDER:

The Governance and Priorities Committee Meeting was called to order at 1:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 5(1) Governance and Priorities Committee Agenda Planning Matrix replace GPC Matrix.
- (b) Agenda Item 6(e)(1) Strengthening Communities Service Grant Opportunity add PowerPoint presentation titled "Strengthening Communities' Services Program".

3. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. <u>ADOPTION OF THE MINUTES:</u>

It was moved and seconded that the Minutes of the Governance and Priorities Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2021-MAR-08, at 1:00 p.m. be adopted as circulated. The motion carried unanimously.

5. AGENDA PLANNING:

1. Governance and Priorities Committee Agenda Planning Matrix

Introduced by Sheila Gurrie, Director, Legislative Services.

- The Agenda Planning Matrix has been updated to reflect the topics chosen at the 2021-MAR-08 Governance and Priorities Committee meeting and supported by Staff work plans and Council's Strategic Plan
- Rankings of priority items are as follows:
 - 1. Neighbourhood Associations
 - 2. Capital Planning Process
 - Crosswalk Safety
 - 4. Safety/Security
 - 5. Waterfront Walkway
 - 6. Vancouver Island Conference Centre
 - 7. 1 Port Drive
 - 8. Sports Venues and Tourism Strategies
 - 9. Committee Structure
 - 10. Election Signage
 - 11. Street Entertainers Bylaw
- In three to four months items can be adjusted based on priorities and accomplishments

Committee discussion took place. Highlights included:

- Communication strategy to neighbourhood associations regarding participation in a future meeting
- In person meetings with representatives of the different neighbourhood associations

Dale Lindsay, General Manager, Development Services, advised the Committee that Staff would contact all neighbourhood associations to advise them of the date and time of the meeting and how they can apply to be a delegation.

Sheila Gurrie, Director, Legislative Services, advised the Committee that the Provincial public health orders are still in effect which means that no members of the public are permitted to attend meetings in person; however, Zoom could be utilized for these meetings.

Committee discussion continued. Highlights included:

- Move Neighbourhood Associations to later in the year when public health orders allow for in person meetings
- First step in the process should include a master list of neighbourhood associations and the criteria for recognizing an association such as amount of members, charter document and elections
- Intention of the next meeting regarding neighbourhood associations will include formalizing the standards around the associations and discussion regarding governance models
- Ensure communication to the wider community regarding neighbourhood associations, their importance in the community and how to start up an association

Dale Lindsay, General Manager, Development Services, advised the Committee that Staff will be bringing forward a presentation regarding how local neighbourhood association function. Staff will then meet with different association regarding governance and models.

Lisa Bhopalsingh, Manager, Community Planning, advised the Committee, there is an opportunity to come back to the Committee at the 2021-APR-12 Governance and Priorities Committee meeting to provide feedback and suggestions from neighbourhood associations within the community.

6. REPORTS:

a. GOVERNANCE AND MANAGEMENT EXCELLENCE:

1. Building Permit Function Review

Introduced by Dale Lindsay, General Manager, Development Services.

Presentation:

- 1. Allan Neilson, Neilson Strategies, provided a PowerPoint presentation. Highlights included:
 - Due to high growth, COVID-19 challenges, changes to the Building Act, increasing number of building code requirements and local bylaws a review of the building permit function was implemented to see if the application and review process could be streamlined to meet the benchmarks set by Staff
 - Objectives of the study included:
 - Reduce wait times for building permits
 - Implement a new approach to managing risk (balance risk with liability)
 - Engage with industry professionals and Staff to design solutions
 - Achieve cost neutrality within the recommended changes

- Meetings and engagement included twenty-five staff member interviews, Staff from other departments such as Fire, nineteen industry professionals were consulted, two former Chief Building Officials, Municipal Insurance Association of British Columbia, Nanaimo Development Group, Mid-Island Business Initiative and Vancouver Island Construction Association
- Expectations are high for meaningful change and ensuring that Staff and industry professionals are involved in the implementation of recommendations/changes
- Feedback suggested that significant changes were needed in the commercial permits section where high volume and high value applications are reviewed
- Criticism from industry professions focused on the application and reviewing system not City Staff who are respected by the industry professionals interviewed
- Four inter-related focus areas were identified and included:
 - 1. Application review process
 - 2. Building inspections section
 - 3. Technology
 - 4. Relationship to the industry (development of the community is a partnership)
- Each of these sections had areas for improvement including incomplete applications, reluctance to rely on industry professionals, staffing numbers, experience, overtime, and applicant complaints
- The loss/retirement of experienced Staff have played a large role in permit wait times
- Interviews raised concerns regarding the pressure of high growth and high scrutiny within the City
- Currently Staff are having to reformat all applications due to compatibility issues with Tempest software and the online system
- Recommendations include:
 - Implementing a fast track program where low risk or smaller projects such as decks, accessory buildings or minor alterations can be fast tracked through the system
 - The hiring of one new supervisor and one new building official to focus strictly on the fast track applications
 - Starting an Approved Professionals Pilot Project which would transfer more responsibility to industry professionals to ensure complete applications are being submitted
 - Implement a Joint Building Permit Advisory Working Group which would include five City Staff and five industry representatives which would design the fast track eligibility and promote partnerships between the City and industry
 - Develop an internal service agreement that would set expectations of referrals to working groups

- Improve technology by implementing an improved online application portal, online payment systems (credit cards) and new dashboard for applicants to view the status of applications
- Streamline referrals by implementing target timelines, layout specific responsibility for each party and align the priorities of each referral group
- Cost recovery through a Local Government Development Approvals Program grant program that was recently announced by the Ministry of Municipal Affairs
- The City's permit fees are in the low to medium category when compared with other, like municipalities and industry professionals interviewed stated they would pay high fees if turnaround times were decreased

Committee discussion took place. Highlights included:

- Cost recovery required by law
- The fast track process being based on size of the development; the larger the development the faster the permit approval process
- Staff time in reviewing applications that have been submitted by industry professionals such as architects and engineers

Allan Neilson, Neilson Strategies, advised the Committee:

- There is no lawful requirement for cost recovery
- Including low risk, residential permits in the fast track process keeps the risk and/or liability solely with the owner of each property
- Large, complex developments have a high risk factor to the public and if not scrutinized by building officials thoroughly the City becomes partially liable if injuries or mistakes occur
- Industry professionals noted, when interviewed, that City Staff have noticed errors before that could have been a liability in the future
- The pilot program would include more reliance on industry professionals so review time by City Staff could be decreased

Committee discussion continued. Highlights included:

- Membership of the joint working group and how members would be picked or nominated to join
- Staffing levels here compared to other similar sized cities
- Obstacles in finding and retaining qualified staff
- Other ways to help applicants ensure their applications are complete
- Education and communication to developers/applicants regarding wait times and detailed reviews are to protect them and the City
- Higher permit fees versus wait times for permits
- New staffing structure

- Timeline for implementing the recommendations and communication regarding how the recommendations are working
- Grant money available through the Local Government Development Approvals Program

Allan Neilson, Neilson Strategies, advised the Committee:

- The Joint Working Group members should be nominated by industry professionals and there is a strong desire to implement this group from industry professionals interviewed
- Qualifications required for building officials are high and would recommend hiring junior or low qualified Staff and help them train and further their education with on the job experience
- The supervisor for the fast track group would focus solely on fast tracked applications which increase time for thorough reviews of the high risk, more complex applications reviewed by Level III officials

Committee discussion continued. Highlights included:

- Recommendations coming to a future Finance and Audit Committee meeting
- Funding if the grant application is unsuccessful
- Updating software, online processes and compatibility with current software in use
- Training time for a building official to go from Level I to Level III

Dale Lindsay, General Manager, Development Services, advised the Committee:

- A separate report will come to the Committee or to a Regular Council meeting shortly regarding the grant money available
- Recently two staff members have acquired their Level III Building Official status and training for building officials to acquire the Level III status takes approximately 7 years

It was moved and seconded that the Governance and Priorities Committee receive the March 2021, Building Permit Function Review draft report by Neilson Strategies Inc. and recommend that Council:

- 1. refer the additional Staff positions recommended in the draft report to the Finance and Audit Committee for consideration in the 2021-2025 Financial Plan;
- 2. direct Staff to proceed with implementation of the remaining six recommended changes outlined in the draft report; and
- 3. direct Staff to submit a grant application to the Union of British Columbia Municipalities' Local Government Development Approvals Program to support the implementation of established best practices and to test innovative approaches to improve development approvals processes.

The motion carried unanimously.

Committee discussion took place regarding updates on development approval times being communicated through the Council dashboard and ensuring that Council is informed of questions from the public regarding processing times.

Jake Rudolph, Chief Administrative Officer, advised the Committee:

- The fast track process is practical and ensures that low risk, small applications can be approved quickly leaving room for the large developments to be reviewed in detail
- Updates will come to Council or the Committee periodically to inform Council on the implementation of the recommendations and how the recommendations are working

It was moved and seconded that Council direct Staff to provide an information update every two months regarding development approval times compared to the benchmarks set by the City of Nanaimo. The motion carried.

Opposed: Mayor Krog and Councillor Turley

The Governance and Priorities Committee Meeting recessed at 3:16 p.m. The Governance and Priorities Committee Meeting reconvened at 3:27 p.m.

By unanimous consent Council agreed to move Agenda Item 6(e)4 – Mayor's Task Force on Recovery and Resilience to follow the Building Permit Function Review:

b. COMMUNITY WELLNESS/LIVABILITY:

- 1. Mayor's Task Force on Recovery and Resilience
 - 1. Mayor's Leaders' Table

Introduced by Shelley Legin, General Manager, Corporate Services:

- One of the key recommendations from the Mayor's Task Force on Recovery and Resilience (the Task Force) was to establish a Mayor's Leaders' Table which will:
 - Collaborate on multi-levels of government and align capital asks to promote cohesive infrastructure in Nanaimo
 - Provide input on major issues and opportunities in Nanaimo
 - Build collaboration among key entities
- Establish a working group/youth council with representatives from organizations such as School District 68, Vancouver Island University and youth services
- The Mayor's Leaders' Table would consist of the Mayor, two members of Council and senior representatives from organizations, municipalities, service providers, businesses in Nanaimo as well as representatives from Snuneymuxw First Nation (SFN)

Committee discussion took place. Highlights included:

- Asking the Youth Professional Network and the New Immigrant Centre to be included at the Mayor's Leader's Table
- Procedure for picking members to join the Leader's Table
- The timeline for the Mayor's Leaders' Table and the mandate

Sheila Gurrie, Director, Legislative Services, advised the Committee that the Terms of Reference for the Mayor's Leaders' Table is not finalized and members could be nominated, picked by the Mayor or put their names forward for a vote by Council.

Shelley Legin, General Manager, Corporate Services, continued the presentation. Highlights included:

- Three sub working groups will be formed out of the Mayor's Leaders' Table group who will put forward recommendations which the Mayor's Leaders' Table will take to Council
- The Mayor's Leaders' Table will meet quarterly with the smaller, sub groups meeting more often

It was moved and seconded that the Governance and Priorities Committee recommend that Council establish the Mayor's Leaders' Table with representation of: Mayor and two Council members; key social, cultural, educational, healthcare, technology, labour, arts, tourism and business organizations; and, chaired by the Mayor and subject to applicable Legislative Support and oversight. The motion carried unanimously.

2. Nanaimo Builds - 100,000 Voices Campaign Concept

Introduced by Sheila Gurrie, Director, Legislative Services.

- The 100,000 Voices Campaign will leverage engagement from the REIMAGINE Nanaimo process and tie into the City's 150th birthday which is in 2024
- The logo represents an inclusive Nanaimo and the colours in the "O" represent the diversity of the voices that shape our City
- This campaign can build upon the Reconciliation and Antiracism recommendations from the Mayor's Task Force and can help unite the City

Committee discussion took place. Highlights included:

- The amount of different branding/logos and marketing of Nanaimo
- Cost in changing the City's logo and re-branding of the City of Nanaimo
- Conflict with the REIMAGINE Nanaimo process and engagement fatigue
- Ensuring that First Nations are recognized in this campaign and that the concept is taken to a Protocol Agreement Working Group meeting for SFN input and approval

Ensuring that Governance Excellence is noted in the strategic goals

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct staff to develop the 100,000 Voices Campaign Concept and report back to Council with the marketing and communications plan, including a budget. The motion carried unanimously.

c. <u>REIMAGINE NANAIMO:</u>

1. REIMAGINE Nanaimo Update on City Portrait

Introduced by Dale Lindsay, General Manager, Development Services.

Presentation:

- 1. Lisa Bhopalsingh, Manager, Community Planning, provided a PowerPoint presentation. Highlights included:
 - Workshop on March 10th included 40 participants, six zoom rooms, 75 potential indicators discussed and 21 indicators were up voted
 - Utilized an online application called MIRO which enabled smaller group Zoom rooms where different topics could be focused on
 - The next steps for indicators and targets include reviewing workshop results, identify/confirm baselines, confirm measurement process and acquire Council endorsement
 - Indicators can evolve and are fluid based on measurements and feedback
 - Indicator #1 Proximity to Resources which crosses many areas of the donut model and equates where we live to where we eat, shop, play, go to school and work
 - Next steps include developing scenarios based on draft indicators and preparing for Phase 2 Community Engagement
 - Indicators for walkability can be used to evaluate land use scenarios to achieve more walkable neighbourhoods
 - Phase 2 will include an engagement series, community events, workshops and a community survey
 - In April 2021, Staff will be bringing forward a review of preliminary scenarios and a Council workshop on exploring options for Phase 2 engagement

Committee discussion took place. Highlights included:

- Ensuring questions on the survey and through engagement are open ended and not directive
- The overarching goals of the REIMAGINE Nanaimo process and these goals being reflected in the outcomes

 Walkability in the different neighbourhoods shown on the map included in the presentation

b. <u>COMMUNITY WELLNESS/LIVABILITY continued:</u>

3. Strengthening Communities Service Grant Opportunity

Introduced by Dale Lindsay, General Manager, Development Services.

Presentation:

- 1. Michelle Miller, Senior Financial Analyst, and Lisa Bhopalsingh, Manager, Community Planning, provided a presentation. Highlights included:
 - The grant is focused on supporting unsheltered homeless populations and addressing related community impacts
 - Federal and Provincial government has committed \$100 million
 - The City would be eligible for approximately \$2.5 million
 - The application due date is April 16, 2021
 - Eligible expenses can be backdated to September 17th, 2020 and projects must be completed within one year of the project approval, approximately July 2022
 - Project eligibility details include a demonstrated evidence of need in the community and provides temporary solutions but does not create ongoing long-term financial obligations
 - Project for consideration include temporary sheltering, codesign and launch of systems planning organization and submission of a series of small initiatives such as:
 - Rent bank
 - Youth rent supplement
 - Scattered housing
 - Renovation or lease of existing empty space for temporary weather sheltering
 - Downtown security
 - Emergency shelter locations
 - Warming centres
 - Management and support workers for up to five shelter locations
 - A package will be coming to the 2021-MAR-29 Regular Council meeting for review from Council and to take suggestions on projects or items that should be listed in the grant application

Committee discussion took place. Highlights included:

- Funding should be earmarked for community concerns and a warming centre which will benefit the community as whole
- Inquire about spending options with the Health and Housing Task Force transition team

 Current budget items earmarked for community programs and can these items be paid for by the grant if approved which would allow these funds to remain in the City budget for other items

Lisa Bhopalsingh, Manager, Community Planning, advised the Committee that the Health and Housing Action Plan was looked at for items that could be included in the grant application and a resolution must be approved by Council before the grant can be submitted.

Councillor Armstrong vacated the Shaw Auditorium at 4:26 p.m.

Dale Lindsay, General Manager, Development Services, advised the Committee that Staff have met with members of the Homeless Coalition for their input and that programs currently in the City budget could be funded through this grant.

Committee discussion continued. Highlights included:

- Capacity to collaborate with service providers and agencies to operate some of the items such as the warming centres
- Requirement of the application is to list items that the grant money will be earmarked for
- Choosing items that will provide the biggest community impact and benefit
- Temporary shelters and the impact of having to close them in one year after the grant money has been spent if the new supportive housing units are not operating by July of 2022
- Using the money to purchase homes for housing and contracting the operation or management of these facilities to service providers or agencies who are capable of operating the housing

Dale Lindsay, General Manager, Development Services, advised Council that conversations with community partners continue regarding the operation and management of temporary shelters and warming facilities.

Lisa Bhopalsingh, Manager, Community Planning, advised Council that properties cannot be bought (capital spending) with the grant money for use as a shelter or temporary warming centre but can be leased or rented.

Councillor Thorpe vacated the Shaw Auditorium at 4:47 p.m.

4. Art in Public Spaces Working Group - Draft Guidelines and Process

Introduced by Lynn Wark, Director, Recreation and Culture.

Julie Bevan, Manager, Culture and Special Events, provided a presentation. Highlights included:

 Review panels have been implemented on an ad hoc basis but in the past Council members have been appointed to a standing committee/working group MINUTES – GOVERNANCE AND PRIORITIES COMMITTEE 2021-MAR-22 PAGE 12

- Staff reviewed other art practices in municipalities across BC and Canada and had meetings with Staff in the City of Victoria and Ottawa
- The working group will promote awareness and understanding of the value of art in the community and will ensure equity, diversity and inclusion
- Staff are looking for community members with demonstrated experience and training in public art, educators and artists to join the five member working group

Councillor Brown vacated the Shaw Auditorium at 4:53 p.m.

It was moved and seconded that the Governance and Priorities Committee recommend that Council endorse the Art in Public Spaces Working Group Guidelines and Call for Applications and direct Staff to proceed. The motion carried unanimously.

5. Art in Public Spaces Public Art Collection De-accession 2021

Introduced by Julie Bevan, Manager, Culture and Special Events.

It was moved and seconded that the Governance and Priority Committee recommend that Council approve the de-accession of the following artworks from the City of Nanaimo Public Art collection:

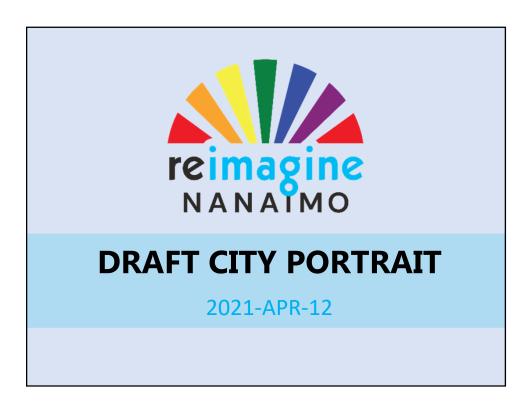
- 1. Dan Richey, Dungeness Crab (2013);
- 2. Yvonne Vander Kooi and students of Bayview Elementary, The Hummingbird Project (2013); and,
- 3. Yvonne Vander Kooi, At Play (2007).

The motion carried unanimously.

7. ADJOURNMENT:

It was moved	and	seconded	at	4:59	p.m.	that	the	meeting	terminate.	The r	notion
carried unanimously.											

CHAIR			
CERTIFIED CORRECT:			
CORPORATE OFFICER	-		



Update on City Portrait Goals & Indicators Connecting Indicators to Scenarios Next Steps



5 Draft goals are organized around the doughnut – one goal each for the 4 **social** foundations, one for the **ecological** ceiling

- Healthy
- Connected
- Enabled
- Empowered
- Ecological



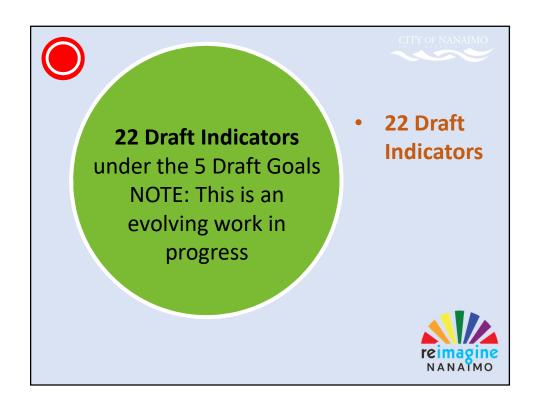


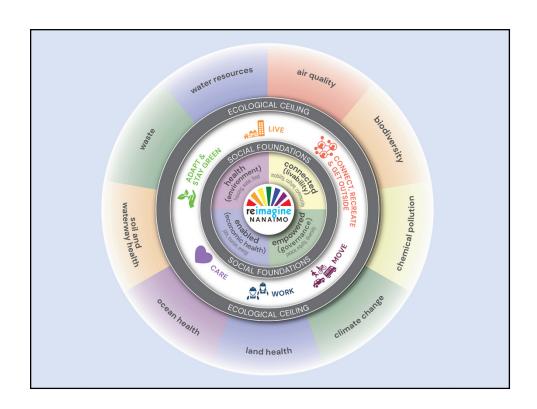
5 Draft Goals

- Healthy Support well-being for all
- Connected Build a more sustainable community
- Enabled Promote a thriving economy
- **Empowered** Encourage social enrichment
- **Ecological** Protect and enhance our environment



17







Healthy

Build a more sustainable community (housing, water, food)

TOP INDICATORS

- Chronic / Episodic Homelessness
- Housing Affordability
- Vacancy Rate
- Mix of Housing Types in Neighbourhoods





Connected

Support access and well-being for all (mobility, culture, community)

TOP INDICATORS

- Transportation By Mode
- Distance Driven Per Capita
- Access to Daily Needs (includes transit/jobs/services/schools/parks & rec amenities)
- Land Use Mix in Nodes / Corridors
- Public Waterfront Access







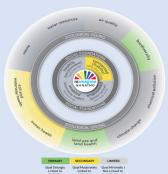




Ecological

Protect and enhance our environment

(air quality, biodiversity, chemical pollution, climate change, land use and land health, ocean health, soil and waterway health, waste, water resources)

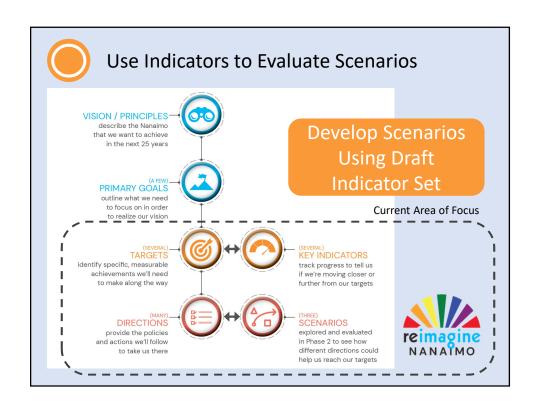


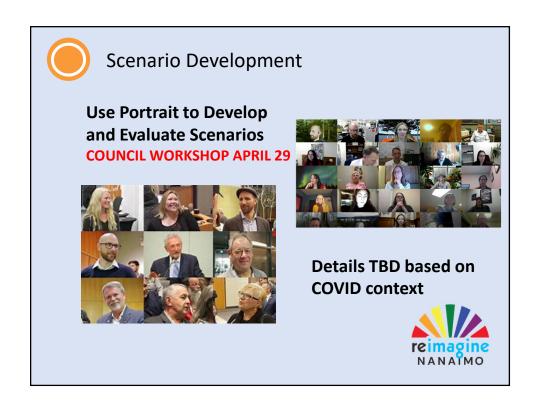
TOP INDICATORS

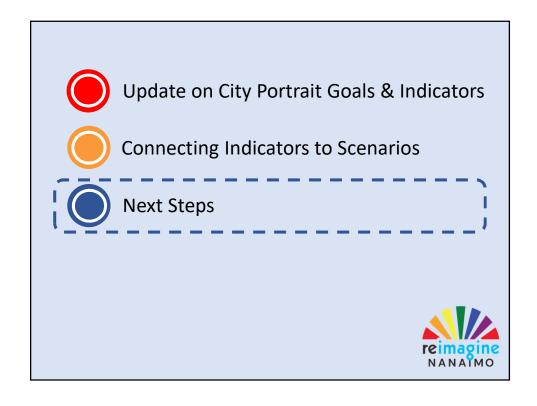
- GHG Emissions
- Protected Environmentally-Sensitive Areas and Lands
- Surface Water Quality
- Collected Waste / Household
- Water Consumption / Capita reimagine

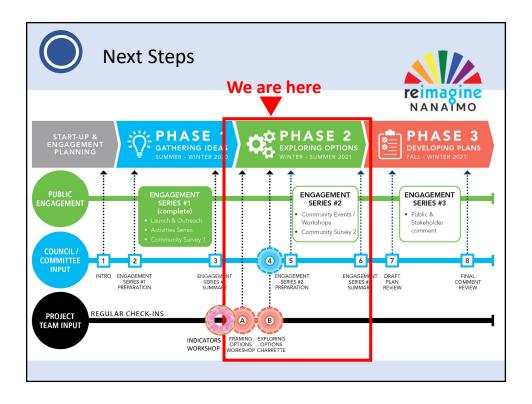


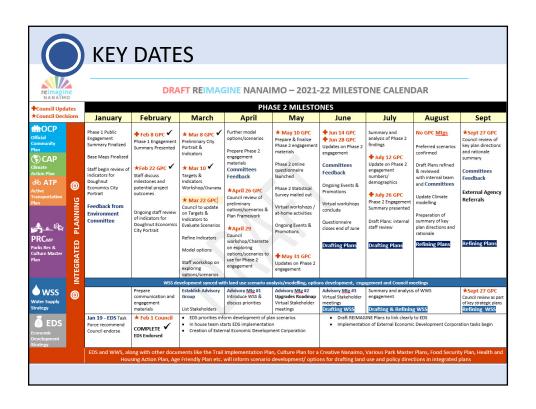












REIMAGINESteering Committee feedback

- o Feedback?
- Thoughts on next steps?
- Other comments?







Upcoming GPC/Special Council Topics

<u>April 26</u>

- 1. Neighborhood Associations
- 2. REIMAGINE Nanaimo





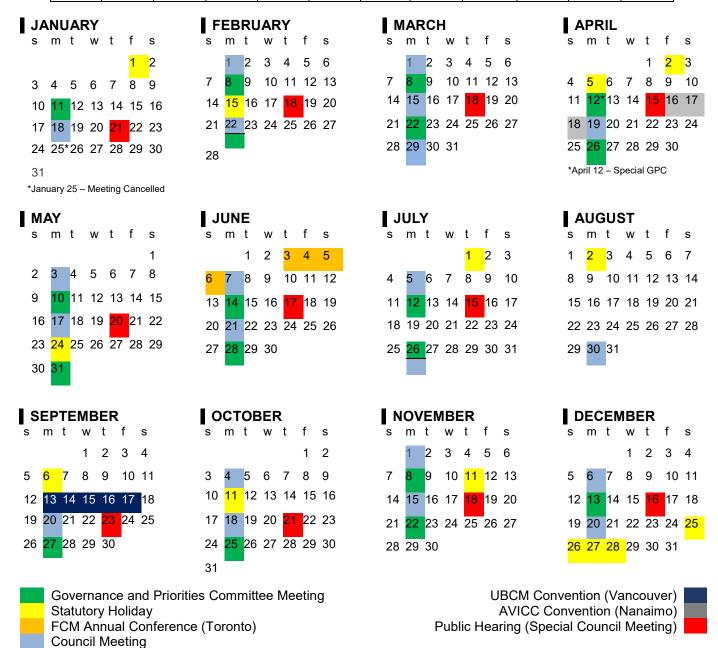
Timeline	Topic	Overall Ranking	Background	Format	Invitees	Desired Outcomes
April	Neighbourhood Associations (Session 2 of 2)	1	Identified as a priority topic at the GPC meeting held 2020-Jan-20 (Session 1 of 2)	Invite chairs of some associations to attend and be available for the discussion. Identify what resources are available. Presentation on how neighbourhood associations work in the City and what expectations they have of Council (i.e.: how do they want to be engaged?)	Neighbourhood Association Representatives	Formalized process for recognizing neighbourhood associations and the City's role in this process. Create a new policy and criteria for neighbourhood associations moving forward including how they can be officially recognized. Defer any financial implications to Finance and Audit Committee
Q2	Crosswalk Safety	3	Identified as a priority topic at the GPC meeting held 2020-FEB-10	Crosswalks: report about flashing lights at crosswalks (are they beneficial, etc.). Education and information around increasing pedestrian safety at crosswalks. Costs around the lighting at crosswalks. Information Report re: Raised crosswalks at high accident intersections, Crosswalk design modelling on the new 3 D style being introduced, email had been sent to Mr. Rose Reflective tape such as is used in Ladysmith, Controlled crosswalks and the various styles Costs associated with all	At one of the multiple meetings (could be a multistep approach): -RCMP traffic reconstructionist who can provide informationICBC Safety CoordinatorOpen to delegations	Could come as a next step: Professional best practice on what should be at crosswalks and what works best and why, etc. Outcome: a report that outlines all of the pros and cons of crosswalk lighting and pedestrian safety. Options/costs All crosswalks will have the latest safety features available.
Q2	1 Port Drive	7		Update from Staff on this project and next steps.		Next steps identified.
Q2	Capital Planning Process	2		Included in the next budget cycle. List of projects of a strategic nature. Broad list of anticipated projects.		Workshop format with projects of a strategic nature identified. During budget process 5 to 10 year capital plan projects reviewed.
April Q2	Safety/Security Waterfront Walkway	4		Discussion on safety as a whole, resources available and streamlining or finding solutions to help all. Update from staff on this project and the next steps.	Business owners and residents that are impacted by the homelessness crisis. Bylaw, Police, Security, Fire	Solutions, education, and streamline resources. Next steps identified - borrowing and method.
September	Election Signage	10		Staff report with background, updates required, policy, etc.		Election signage clarity - bylaw, policy, location, limits, time-frame, etc.
September	Liection Signage	10		Starr report with background, updates required, policy, etc.		time-maille, etc.

Timeline	Topic	Overall Ranking	Background	Format	Invitees	Desired Outcomes
				Review of current bylaw and other related bylaws (e.g.		
Q4	Street Entertainers Bylaw	11		Noise Bylaw) to ensure consistencies. Update if necessary.		Consistent bylaws. Improvements if necessary.
				Information session on history; state of the union.		, , ,
	Vancouver Island Conference			Discussion around all uses identified and utilization of		Best uses/practices determined. Utilization of space and
Q2	Centre	6		space.	Conference Centre staff	uses identified.
				Multi-step process - venues and projects around Sport		
				Venues will be grouped together when possible for a		
	Sports Venues and Tourism			discussion and decision on advancing.		
Q2	Strategies	8		Tourism - update from staff and next steps.		
				Discussion re: suggested changes:		
				Does Council want to re-establish committees such as Arts		
				and Culture		
				Parks Recreation		
				Community Safety		
				Would it be a forum for interested residents to learn the		
			Examining the current Committee	basics of good governance and procedures - training		Council decision on moving forward with more
Q3	Committee Structure	9	Structure	ground for future candidates		committees, or a different committee structure.
				Discussion re: Establishing a Leaders' Table		
			The Mayor's Leaders' Table is one of the	· ·		
			key recommendations for recovery	Establishing terms of reference		
			coming from the Mayor's Task Force on	Governance structure and schedule		To establish the Mayor's Leaders' Table as
March	Leaders Table		Recovery and Resilience.			recommended by the Mayor's Task Force.
			Nanaimo BUILDS is one of the key	Discussion re: establishing a citizen directed campaign to		
			recommendations for recovery coming-	generate enthusiasm for the rebuilding of all sectors of		To begin developing the 100,000 Voices Campaign
			from the Mayor's Task Force on	Nanaimo's community		Concept including marketing and communications plan,
March	Build Nanaimo - 100,000 Voices		Recovery and Resilience.	Review proposed logo concept.		and a budget.
			The Community Plan for Public Art,			
			identifies the process to ensure the			
			ongoing care of the City's Public Art			
	Art in Public Spaces -		Collection, including periodic evaluation			Deaccession of three artworks from the City of
March	Deaccession 2021		of artworks for de accession. Three-	Staff report with background and recommendations.		Nanaimo's Public Art Collection.

Timeline	Topic	Overall Ranking	Background	Format	Invitees	Desired Outcomes
	Strengthening Communities'		Funding is available through UBCM on- behalf of the Province and Government- of Canada to assist local governments- and Treaty First Nations to improve- health and safety of unsheltered- homeless people, and reduce- community concerns about public health and safety in neighbourhoods with- unsheltered homeless people seeking-			
March	Service Grant Opportunity		shelter.	Presentation and discussion		Apply for grant through UBCM.
March	Art in Public Spaces Working- Group - Draft Guidelines and Process		During the 2020 OCT 05 Governance and Priorities Committee Meeting, Councilendorsed the creation of an Art in Public Spaces Working Group with the purpose of providing strategic and technical advice, and expertise to Staff to advance the City's public art programs.			Establishing guidelines for an Art in Public Spaces Working Group and proceeding with a call for applications.
March	Building Permit Review		Nielson Strategies Inc. was engaged in- October 2020 to assist in an- independent Building Permit Function- Review. The consultant has provided- seven recommended changes.	Review and discuss draft report from Neilson Strategies- Inc.	Allan Neilson, Neilson Strategies	Referring the proposed additional Staff positions to the Finance and Audit Committee for consideration in the 2021-2025 Financial Plan; Implement remaining six recommended changes outlined in report.
March April	REIMAGINE NANAIMO REIMAGINE NANAIMO			Charette GPC Council options on Charette Approval of Plan Framework		
May	REIMAGINE NANAIMO			Updates on Engagement and Activities Committee Feedback		
June	REIMAGINE NANAIMO			Committees Feedback and Continued Engagement Updates - DRAFTING PLANS		
July	REIMAGINE NANAIMO			Phase 2 engagement numbers Phase 2 Engagement Summary Presented Draft Plans - internal staff review No meetings - Preparation of key plan directions and		
August	REIMAGINE NANAIMO			rationale		
September	REIMAGINE NANAIMO			Committees Feedback External Agency Referrals Refining Plans		

Governance and Priorities Committee Agenda Planning

2021 GPC Dates											
Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.
11	8	8	12	10	14	12	-	27	25	8	13
	22	22	26	31	28	26	-	-	-	22	-



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Governance and Priorities Committee Agenda Planning

Deferred to Finance and Audit Committee

Fees and Charges

Previous Topics Covered 2021

- Active Transportation
- Public Engagement report for the Animal Responsibility Bylaw
- SFN and SD68 Truth and Reconciliation -Joan Brown and Scott Saywell Presentation
- Health and Housing Task Force Final Report
- Community Amenity Contribution Policy
- Building Permit Review
- Mayor's Task Force on Recovery and Resilience

Previous Topics Covered 2019 - 2020

- Review of "Council Procedure Bylaw 2018 No. 7272"
- Neighbourhood Associations Part 1
- Effective Advocacy Strategies
- Coordinated Strategic Policy Review 2020-2021
- Single Use Checkout Bags
- Civic Facilities conditions, issues, plans and objectives
- Energy and Emissions Management Program
- Advocacy Part 2
- Coordinated Strategic Policy Review 2020-2021 Public Engagement Strategy

- Manual of Engineering Standards and Specifications Revision Update
- REIMAGINE NANAIMO Demographics and Land Inventory/Capacity Analysis Summary
- Climate Change Resilience Strategy
- Reallocation of Street Space
- Governance: Question
 Period/Correspondence/Proclamations/Other
- Council Resolution Update
- Reopening Strategy/Plan
- Roadway Reallocation Options
- Social Procurement
- Sustainable Procurement
- Capital Projects
- Sports Venues
- Proposed Amendments to the MoESS
- Arts & Culture
- Short Term Rental/AirBnB regulations
- REIMAGINE NANAIMO "Water"
- Sanitation Review
- Animal Responsibility Bylaw
- Councillor Brown and Councillor Geselbracht re: Doughnut Economic Framework Model
- Health and Housing Task Force Update
- Environment Committee Recommendations
- Emergency Food and Nutrition Security Strategy

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Information Report

File Number: CIL00409

DATE OF MEETING April 12, 2021

AUTHORED BY BILL CORSAN, DIRECTOR, COMMUNITY DEVELOPMENT

SUBJECT DOWNTOWN NANAIMO – COUNCIL UPDATE

OVERVIEW

Purpose of Report:

To provide the Governance and Priorities Committee with an update on the various initiatives that are planned or underway in the downtown core.

BACKGROUND

Downtown Nanaimo is the heart of the City. The downtown provides a variety of retail shops, a range of housing opportunities, professional offices and services, and the majority of cultural attractions in the city. The downtown is a transportation hub providing vital connections to Vancouver and neighbouring communities, as well as being the focal point of the city's transit and road network. Along with a spectacular waterfront walkway and large civic park, the downtown serves as the community's gathering space for events and festivals. The downtown is the historical, cultural, professional, and business centre of Nanaimo.

The downtown core is also an area with a concentration of social services and has, in recent years, seen an increase in homelessness and social issues.

Downtown has been a focal point by previous Councils, who have made investments in facilities and infrastructure. Development in the downtown core is encouraged through a number of policy documents, including the Official Community Plan, the Transportation Master Plan, and the Nanaimo Downtown Plan Urban Design Guidelines. Incentives such as the Hotel Revitalization Tax Exemption Program and the Downtown Revitalization Tax Exemption Program have been put in place to entice investment.

The 2019-2022 Strategic Plan recognizes the importance of downtown by prioritizing a number of initiatives, such as the Downtown Mobility Hub, investments in 1 Port Drive, and advocacy for the passenger ferry service to downtown Vancouver.

DISCUSSION

Given the focus by Council on the downtown core, a Governance and Priorities Committee (GPC) meeting was held on 2019-JUL-15 to develop a better sense of Council's priorities and to obtain direction on a number of initiatives.



A graphic recording of the meeting (Attachment A) highlights five key areas which Council directed Staff to focus attention on. This includes (in no particular order):

- Public Realm Improvements
- Downtown Mobility
- Social Issues (Safety and Security)
- Key Site Redevelopment
- 1 Port Drive

Following the 2019-JUL-15 GPC meeting, Staff advanced a wide range of initiatives under the objectives. Staff from numerous departments came together to implement a series of 'quick wins' for the downtown that would address some of the issues identified by Council at the GPC meeting. Staff also advanced longer-term studies and initiatives around Downtown Mobility, Safety and Security, redevelopment of key sites, and 1 Port Drive.

The purpose of the 2021-APR-12 GPC is for Staff to provide Council with an update on work that has been completed since July 2019 and to seek direction and clarification on next steps.

The GPC will be split into the specific topic areas with the information presented in a PowerPoint format. To keep the session more informal, Staff will be facilitating the session and using various tools to collect data and rank Council priorities.

The goal is to return to Council in the summer of 2021 with a summary document showcasing the work that is underway in the downtown core and the investments planned for the upcoming years.

CONCLUSION

Downtown Nanaimo is the heart of the City's transportation network, a cultural centre, a retail hub, the business centre and a fast growing neighbourhood. Council has committed to ensuring the success of downtown and a number of key projects are underway to enhance the experience for residents and visitors alike.

SUMMARY POINTS

- Downtown Nanaimo is the heart of the city. The downtown provides a variety of retail shops, a range of housing opportunities, professional offices and services, and the majority of cultural attractions in the city.
- The 2019-2022 Strategic Plan recognizes the importance of downtown by prioritizing a number of initiatives, such as the Downtown Mobility Hub, investments in 1 Port Drive, and advocacy for the passenger ferry service to downtown Vancouver.
- A Governance and Priorities Committee meeting was held on 2019-JUL-15 to develop a better sense of Council's priorities and to obtain direction on a number of initiatives.
- The purpose of the 2021-APR-12 GPC is for Staff to provide Council with an update on work that has been completed since July 2019 and to seek direction and clarification on next steps.



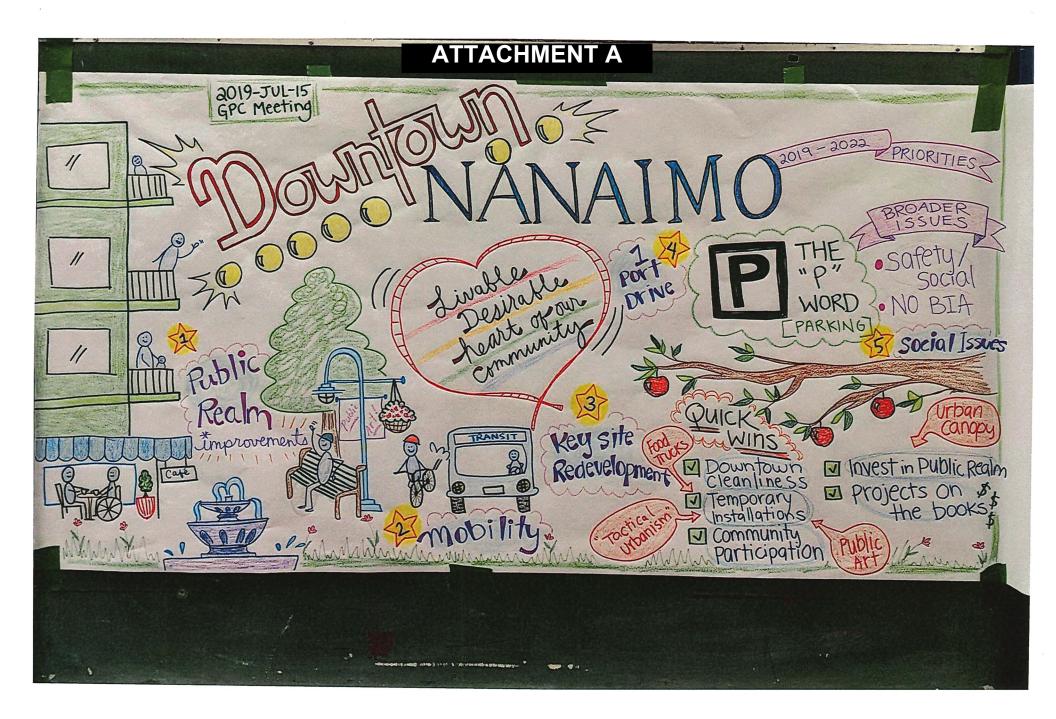
ATTACHMENTS

ATTACHMENT A: Graphic Recording from 2019-JUL-15 Governance and Priorities Committee

Submitted by: Concurrence by:

Bill Corsan Dale Lindsay

Director, Community Development General Manager, Development Services







Five Key Areas

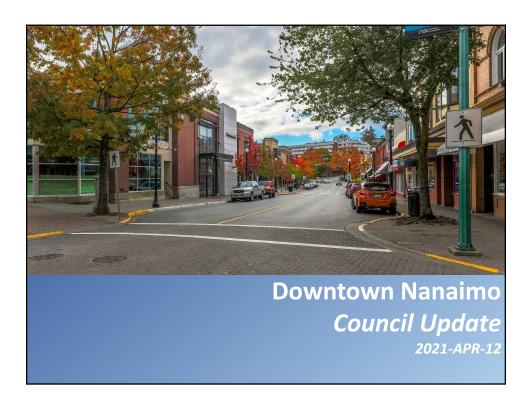
- Public Realm Improvements
- Downtown Mobility
- Social Issues (Safety and Security)
- Key Site Redevelopment
- 1 Port Drive

Goals for Today

- Staff to provide Council with an update on work completed since July 2019 and to seek direction and clarification on next steps
- Staff will be facilitating the session and using various tools to collect data and rank Council priorities
- Staff to return to Council in the summer of 2021 to showcase work that is underway in the downtown core and investments planned for upcoming years

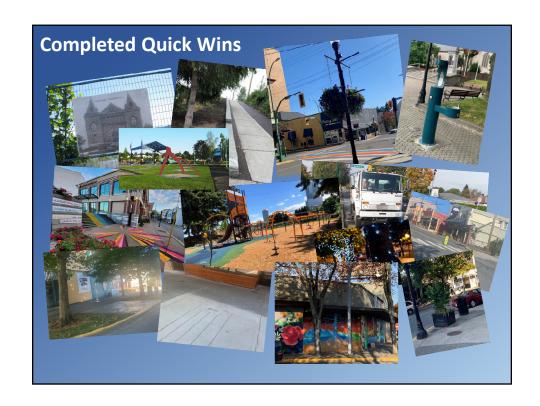


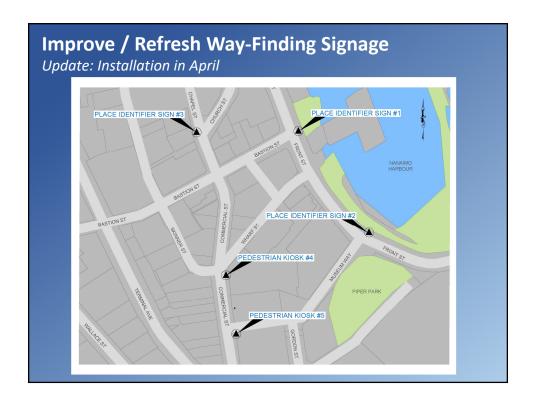
Public Realm Improvements and Beautification





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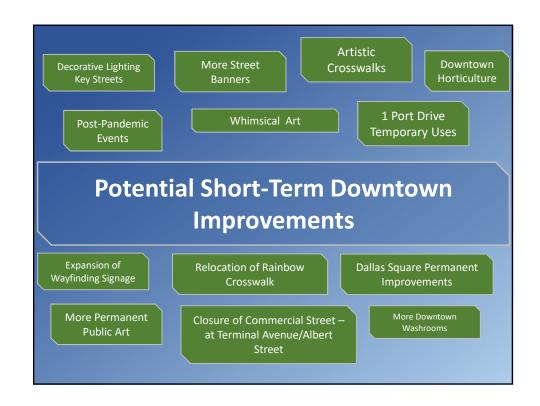


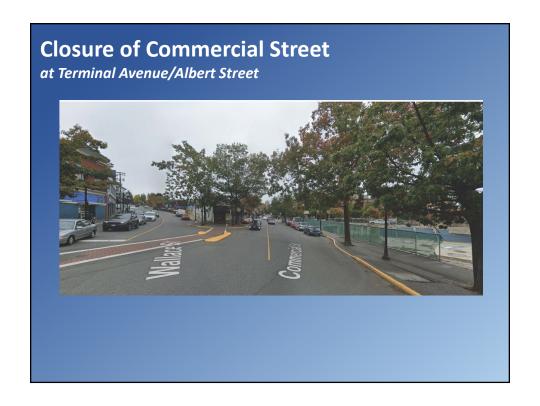


Dianna Krall Plaza Redevelopment Plan *Update:*

- Underway, but on hold due to COVID-19
- Anticipated to continue in Fall 2021

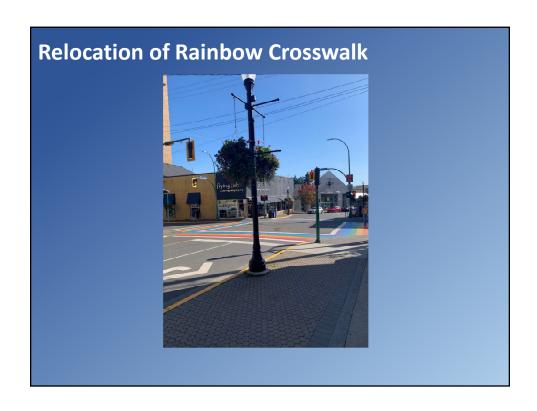










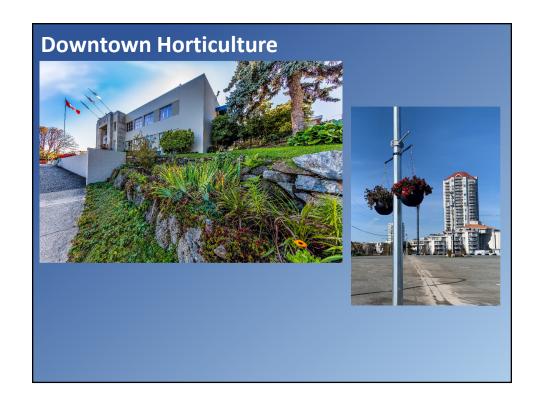






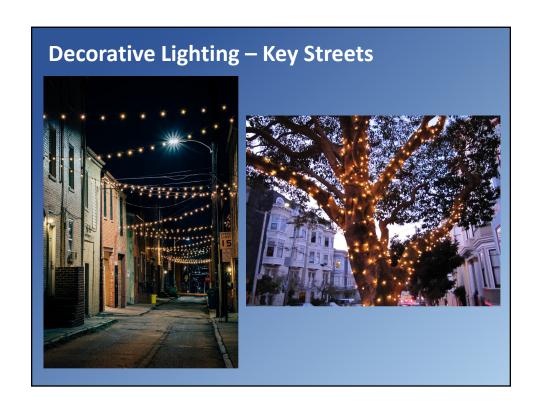


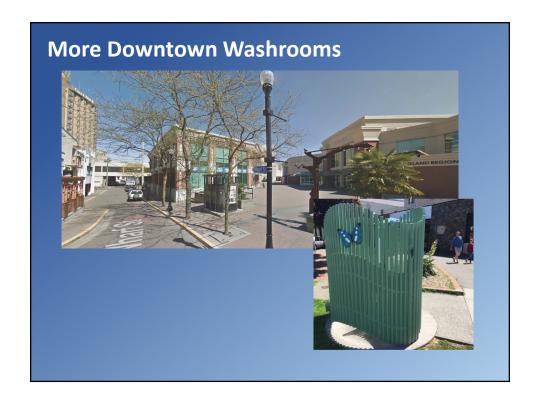




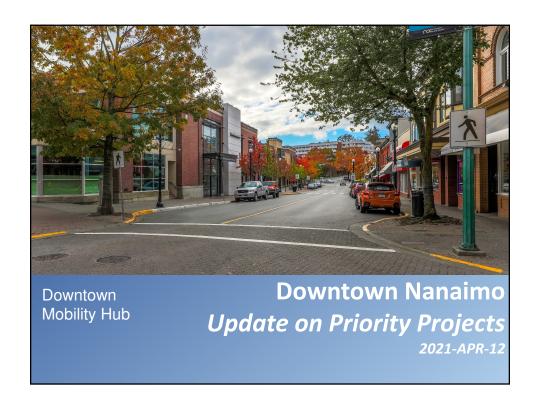






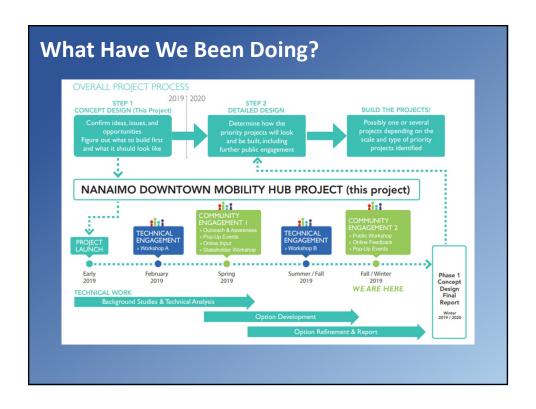
















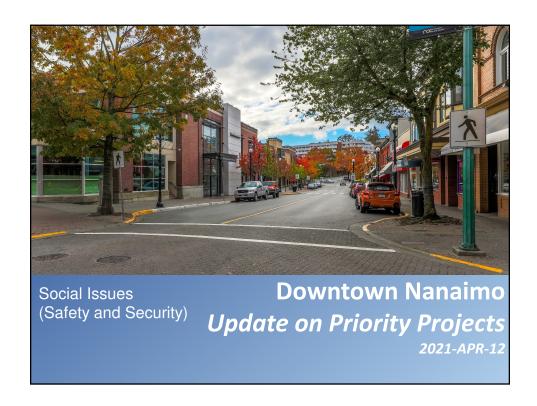














Goal of This Presentation

- Primer for a larger discussion on safety and security in the community, with today's focus on the downtown
- Describe current service levels relating to safety and security in the downtown core
- Identify gaps in service provision in the downtown
- Provide recommendations to enhance safety and security in the downtown

RCMP Downtown

- Bike Patrol
- Crime Analyst Intelligence-Led Policing
- Health-Based Responses to Addiction & Mental Health
- Situation Tables



Bylaw Downtown

Role of Bylaw in the Downtown:

- Parking enforcement
- City Parkades and Infrastructure security
- Property Maintenance
- Nuisance Property Abatement
- Parks Regulations
- Coordinated responses to homelessness with health, outreach, and police services
- Public safety, hazards, sanitation



Private Security Downtown

- Old City Quarter Community Connect (public/private)
- Casino
- Port Place Mall
- Nanaimo Port Authority
- Victoria Crescent Community Association
- Others



City-Funded Private Security

- Old City Quarter Community Connect (\$147,000 in 2021)
- Pauline Haarer School (Parks, Recreation and Culture Contract) (\$31,200 in 2021)
- City Hall (\$75,000 in 2021)
- Downtown Parkades (\$135,000 in 2021)



Community Connect

- Old City Quarter Pilot Project led by Volunteers
- Summer 2020 December 2020 (\$136,500)
- January 2021 June 30, 2021 (\$147,000)
- Cost: \$183,750 / 6 months
- 70% City funded
- Private Security Patrols, 3 safety officers 10pm 6am
 - Central Helpline for residents and businesses to call to report concerns
 - Summer ambassador program
 - Enhanced daytime cleanup John Howard Society





Potential Gaps in Service Provision

- Evening and Nighttime Services (maintenance, sanitation)
- Parking facilities vulnerability
- Diana Krall Plaza
- Victoria Crescent Neighborhood security
- Park Warden / Caretakers
- Coordinated responses to homelessness, mental health and addiction incidents



Preliminary Recommendations

- Additional downtown security (expansion of *private security* to entire downtown)
- Permanent Downtown Sanitation Team
- Downtown Security Plan
- Investment in Security & Access Control Features
 - VICC Parkade Gates
 - Update Security cameras
- Graffiti Response Team
- Continued funding of washroom facilities

Budget Implications

2021 Budget

Additional downtown security (expansion of *Private* Security to entire downtown) - \$400,000 for remainder of
 year (3 night patrollers)

2022 Budget – Business Cases to be developed:

- Expanded commitment to downtown security \$1,000,000
- Permanent Downtown Sanitation Team \$400,000
- Downtown Security Plan \$50,000
- Investment in Security & Access Control Features \$TBD
 - VICC Parkade Gates
 - Update Security cameras
- Continued funding of washroom facilities

Next Steps • Return to a future Governance and Priorities Committee meeting for an in-depth discussion on safety and security in the downtown