



AGENDA
SPECIAL GOVERNANCE AND PRIORITIES COMMITTEE MEETING

Monday, April 12, 2021

1:00 P.M.

SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC

SCHEDULED RECESS 3:00 P.M.

Pages

1. CALL THE MEETING TO ORDER:

[Note: This meeting will be live streamed and video recorded for the public.]

2. INTRODUCTION OF LATE ITEMS:

3. APPROVAL OF THE AGENDA:

4. ADOPTION OF THE MINUTES:

a. Minutes

4 - 15

Minutes of the Governance and Priorities Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2021-MAR-22, at 1:00 p.m.

5. REIMAGINE NANAIMO:

a. Reimagine Nanaimo Update - PowerPoint Presentation

16 - 25

To be introduced by Dale Lindsay, General Manager, Development Services.

Presentation:

1. Lisa Bhopalsingh, Manager, Community Planning.

6. AGENDA PLANNING:

a. Governance and Priorities Committee Agenda Planning Matrix

26 - 31

To be introduced by Sheila Gurrie, Director, Legislative Services.

7. REPORTS:

a. COMMUNITY WELLNESS/LIVABILITY:

1. Downtown Nanaimo - Council Update

32 - 37

To be introduced by Dale Lindsay, General Manager, Development Services.

Purpose: To provide the Governance and Priorities Committee with an update on the various initiatives that are planned or underway in the downtown core.

1. Public Realm Improvements and Beautification

38 - 49

Presentation:

1. Bill Corsan, Director, Community Development.

2. Downtown Active Transportation

Presentation:

1. Jamie Rose, Manager, Transportation.

[Note: Presentation to be attached on the Addendum.]

3. Safety and Security

Presentation:

1. Dave Laberge, Manager, Bylaw Services.

[Note: Presentation to be attached on the Addendum.]

8. PROCEDURAL MOTION:

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

(e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

Community Charter Section 90(2):

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

9. ADJOURNMENT:

MINUTES
GOVERNANCE AND PRIORITIES COMMITTEE MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2021-MAR-22, AT 1:00 P.M.

Present: Councillor B. Geselbracht, Chair
Mayor L. Krog
Councillor S. D. Armstrong (vacated 4:26 p.m.)
Councillor D. Bonner
Councillor T. Brown (vacated 4:53 p.m.)
Councillor E. Hemmens
Councillor Z. Maartman
Councillor I. W. Thorpe (vacated 4:47 p.m.)
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer
S. Legin, General Manager, Corporate Services
D. Lindsay, General Manager, Development Services
B. Sims, General Manager, Engineering and Public Works
J. Holm, Director, Development Approvals
L. Mercer, Director, Finance
L. Wark, Director, Recreation and Culture
J. Bevan, Manager, Culture and Special Events
L. Bhopalsingh, Manager, Community Planning
F. Farrokhi, Manager, Communications
D. Fox, Manager, Building Inspections
W. Fulla, Manager, Business, Asset and Financial Planning
A. Collins, Recreation Coordinator, Cultural Services
M. Miller, Senior Financial Analyst
S. Gurrie, Director, Legislative Services
K. Gerard, Recording Secretary

1. CALL THE GOVERNANCE AND PRIORITIES COMMITTEE MEETING TO ORDER:

The Governance and Priorities Committee Meeting was called to order at 1:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 5(1) Governance and Priorities Committee Agenda Planning Matrix – replace GPC Matrix.
- (b) Agenda Item 6(e)(1) Strengthening Communities Service Grant Opportunity – add PowerPoint presentation titled "Strengthening Communities' Services Program".

3. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Governance and Priorities Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2021-MAR-08, at 1:00 p.m. be adopted as circulated. The motion carried unanimously.

5. AGENDA PLANNING:

1. Governance and Priorities Committee Agenda Planning Matrix

Introduced by Sheila Gurrie, Director, Legislative Services.

- The Agenda Planning Matrix has been updated to reflect the topics chosen at the 2021-MAR-08 Governance and Priorities Committee meeting and supported by Staff work plans and Council's Strategic Plan
- Rankings of priority items are as follows:
 1. Neighbourhood Associations
 2. Capital Planning Process
 3. Crosswalk Safety
 4. Safety/Security
 5. Waterfront Walkway
 6. Vancouver Island Conference Centre
 7. 1 Port Drive
 8. Sports Venues and Tourism Strategies
 9. Committee Structure
 10. Election Signage
 11. Street Entertainers Bylaw
- In three to four months items can be adjusted based on priorities and accomplishments

Committee discussion took place. Highlights included:

- Communication strategy to neighbourhood associations regarding participation in a future meeting
- In person meetings with representatives of the different neighbourhood associations

Dale Lindsay, General Manager, Development Services, advised the Committee that Staff would contact all neighbourhood associations to advise them of the date and time of the meeting and how they can apply to be a delegation.

Sheila Gurrie, Director, Legislative Services, advised the Committee that the Provincial public health orders are still in effect which means that no members of the public are permitted to attend meetings in person; however, Zoom could be utilized for these meetings.

Committee discussion continued. Highlights included:

- Move Neighbourhood Associations to later in the year when public health orders allow for in person meetings
- First step in the process should include a master list of neighbourhood associations and the criteria for recognizing an association such as amount of members, charter document and elections
- Intention of the next meeting regarding neighbourhood associations will include formalizing the standards around the associations and discussion regarding governance models
- Ensure communication to the wider community regarding neighbourhood associations, their importance in the community and how to start up an association

Dale Lindsay, General Manager, Development Services, advised the Committee that Staff will be bringing forward a presentation regarding how local neighbourhood association function. Staff will then meet with different association regarding governance and models.

Lisa Bhopalsingh, Manager, Community Planning, advised the Committee, there is an opportunity to come back to the Committee at the 2021-APR-12 Governance and Priorities Committee meeting to provide feedback and suggestions from neighbourhood associations within the community.

6. REPORTS:

a. GOVERNANCE AND MANAGEMENT EXCELLENCE:

1. Building Permit Function Review

Introduced by Dale Lindsay, General Manager, Development Services.

Presentation:

1. Allan Neilson, Neilson Strategies, provided a PowerPoint presentation. Highlights included:
 - Due to high growth, COVID-19 challenges, changes to the *Building Act*, increasing number of building code requirements and local bylaws a review of the building permit function was implemented to see if the application and review process could be streamlined to meet the benchmarks set by Staff
 - Objectives of the study included:
 - Reduce wait times for building permits
 - Implement a new approach to managing risk (balance risk with liability)
 - Engage with industry professionals and Staff to design solutions
 - Achieve cost neutrality within the recommended changes

- Meetings and engagement included twenty-five staff member interviews, Staff from other departments such as Fire, nineteen industry professionals were consulted, two former Chief Building Officials, Municipal Insurance Association of British Columbia, Nanaimo Development Group, Mid-Island Business Initiative and Vancouver Island Construction Association
- Expectations are high for meaningful change and ensuring that Staff and industry professionals are involved in the implementation of recommendations/changes
- Feedback suggested that significant changes were needed in the commercial permits section where high volume and high value applications are reviewed
- Criticism from industry professions focused on the application and reviewing system not City Staff who are respected by the industry professionals interviewed
- Four inter-related focus areas were identified and included:
 1. Application review process
 2. Building inspections section
 3. Technology
 4. Relationship to the industry (development of the community is a partnership)
- Each of these sections had areas for improvement including incomplete applications, reluctance to rely on industry professionals, staffing numbers, experience, overtime, and applicant complaints
- The loss/retirement of experienced Staff have played a large role in permit wait times
- Interviews raised concerns regarding the pressure of high growth and high scrutiny within the City
- Currently Staff are having to reformat all applications due to compatibility issues with Tempest software and the online system
- Recommendations include:
 - Implementing a fast track program where low risk or smaller projects such as decks, accessory buildings or minor alterations can be fast tracked through the system
 - The hiring of one new supervisor and one new building official to focus strictly on the fast track applications
 - Starting an Approved Professionals Pilot Project which would transfer more responsibility to industry professionals to ensure complete applications are being submitted
 - Implement a Joint Building Permit Advisory Working Group which would include five City Staff and five industry representatives which would design the fast track eligibility and promote partnerships between the City and industry
 - Develop an internal service agreement that would set expectations of referrals to working groups

- Improve technology by implementing an improved online application portal, online payment systems (credit cards) and new dashboard for applicants to view the status of applications
 - Streamline referrals by implementing target timelines, layout specific responsibility for each party and align the priorities of each referral group
 - Cost recovery through a Local Government Development Approvals Program grant program that was recently announced by the Ministry of Municipal Affairs
- The City's permit fees are in the low to medium category when compared with other, like municipalities and industry professionals interviewed stated they would pay high fees if turnaround times were decreased

Committee discussion took place. Highlights included:

- Cost recovery required by law
- The fast track process being based on size of the development; the larger the development the faster the permit approval process
- Staff time in reviewing applications that have been submitted by industry professionals such as architects and engineers

Allan Neilson, Neilson Strategies, advised the Committee:

- There is no lawful requirement for cost recovery
- Including low risk, residential permits in the fast track process keeps the risk and/or liability solely with the owner of each property
- Large, complex developments have a high risk factor to the public and if not scrutinized by building officials thoroughly the City becomes partially liable if injuries or mistakes occur
- Industry professionals noted, when interviewed, that City Staff have noticed errors before that could have been a liability in the future
- The pilot program would include more reliance on industry professionals so review time by City Staff could be decreased

Committee discussion continued. Highlights included:

- Membership of the joint working group and how members would be picked or nominated to join
- Staffing levels here compared to other similar sized cities
- Obstacles in finding and retaining qualified staff
- Other ways to help applicants ensure their applications are complete
- Education and communication to developers/applicants regarding wait times and detailed reviews are to protect them and the City
- Higher permit fees versus wait times for permits
- New staffing structure

- Timeline for implementing the recommendations and communication regarding how the recommendations are working
- Grant money available through the Local Government Development Approvals Program

Allan Neilson, Neilson Strategies, advised the Committee:

- The Joint Working Group members should be nominated by industry professionals and there is a strong desire to implement this group from industry professionals interviewed
- Qualifications required for building officials are high and would recommend hiring junior or low qualified Staff and help them train and further their education with on the job experience
- The supervisor for the fast track group would focus solely on fast tracked applications which increase time for thorough reviews of the high risk, more complex applications reviewed by Level III officials

Committee discussion continued. Highlights included:

- Recommendations coming to a future Finance and Audit Committee meeting
- Funding if the grant application is unsuccessful
- Updating software, online processes and compatibility with current software in use
- Training time for a building official to go from Level I to Level III

Dale Lindsay, General Manager, Development Services, advised the Committee:

- A separate report will come to the Committee or to a Regular Council meeting shortly regarding the grant money available
- Recently two staff members have acquired their Level III Building Official status and training for building officials to acquire the Level III status takes approximately 7 years

It was moved and seconded that the Governance and Priorities Committee receive the March 2021, Building Permit Function Review draft report by Neilson Strategies Inc. and recommend that Council:

1. refer the additional Staff positions recommended in the draft report to the Finance and Audit Committee for consideration in the 2021-2025 Financial Plan;
2. direct Staff to proceed with implementation of the remaining six recommended changes outlined in the draft report; and
3. direct Staff to submit a grant application to the Union of British Columbia Municipalities' Local Government Development Approvals Program to support the implementation of established best practices and to test innovative approaches to improve development approvals processes.

The motion carried unanimously.

Committee discussion took place regarding updates on development approval times being communicated through the Council dashboard and ensuring that Council is informed of questions from the public regarding processing times.

Jake Rudolph, Chief Administrative Officer, advised the Committee:

- The fast track process is practical and ensures that low risk, small applications can be approved quickly leaving room for the large developments to be reviewed in detail
- Updates will come to Council or the Committee periodically to inform Council on the implementation of the recommendations and how the recommendations are working

It was moved and seconded that Council direct Staff to provide an information update every two months regarding development approval times compared to the benchmarks set by the City of Nanaimo. The motion carried.

Opposed: Mayor Krog and Councillor Turley

The Governance and Priorities Committee Meeting recessed at 3:16 p.m.

The Governance and Priorities Committee Meeting reconvened at 3:27 p.m.

By unanimous consent Council agreed to move Agenda Item 6(e)4 – Mayor's Task Force on Recovery and Resilience to follow the Building Permit Function Review:

b. COMMUNITY WELLNESS/LIVABILITY:

1. Mayor's Task Force on Recovery and Resilience

1. Mayor's Leaders' Table

Introduced by Shelley Legin, General Manager, Corporate Services:

- One of the key recommendations from the Mayor's Task Force on Recovery and Resilience (the Task Force) was to establish a Mayor's Leaders' Table which will:
 - Collaborate on multi-levels of government and align capital asks to promote cohesive infrastructure in Nanaimo
 - Provide input on major issues and opportunities in Nanaimo
 - Build collaboration among key entities
- Establish a working group/youth council with representatives from organizations such as School District 68, Vancouver Island University and youth services
- The Mayor's Leaders' Table would consist of the Mayor, two members of Council and senior representatives from organizations, municipalities, service providers, businesses in Nanaimo as well as representatives from Snuneymuxw First Nation (SFN)

Committee discussion took place. Highlights included:

- Asking the Youth Professional Network and the New Immigrant Centre to be included at the Mayor's Leader's Table
- Procedure for picking members to join the Leader's Table
- The timeline for the Mayor's Leaders' Table and the mandate

Sheila Gurrie, Director, Legislative Services, advised the Committee that the Terms of Reference for the Mayor's Leaders' Table is not finalized and members could be nominated, picked by the Mayor or put their names forward for a vote by Council.

Shelley Legin, General Manager, Corporate Services, continued the presentation. Highlights included:

- Three sub working groups will be formed out of the Mayor's Leaders' Table group who will put forward recommendations which the Mayor's Leaders' Table will take to Council
- The Mayor's Leaders' Table will meet quarterly with the smaller, sub groups meeting more often

It was moved and seconded that the Governance and Priorities Committee recommend that Council establish the Mayor's Leaders' Table with representation of: Mayor and two Council members; key social, cultural, educational, healthcare, technology, labour, arts, tourism and business organizations; and, chaired by the Mayor and subject to applicable Legislative Support and oversight. The motion carried unanimously.

2. Nanaimo Builds - 100,000 Voices Campaign Concept

Introduced by Sheila Gurrie, Director, Legislative Services.

- The 100,000 Voices Campaign will leverage engagement from the REIMAGINE Nanaimo process and tie into the City's 150th birthday which is in 2024
- The logo represents an inclusive Nanaimo and the colours in the "O" represent the diversity of the voices that shape our City
- This campaign can build upon the Reconciliation and Anti-racism recommendations from the Mayor's Task Force and can help unite the City

Committee discussion took place. Highlights included:

- The amount of different branding/logos and marketing of Nanaimo
- Cost in changing the City's logo and re-branding of the City of Nanaimo
- Conflict with the REIMAGINE Nanaimo process and engagement fatigue
- Ensuring that First Nations are recognized in this campaign and that the concept is taken to a Protocol Agreement Working Group meeting for SFN input and approval

- Ensuring that Governance Excellence is noted in the strategic goals

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct staff to develop the 100,000 Voices Campaign Concept and report back to Council with the marketing and communications plan, including a budget. The motion carried unanimously.

c. REIMAGINE NANAIMO:

1. REIMAGINE Nanaimo Update on City Portrait

Introduced by Dale Lindsay, General Manager, Development Services.

Presentation:

1. Lisa Bhopalsingh, Manager, Community Planning, provided a PowerPoint presentation. Highlights included:
 - Workshop on March 10th included 40 participants, six zoom rooms, 75 potential indicators discussed and 21 indicators were up voted
 - Utilized an online application called MIRO which enabled smaller group Zoom rooms where different topics could be focused on
 - The next steps for indicators and targets include reviewing workshop results, identify/confirm baselines, confirm measurement process and acquire Council endorsement
 - Indicators can evolve and are fluid based on measurements and feedback
 - Indicator #1 – Proximity to Resources which crosses many areas of the donut model and equates where we live to where we eat, shop, play, go to school and work
 - Next steps include developing scenarios based on draft indicators and preparing for Phase 2 Community Engagement
 - Indicators for walkability can be used to evaluate land use scenarios to achieve more walkable neighbourhoods
 - Phase 2 will include an engagement series, community events, workshops and a community survey
 - In April 2021, Staff will be bringing forward a review of preliminary scenarios and a Council workshop on exploring options for Phase 2 engagement

Committee discussion took place. Highlights included:

- Ensuring questions on the survey and through engagement are open ended and not directive
- The overarching goals of the REIMAGINE Nanaimo process and these goals being reflected in the outcomes

- Walkability in the different neighbourhoods shown on the map included in the presentation

b. COMMUNITY WELLNESS/LIVABILITY continued:

3. Strengthening Communities Service Grant Opportunity

Introduced by Dale Lindsay, General Manager, Development Services.

Presentation:

1. Michelle Miller, Senior Financial Analyst, and Lisa Bhopalsingh, Manager, Community Planning, provided a presentation. Highlights included:
 - The grant is focused on supporting unsheltered homeless populations and addressing related community impacts
 - Federal and Provincial government has committed \$100 million
 - The City would be eligible for approximately \$2.5 million
 - The application due date is April 16, 2021
 - Eligible expenses can be backdated to September 17th, 2020 and projects must be completed within one year of the project approval, approximately July 2022
 - Project eligibility details include a demonstrated evidence of need in the community and provides temporary solutions but does not create ongoing long-term financial obligations
 - Project for consideration include temporary sheltering, co-design and launch of systems planning organization and submission of a series of small initiatives such as:
 - Rent bank
 - Youth rent supplement
 - Scattered housing
 - Renovation or lease of existing empty space for temporary weather sheltering
 - Downtown security
 - Emergency shelter locations
 - Warming centres
 - Management and support workers for up to five shelter locations
 - A package will be coming to the 2021-MAR-29 Regular Council meeting for review from Council and to take suggestions on projects or items that should be listed in the grant application

Committee discussion took place. Highlights included:

- Funding should be earmarked for community concerns and a warming centre which will benefit the community as whole
- Inquire about spending options with the Health and Housing Task Force transition team

- Current budget items earmarked for community programs and can these items be paid for by the grant if approved which would allow these funds to remain in the City budget for other items

Lisa Bhopalsingh, Manager, Community Planning, advised the Committee that the Health and Housing Action Plan was looked at for items that could be included in the grant application and a resolution must be approved by Council before the grant can be submitted.

Councillor Armstrong vacated the Shaw Auditorium at 4:26 p.m.

Dale Lindsay, General Manager, Development Services, advised the Committee that Staff have met with members of the Homeless Coalition for their input and that programs currently in the City budget could be funded through this grant.

Committee discussion continued. Highlights included:

- Capacity to collaborate with service providers and agencies to operate some of the items such as the warming centres
- Requirement of the application is to list items that the grant money will be earmarked for
- Choosing items that will provide the biggest community impact and benefit
- Temporary shelters and the impact of having to close them in one year after the grant money has been spent if the new supportive housing units are not operating by July of 2022
- Using the money to purchase homes for housing and contracting the operation or management of these facilities to service providers or agencies who are capable of operating the housing

Dale Lindsay, General Manager, Development Services, advised Council that conversations with community partners continue regarding the operation and management of temporary shelters and warming facilities.

Lisa Bhopalsingh, Manager, Community Planning, advised Council that properties cannot be bought (capital spending) with the grant money for use as a shelter or temporary warming centre but can be leased or rented.

Councillor Thorpe vacated the Shaw Auditorium at 4:47 p.m.

4. Art in Public Spaces Working Group - Draft Guidelines and Process

Introduced by Lynn Wark, Director, Recreation and Culture.

Julie Bevan, Manager, Culture and Special Events, provided a presentation. Highlights included:

- Review panels have been implemented on an ad hoc basis but in the past Council members have been appointed to a standing committee/working group

- Staff reviewed other art practices in municipalities across BC and Canada and had meetings with Staff in the City of Victoria and Ottawa
- The working group will promote awareness and understanding of the value of art in the community and will ensure equity, diversity and inclusion
- Staff are looking for community members with demonstrated experience and training in public art, educators and artists to join the five member working group

Councillor Brown vacated the Shaw Auditorium at 4:53 p.m.

It was moved and seconded that the Governance and Priorities Committee recommend that Council endorse the Art in Public Spaces Working Group Guidelines and Call for Applications and direct Staff to proceed. The motion carried unanimously.

5. Art in Public Spaces Public Art Collection De-accession 2021

Introduced by Julie Bevan, Manager, Culture and Special Events.

It was moved and seconded that the Governance and Priority Committee recommend that Council approve the de-accession of the following artworks from the City of Nanaimo Public Art collection:

1. Dan Richey, Dungeness Crab (2013);
2. Yvonne Vander Kooi and students of Bayview Elementary, The Hummingbird Project (2013); and,
3. Yvonne Vander Kooi, At Play (2007).

The motion carried unanimously.

7. ADJOURNMENT:

It was moved and seconded at 4:59 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:




CORPORATE OFFICER



DRAFT CITY PORTRAIT

2021-APR-12

AGENDA


-  Update on City Portrait Goals & Indicators
-  Connecting Indicators to Scenarios
-  Next Steps





5 Draft goals are organized around the doughnut – one goal each for the 4 **social** foundations, one for the **ecological** ceiling


- **Healthy**
- **Connected**
- **Enabled**
- **Empowered**
- **Ecological**




5 Draft Goals

- **Healthy** – Support well-being for all
- **Connected** - Build a more sustainable community
- **Enabled** - Promote a thriving economy
- **Empowered** - Encourage social enrichment
- **Ecological** - Protect and enhance our environment




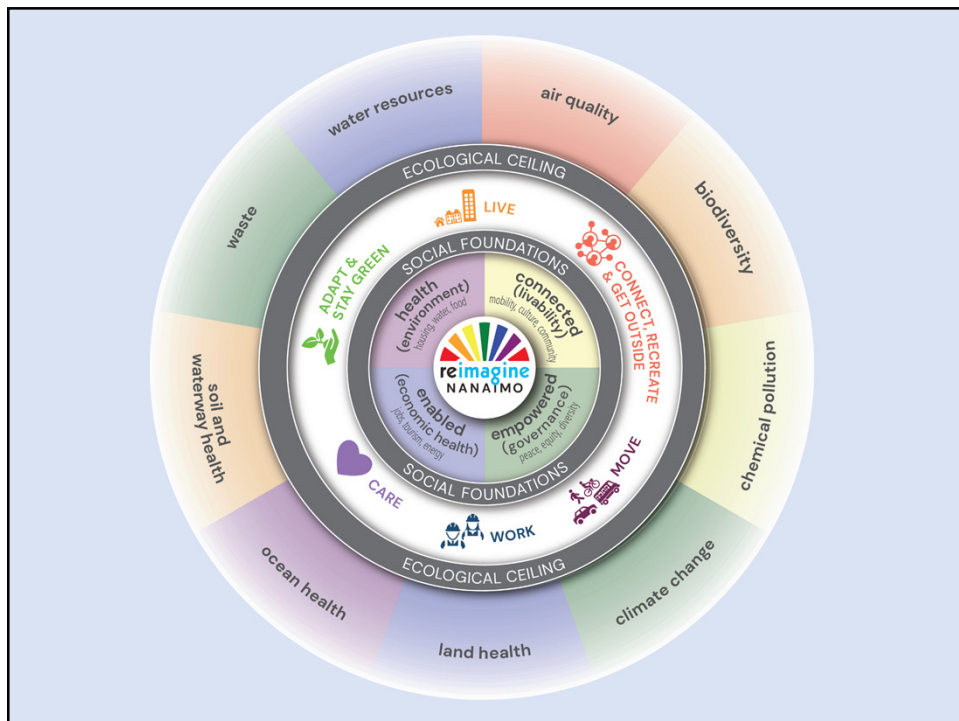



CITY OF NANAIMO
BRITISH COLUMBIA

22 Draft Indicators
under the 5 Draft Goals
NOTE: This is an
evolving work in
progress

- **22 Draft Indicators**

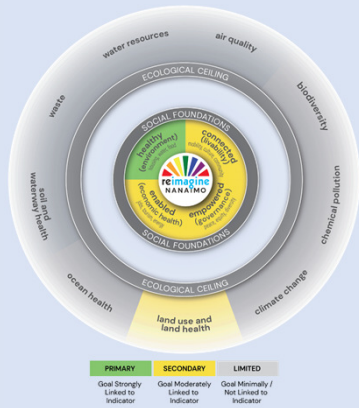






Healthy

Build a more sustainable community
(housing, water, food)



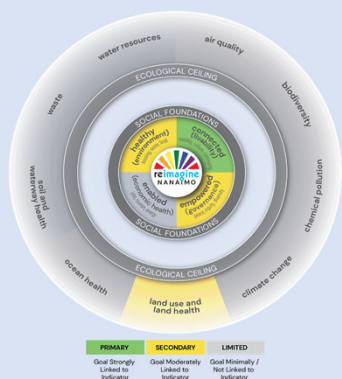
TOP INDICATORS

- Chronic / Episodic Homelessness
- Housing Affordability
- Vacancy Rate
- Mix of Housing Types in Neighbourhoods



Connected

Support access and well-being for all
(mobility, culture, community)



TOP INDICATORS

- Transportation By Mode
- Distance Driven Per Capita
- Access to Daily Needs (includes transit/jobs/services/schools/parks & rec amenities)
- Land Use Mix in Nodes / Corridors
- Public Waterfront Access

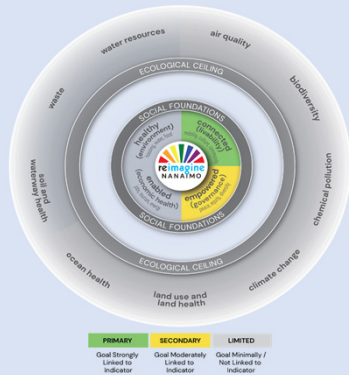




Empowered

Encourage social enrichment
(peace, equity, diversity)

TOP INDICATORS



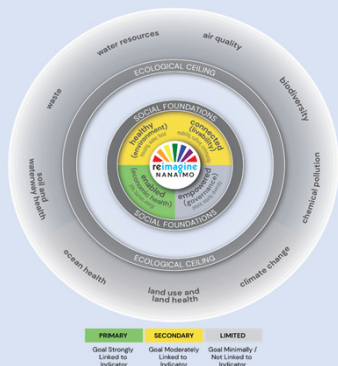
- Traffic Injury Rate
- Inclusion and Diversity
- Investment in Arts, Culture, and Heritage
- Participation in PRC Programs and Services



Enabled

Promote a thriving economy
(talent, jobs, prosperity)

TOP INDICATORS



- Working Age Population
- Non-Residential Building Permits
- Business Growth

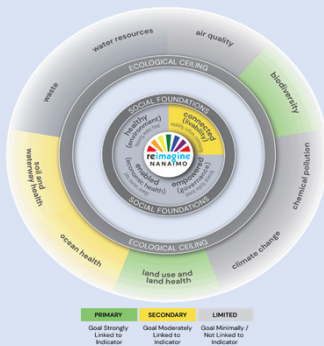




Ecological

Protect and enhance our environment

(air quality, biodiversity, chemical pollution, climate change, land use and land health, ocean health, soil and waterway health, waste, water resources)



TOP INDICATORS

- GHG Emissions
- Protected Environmentally-Sensitive Areas and Lands
- Surface Water Quality
- Collected Waste / Household
- Water Consumption / Capita



Update on City Portrait Goals & Indicators



Connecting Indicators to Scenarios

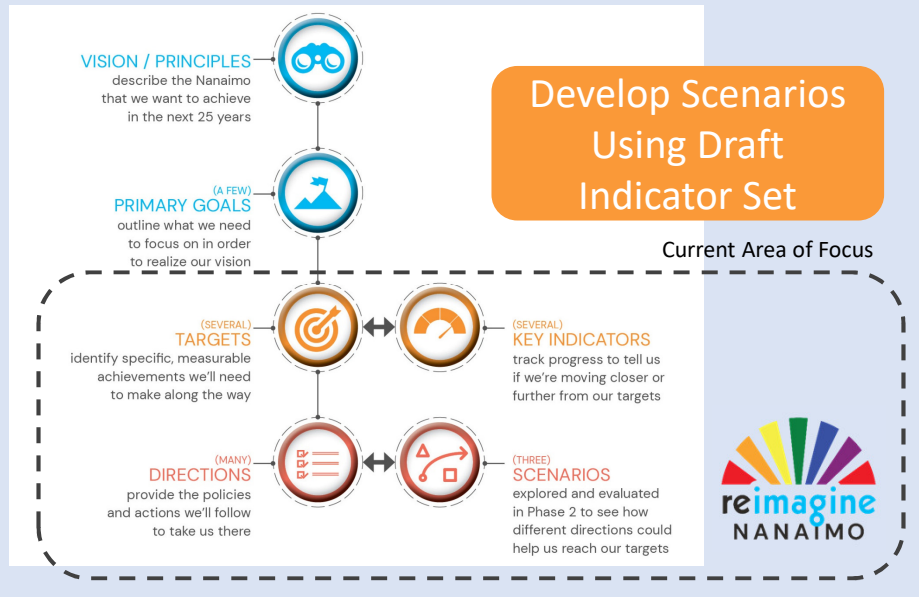


Next Steps





Use Indicators to Evaluate Scenarios



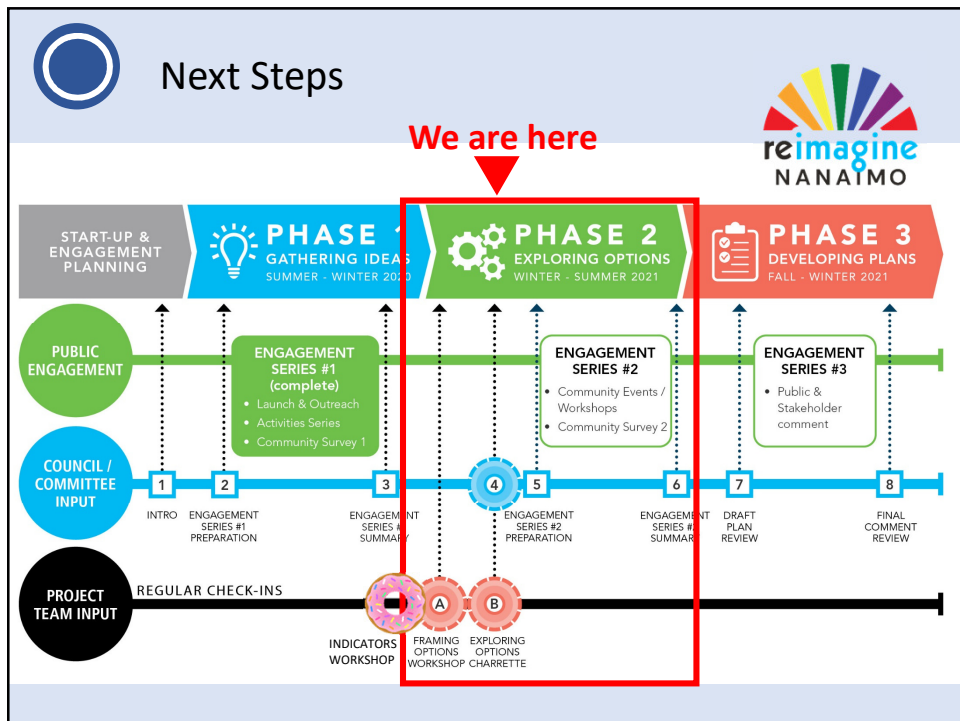
Scenario Development


Use Portrait to Develop and Evaluate Scenarios
COUNCIL WORKSHOP APRIL 29



Details TBD based on COVID context





 <h1>KEY DATES</h1> <h2>DRAFT REIMAGINE NANAIMO – 2021-22 MILESTONE CALENDAR</h2>									
★ Council Updates ★ Council Decisions Official Community Plan Climate Action Plan Active Transportation Plan PRCMP Parks Rec & Culture Master Plan WSS Water Supply Strategy EDS Economic Development Strategy	PHASE 2 MILESTONES								
	January	February	March	April	May	June	July	August	Sept
INTEGRATED PLANNING WSS EDS	Phase 1 Public Engagement Summary Finalized Base Maps Finalized Staff begin review of indicators for Doughnut Economics City Portrait Feedback from Environment Committee	★ Feb 8 GPC ✓ Phase 1 Engagement Summary Presented ★ Feb 22 GPC ✓ Staff discuss milestones and potential project outcomes Ongoing staff review of indicators for Doughnut Economics City Portrait	★ Mar 8 GPC ✓ Preliminary City Portrait & Indicators ★ Mar 10 ✓ Targets & Indicators Workshop/Charrette ★ Mar 22 GPC ✓ Council to update on Targets & Indicators to Evaluate Scenarios Refine Indicators Model options Staff workshop on exploring options/scenarios	Further model options/scenarios Prepare Phase 2 engagement materials ★ April 26 GPC ✓ Council review of preliminary options/scenarios & Plan Framework ★ April 29 ✓ Council workshop/Charrette on exploring options/scenarios to use for Phase 2 engagement	★ May 10 GPC ✓ Prepare & finalize Phase 2 engagement materials Phase 2 online questionnaire launched Phase 2 Statistical Survey mailed out Virtual workshops / at-home activities Ongoing Events & Promotions ★ May 31 GPC ✓ Updates on Phase 2 engagement	★ Jun 14 GPC ✓ ★ Jun 28 GPC ✓ Updates on Phase 2 engagement Committees Feedback Ongoing Events & Promotions Virtual workshops conclude Questionnaire closes end of June Drafting Plans	Summary and analysis of Phase 2 findings ★ July 12 GPC ✓ Update on Phase 2 engagement numbers/ demographics ★ July 26 GPC ✓ Phase 2 Engagement Summary presented Draft Plans: Internal staff review Drafting Plans	No GPC Mtgs Preferred scenarios confirmed Draft Plans refined & reviewed with internal team and Committees Update Climate modelling Preparation of summary of key plan directions and rationale Refining Plans	★ Sept 27 GPC ✓ Council review of key plan directions and rationale summary Committees Feedback External Agency Referrals Refining Plans
	WSS development synced with land use scenario analysis/modelling, options development, engagement and Council meetings Jan 19 - EDS Task Force recommend Council endorse ★ Feb 1 Council COMPLETE ✓ EDS Endorsed EDS and WWS, along with other documents like the Trail Implementation Plan, Culture Plan for a Creative Nanaimo, Various Park Master Plans, Food Security Plan, Health and Housing Action Plan, Age Friendly Plan etc. will inform scenario development/ options for drafting land use and policy directions in integrated plans								

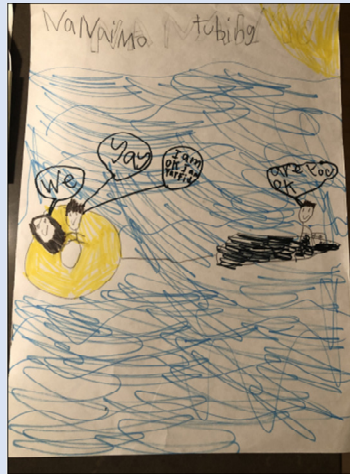
REIMAGINE

Steering Committee feedback

- Feedback?
- Thoughts on next steps?
- Other comments?



REIMAGINE



*Taimani (Grade 3)
completed this
drawing as part
of the KidsPlan
Activity Book*

Huy tseep q'u Siem



Upcoming GPC/Special Council Topics

April 26

1. Neighborhood Associations
2. REIMAGINE Nanaimo



Timeline	Topic	Overall Ranking	Background	Format	Invitees	Desired Outcomes
April	Neighbourhood Associations (Session 2 of 2)	1	Identified as a priority topic at the GPC meeting held 2020-Jan-20 (Session 1 of 2)	Invite chairs of some associations to attend and be available for the discussion. Identify what resources are available. Presentation on how neighbourhood associations work in the City and what expectations they have of Council (i.e.: how do they want to be engaged?)	Neighbourhood Association Representatives	Formalized process for recognizing neighbourhood associations and the City's role in this process. Create a new policy and criteria for neighbourhood associations moving forward including how they can be officially recognized. Defer any financial implications to Finance and Audit Committee
Q2	Crosswalk Safety	3	Identified as a priority topic at the GPC meeting held 2020-FEB-10	Crosswalks: report about flashing lights at crosswalks (are they beneficial, etc.). Education and information around increasing pedestrian safety at crosswalks. Costs around the lighting at crosswalks. Information Report re: Raised crosswalks at high accident intersections, Crosswalk design modelling on the new 3 D style being introduced, email had been sent to Mr. Rose Reflective tape such as is used in Ladysmith, Controlled crosswalks and the various styles Costs associated with all	At one of the multiple meetings (could be a multi-step approach): -RCMP traffic reconstructionist who can provide information. -ICBC Safety Coordinator. -Open to delegations	Could come as a next step: Professional best practice on what should be at crosswalks and what works best and why, etc. Outcome: a report that outlines all of the pros and cons of crosswalk lighting and pedestrian safety. Options/costs All crosswalks will have the latest safety features available.
Q2	1 Port Drive	7		Update from Staff on this project and next steps.		Next steps identified.
Q2	Capital Planning Process	2		Included in the next budget cycle. List of projects of a strategic nature. Broad list of anticipated projects.		Workshop format with projects of a strategic nature identified. During budget process 5 to 10 year capital plan projects reviewed.
April	Safety/Security	4		Discussion on safety as a whole, resources available and streamlining or finding solutions to help all.	Business owners and residents that are impacted by the homelessness crisis. Bylaw, Police, Security, Fire	Solutions, education, and streamline resources.
Q2	Waterfront Walkway	5		Update from staff on this project and the next steps.		Next steps identified - borrowing and method.
September	Election Signage	10		Staff report with background, updates required, policy, etc.		Election signage clarity - bylaw, policy, location, limits, time-frame, etc.

Timeline	Topic	Overall Ranking	Background	Format	Invitees	Desired Outcomes
Q4	Street Entertainers Bylaw	11		Review of current bylaw and other related bylaws (e.g. Noise Bylaw) to ensure consistencies. Update if necessary.		Consistent bylaws. Improvements if necessary.
Q2	Vancouver Island Conference Centre	6		Information session on history; state of the union. Discussion around all uses identified and utilization of space.	Conference Centre staff	Best uses/practices determined. Utilization of space and uses identified.
Q2	Sports Venues and Tourism Strategies	8		Multi-step process - venues and projects around Sport Venues will be grouped together when possible for a discussion and decision on advancing. Tourism - update from staff and next steps.		
Q3	Committee Structure	9	Examining the current Committee Structure	Discussion re: suggested changes: Does Council want to re-establish committees such as Arts and Culture Parks Recreation Community Safety Would it be a forum for interested residents to learn the basics of good governance and procedures - training ground for future candidates		Council decision on moving forward with more committees, or a different committee structure.
March	Leaders Table		The Mayor's Leaders' Table is one of the key recommendations for recovery coming from the Mayor's Task Force on Recovery and Resilience.	Discussion re: Establishing a Leaders' Table Appointment of members Establishing terms of reference Governance structure and schedule		To establish the Mayor's Leaders' Table as recommended by the Mayor's Task Force.
March	Build Nanaimo – 100,000 Voices		Nanaimo BUILDS is one of the key recommendations for recovery coming from the Mayor's Task Force on Recovery and Resilience.	Discussion re: establishing a citizen directed campaign to generate enthusiasm for the rebuilding of all sectors of Nanaimo's community Review proposed logo concept.		To begin developing the 100,000 Voices Campaign Concept including marketing and communications plan, and a budget.
March	Art in Public Spaces – Deaccession 2021		The Community Plan for Public Art, identifies the process to ensure the ongoing care of the City's Public Art Collection, including periodic evaluation of artworks for de accession. Three	Staff report with background and recommendations.		Deaccession of three artworks from the City of Nanaimo's Public Art Collection.

Timeline	Topic	Overall Ranking	Background	Format	Invitees	Desired Outcomes
March	Strengthening Communities' Service Grant Opportunity		Funding is available through UBCM on behalf of the Province and Government of Canada to assist local governments and Treaty First Nations to improve health and safety of unsheltered homeless people, and reduce community concerns about public health and safety in neighbourhoods with unsheltered homeless people seeking shelter.	Presentation and discussion		Apply for grant through UBCM.
March	Art in Public Spaces Working Group – Draft Guidelines and Process		During the 2020 OCT 05 Governance and Priorities Committee Meeting, Council endorsed the creation of an Art in Public Spaces Working Group with the purpose of providing strategic and technical advice, and expertise to Staff to advance the City's public art programs.	Discussion re: Establishing an Art in Public Spaces Working Group and Guidelines for their work.		Establishing guidelines for an Art in Public Spaces Working Group and proceeding with a call for applications.
March	Building Permit Review		Nielson Strategies Inc. was engaged in October 2020 to assist in an independent Building Permit Function Review. The consultant has provided seven recommended changes.	Review and discuss draft report from Neilson Strategies Inc.	Allan Neilson, Neilson Strategies	Referring the proposed additional Staff positions to the Finance and Audit Committee for consideration in the 2021-2025 Financial Plan; Implement remaining six recommended changes outlined in report.
March	REIMAGINE NANAIMO			Charette		
April	REIMAGINE NANAIMO			GPC Council options on Charette		
May	REIMAGINE NANAIMO			Approval of Plan Framework		
June	REIMAGINE NANAIMO			Updates on Engagement and Activities Committee Feedback		
July	REIMAGINE NANAIMO			Committees Feedback and Continued Engagement Updates - DRAFTING PLANS		
August	REIMAGINE NANAIMO			Phase 2 engagement numbers Phase 2 Engagement Summary Presented Draft Plans - internal staff review		
September	REIMAGINE NANAIMO			No meetings - Preparation of key plan directions and rationale		
				Committees Feedback External Agency Referrals Refining Plans		

Governance and Priorities Committee Agenda Planning

2021 GPC Dates											
Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.
11	8	8	12	10	14	12	-	27	25	8	13
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*January 25 – Meeting Cancelled

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*April 12 – Special GPC

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
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 Governance and Priorities Committee Meeting
 Statutory Holiday
 FCM Annual Conference (Toronto)
 Council Meeting

 UBCM Convention (Vancouver)
 AVICC Convention (Nanaimo)
 Public Hearing (Special Council Meeting)

Governance and Priorities Committee Agenda Planning

Deferred to Finance and Audit Committee

- Fees and Charges

Previous Topics Covered 2021

- Active Transportation
- Public Engagement report for the Animal Responsibility Bylaw
- SFN and SD68 Truth and Reconciliation -Joan Brown and Scott Saywell Presentation
- Health and Housing Task Force Final Report
- Community Amenity Contribution Policy
- Building Permit Review
- Mayor's Task Force on Recovery and Resilience

Previous Topics Covered 2019 - 2020

- Review of "Council Procedure Bylaw 2018 No. 7272"
- Neighbourhood Associations – Part 1
- Effective Advocacy Strategies
- Coordinated Strategic Policy Review 2020-2021
- Single Use Checkout Bags
- Civic Facilities – conditions, issues, plans and objectives
- Energy and Emissions Management Program
- Advocacy – Part 2
- Coordinated Strategic Policy Review 2020-2021 – Public Engagement Strategy

- Manual of Engineering Standards and Specifications Revision Update
- REIMAGINE NANAIMO Demographics and Land Inventory/Capacity Analysis Summary
- Climate Change Resilience Strategy
- Reallocation of Street Space
- Governance: Question Period/Correspondence/Proclamations/Other
- Council Resolution Update
- Reopening Strategy/Plan
- Roadway Reallocation Options
- Social Procurement
- Sustainable Procurement
- Capital Projects
- Sports Venues
- Proposed Amendments to the MoESS
- Arts & Culture
- Short Term Rental/AirBnB regulations
- REIMAGINE NANAIMO "Water"
- Sanitation Review
- Animal Responsibility Bylaw
- Councillor Brown and Councillor Geselbracht re: Doughnut Economic Framework Model
- Health and Housing Task Force Update
- Environment Committee Recommendations
- Emergency Food and Nutrition Security Strategy

DATE OF MEETING April 12, 2021

AUTHORED BY BILL CORSAN, DIRECTOR, COMMUNITY DEVELOPMENT

SUBJECT DOWNTOWN NANAIMO – COUNCIL UPDATE

OVERVIEW

Purpose of Report:

To provide the Governance and Priorities Committee with an update on the various initiatives that are planned or underway in the downtown core.

BACKGROUND

Downtown Nanaimo is the heart of the City. The downtown provides a variety of retail shops, a range of housing opportunities, professional offices and services, and the majority of cultural attractions in the city. The downtown is a transportation hub providing vital connections to Vancouver and neighbouring communities, as well as being the focal point of the city's transit and road network. Along with a spectacular waterfront walkway and large civic park, the downtown serves as the community's gathering space for events and festivals. The downtown is the historical, cultural, professional, and business centre of Nanaimo.

The downtown core is also an area with a concentration of social services and has, in recent years, seen an increase in homelessness and social issues.

Downtown has been a focal point by previous Councils, who have made investments in facilities and infrastructure. Development in the downtown core is encouraged through a number of policy documents, including the Official Community Plan, the Transportation Master Plan, and the Nanaimo Downtown Plan Urban Design Guidelines. Incentives such as the Hotel Revitalization Tax Exemption Program and the Downtown Revitalization Tax Exemption Program have been put in place to entice investment.

The *2019-2022 Strategic Plan* recognizes the importance of downtown by prioritizing a number of initiatives, such as the Downtown Mobility Hub, investments in 1 Port Drive, and advocacy for the passenger ferry service to downtown Vancouver. |

DISCUSSION

Given the focus by Council on the downtown core, a Governance and Priorities Committee (GPC) meeting was held on 2019-JUL-15 to develop a better sense of Council's priorities and to obtain direction on a number of initiatives.

A graphic recording of the meeting (Attachment A) highlights five key areas which Council directed Staff to focus attention on. This includes (in no particular order):

- Public Realm Improvements
- Downtown Mobility
- Social Issues (Safety and Security)
- Key Site Redevelopment
- 1 Port Drive

Following the 2019-JUL-15 GPC meeting, Staff advanced a wide range of initiatives under the objectives. Staff from numerous departments came together to implement a series of ‘quick wins’ for the downtown that would address some of the issues identified by Council at the GPC meeting. Staff also advanced longer-term studies and initiatives around Downtown Mobility, Safety and Security, redevelopment of key sites, and 1 Port Drive.

The purpose of the 2021-APR-12 GPC is for Staff to provide Council with an update on work that has been completed since July 2019 and to seek direction and clarification on next steps.

The GPC will be split into the specific topic areas with the information presented in a PowerPoint format. To keep the session more informal, Staff will be facilitating the session and using various tools to collect data and rank Council priorities.

The goal is to return to Council in the summer of 2021 with a summary document showcasing the work that is underway in the downtown core and the investments planned for the upcoming years. |

CONCLUSION

Downtown Nanaimo is the heart of the City’s transportation network, a cultural centre, a retail hub, the business centre and a fast growing neighbourhood. Council has committed to ensuring the success of downtown and a number of key projects are underway to enhance the experience for residents and visitors alike. |

SUMMARY POINTS

- Downtown Nanaimo is the heart of the city. The downtown provides a variety of retail shops, a range of housing opportunities, professional offices and services, and the majority of cultural attractions in the city.
- The *2019-2022 Strategic Plan* recognizes the importance of downtown by prioritizing a number of initiatives, such as the Downtown Mobility Hub, investments in 1 Port Drive, and advocacy for the passenger ferry service to downtown Vancouver.
- A Governance and Priorities Committee meeting was held on 2019-JUL-15 to develop a better sense of Council’s priorities and to obtain direction on a number of initiatives.
- The purpose of the 2021-APR-12 GPC is for Staff to provide Council with an update on work that has been completed since July 2019 and to seek direction and clarification on next steps.

ATTACHMENTS

ATTACHMENT A: Graphic Recording from 2019-JUL-15 Governance and Priorities Committee |

Submitted by:

Bill Corsan
Director, Community Development |

Concurrence by:

Dale Lindsay
General Manager, Development Services |

ATTACHMENT A

2019-JUL-15
GPC Meeting

Downtown NANAIMO

2019 - 2022

PRIORITIES

BROADER ISSUES

- safety / social
- NO BIA

5 Social Issues

P

THE "P" WORD
[PARKING]

1 Port Drive

Livable
Desirable
heart of our
community

Public Realm
improvements

Key site
Redevelopment

QUICK WINS

Food trucks

- ✓ Downtown Cleanliness
- ✓ Temporary Installations
- ✓ Community Participation

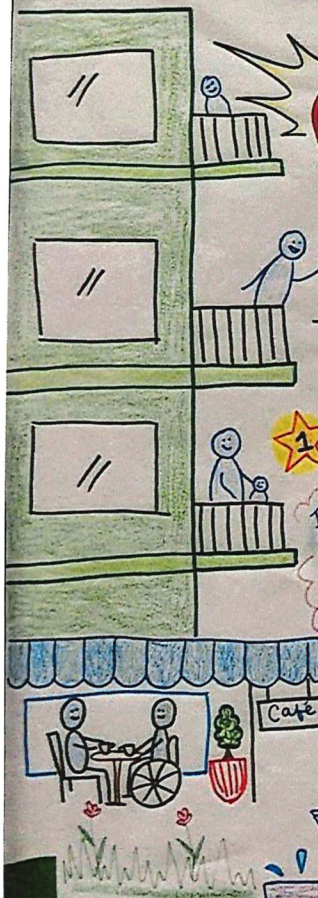
Tactical Urbanism

Public Art

Urban canopy

- ✓ Invest in Public Realm
- ✓ Projects on the books

2 mobility





Five Key Areas

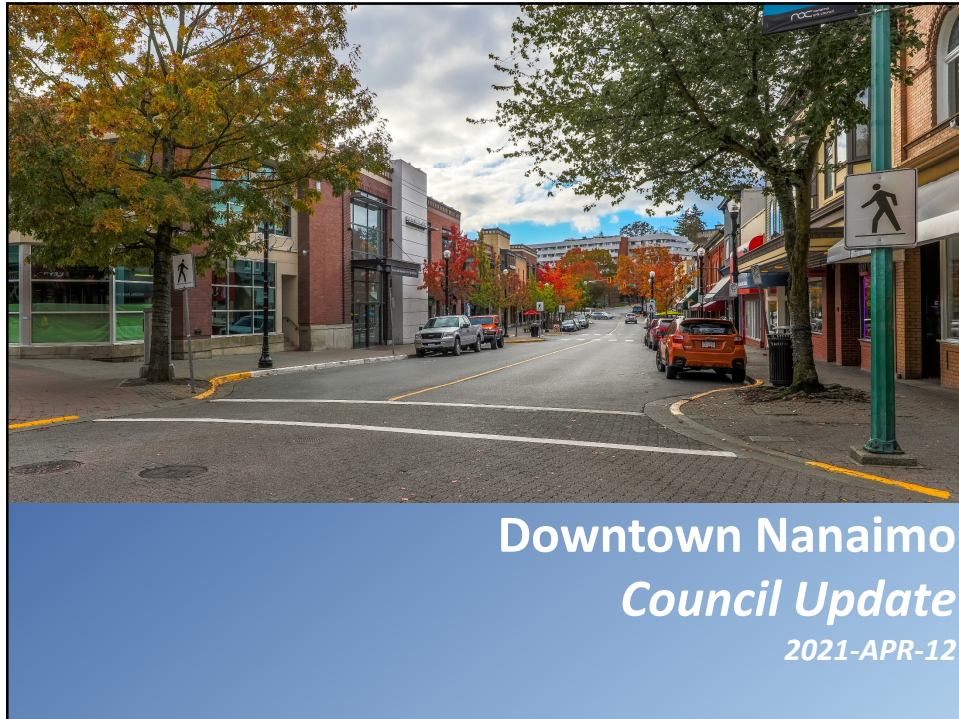
- Public Realm Improvements
- Downtown Mobility
- Social Issues (Safety and Security)
- Key Site Redevelopment
- 1 Port Drive

Goals for Today

- Staff to provide Council with an update on work completed since July 2019 and to seek direction and clarification on next steps
- Staff will be facilitating the session and using various tools to collect data and rank Council priorities
- Staff to return to Council in the summer of 2021 to showcase work that is underway in the downtown core and investments planned for upcoming years



Public Realm Improvements and Beautification

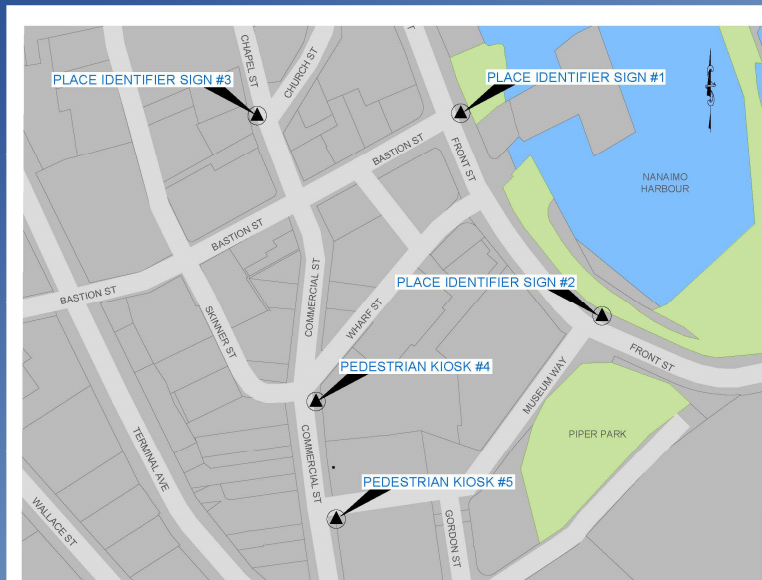


Completed Quick Wins



Improve / Refresh Way-Finding Signage

Update: Installation in April



Improve / Refresh Way-Finding Signage

Update: Installation in April



3D Nanaimo Sign for Downtown

Update: Coming Soon



Tideline Park

Update: Scheduled In 2022



Dianna Krall Plaza Redevelopment Plan

Update:

- *Underway, but on hold due to COVID-19*
- *Anticipated to continue in Fall 2021*





Closure of Commercial Street

at Terminal Avenue/Albert Street



More Permanent Public Art



Dallas Square Permanent Improvements



Relocation of Rainbow Crosswalk



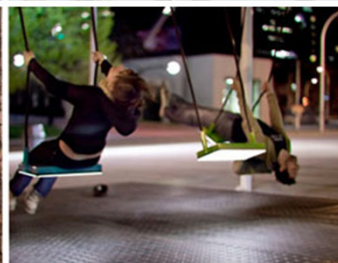
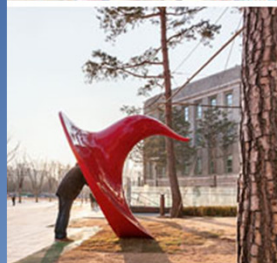
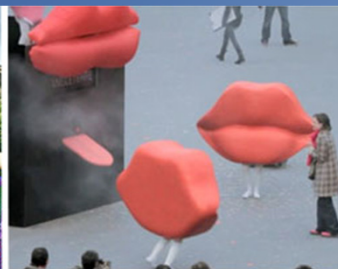
Expansion of Wayfinding Signage



1 Port Drive – Temporary Uses



Whimsical Art



Post-Pandemic Events



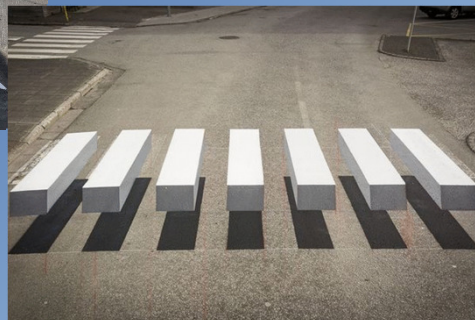
Downtown Horticulture



More Street Banners



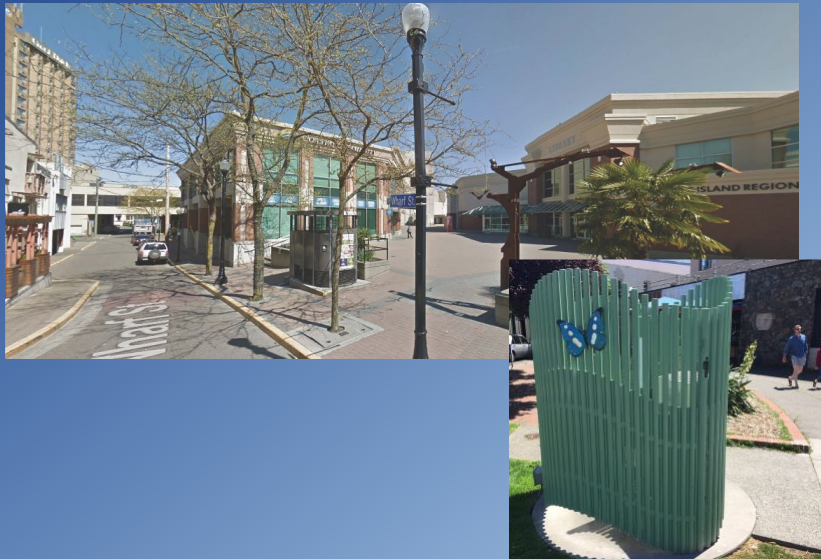
Artistic Crosswalks



Decorative Lighting – Key Streets



More Downtown Washrooms



Next Steps



- Staff to return to an upcoming Council meeting with projects for Council consideration in the 2022 Budget

