



AGENDA
FINANCE AND AUDIT COMMITTEE MEETING

February 17, 2021, 9:00 AM - 12:00 PM
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC
SCHEDULED RECESS 10:30 A.M - 10:45 A.M.

1. CALL THE MEETING TO ORDER:

[Note: This meeting will be live streamed and video recorded for the public.]

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

4. ADOPTION OF MINUTES:

a. Minutes

Minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2021-JAN-20, at 9:00 a.m.

5. PRESENTATIONS:

- a. Kim Smythe, President and CEO, Chamber of Commerce, to provide a presentation regarding City budget and upcoming municipal tax rates.**

6. DELEGATIONS:

7. REPORTS:

a. Victoria Road Pedestrian Upgrades

To be introduced by Bill Sims, General Manager, Engineering and Public Works.

Purpose: To advise Council of scope changes associated with the construction of the Victoria Road Pedestrian Upgrades Project.

b. Provision of Barrier-Free Menstrual Products in City Facilities

To be introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

Purpose: To provide the Finance and Audit Committee with information regarding the provision of barrier-free menstrual products in City of Nanaimo facilities.

Recommendation: That the Finance and Audit Committee recommend that Council direct Staff to:

1. Initiate a pilot project in 2021 funded from the Strategic Infrastructure Reserve for the supply, install, and stocking of dispensers in 26 female and universal washrooms at these locations:
 - a. the major recreation facilities:
 - i. Beban Park, including Arenas, Pool, and Social Centre;
 - ii. Bowen Park;
 - iii. Nanaimo Aquatic Centre;
 - iv. Nanaimo Ice Centre;
 - v. Oliver Woods Community Centre;
 - b. Caledonia Park for shower program access;
 - c. Northfield Tourism Visitor Centre, and also,
2. Review use at the end of 2021 and return to Council with an update and recommendations.

c. Heritage Façade Grant - 315 Fitzwilliam Street

To be introduced by Dale Lindsay, General Manager, Development Services.

Purpose: To obtain Council approval for a Heritage Façade Grant for the St. Andrew's United Church building (315 Fitzwilliam Street).

Recommendation: That the Finance and Audit Committee recommend that Council approve a \$20,000 Heritage Façade Grant for the St. Andrew's United Church building located at 315 Fitzwilliam Street to replace the building's asphalt shingle roof.

d. Other Grant - Alano Club of Nanaimo Society

To be introduced by Dale Lindsay, General Manager, Development Services.

Purpose: To provide background information and obtain the Finance and Audit Committee's recommendation to Council regarding funding a Social Response Grant application from the Alano Club of Nanaimo Society.

Recommendation: That the Finance and Audit Committee recommend that Council deny the allocation of \$7,000 from the Other Grant funding to the Alano Club of Nanaimo Society.

e. Reallocation of \$60,000 of the ERP Replacement Project Budget from 2022 to 2021 in the 2021-2025 Financial Plan

To be introduced by Shelley Legin, General Manager, Corporate Services.

Purpose: To provide the Committee with information relating to the ERP Replacement Project.

Recommendation: That the Finance and Audit Committee recommend that Council approve reallocating \$60,000 of the ERP Replacement project budget from 2022 to 2021, in the 2021-2025 Financial Plan.

f. Quarterly Purchasing Report (Single and Sole Source, Purchases in Excess of \$250,000 and Instances of Non-Compliance Purchases)

To be introduced by Shelley Legin, General Manager, Corporate Services.

Purpose: To provide information in compliance with the City's Procurement Policy (03-1200-01) regarding single and sole source purchases, awards in excess of \$250,000 and policy noncompliance for the quarter 2020-OCT-01 to 2020-DEC-31.

8. OTHER BUSINESS:

9. ADJOURNMENT: