AGENDA
SPECIAL FINANCE AND AUDIT COMMITTEE MEETING

November 30, 2020
9:00 AM - 3:00 PM
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC

Pages

1. CALL THE MEETING TO ORDER:

[Note: This meeting will be live streamed and video recorded for the public.]

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

4. ADOPTION OF MINUTES:

a. Minutes 3 - 12

Minutes of the Finance and Audit Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2020-NOV-18, at 9:00 a.m.

5. PRESENTATIONS:

6. REPORTS:

a. 2021 - 2025 Draft Project Plan 13 - 39

To be introduced by Shelley Legin, General Manager, Corporate Services.

Presentation:

1. Wendy Fulla, Manager, Business, Asset and Financial Planning.

1. **Scheduled Recess 10:15 a.m. - 10:30 a.m.**

2. **Scheduled Recess 12:00 p.m. - 1:00 p.m.**

b. COVID-19 Safe Restart Grant 40 - 52

To be introduced by Shelley Legin, General Manager, Corporate Services.

Presentation:

1. Shelley Legin, General Manager, Corporate Services.

2. Laura Mercer, Director, Finance.

1. **Scheduled Recess 2:45 p.m. - 3:00 p.m.**

7. OTHER BUSINESS:

8. ADJOURNMENT:

MINUTES
FINANCE AND AUDIT COMMITTEE MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
WEDNESDAY, 2020-NOV-18, AT 9:00 A.M.

Present: Mayor L. Krog, Chair
Councillor S. D. Armstrong
Councillor D. Bonner
Councillor T. Brown (joined electronically 10:08 a.m.)
Councillor B. Geselbracht
Councillor E. Hemmens
Councillor Z. Maartman
Councillor I. W. Thorpe
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer
R. Harding, General Manager, Parks, Recreation and Culture
S. Legin, General Manager, Corporate Services
D. Lindsay, General Manager, Development Services
B. Sims, General Manager, Engineering and Public Works
L. Mercer, Director, Finance
D. Bailey, Manager, Accounting Services
L. Bhopalsingh, Manager, Community Planning
F. Farrokhi, Manager, Communications (joined electronically)
W. Fulla, Manager, Business, Asset and Financial Planning
B. Wardill, Manager, Revenue Services
D. Stewart, Social Planner
K. Kronstal, Social Planner
S. Gurrie, Director, Legislative Services
J. Vanderhoef, Recording Secretary

1. CALL THE FINANCE AND AUDIT COMMITTEE MEETING TO ORDER:

The Finance and Audit Committee Meeting was called to order at 9:00 a.m.

2. PROCEDURE MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*.

Section 90(1) A part of the Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could

reasonably be expected to harm the interests of the municipality if they were held in public; and,

(n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

The motion carried unanimously.

The Finance and Audit Committee moved In Camera at 9:00 a.m.
The Finance and Audit Committee moved out of In Camera at 9:19 a.m.

3. INTRODUCTION OF LATE ITEMS:

(a) Add Agenda Item 6(b) Darren and Bob Moss – Community Connect Pilot Project Update to Council.

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-OCT-21 at 9:00 a.m. be adopted as circulated. The motion carried unanimously.

6. PRESENTATIONS:

(a) KPMG Interim Audit Presentation

Liette Bates-Eamer, KPMG, provided a verbal presentation via Zoom. Highlights included the following:

- Introduced the audit team members
- Materiality to be used this year is $3.7 million, 2.3% of total expenses
- $3.7 million is intended to represent the maximum level of error that might change a users mind when reviewing financial statements
- Will be reporting any errors greater than $185,000
- Reporting one significant risk required by professional standard and that is the risk of management control and is not specific to the City of Nanaimo
- Inquired if the committee members had any concerns regarding potential fraud
- Identified significant accounts where the audit will be focused on:
  - Tangible Capital Assets
  - Salaries/Benefits
  - Cash/Investments

  - Revenue/Receivables
  - Expenses/Payables
- Impact of COVID-19:
  - Do not anticipate a loss of internal controls
  - Expect impacts to balances and transactions
  - Anticipate there will be a note as to COVID-19 impacts and disclosures regarding uncertainties
  - Audit will be performed remotely this year
- One new auditing standard change this year relating to estimates
- Public Sector Accounting Standards Board has extended the adoption of the earliest upcoming standards by one year (Asset Retirement Obligations, Revenues)

Committee discussion took place regarding the cost of the audit being performed remotely.

(b) Darren Moss – Community Connect Pilot Project Update to Council

- Initial goals of the pilot program were to ensure downtown occupants were heard and felt supported, provide a single spot for people to reach out for support, implement private safety officers, and provide regular cleaning of the streets
- Pilot program started July 21st for six months in partnership with City Bylaw, RCMP, Old City Quarter Health and Safety Alliance
- Implemented the following strategies: documenting incidents, call centre, safety patrols, clean-up patrols, monthly strategy meetings, sharps training, conversations with stakeholders, and hosted a one day charrette in partnership with The United Way
- Provided a summary of pilot program work completed to date and statistics regarding the types of incidents reported
- Funding is expected to be about 20% below expected budget
  - Relies on a handful of volunteers at the top to bring people on board
  - Found that many people wanted to be part of the solution and put forward funding; however, monthly costs were too high to be sustainable, frustration around lack of consultation
- Lessons learned during the pilot program:
  - This program is improving safety in the area
  - Night time safety patrols are discouraging illegal activities
  - Morning and daytime patrols are necessary to support business owners/clients
  - Any meaningful strategy around homelessness will require collaboration and compromise between all stakeholders
  - Security needs to remain a focus, but creative supportive housing options are critical
  - Targeted initiatives could better leverage volunteer efforts
- Proposed Next Steps:
  - Mitigate negative impacts of homeless population on business owners and tenants while supportive housing solutions are developed
  - Keep property owners engaged as stakeholders in strategies around homelessness, especially supportive housing solutions

  - Extend Community Connect coverage to all of downtown
  - Create a not-for-profit society run by volunteer board
  - Addition of a full time administrative support to stabilize program and encourage more volunteer engagement
  - Implement special area levy to ensure all property owners are participating equitably
- Described a potential transition timeframe for implementing a special area levy:
  - Current pilot program ends December 2020
  - Estimate a six month transition period
  - Stabilized project July 2021 – June 2024
- Transition phase would focus on the downtown core and the stabilization phase plans to address the downtown as a whole
- Budgets for the two phases estimate the transition phase at $183,750 and the stabilization phase at $1,165,500
- Listed proposed cost sharing structure and approximate levy rate

Committee discussion took place. Highlights included:

- Clarification that special area levy is intended for all property types
- Night time security patrols were adjusted but never stopped
- Referring this topic to a Governance and Priorities Committee Meeting (GPC) to include input from the RCMP, local businesses and residents
- Changes to RCMP response rates in the area and assisting the RCMP to allow them to focus on the more serious situations/calls
- Being proactive in trying to find solutions and ways to improve the situation for downtown businesses
- Formulation of a new Downtown Nanaimo Business Improvement Area (DNBIA) and coordinating with the DNBIA Association to provide a coordinated effort
- Importance of an organization like Community Connect providing short term solutions while the Health and Housing Task Force focuses on longer term solutions
- Potentially pairing social service provider resources with a program like this in the future
- Potential to divide the requested motion into two parts in order to refer the financial request to the budget process for inclusion in the 2021 budget and referring the rest to a future GPC meeting for a more fulsome discussion with stakeholders

Councillor Brown joined the meeting electronically at 10:08 a.m.

- Requesting a Staff report to address the Community Connect business case

It was moved and seconded that the Finance and Audit Committee recommend that Council direct Staff to prepare a business case for consideration of the following financial request from the Community Connect Program, to be included in Council's budget deliberations:

"Fund a grant of $147,000 to Community Connect to continue enhanced neighbourhood safety program between January 1, 2021 and June 30, 2021."

The motion carried unanimously.

7. REPORTS:

(a) Cardena Road Storm Sewer

Introduced by Bill Sims, General Manager, Engineering and Public Works.

(b) Watermain Replacement in Conjunction with RDN Sewer Project

Bill Sims, General Manager, Engineering and Public Works, introduced and stated that Staff are seeking to accelerate this project to replace and upgrade some brittle watermain pipes in conjunction with work the Regional District of Nanaimo (RDN) is doing in the area.

It was moved and seconded that the Finance and Audit Committee recommend Council direct Staff to proceed with watermain replacements along Meadow Lane and Kite Way, with a projected cost of $550,000. The motion carried unanimously.

(c) Housing First Rent Supplements

Introduced by Lisa Bhopalsingh, Manager, Community Planning.

Dave Stewart, Social Planner, spoke regarding the following:

- Request is to provide $35,000 from the Housing Legacy Reserve to the Nanaimo Region John Howard Society
- John Howard Society provides a supplement to those who require support to meet their rent and avoid becoming homeless

Committee Discussion took place. Highlights included:

- John Howard Society's recent funding from the federal government potentially expanding this project and making this an annual budget item
- Rent Bank program providing similar supports

It was moved and seconded that the Finance and Audit Committee recommend that Council direct Staff to provide $35,000 in funding from the Housing Legacy Reserve to the Nanaimo Region John Howard Society in order to continue to fund the Housing First Rent Supplement Program for 2021. The motion carried unanimously.

(d) Update on 2019/2020 Grant Application for Social Initiatives

Introduced by Dale Lindsay, General Manager, Development Services.

Karin Kronstal, Social Planner, spoke regarding recent grant applications. Highlights included:

- Unsuccessful on PlanH grant applications
- Staff have been able to redirect funds from the REIMAGINE NANAIMO in person engagement budget towards lowering barriers for engagement with vulnerable populations
- Federation of Canadian Municipalities provided $45,000 towards response to COVID-19 and vulnerable populations which has been distributed by The United Way in two ways: increasing funding for the Snuneymuxw First Nation (SFN) "Wrapping Blanket" program, and the Nanaimo Aboriginal Centre's "My Connections" program
- Successful in partnership grant with SFN Health Department for the Community Action and Initiative, Community Wellness and Harm Reduction Grant

(e) Downtown Business Improvement Area

Introduced by Shelley Legin, General Manager, Corporate Services.

Delegation:

1. Kim Smythe, CEO, Nanaimo Chamber, was not in attendance at the meeting.

Laura Mercer, Director, Finance, spoke regarding the following:

- January 2020 Staff were approached by Kim Smythe, CEO, Nanaimo Chamber, about creating a new DNBIA
- Staff have worked with the DNBIA to map out a proposed business improvement area (BIA)
- Propose a five year term
- Amount levied will increase by 1% per year in years two through five of the bylaw and there will be no matching grant provided by the City
- Need to determine what kind of petition should be created
- Association needs to determine what amount they want to be levied
- Once a petition is created, City staff will distribute to properties within the BIA map and Council will need to adopt a bylaw if the response is successful
- Levies would be collected by City staff starting in May 2021
- Two types of petitions:
  - Petition for requires at least 50% of the responses from parcels in the area representing at least 50% of the assessed value of land and improvements in the area must be received in favour of the levy
  - Petition against can only be done by a Council initiative and requires the same 50% response but in opposition to the levy
- The petition against has more likelihood of success for the association
- No financial impact for the City of Nanaimo

Committee discussion took place. Highlights included the following:

- Advantages of using a negative vote system
- Levy would be applied to commercial and industrial properties and would not include residential or City properties
- Including members of the cultural and not-for-profit communities on the DNBIA Board
- Clarification that the City is not involved in funding and is just administering the legal process of the vote
- Encouraged the DNBIA to provide a presentation to Council in the future

It was moved and seconded that the Finance and Audit Committee recommend that Council:

1. Direct Staff to work with the Downtown Nanaimo Business Association leading to the establishment the New Downtown Business Improvement Area for a term of 5 years starting in 2021; and,

2. Undertake the new Downtown Business Improvement Area as a Council initiative petition against.

The motion carried unanimously.

(f) Reserve Policy Update

Introduced by Laura Mercer, Director, Finance.

- Three financial stability reserves were created in 2019 to mitigate risks and provide funding for future costs
- A minimum balance was determined for these reserves and if the balance drops below the minimum a repayment plan must be acted upon to replenish the reserves
- There are currently no maximum limits for these reserves in the policy
- COVID-19 is an example of why these reserves were established and ensures Council can draw upon reserves to avoid a deficit; however, with these reserves a repayment plan will be triggered and result in increases in future years taxes
- Staff are suggesting setting a minimum and a maximum on these reserves to be reviewed every five years

Committee discussion took place. Highlights included the following:

- Amount of the General Financial Stability Reserve used so far during COVID-19 is $1.4 million
- Methods of calculating water revenues, impact of weather, and potential to withdraw funds from the Water Financial Stability Reserve
- Pulling $1.4 million from the General Financial Stability Reserve to reduce tax rates
- Methods of investing excess cash flows

It was moved and seconded that the Finance and Audit Committee recommends that Council revise the minimum and set a maximum balance for the three (3) financial stability reserves, to be reviewed every five (5) years, as follows:

Minimum Balances:

1. $15,000,000 for the General Financial Stability Reserve
2. $500,000 for the Sewer Financial Stability Reserve
3. $1,700,000 for the Water Financial Stability Reserve

Maximum Balances:

60 days of prior year's budgeted general operating expenditures for all three (3) financial stability reserves.

The motion carried unanimously.

The Finance and Audit Committee Meeting recessed at 10:54 a.m.
The Finance and Audit Committee Meeting reconvened at 11:05 a.m.

(g) Council Expenses for the Nine Months Ending 2020-SEP-30

Introduced by Laura Mercer, Director, Finance.

(h) Operating Results for the Nine Months Ending 2020-SEP-30

Introduced by Laura Mercer, Director, Finance.

- COVID-19 has significantly impacted the City and Staff are anticipating a small deficit in the general and water funds and a small surplus in the sewer fund
- Staff have taken steps to reduce impacts and reduce expenditures where possible
- These results do not include the COVID-19 Safe Restart Grant referenced later on this agenda
- Net result is a General deficit of $388,200, Sewer a surplus of $134,200 and Water has a deficit of $209,000
- Noted some of the larger items impacting results:
    - RCMP severance dispute settlement
    - RCMP retro pay negotiations (still ongoing)
    - Lack of casino revenues
    - Internal orders related to COVID-19 response costs
    - Reduced parking operations
    - Parks, Recreation and Culture operations
    - Building inspections revenue
    - Sun Life benefits
    - 2018 WCB core audit
    - Sewer has more revenue than expected
    - Water revenues were lower than expected

Committee discussion took place. Highlights included the following:

- Impacts of COVID-19 on community and local business/contractors
- Impacts of climate and COVID-19 on water usage
- Funding being allocated towards the RCMP negotiations
- Clarification regarding whether the City will have a surplus
- Impacts on Staff capacity due to reduced hiring during COVID-19

(i) Project Results for the Nine Months Ending 2020-SEP-30

Introduced by Laura Mercer, Director, Finance.

- Includes both operating and capital projects
- Total budget is approximately $90.8 million with capital projects making up $75 million and operating $15 million
- Spent to date is approximately 62% of the total budget
- Remaining funds available $35 million

Committee discussion took place regarding the status of transportation projects and delays to capital projects resulting from the impact of COVID-19.

(j) COVID-19 Safe Restart Grant for Local Governments

Introduced by Shelley Legin, General Manager, Corporate Services.

- This funding was not included in the previous reports as it was received days after the reports were compiled
- COVID-19 Safe Restart Grant of $6.693 million has very specific parameters for spending
- There are many ways to expend these funds that would more than exceed the amount provided
- Creating an unallocated capacity that would be a variance in 2021 moving through to the Strategic Initiatives Fund
- Opportunity now to address the modifications and adjustments made prior to the knowledge that the City would have access to this $6.693 million
- Listed eligible costs:
  - Eliminate Parking Revenue loss in 2020
  - Eliminate Casino Revenue deficit funding in 2020
  - Compensating for Parks, Recreation and Culture Revenues
  - 2020 Expenditure Overages
- Provided some potential strategies going forward:
  - Allocating $1.4 million from the $6.693 million toward the 2021 financial plan and reserving $1.4 million (above the $15 million General Financial Stability Reserve voted on earlier during this meeting) for 2022
  - Staff recommend putting reserves into 2022 with respect to the likely persistence of the pandemic
  - Funding a pandemic internal order which could be used for multiple community requests and personal protective equipment for Staff

  - Recommend giving consideration during the budget deliberations to reinstating three new staff positions to 2021-JAN-01 start date
  - Extending the Clean Team in 2021 and downtown public safety
  - Rainy day contingency fund
  - Currently no funding for business cases going forward
- Goal is to allocate the $6.693 million without having the eligibility criteria carry forward into future years

Committee discussion took place. Highlights included the following:

- Clarification regarding impacts to tax rates should Council choose to allocate $1.4 million of the COVID-19 Safe Restart Grant to the General Financial Stability Reserve
- Total eligible 2020 costs already total over $9 million
- Consideration of allocating a portion of these funds to the Health and Housing Task Force (HHTF)
- Using these funds to cover some of the shortfalls resulting from COVID-19 and in doing so providing more flexibility next year by reducing the need to cover those costs
- Other cities being impacted more severely due to reliance on parking, transit and tourism revenues
- Clarification of how Staff propose to shuffle funds from accounts with surpluses and place those funds into an account that can be accessed without the limitations of the federal grant funds
- Potential to use the proposed reserve for initiatives like the recommendations from HHTF
- Timeframe for making final decisions on how these funds will be allocated
- Potential for these funds to assist with homeless issue in the community
- Timeframe for the City to receive the funds and discussions regarding allocating the funds. The funds are forthcoming and Staff plan to review this topic on 2020-NOV-30

8. ADJOURNMENT:

It was moved and seconded at 12:05 p.m. that the meeting adjourn. The motion carried unanimously.

_____
C H A I R

CERTIFIED CORRECT:

_____
CORPORATE OFFICER

CITY OF NANAIMO
THE HARBOUR CITY

2021 – 2025 Draft Project Plan

November 30, 2020

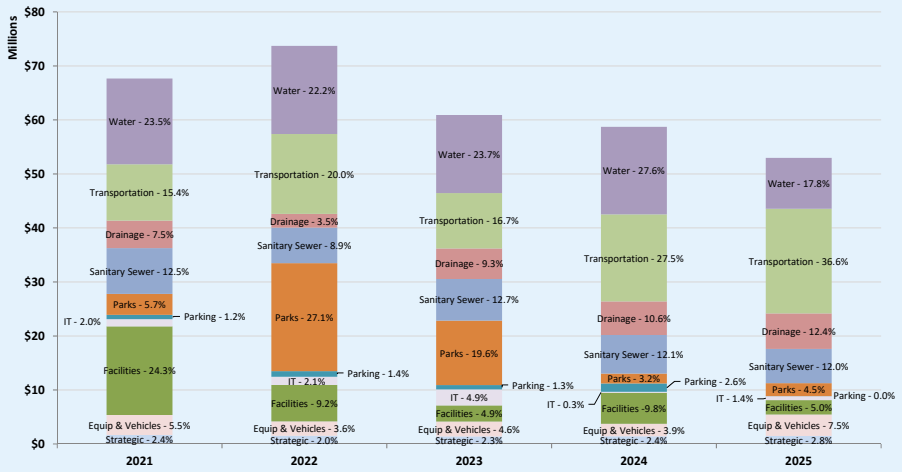
CITY OF NANAIMO
THE HARBOUR CITY

OVERVIEW

2021 – 2025 Draft Project Plan

CITY OF NANAIMO
THE HARBOUR CITY

Project Summary - $314M Next 5 Years



2021 – 2025 Draft Project Plan

CITY OF NANAIMO
THE HARBOUR CITY

Infrastructure Investment Highlights

$14.4M in new cycling and pedestrian amenities

$32.9M in facility renewals

$24.0M in new waterfront walkway

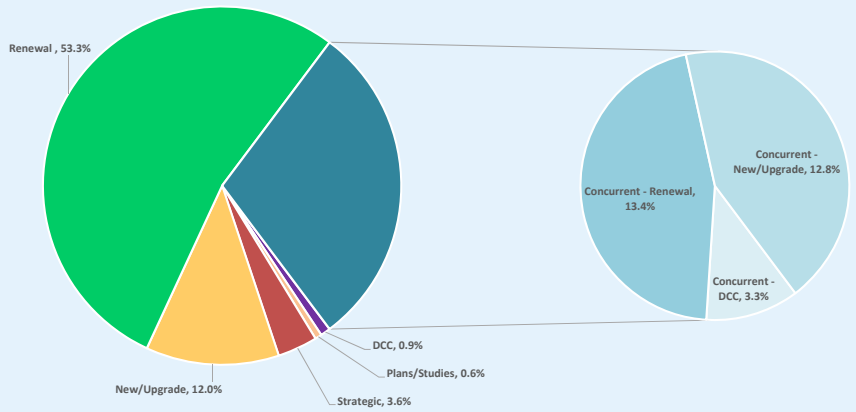
$14.8M in equipment & vehicle renewals

$19.3M in road rehabilitation

2021 – 2025 Draft Project Plan

CITY OF NANAIMO
THE HARBOUR CITY

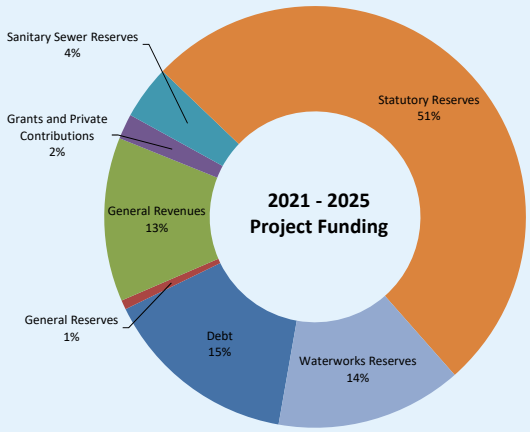
2021 Project Plan – General Fund



2021 – 2025 Draft Project Plan

CITY OF NANAIMO
THE HARBOUR CITY

Project Funding Sources

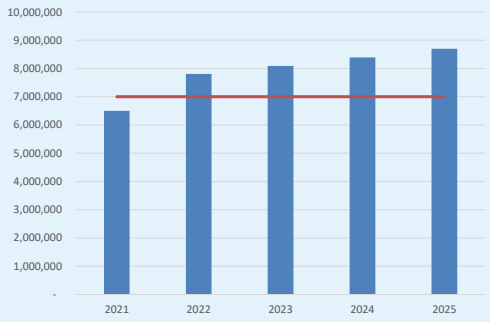


2021 – 2025 Draft Project Plan

CITY OF NANAIMO
THE HARBOUR CITY

Funding From General Revenue By Year

- 2021 - $6.50 million
- 2022 - $7.80 million
- 2023 - $8.09 million
- 2024 - $8.37 million
- 2025 - $8.70 million



Target per 20 year investment plan - $7.00 million a year

2021 – 2025 Draft Project Plan

CITY OF NANAIMO
THE HARBOUR CITY

Reserves

- Operating Reserves
- Statutory Reserves
  - Authorized by the Community Charter and/or City Bylaws
  - Can only be used as authorized by the Community Charter and the related Council bylaw.
- Reserve Framework
  - Financial Stability Reserves
  - Equipment Reserves
  - Infrastructure Reserves
  - Parking Reserves
  - Property Acquisition Reserves
  - Strategic Reserves
  - Other Reserves
  - DCC Reserves

2021 – 2025 Draft Project Plan

CITY OF NANAIMO
THE HARBOUR CITY

Reserves Summary

2021 – 2025 Draft Project Plan

CITY OF NANAIMO
THE HARBOUR CITY

PROJECT HIGHLIGHTS

2021 – 2025 Draft Project Plan

CITY OF NANAIMO
THE HARBOUR CITY

CORPORATE SERVICES

CITY OF NANAIMO
THE HARBOUR CITY

Enterprise Document and Records Management System

- 2021 - Final phase of a multi year project
- Will manage the life-cycle of information from initial creation through archival and eventual disposal.

Corporate Services

CITY OF NANAIMO
THE HARBOUR CITY

Enterprise Resource Planning Software

- 2022/2023
- Replacement or upgrade of current Enterprise Resource Planning Software (SAP)

Corporate Services

CITY OF NANAIMO
THE HARBOUR CITY

Projects Not Included in Plan

Currently not included in 10 Year Project Plan. Pending studies/other work to be completed, business cases to developed, direction from Council.

- Corporate Asset Management System (CAMS) - Business case has been developed
- Police Operations Building Space Issue Resolution

Corporate Services

CITY OF NANAIMO
THE HARBOUR CITY

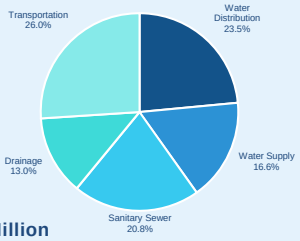
ENGINEERING AND PUBLIC WORKS

CITY OF NANAIMO
THE HARBOUR CITY

PROJECT OVERVIEW

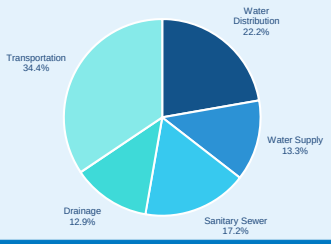
2021 $39.2 Million

- Water Distribution $9.2M
- Water Supply $6.5M
- Sanitary Sewer $8.2M
- Drainage $5.1M
- Transportation $10.2M



Over the Next 5 years $201 Million

- Water Distribution $45M
- Water Supply $27M
- Sanitary Sewer $34M
- Drainage $26M
- Transportation $69 M



Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

MID-TOWN WATER SUPPLY UPGRADES

First Significant Failure of a Primary Essential Service:

- April 3, 2020 - 22 million liters of water lost
- Three reservoirs drained, Hospital + 1000's without water
- $ 250K in repair costs and damage
- Circumstances could have been considerably worse
- Condition of the pipe revealed other leaks and structural failure
- Consequence of future failures - extreme risk to water supply

Strategy:

- Emergency water supply shut-down procedure in-place
- 2021 – 2025 Capital Plan reprioritized and projects accelerated
- Towers Reservoir replacement deferred to 2024

2021 – 2023 $19.8M

Phase 1: Upgrade and install a larger diameter water supply main to establish a new primary that can manage the demand of the system when Bowen WS is replaced. This could involve a new water supply main connecting College Heights to Labieux Road – Routing Selection underway.

Phase 2: Replace Bowen WS with smaller main (600dia) in existing alignment with sliplining and/or open cut construction methods.

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

Millstone Trunk Sewer

(Bowen Park & Pearson Bridge)

Scope: Replace Millstone Trunk Sewer through Bowen Park, and under the Pearson Bridge.

Purpose: Making capacity for growth and reduce overflow risk.

Schedule: 2021

Budget: $4M

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

Seabold & Ptarmigan Intersection Drainage Upgrade

Scope: Increase pipe capacity in priority locations.

Purpose: To reduce flooding risk.

Schedule: 2021

Budget: $722k

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

Metral Drive

Scope: Complete streets corridor to connect the E&N trail to Woodgrove.

Purpose: Extend the Active Transportation Spine to the North Mobility Hub.

Schedule: Phase 2 - 2021

Budget: $6.8M

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

Fourth Street – Harewood to Pine

Scope: Separated cycle track from Harewood Road to Pine Street.

Purpose: To continue the active transportation connection from VIU towards Downtown.

Schedule: 2021

Note: Pine Street to Downtown section delayed.

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

Mid-town Gateway Project

Scope: Extension of Boxwood Road with new connections to Bowen Road and Rosstown Road.

Purpose: To enhance mobility and safety for all travel modes in the Bowen/Northfield/Boxwood area.

Construction Budget and Schedule:

Utility and Road Construction 2022/2023 - $12.5M in 2022

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

Terminal Corridor Upgrades

Terminal Nicol Re-imagined
LIVE · WORK · CONNECT

Scope: Utility renewal and street upgrades

Purpose: To renew end of life infrastructure and take opportunity to upgrade streetscape

Schedule:

- Functional Design 2021
- Detailed design in 2022
- Phase 1-Construction 2023 (Comox to Esplanade)
- Phase 2-Construction 2024 (Comox/Terminal Intersection & Pearson Bridge)

CITY OF NANAIMO
THE HARBOUR CITY

Fifth Street Active Transportation Upgrades – Wakesiah Ave to Bruce Ave

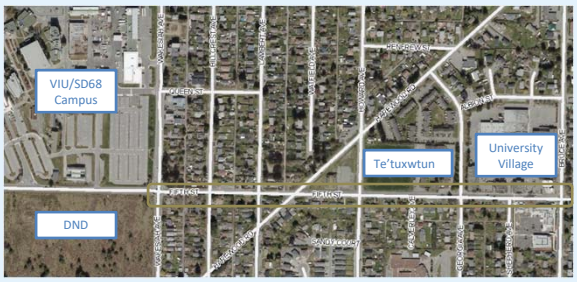
Scope: Sidewalk on one side with cycling facilities in both directions.

Purpose: To continue the active transportation connections within the Harewood Neighbourhood.

Construction Scheduled: 2023

Budget: $2.4M

Note: Plan includes traffic signal at Bruce.



Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

Off Bowen Bike Way –Northfield Road to Meredith Road

Scope: Continuous walking and cycling facilities through the Boxwood Industrial area.

Purpose: To provide an "8-80" active transportation connection through Central Nanaimo.

Construction Scheduled: 2023

Budget: $800,000

Note: Northerly connections will be constructed with Mid-town Gateway and future development.

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

Wakesiah Corridor Upgrades

Scope:

- Corridor plan development
- Road Rehab on 4th to 2nd
- Cycling facilities 1st to 4th
- Replacement of aging utilities and end of life asphalt

Purpose: To renew end of life infrastructure and improve the transportation facility.

Schedule:

Phase 1: 2024

Phase 2: 2025

Phase 3: 2026

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

Madsen at East Wellington Intersection Upgrade

Scope: Traffic Signal and road reconstruction at the intersection of Madsen Road and East Wellington Road.

Purpose: To provide controlled crossing for Off Bowen Bike Way and to increase the level of service for access to the Boxwood industrial area.

Construction Scheduled: 2024

Budget: $3 million (100% DCC)

Note: Traffic demand may necessitate adjustments of construction timing, conditions are being monitored closely.

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

Street Lights

- Infill of under lit roads incidental to transportation projects.
- LED streetlight conversion
  - 2024 - $500k
  - Future conversion phases postponed

CITY OF NANAIMO
THE HARBOUR CITY

Wellcox Secondary Access

Scope: An additional road connection from the Port Lands into Downtown.

Purpose: The wooden trestle bridge that provides important access redundancy is nearing the end of its service life.

Note: Construction currently scheduled for 2025, estimated total project cost $7.0 million. Project funding will be through borrowing or third party contributions.

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

700 Block of Haliburton – Active Transportation

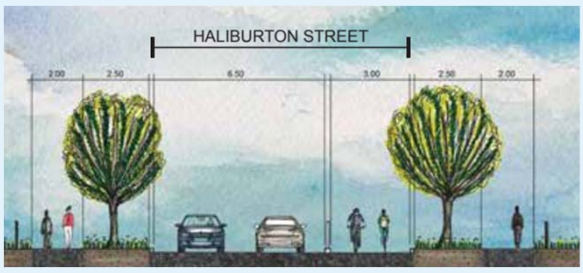
Scope: Walking and cycling facilities on Haliburton Sreet.

Purpose: To enhance active transportation corridor along Haliburton Street by addressing gap within the 700 block.

Construction Scheduled: 2025

Budget: $700,000

Note: Project concept is under development and details may change as opportunities emerge.



Concept from Waterfront Walkway Plan

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

Nanaimo Transportation Master Plan – 10 year Update

Scope: Update to City Wide Mobility Policy Document.

Purpose: To assess goals and data from 2014 Master Plan. Update priorities and modify goals as needed.

Schedule:

Data Collection: 2024

Preparation of new plan: 2025

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

2021-2025 Transportation Projects

- Total Planned Transportation $69.1M (Excluding studies and plans)
  - Expansion or upgrades to Active Transportation network $15.0M
    - Pedestrian $8.6M
    - Cycling $5.8M
    - Transit $0.6M
  - Expansion or upgrades to Road network $27.8M
    - New Roads $26.3M
    - Street Lights $1.1M
    - Misc Projects $0.4M
  - Renewal of existing infrastructure (mostly road rehab) - $26.3M
    - Road Rehab $19.3M
    - Pedestrian Amenities $1.8M
    - Transportation Improvements (traffic signals) $2.7M
    - Other $2.5M

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

Notable Changes From Previous Plan

- Update project budgets with newer information
- LED street lighting delayed
- Albert cycling
- Wallace Street cycling facility has been delayed to 2027
- Comox Terminal / Pearson Bridge intersection added in 2024
- Departure Bay sidewalk delayed

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

Projects Not Included in Plan

Currently not included in 10 Year Project Plan. Pending studies/other work to be completed, business cases to developed, direction from Council.

- Public Works facility renewal
- Significant increase in asphalt renewal funding (road rehab)
- Cinnabar Valley Access

Engineering and Public Works

CITY OF NANAIMO
THE HARBOUR CITY

PARKS, RECREATION & CULTURE

CITY OF NANAIMO
THE HARBOUR CITY

Parks, Recreation & Culture Master Plan Update

- 2019-2021
- Working collaboratively across the organization through the REIMAGINE Nanaimo process to update the 2005 PRC Master Plan.
- Also complete an integrated public engagement and policy review. Developed through the REIMAGINE Nanaimo process, it will align and integrate with the OCP and other corporate documents.

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Parks, Recreation & Culture Master Plan Update

- This actionable plan will provide a vision, strategic objectives, and outline trends, gaps, and key initiatives for PRC over the next ten years.
- Plan will reflect community needs, existing infrastructure, and promote healthy lifestyles across the community.

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Port Theatre Glass Replacement

- 2021
- Replacement of all Insulated Glass Units.
- Staff have worked collaboratively with Port Theatre Staff over several years for a solution. The replacement of all 199 units will result in the restoration of the intended design and performance of the windows.

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

NSAR & Harewood Activity Centre

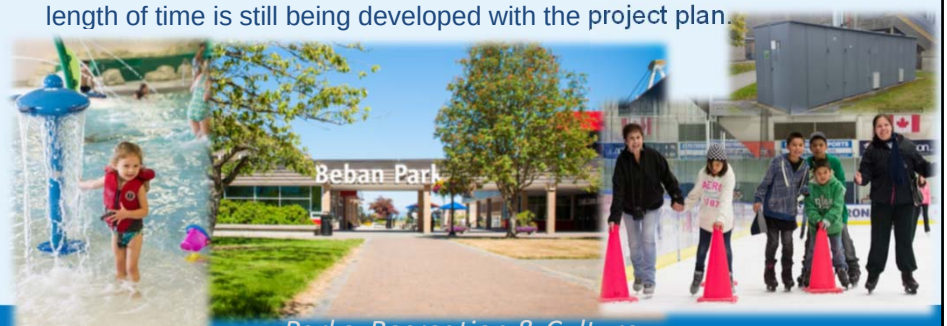
- 2022
- Redevelopment of the Harewood Activity Centre into the operations centre for Nanaimo Search & Rescue.
- NSAR is developing a Facility Plan in collaboration with City Staff under a 25-year co-management agreement.

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Beban Park Complex Electrical Substation Upgrade

- Design completed in 2020; project completion in 2021
- The existing electrical substation is reaching the end of its serviceable life. Existing electrical equipment is original to the site.
- This project will require some power shutdown of Beban Park. Dates and length of time is still being developed with the project plan.

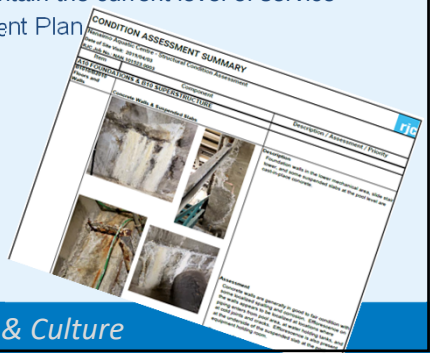


Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Facilities & Park Amenities Condition Assessment Program

- Started in 2019, will be an ongoing program continuing through the years.
- Provides a snapshot of the facilities' current condition.
  - ✓ Recommends asset replacement/renewal dates
  - ✓ Estimates funding requirements to maintain the current level of service
  - ✓ Enhances our Facility Asset Management Plan



Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Facilities & Park Amenities Condition Assessment Program

- 20 major buildings & sites completed by year end 2020.

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Lighting Upgrades – Nanaimo Ice Centre

- 2021
- All interior lighting will be upgraded to LED using about 40% less energy, improving lighting conditions, and requiring about 50% less maintenance.

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Maffeo Sutton Playground – Phase Two

- 2020 – Phase 1 completed (focus on ages 5-12)
- 2023 – Phase 2 will focus on ages 2-5
- Accessible standard with multi-sensory elements
- Picnic area improvements included
- Public input and partner inputted being gathered

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Trailway Redevelopment Projects – 2021

- **Parkway Trail:** Remove and repave 800 metres of asphalt south of Doumont Road as determined by trail condition assessment.
- **Amsterdam Park:** Raising and resurfacing of soft surface trail, including installation of drainage features to allow improved all year access.
- **Walley Creek Trail:** Root removal, trail resurfacing and repaving, as well as replacement of a high maintenance bridge with a low maintenance culvert.

Examples of hard surface trail repaving: Parkway Trail repaving in 2020

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Railing Replacement Project – Pioneer Plaza and Diana Krall Plaza

- 2019 – Phase 1 completed
- 2020 – Reassessment identified Phase 2 work and cost estimates
- 2021 – Project renews deteriorating posts and concrete walls along Pioneer Plaza / Anchor Way and at Diana Krall Plaza.

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Neck Point Park Washrooms

- 2021
- The new washroom block will provide an appropriate level of service for park users to include 2 washrooms and storage for custodial supplies. The building will also showcase a green roof system to retain storm water and blend into the surrounding natural elements.

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Long Lake Paddling & Rowing Centre

- 2021/2022 (project is contingent on grant funding)
- Partnership project with Rotary Club of Nanaimo North and Long Lake Flatwater Training Centre Society to replace an outdated facility.
- New facility will accommodate the needs of many user groups and provide amenities to the public.

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Rotary Bowl Track Resurfacing

- 2021, 2024
- Facility acquired in 2017 from SD68.
- The rubberized track surface is reaching end of useful life.
- The 8-lane sprint track will be resurfaced in 2021 and the 8-lane 400m oval, jumping event tracks, and throwing event tracks will be replaced in 2024.

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Serauxmen Stadium Outfield Fencing

- 2020 and 2021
- Work will address safety concerns by replacing the existing fence and modernize the outfield while enhancing and improving all safety features while maintaining the experience that players of all ages have had over the years.

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Harewood Centennial Artificial Turf Fields

- 2022 (contingent on grant funding)
- Artificial Turf Fields Facility project at Sherry Fields in Harewood Centennial Park in partnership with SD68. Multi-purpose facility will provide amenities for soccer, football, lacrosse and baseball.
- Will allow for 3,000 hours of use annually vs. 300 hours on a natural turf field.

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Projects Not Included in Plan

Currently not included in 10 Year Project Plan. Pending studies/other work to be completed, business cases to developed, direction from Council.

- South End Recreation Centre
- Stadium Improvements at NDSS/Rotary Bowl/Serauxmen Stadium
- Beban Artificial Turf Field Amenity/Washroom Building Improvements
- Marie Davidson BMX Park
- VIEX Facility
- Departure Bay Activity Centre – Next Steps
- Chase River Activity Centre Improvements
- Curling Club Improvements
- Maffeo Sutton Washroom and Amenity Building
- Beban Gyro Fields Improvements
- Brechin Boat Ramp Improvements

Parks, Recreation & Culture

CITY OF NANAIMO
THE HARBOUR CITY

Questions?

CITY OF NANAIMO
THE HARBOUR CITY

COVID-19 Safe Restart Grant for Local Governments

November 30, 2020

CITY OF NANAIMO
THE HARBOUR CITY

COVID-19 Financial Navigation

- Developed the Financial Response and Recovery Framework (April)
  - Revenue Anticipation Borrowing Bylaw Adopted
  - Extended the discount/due date for Utility billings (30 to 90 days)
  - Provided Lease and Rental Relief for organizations who rent from the City (during closures)
  - Extended the penalty due dates on property taxes from July 2 and Aug 12 to Oct 1 and Nov 12
  - Investment in capital infrastructure projects to help support accelerated economic recovery (Ongoing)
- Postponed tax sale to 2021 (July)
- Reserved $2.8 million from the 2019 general surplus to fund Pandemic related shortfalls (March)

COVID-19 Safe Restart Grant

CITY OF NANAIMO
THE HARBOUR CITY

COVID-19 Financial Navigation

- Operational expense savings
  - Suspended non-essential training
  - Hiring freeze for non-essential positions
  - Minimized layoffs with redeployment of staff to other departments
  - Reduced contracted services utilizing existing staffing
  - Expense saving measures at VICC

COVID-19 Safe Restart Grant

CITY OF NANAIMO
THE HARBOUR CITY

Key Steps Taken to Reduce Property Taxes

- Funding From General Financial Stability Reserve
- Reduced Project Funding
- Delayed Reopening of Beban Pool to January 2022
- Realign Start Date of New RCMP Members
- Delayed Start Date of 3 Previously Approved New Positions
- Reduced Operating Expenditures
- Business Case Treatment

COVID-19 Safe Restart Grant

CITY OF NANAIMO
THE HARBOUR CITY

FUNDING RECEIVED AFTER COMPLETION OF DRAFT FINANCIAL PLAN

COVID-19 Safe Restart Grant

CITY OF NANAIMO
THE HARBOUR CITY

COVID-19 Safe Restart Grant for Local Governments - Recap

November 3rd – Received notification that Nanaimo will receive $6.693 M

- Eligible costs will include:
  - addressing revenue shortfalls;
  - facility reopening and operating costs;
  - emergency planning and response costs;
  - bylaw enforcement and protective services like fire protection and police;
  - computer and other electronic technology costs (to improve interconnectivity and virtual communications);
  - services for vulnerable persons (e.g. persons living with disabilities, mental illness or addictions, persons experiencing homelessness or other vulnerabilities); and
  - other related costs.
- To ensure full transparency regarding the use of funds, we are required to annually report on how the grant is spent until it is fully drawn down.

COVID-19 Safe Restart Grant

CITY OF NANAIMO
THE HARBOUR CITY

COVID-19 Safe Restart Grant for Local Governments - Framework

Must Meet Eligibility Criteria

- Draw down $6.693 M fully in 2020
- Budget variance to be transferred to Special Initiatives Reserve for future use

- Eligible 2020 Costs:
  1. Revenue Shortfalls
     a) Casino Revenues
     b) Parking Revenues
     c) Parks, Recreation and Culture – aquatic, arenas and program revenue
  2. Expenditures
     a) Pandemic Internal Order
     b) Parks Ambassador Internal Order
     c) Water Safety Team
     d) Facility Ambassadors
     e) Increased Custodial
     f) Increased Operating Costs for Nanaimo Aquatic Centre
     g) Sanitation – Increased Tipping Fees and Wages for Increased Volume

COVID-19 Safe Restart Grant

CITY OF NANAIMO
THE HARBOUR CITY

COVID-19 Safe Restart Grant for Local Governments - Framework

Special Initiatives Reserve

- Currently $2.8M allocated to address pandemic related issues
- Plus 2020 budget variance

- Potential Allocation
  - $1.4 M to reduce 2021 Property Taxation (in place of General Financial Stability Reserve)
  - 2021 Pandemic Internal Order
  - Reinstate 3 new positions to January 1, 2021
  - Extension of Clean Team to December 31, 2021
  - Downtown Public Safety
  - Contingency for 2021 revenue shortfalls, unanticipated pandemic costs that exceed IO
  - Reinstatement of 2021 projects delayed or cancelled

COVID-19 Safe Restart Grant

CITY OF NANAIMO
THE HARBOUR CITY

Items for Council Decision

COVID-19 Safe Restart Grant

CITY OF NANAIMO
THE HARBOUR CITY

#1 Allocation of Grant

Option 1:
Allocate total Grant to offset revenue losses and Pandemic expenditures in 2020.

Rationale:
This would create a budget variance for 2020 that could be transferred to the Special Initiatives Reserve. This would provide Council with maximum flexibility in allocating funds for Council priorities.

Option 2:
Allocate a portion of Grant to offset revenue losses and Pandemic expenditures in 2020 and defer the remaining funds to be used for Council priorities in 2021 that meet the eligibility criteria.

COVID-19 Safe Restart Grant

CITY OF NANAIMO
THE HARBOUR CITY

#1 Allocation of Grant – Discussion

Potential revenue shortfalls that could be offset by allocation of the Grant

Revenue	General	Reserve	Total	Notes
Casino	$ 655,132	$1,330,117	$1,985,249	Strategic Infrastructure Reserve
Parking	$209,029	$379,241	$588,270	Parking Reserve
PRC	$3,169,840	$790,000	$3,959,840	Facility Development Reserve
Total	$4,034,001	$2,499,358	$6,533,359*	

*Estimate – Balance to be offset by Pandemic Expenses (Next Slide)

COVID-19 Safe Restart Grant

CITY OF NANAIMO
THE HARBOUR CITY

#1 Allocation of Grant – Discussion

Examples of expenditures that could be offset by Grant

Expenditures	General
Pandemic Internal Order	$ 500,000
Parks Ambassadors	$106,100
Water Safety Team	$26,400
NAC Re-opening Increased Staffing Costs	$100,000
Sanitation Costs	$453,820

COVID-19 Safe Restart Grant

CITY OF NANAIMO
THE HARBOUR CITY

2020 VARIANCE – IMPACT ON 2021 SPECIAL INITIATIVES RESERVE

COVID-19 Safe Restart Grant

CITY OF NANAIMO
THE HARBOUR CITY

Special Initiatives Reserve Projected Balance

Based on Q3 Operating Report a minimal shortfall **BEFORE** Grant is projected.

COVID - 19 Restart Grant	6,693,000	
Less: Transfer to Parking Reserve	(379,241)	estimate pending year-end results
Less: Transfer to Facility Development Reserve	(790,000)	estimate
Less: Transfer to SIR	(1,330,117)	
Transfer to Special Initiatives Reserve	**4,193,642**	
Current balance in Special Initiatives Reserve	2,768,073	2019 surplus allocation to address COVID
Less: 2020 Operating Deficit	(388,200)	estimate pending year-end results
Projected Revised 2020 Closing Balance Special Initiatives Reserve	**6,573,515**	
Less: 2021 Property Tax Reduction	(1,408,806)	eliminating need to use funding from General Financial Stability Reserve in 2021
Projected Unallocated Special Initiatives Reserve Balance	**5,164,709**	

COVID-19 Safe Restart Grant

CITY OF NANAIMO
THE HARBOUR CITY

CURRENT DECISIONS POINTS FOR DECEMBER 4TH

2021 – 2025 Draft Financial Plan

CITY OF NANAIMO
THE HARBOUR CITY

#1 General Financial Stability Reserve

Currently $1.4 million in General Financial Stability Reserve funding is used to reduce property taxes in 2021

Option for Council consideration

- Fund the $1.4 million from Special Initiatives Reserve instead of the General Financial Stability Reserve
  - No impact to property taxes
  - Maintains balance in General Financial Stability Reserve and funding above minimum could be used to reduce property taxes in 2022 if:
    - Revenue recovery extends over a longer period
    - Global and/or local economic recovery extends over a longer period

2021 – 2025 Draft Financial Plan

CITY OF NANAIMO
THE HARBOUR CITY

#2 COVID Internal Order

Allocate $500,000 to a 2021 COVID Internal Order to cover continuing and potential new costs related to pandemic:

- Personal protective equipment for staff
- Security at SARC and City Hall
- Additional or extension of facility ambassadors
- Other related COVID costs

Potential Funding Source:

- Special Initiatives Reserve

2021 – 2025 Draft Financial Plan

CITY OF NANAIMO
THE HARBOUR CITY

#3 Art Gallery Next Phase

At the June Finance and Audit Committee, Council was provided with options to support the Nanaimo Art Gallery's plan for phased development at the Arts Centre at 150 Commercial

Request:

1. Increase operating grant by $50,000/yr – total 2021 operating grant if approved $221,111
   a) Operating grant increases 2% annually under current agreement
2. Allocate $10,000 annually to the Nanaimo Art Gallery for capital expenditures
3. Allocate $25,000 in 2021 for the development of a feasibility report of the concept of an Arts Centre and Nanaimo Art Gallery's Phase 3 facility project

Funding Source:

- Currently in 2021 – 2025 Draft Financial Plan funded from general revenue

2021 – 2025 Draft Financial Plan

CITY OF NANAIMO
THE HARBOUR CITY

#4 Sanitation

Recommendations from November Governance and Priorities Committee

1. Recommendations of the Residential Curbside Collection Post-Implementation Review
   a) Create a 0.5 FTE cart administrator position
   b) Incorporate an additional non-collection day in the annual calendar for training
   c) Purchase and install an additional on-board computer
2. Ten Zone Waste Collection Plan – January 1st Implementation
   a) Accelerate new refuse collector from July 2022 to January 1, 2021
   b) Transition to new routing program over two weekends in January
   c) Move a spare unit into full time service until new unit arrives in 2022

Funding Source:

- Sanitation User Fees
  - Option #1 $2 per user increase for 2021
  - Options #2 $6 per user increase for 2021
  - Total impact – increase proposed 2021 user fee from $181 to $189

2021 – 2025 Draft Financial Plan

CITY OF NANAIMO
THE HARBOUR CITY

#5 Community Connect

Request from Community Connect to cost share continuation of enhanced neighbourhood safety program between January 1 - June 30, 2021

Property Owners	$ 36,750 (20%)
City Grant	$147,000 (80%)

Potential Funding Sources:

- General Revenue
  - Impact on 2021 property taxes ~ 0.13%
- Special Initiatives Reserve

2021 – 2025 Draft Financial Plan

CITY OF NANAIMO
THE HARBOUR CITY

#6 Start Date of New Positions Delayed

To reduce 2021 Property Taxes the start dates of the three (3) new positions approved in the 2020 – 2024 Financial were delayed to late Summer

Option for Council Consideration:

Reinstate January 2021 start date for one or more approve positons

1. Manager, Facility Assets - Current Start Date: Sept 1, 2021
   Financial Impact of Jan 1, 2021 Start Date ~ $98,346
2. Junior Financial Analyst - Current Start Date: Aug 15, 2021
   Financial Impact of Jan 1, 2021 Start Date ~ $57,774
3. Assistant Accountant - Current Start Date: Sept 1, 2021
   Financial Impact of Jan 1, 2021 Start Date ~ $61,628

Potential Funding Source:

Special Initiatives Reserve

2021 – 2025 Draft Financial Plan

CITY OF NANAIMO
THE HARBOUR CITY

#7 Reinstate Projects

To reduce 2021 Property Taxes projects where delayed, cancelled or scope was reduced.

Option for Council Consideration:

Reinstate select projects from list of projects adjusted to reduce property taxes

Potential Funding Source:

Special Initiatives Reserve

2021 – 2025 Draft Financial Plan

CITY OF NANAIMO
THE HARBOUR CITY

#7 Reinstate Projects Continued

Potential projects to reinstate

Section	Category	Project Name (SAP)	2021 Budget	Notes
Nanaimo Fire Rescue	Renewal	Fire Services: Emergency Pre-Emption Devices	55,080	
Engineering Services	Renewal	Integrated Survey Control Monuments	5,000	
Drainage	Renewal	Drainage: Infrastructure Condition Assessment Program	100,000	
Engineering Services		ENGPW Contingency: Projects	50,000	
Engineering Services	New	ENGPW Contingency: Developer Cost Shares	50,000	
Transportation		ENGPW Contingency: Transportation Projects	50,000	
Transportation	Renewal	Railway Crossing Repairs	34,000	
Public Works Yard	Renewal	PW Yard: Paving	25,680	
Transportation	Upgrade	Bowen Corridor Traffic Signal Management Hardware Upgrade	250,000	Projected moved to 2022. Total budget 2022 - $500k
Transportation	New	Bowen Park Trailway Lighting	100,000	Reduced budget from $200k to $100k
Facilities	Renewal	Civic Facilities: Condition Assessment Program	100,000	
Parks	Renewal	Bleacher Replacement Program - Portable	18,360	
Parks	Renewal	Park Amenities Condition Assessment Program	10,000	
Parks	Renewal	Park Amenities: Investigation/Pre-Design	10,000	
Parks	New	Parks/Facility Accessibility	25,000	
		Total	**883,120**	

2021 – 2025 Draft Financial Plan

CITY OF NANAIMO
THE HARBOUR CITY

8 Business Cases Not Included in Draft Plan

Business Case	Projected Impact to 2021 Property Taxes
Corporate Services	
Corporate Asset Management System – Implementation Phase $787,400 (2021), $773,100 (2022), $648,800 (2023), $600,600 (2024) Ongoing $450,900 (2025)	0.04% - majority of implementation phase to be funded from Community Works Fund. Potential to fund balance from Special Initiatives Reserve or General Revenue.
Buyer	0.06% - July 1st Implementation
Digital Forensic Technician	0.09%
Major Case File Specialist	0.09%
Council Request - Police Mental Health Outreach Team Feasibility Study (2021)	0.09% - once fully implemented annual cost would be approx. $0.61 to $1.35 million, ~0.54% to 1.19%
Development Services	
Council Request – Annual Community Watercourse Restoration Grant	0.02%
Council Request – Manager, Social Planning	0.15%
Council Request – Manager, Sustainability	0.05% - July 1st Implementation and confirmation of BC Hydro grant
Council Request - Indigenous Engagement Specialist	TBD
Municipal Enforcement Officers Change in Schedule	0.02%

2021 – 2025 Draft Financial Plan

CITY OF NANAIMO
THE HARBOUR CITY

#8 Business Cases Not Included in Draft Plan Continued

Business Case	Projected Impact to 2021 Property Taxes
Engineering and Public Works	
Council Request – Ebikes Rebate	Fund from Emission Reduction Reserve
Community Clean Team (formerly the Social Disorder Response Team) – Extend pilot to December 31, 2021	Fund from Special Initiatives Reserve
Municipal Services Inspector – includes vehicle purchase	0.11% - partially funded by sewer and water
Project Engineer	0.11% - partially funded by sewer and water

2021 – 2025 Draft Financial Plan

CITY OF NANAIMO
THE HARBOUR CITY

Questions?

COVID-19 Safe Restart Grant