



AGENDA
GOVERNANCE AND PRIORITIES COMMITTEE MEETING

Monday, November 23, 2020, 1:00 P.M. - 4:00 P.M.
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC

Pages

1. CALL THE MEETING TO ORDER:

[Note: This meeting will be live streamed and video recorded for the public.]

2. INTRODUCTION OF LATE ITEMS:

3. APPROVAL OF THE AGENDA:

4. ADOPTION OF THE MINUTES:

5. REPORTS:

a. GOVERNANCE AND MANAGEMENT EXCELLENCE:

1. Sustainable Procurement

3 - 25

To be introduced by Shelley Legin, General Manager, Corporate Services.

Presentation:

1. Tim Reeve, President, Reeve Consulting, and Amanda Chouinard, Consultant, Reeve Consulting

2. Mayor's Task Force on Recovery and Resilience - Next Steps

26 - 46

To be introduced by Shelley Legin, General Manager, Corporate Services.

Purpose: To accept the report as information and determine immediate next steps regarding recommendations.

b. ENVIRONMENTAL RESPONSIBILITY:

c. ECONOMIC HEALTH:

d. COMMUNITY WELLNESS/LIVABILITY:

1. Bowen Park Trailway and Utility Upgrade 47 - 51

To be introduced by Bill Sims, Engineering and Public Works.

Presentation:

1. Chris Lang, Project Engineer

e. REIMAGINE NANAIMO:

1. Water Supply Strategic Plan Update 52 - 61

To be introduced by Bill Sims, General Manager, Engineering and Public Works.

Presentation:

1. Mike Squire, Manager, Water Resources.

f. AGENDA PLANNING:

1. 2021 Governance and Priorities Committee Key Date Calendar 62 - 65

To be introduced by Sheila Gurrie, Director, Legislative Services.

Purpose: To present for the Governance and Priorities Committee's consideration, options for the draft 2021 Key Date Calendar.

Recommendation: That the Governance and Priorities Committee recommend that Council approve the 2021 Governance and Priorities Committee Key Date Calendar, with meetings held in-person, in the Shaw Auditorium.

2. Governance and Priorities Committee Agenda Planning 66 - 74

6. **ADJOURNMENT:**




Nanaimo's Proposed
Sustainable Procurement Policy

November 23rd, 2020

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Agenda

1. Project Status Update
2. Orientation to Draft SP Policy
3. Feedback & Next Steps

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Project Status Update

Work in Progress: Oct. – March. 2021



3

Action Plan: Program Goals

G1 Program: Build out all 10 elements of a best practice program

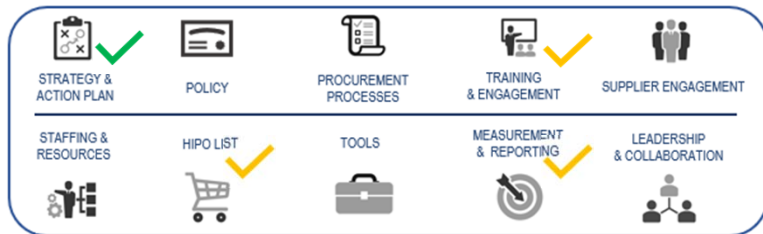
G2 Activity: Meaningfully and regularly incorporate sustainability into procurement decision-making

G3 Impact: Improve positive environmental, social, and ethical impacts as a result of procurement activities



4

End of Phase I: Aug. 2020



Staffing & Resources



- Manage a Cross-Departmental Working Group
- Maintain membership in CCSPI and CCSP
- Support the business case for a FTE Buyer

Policy Development



- Develop a Sustainable Procurement Policy
- Consult City staff during Policy development
- Approve Policy with Council

Toolkit Development



- Adopt tools available through CCSP and CCSPI
- Tailor tools to align with Nanaimo's processes
- Train City Buyers and other staff on using tools

HIPO List Implementation



- Identify upcoming procurements
- Incorporate sustainability considerations into bids
- Track outcomes from successful HIPOs

Working HIPO List



Vending Services



Electronic equipment



Capital Projects



Pest Control



Catering & Food Services



Paper & Print Materials



Office Furniture



Cleaning Services



Uniforms & Apparel



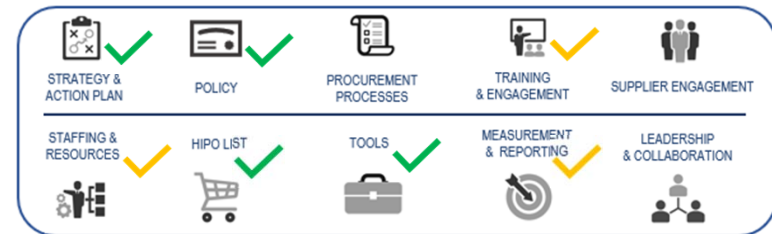
Landscaping Equipment

Measures for Evaluation



- Refine the list of desired indicators
- Assess data collection possibilities
- Develop targets for the chosen indicators

End of Phase 2: March 2021



March. 2021 – Dec. 2021

3 Focus Areas

1. Training & Engagement

- a) Develop an Engagement Plan
- b) Roll-out communications and training for City staff

2. Piloting & Refining

- a) Develop SP Procedures and practice using Tools
- b) HIPO list implementation
- c) Data collection and KPI tracking

3. Supplier Engagement

- a) Inform and consult local/strategic suppliers
- b) Pilot a VPM initiative

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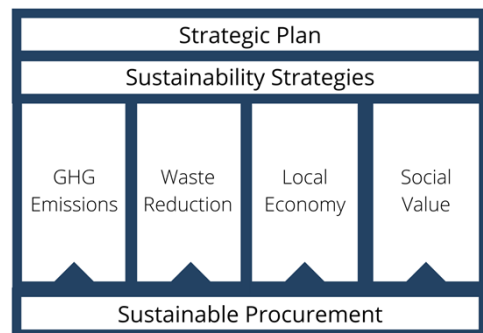
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Policy Overview

The Sustainable Procurement Policy Unpacked

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Procurement that Enables Strategy



Working Definition of Sustainable Procurement



Environmental SDGs

- Energy Efficiency and GHG Reduction
- Waste Reduction and Diversion
- Water Quality and Conservation
- Ecosystems and Biodiversity Protection



Social SDGs

- Contracting, employment, skills and training for equity-seeking groups
- Indigenous economic opportunity
- Fair and living wage
- Local economic development



Ethical SDGs

- Safety
- Health and wellness
- Human rights
- Working conditions



Sustainability & SDG Priorities for the Policy



Environmental

- ☒ GHG Emissions
- ☒ Waste Reduction
- ☒ Water conservation



Social

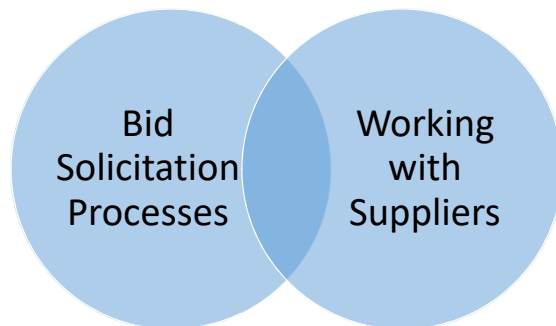
- ☒ Local Employment
- ☒ Supplier Diversity
- ☒ Indigenous Reconciliation



Ethical

- ☒ Labour Standards
- ☒ Fair Wage
- ☒ Health & Safety

Sustainable Procurement Approach



3 Separate Elements; Each with a Purpose



Policy

- What we commit to doing; vision




Procedures

- When we will do it; updated SOPs



Tools

- How we will make better decisions



Policy Features:
What the City is
signing up for!

6 'calls to action' under the proposed
Sustainable Procurement Policy

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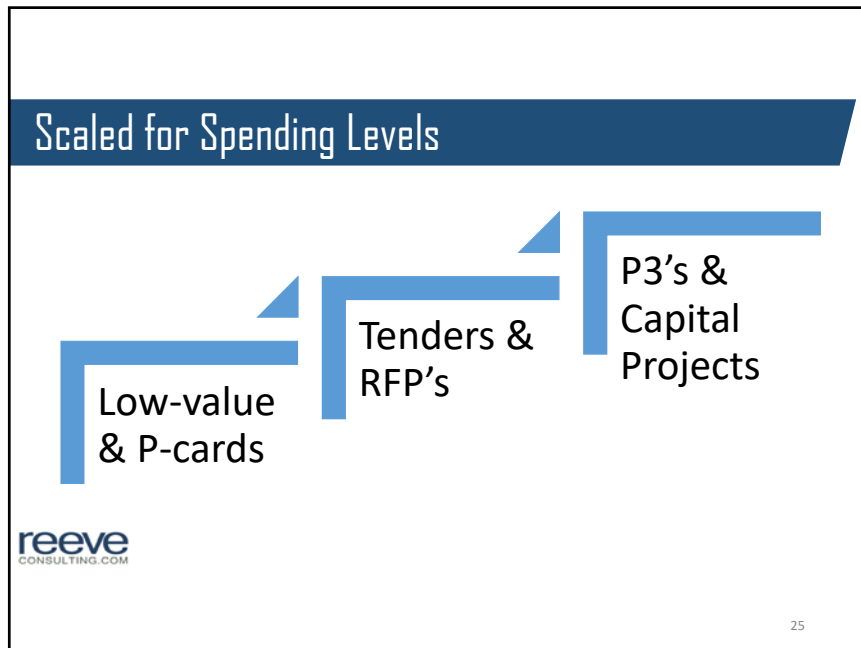


I. Think before we
buy

Consider the sustainability impacts of goods
and services in sourcing strategies to identify
likely environmental, social, or ethical issues
related to a given procurement.

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2. Include the right stuff

Integrate the most relevant desired or mandatory sustainability requirements into competitive bid specifications, solicitation documents and selection processes.

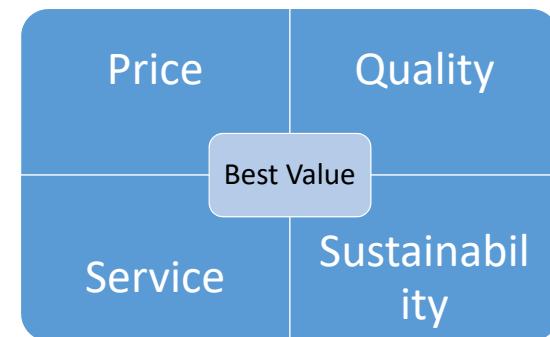
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3. Give it some weight

Include sustainability as part of evaluation processes, alongside other criteria like price, quality, and service, for which weighting will be determined case by case.

Sustainability as one of several criteria






4. Talk about it

Communicate with suppliers about the City's sustainable procurement practices and engage with suppliers when opportunities arise to improve their sustainability performance.

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5. Make a public commitment

Set measures to monitor progress of sustainable procurement implementation as well as the benefits achieved.

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6. Follow through
as best you can

Incorporate sustainability considerations into
standard vendor management and contract
compliance practices where appropriate.

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Policy Feedback

Key questions to inform Policy development

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Purpose Statement

The purpose of the Sustainable Procurement Policy (the Policy) is to leverage the City's procurement activities to advance a range of environmental, social, and ethical objectives from the City's Strategic Plan. The Policy aims to further align procurement with the City's core vision of being a livable sustainable city.

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Key Calls to Action

How well do these statements clearly outline what the City will “do” when it comes to sustainable procurement?

Remember:
This is a policy document and not an operational procedure document

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Focal Sustainability Priorities

How well does this section help you understand the shortlisted sustainability priorities for consideration within sustainable procurement?

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Sustainability & SDG Priorities for the Policy



Environmental

☒ GHG Emissions

☒ Waste Reduction

☒ Water conservation



Social

☒ Local Employment

☒ Supplier Diversity

☒ Indigenous Reconciliation



Ethical

☒ Labour Standards

☒ Fair Wage

☒ Health & Safety

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Next Steps

1. Refine draft SP Policy
2. Present to Council (Jan.)
3. Continue other Program Elements

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Thank-you



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CITY OF NANAIMO SUSTAINABLE PROCUREMENT POLICY

Section:	Insert Records Management Section	SECTION #
Subsection:	Insert Records Management Subsection	SUBSECTION #
Title:	Sustainable Procurement Policy	REFERENCE #

PURPOSE

The purpose of the Sustainable Procurement Policy (the Policy) is to leverage the City's procurement activities to advance a range of environmental, social, and ethical objectives from the City's Strategic Plan. The Policy aims to further align procurement with the City's core vision of being a livable sustainable city.

The City recognizes that:

- Its procurement and supply chain practices can have significant impacts and that the City has a responsibility to assess and address those impacts in a transparent manner.
- Considering sustainability impacts in procurement allows the City to fulfill Strategic Plan commitments while maintaining fiscal responsibility by considering total cost of ownership.
- The inclusion of sustainability considerations in the procurement process will signal to potential suppliers the City's commitment to local priorities and global sustainable development goals and will encourage suppliers to innovate and offer more environmentally and socially responsible goods and services.

This means that when the City is making procurement decisions, procurement staff and budget holders will, according to the significance and complexity of the procurement:

1. Consider the sustainability impacts of goods and services in sourcing strategies to identify likely environmental, social, or ethical issues related to a given procurement.
2. Integrate the most relevant desired or mandatory sustainability requirements into competitive bid specifications, solicitation documents and selection processes.
3. Where applicable, include sustainability as part of evaluation processes, alongside other criteria like price, quality, and service, for which weighting will be determined case by case.
4. Communicate with suppliers about the City's sustainable procurement practices and engage with suppliers when opportunities arise to improve their sustainability performance.
5. Incorporate sustainability considerations into standard vendor management and contract compliance practices where appropriate.
6. Set measures to monitor progress of sustainable procurement implementation as well as the benefits achieved.

Scope

The Policy applies to all procurement activities including goods, services, and capital projects, where applicable and when relevant. The integration and evaluation of sustainability considerations for any procurement will be proportionate to the value, type of supplier, and impact of the procurement.

Sustainability Priorities

There are many possible sustainability issues and opportunities across the breadth of a City's supply chain. Nanaimo City Council has identified the following environmental, social, and ethical topics as the current focal priorities for the City's sustainable procurement program and Policy. While any highly relevant sustainability topic may be considered, depending on what is being purchased, primary emphasis will be given to the sustainable development priorities listed below.

Environmental Priorities

1. **Climate Action.** Reduce energy use and greenhouse gas (GHG) emissions to mitigate climate change and air pollution.
2. **Waste Reduction.** Strive for product durability and waste reduction practices to foster responsible production and consumption patterns towards a circular economy.
3. **Water Conservation.** Seek opportunities for water conservation and pollution prevention to support the protection of biodiversity and natural ecosystems.

Social Priorities

4. **Diversity.** Contract diverse suppliers and social enterprises to promote local economic resilience and a diverse, sustainable City.
5. **Local Employment.** Contract vendors that can provide employment and training opportunities for individuals with barriers to employment to help reduce poverty.
6. **Indigenous Reconciliation.** Support reconciliation with Indigenous communities through contracting and employment opportunities for Indigenous owned business or individuals.

Ethical Priorities

7. **Fair Wages.** Maintain decent work opportunities and reduce poverty through seeking fair wages.
8. **Labour Standards.** Uphold human rights and fair labour practices through accountability and transparency in the supply chain.
9. **Health and Safety.** Support good health and wellbeing for workers through upholding workplace health and safety standards.

DEFINITIONS

- **Circular Economy** – Defined by the Ellen MacArthur Foundation as an economic model based on designing out waste and pollution, keeping products and materials in use, and regenerating natural ecosystems.
- **Diverse Suppliers** – Are majority-owned, managed, and controlled by individuals from equity-seeking groups that have historically faced barriers to employment and/or economic opportunity.
- **Environmental Priorities** – Seek goods and services that have been produced, delivered, used, and disposed of in ways that reduce environmental impacts and seek innovations that drive positive outcomes.
- **Equity Seeking Groups** – Often referred to as marginalized populations, including, but not limited to, Indigenous, women, racialized minorities, persons with disabilities, newcomers, and LGBTQ+ persons.

- **Ethical Priorities** – Strive to ensure that contractors and their sub-contractors meet internationally recognized minimum ethical supply chain standards.
- **Reconciliation** – Defined by the Truth and Reconciliation Commission of Canada as establishing and maintaining mutually respectful relationships between Aboriginal/Indigenous and non-Aboriginal peoples in this country.
- **Social Priorities** – Foster social value and enhance community health and well-being by advancing reconciliation, inclusion, equity and diversity.
- **Sustainable Procurement** – Seeks to maximize opportunities to advance positive environmental, social, and ethical impacts and reduce negative impacts while ensuring fiscal responsibility, meeting cost and quality requirements and respecting trade agreements. Will consider both the sustainability impacts of a good or service as well as a supplier's own corporate sustainability practices.
- **Total Cost of Ownership (TCO)** – Defined by the Sustainable Purchasing leadership Council (SPLC) as a financial estimate intended to help buyers and owners determine the direct and indirect costs of a product or system over the lifetime of its use and disposal.

POLICY

The Sustainable Procurement Policy is intended to operate in accordance with the City of Nanaimo's 3-1200-01_Procurement Policy and other applicable national and international trade agreements.

AUTHORITY TO ACT

Delegated to Staff.

RESPONSIBILITIES

Council

- Set direction around sustainable procurement priorities and goals, and
- Receive regular updates and reports to set future priorities.

Directors/Designates

- Align sustainable procurement with other City of Nanaimo programs and initiatives,
- Demonstrate support for sustainable procurement through promotion and communications of the Policy requirements and priorities within their department, and
- Review and manage resourcing if/when needed and as appropriate.

Employees (Procurement Department)

- Develop and maintain sustainable procurement processes, tools and resources to ensure solicitations incorporate Sustainable Procurement Policy mandates,
- Collaborate and assist client department staff with incorporating sustainability considerations into category procurement strategies, specifications and procurement processes,
- Collaborate with City staff and suppliers and participate in sustainable procurement committees and/or aligned initiatives,
- Provide sustainable procurement communications and training for staff and suppliers, and
- Lead data collection, compliance and program monitoring.

Employees (Client Departments & End users)

- Identify sustainability issues and seek opportunities for innovation in upcoming purchases,
- Incorporate sustainability considerations into project planning, contract/purchase decisions, and specifications development, utilizing sustainable procurement tools and resources,
- Participate in sustainable procurement training and support internal collaboration that facilitates procurement and process efficiencies, and
- Support sustainable procurement reporting by providing departmental data if relevant.

Finance

- Monitor overall program progress towards established goals, and
- Maintain adequate resourcing for program implementation.

PROCEDURES

Detailed sustainable procurement procedures for staff, including a Toolkit, will be developed to guide the integration of sustainability proportionately into low-value purchases, competitive bid processes, and capital project solicitations.

RELATED DOCUMENTS

City of Nanaimo Procurement Policy #3-1200-01
New West Partnership Trade Agreement
Canadian Free Trade Agreement
Comprehensive Economic and Trade Agreement

Date:

201X-XXX-XX

Approved by:

CAO/Department Head/ Council

DATE OF MEETING NOVEMBER 23, 2020

AUTHORED BY SHELLEY LEGIN, GENERAL MANAGER, CORPORATE SERVICES

SUBJECT **MAYOR'S TASK FORCE ON RECOVERY AND RESILIENCE –
NEXT STEPS**

OVERVIEW

Purpose of Report:

To accept the report as information and determine immediate next steps regarding recommendations.

BACKGROUND

At a press conference on 2020-MAY-05, Mayor Leonard Krog and Councillor Tyler Brown announced the Mayor's Task Force on Recovery and Resilience (Task Force) in response to the COVID-19 pandemic and its impact on the community. Specifically, the Task Force was struck to address economic impacts, community resiliency and to provide recommendations for recovery to be considered by the Mayor and Council. At the City Council meeting on 2020-NOV-02 the Task Force presented the recommendations detailed in the final report to Mayor and Council.

DISCUSSION

The recommendations outlined in the report are grouped into six focus areas (in brief):

- **Nanaimo BUILDS:** A community pride, citizen-directed campaign to generate enthusiasm for the rebuilding of all sectors of Nanaimo's community, including education, recreation, culture, business and community support for those most vulnerable.
- **Mayor's Nanaimo Leaders Table:** To be established immediately and under Mayor Leonard Krog's leadership, the leaders table will collaborate to determine a priority list of capital infrastructure for Nanaimo for coordinated "asks" to multi-levels of government. The leaders table will also help to establish a working group/youth council consisting of representatives from SD68, VIU, venture and technology incubators, youth services, cultural organizations and major employers to develop a plan to address youth (18-34 years) attraction and retention. It is intended to further build collaboration among key entities in Nanaimo.
- **Prioritize STRATEGIC Investing:** Create a process/criterion to prioritize the strategic investment recognizing Nanaimo as the Heart of the island "north of the Malahat" to develop the best means to improve the economic and social position of the City.
- **Reconciliation & Anti-racism:** Publicly launch an anti-racism awareness program that promotes diversity and inclusivity and furthers Reconciliation.
- **Prepare for Future "Event":** Prioritize Nanaimo's emergency preparedness and resiliency measures with appropriate actions, levels, and accessibility to funding that is necessary to address possible future events.

- **Support for Small Business:** Work with the small business community to leverage lessons learned regarding economic resilience, which includes reviewing taxation and funding methods to reduce financial burdens. Develop transportation and digital infrastructure strategy to help sustain small business.]

Consideration and implementation of each recommendation as deemed appropriate by Mayor and Council will occur over the ensuing months.

In response to the deemed “immediate” recommendation of establishing the Mayor’s Leaders Table, next steps need to be discussed and determined, including; composition of the Table, alternate chairs, Terms of Reference and general positioning within the overall governance framework.

A second recommendation that could receive immediate support and implementation is the citizen-directed campaign to generate enthusiasm from all citizens to assist in resilience and recovery through positive dialogue and engagement with each other and the world. This recommendation referred to by the working title “Nanaimo Builds” would benefit from direction by Council to staff to provide an overall plan for the campaign.

CONCLUSION

Taking immediate next steps demonstrates respect, diligence and follow-up on the important work of the Task Force. Following the implementation of the initial recommendations as discussed, the balance of recommendations will be brought to Council for consideration in the coming months.]

SUMMARY POINTS

- At a press conference on 2020-MAY-05, Mayor Leonard Krog and Councillor Tyler Brown announced the Mayor’s Task Force on Recovery and Resilience (Task Force) in response to the COVID-19 pandemic and its impact on the community.
- At the City Council meeting on 2020-NOV-02 the Task Force presented the recommendations detailed in the final report to Mayor and Council.
- In response to the deemed “immediate” recommendation of establishing the Mayor’s Leaders Table, next steps need to be discussed and determined, including; composition of the Table, alternate chairs, Terms of Reference and general positioning within the overall governance framework.
- A second recommendation that could receive immediate support and implementation is the citizen-directed campaign to generate enthusiasm from all citizens to assist in resilience and recovery through positive dialogue and engagement with each other and the world. This recommendation referred to by the working title “Nanaimo Builds” would benefit from direction by Council to staff to provide an overall plan for the campaign.

ATTACHMENTS

Attachment A: Building Healthy and Connected Community – Mayor's Task Force on Recovery and Resilience Report |

Submitted by:

Shelley Legin
General Manager, Corporate Services |

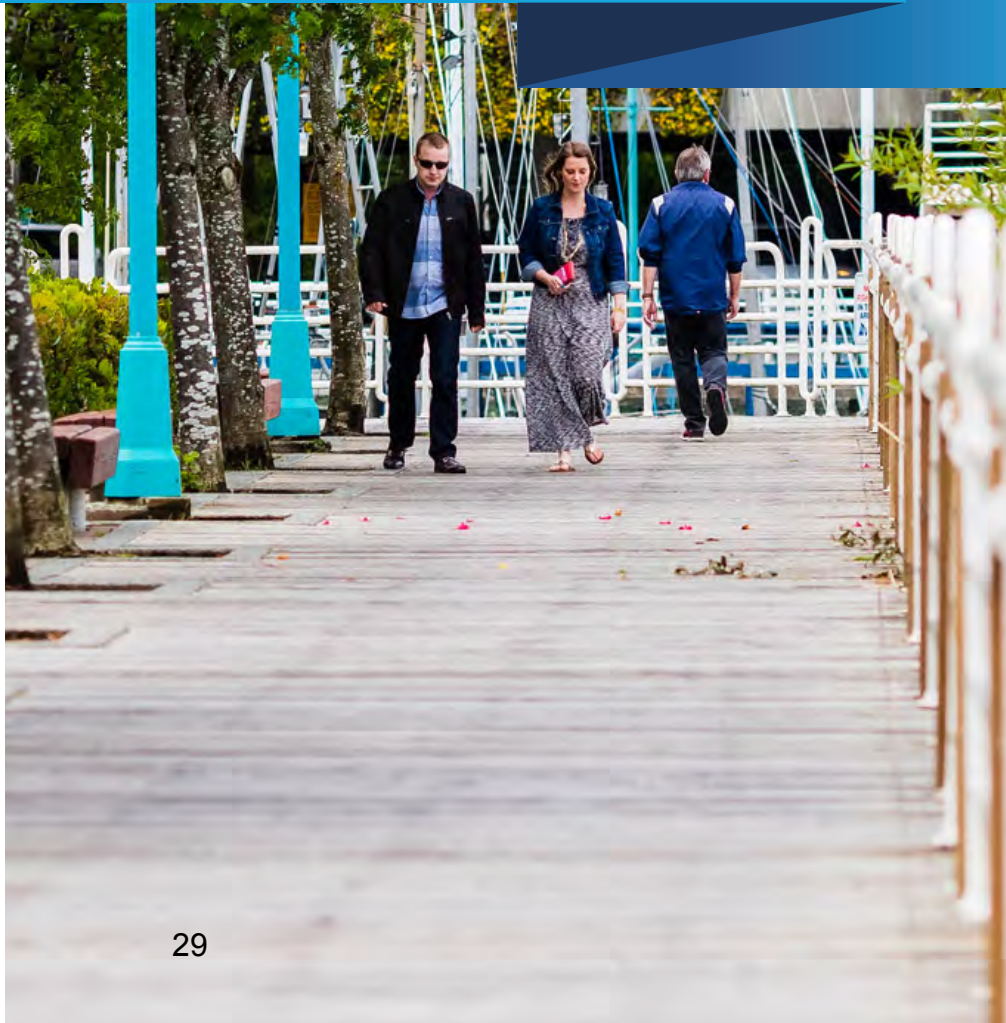
Concurrence by:

Jake Rudolph |
Chief Administration Officer



BUILDING A HEALTHY & CONNECTED COMMUNITY

Mayor's Task Force on
Recovery and Resilience
Recommendations to Council
November 2, 2020



NANAIMO



Population

► 98,957 (2019 estimate)

Area

► 88.19 square kilometres

City of Nanaimo boundary

CONTENT

04 A Message from Task Force Chair and Council Representative

05 Background

10 Recovery Recommendations

14 Resilience Recommendations

16 Appendix A: City's Strategic Plan Summary



A MESSAGE FROM THE CHAIR

Mayor Leonard Krog

The COVID-19 pandemic continues to have a profound impact on all of us. We all need to continue to pull together to build a stronger and more resilient community as we work through this incredibly challenging period which none of us foresaw.

During the 6 months since we convened the Mayor's Task Force on Recovery and Resilience, the focus of the Task Force has been on City-wide recovery strategies and working in collaboration with other local public bodies, private institutions and community organizations to look at leveraging unique opportunities and showcasing pride of place both during and after the pandemic.

On behalf of Nanaimo City Council, I want to express my gratitude to each Task Force member for volunteering their time and for collaborating on paths forward so that, together, we can continue building a healthy and connected community. The recommendations, put forth by the Task Force, for Nanaimo City Council's consideration, will help Council map out a road to economic recovery and community resiliency.



A MESSAGE FROM THE COUNCIL REPRESENTATIVE

Councillor Tyler Brown

I am deeply grateful to the Task Force members and everyone else who committed their time, energy and ideas on how our community can build back better.

A resilient Nanaimo is not just about the pandemic, it is about being prepared for an unknown and uncertain future so every single citizen will thrive. This is why, more than ever before, our success is dependent on working together to collectively build a future that can weather many storms.

BACKGROUND



The Mayor's Task Force on Recovery and Resilience (Task Force) was struck as a response to the COVID-19 pandemic and its impact on the community. Specifically, to address economic impacts, community resiliency and to provide recommendations for recovery to be considered by the Mayor and Council. At a press conference on May 5, 2020, Mayor Leonard Krog and Councillor Tyler Brown announced the five community leaders joining them on the seven-member Task Force:

- James Byrne (Regional Managing Partner, Vancouver Island, MNP)
- Donna Hais (Board Chair, Nanaimo Port Authority)
- Signy Madden (Executive Director, United Way)
- Deb Saucier (President and Vice-Chancellor, Vancouver Island University)
- Ian Simpson (Chief Executive Officer, Petroglyph Development Group, Snuneymuxw First Nation)

Since, the Task Force has met almost bi-weekly and have considered written submissions, engaged both formally and informally with community leaders and reviewed data and pertinent plans supplied by City staff.

TASK FORCE PURPOSE

The purpose of the Mayor's Task Force on Recovery and Resilience (the "Task Force") is to:

- 1** Provide strategic recommendations to Council which will inform the forthcoming five-year fiscal plan and align with the current adopted Strategic Plan;
- 2** Work in collaboration with public bodies, private institutions and community organizations to build local resilience;
- 3** Work in collaboration with the business community and other community organizations to identify immediate economic recovery strategies for residents, businesses and community organizations;
- 4** Develop a plan for the coordination and implementation of recovery and relief efforts to support the community through the COVID-19 pandemic and its recovery process; and
- 5** Identify and support community driven ideas and solutions to assist in the recovery process, including the design and implementation of activities and programs.



TASK FORCE WORK PLAN PHASES



May and June



June and July



September through October

INTAKE

1. The Task Force invited input from sector representatives.
2. Staff Presentations Received:
 - Council's Approved City Strategic Plan (see Appendix A)
 - Reimagine Nanaimo Project
 - Health & Housing Task Force
 - Economic Development Task Force
3. Survey Results:
 - COVID-related question preliminary results – Economic Strategy Business Survey

CONSULT

- Discussions with:
- John McCormick, John Howard Society
 - Deborah Hollins, Nanaimo Family Life
 - Crystal Dennison, Nanaimo Ladysmith Schools Foundation
 - Dr. Mike Flesher, Emergency Physician, NRGH
 - Dave Devana, President and CEO, Nanaimo Airport Commission
 - Ian Marr, President and CEO, Port of Nanaimo
 - Ian Simpson, Chief Executive Officer, Petroglyph Development Group, SFN
 - Dr. Deborah Saucier, President and Vice-Chancellor, VIU
 - Daniel Pearce, GM, Transit and Emergency Services, RDN
 - Larry Gardner, Manager of Solid Waste, RDN
 - Scott Saywell, Superintendent, SD68
 - Jennifer Hufnagel, General Manager, Innovation Island
 - Graham Truax, Executive Director, Innovation Island

REPORT GENERATION

The Task Force members participated in several half-day workshops to generate key themes and actions for presentation to Council for consideration and potential integration with the City's overall plans and financial planning. Aligned with the City Strategic Plan, the recommendations are intended to inform other task force discussions as well. These task forces include the Health & Housing Task Force and the Economic Development Task Force. Recommendations will also be considered in the preparation of the 2021-2025 Financial Plan.

A NOTE ON SCOPE

Many of the pandemic impacts have reverberated throughout our most vulnerable populations and our important small business contingent. These impacts need to be addressed collectively by a multitude of agencies and levels of government. For example, the homelessness crisis in Nanaimo is a complex matter affected by many factors. As a municipality, the City of Nanaimo's responsibility is limited by legislation and resources, thus, the City continues to advocate to the provincial and federal government for their commitment and support in the areas that fall under their mandate such as addressing the opioid crisis, addictions, mental health and housing affordability. The City demonstrates a commitment to working with several partners, including all levels of government, to each take a leadership role and address the responsibilities and services that fall under their jurisdiction. Many small and medium sized businesses are in the hoteling, hospitality and tourism industries and have been particularly hard hit. It should be noted that the provincial government announced targeted financial support on September 17 for these industries and for small businesses experiencing persistently steep revenue drops.

RECOMMENDATIONS

The Mayor's Task Force on Recovery and Resilience provides a thoughtful list of recommendations that addresses a cross section of issues and opportunities with a view to strengthening the community during and post-pandemic. The Task Force has not generated all of the answers. The following recommendations are key, have the potential for lasting impact on resilience, growth and livability for our City. The charts on the following pages describe the major themes and corresponding actions, as well as, alignment with the City's Strategic Plan.

The themes and recommendations are not listed in priority order and should be considered within the context of overall effort and activities already underway, and the resource capacity and capability to execute in the short-term and longer-term. The Task Force anticipates that each action will resonate with certain stakeholder groups and will be subject to additional due diligence and consideration of merit.

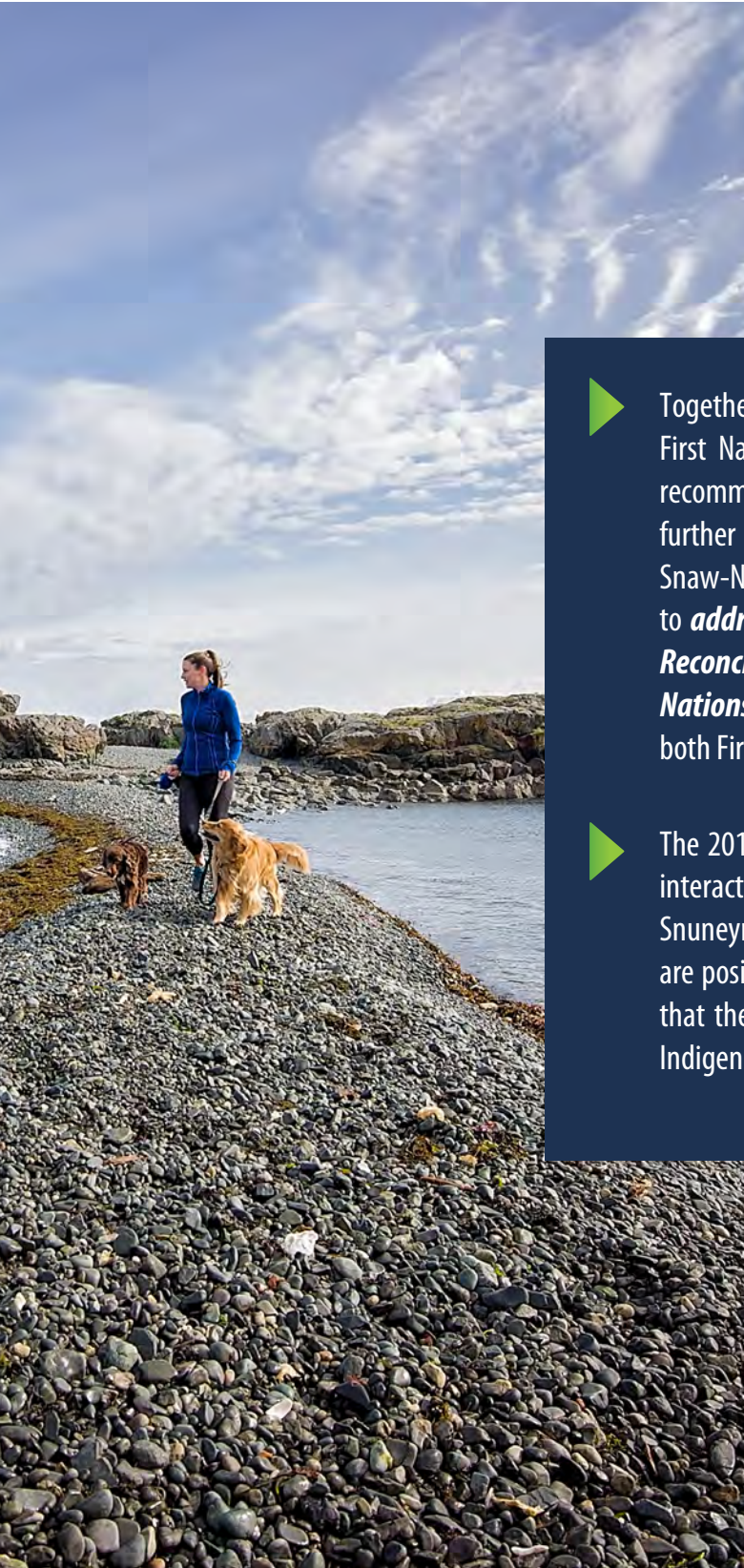
DEFINITIONS & ASSUMPTIONS

Role of the City: The Task Force has defined the accountability of the City to be that of a curator with responsibilities of coordinating and facilitating, and not being restricted to funding and resourcing of noted items. Broad objectives of the recommendations provided by the Task Force were of three types:

- 1) adding to the scope of the City's responsibility,
- 2) providing context and support for the priorities of existing City mandates, and,
- 3) taking an existing initiative within the City's plan and augmenting the mandate, direction and priority.



GUIDING PRINCIPLES



- ▶ Together, Mayor and Council have established a working process with local First Nations, particularly Snuneymuxw First Nation, and all underlying recommendations and action items of the Task Force are intended to invite further participation and respectful engagement with Snuneymuxw and Snaw-Naw-As First Nations. The Mayor's Task Force stresses the importance to ***address and prioritize the City's role in implementing the Truth & Reconciliation Commission of Canada Calls to Action and the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP)*** for both First Nations and Urban Indigenous.
- ▶ The 2018-elected Mayor and Council has made significant progress in the interactions and working relations with local First Nations, particularly Snuneymuxw First Nation. The recommendations of the Mayor's Task Force are positioned to model and celebrate the new relations and engagement that the City has taken with regards to Truth & Reconciliation with local Indigenous communities.

RECOVERY RECOMMENDATIONS

Nanaimo BUILDS

(Civic enthusiasm for the assets, opportunities and community currently in Nanaimo and a willingness to grow and build on it).

"Be a Nanaimo builder!"

- 1. Nanaimo citizen-directed campaign to instill enthusiasm for the natural and built assets, opportunities for education, recreation, culture, businesses and the sense of the existing vibrant community and community support for those most vulnerable.**

Alignment with City's Strategic Plan

- ▶ Livability
- ▶ Economic Health

"In response to the unprecedented hardships faced as a result of the COVID-19 pandemic, I believe the recommendations put forward by this task force are a representation of a community that is committed to working together to find solutions. My time on this task force has firmed my belief that Nanaimo is blessed not only with an abundance of natural beauty, but with an abundance of ambitious, entrepreneurial, and vibrant community members who will weather these turbulent times and come through stronger and more resilient."

Ian Simpson
Chief Executive Officer, Petroglyph Development Group, Snuneymuxw First Nation



Mayor's Nanaimo Leaders Table

—to provide input on issues and opportunities

2. Establish a Mayor's Nanaimo Leaders Table to:

- a) Immediately:
 - i. Be informed by findings and recommendations from the various task forces and committees and other entities plans to create an aligned approach and collaborate on a multi-levels of government "ask for capital infrastructure" for Nanaimo.
 - ii. Establish a working group/youth council consisting of representatives from SD68, VIU, venture and technology incubators, youth services, cultural organizations and major employers to develop a plan to address youth (18-34 years) attraction and retention.
- b) Provide input on major issues and opportunities facing the City.
- c) Build collaboration among key entities.

NOTE: Identified members to include leadership from the following entities at a minimum:

- | | |
|---------------------------------|--|
| i. SD68 | vii. Key Social Agencies |
| ii. SFN | viii. Labour Organizations |
| iii. VIU | ix. NRGH |
| iv. Nanaimo Port Authority | x. Tourism & Hospitality Organizations |
| v. Nanaimo Airport Authority | xi. Others |
| vi. Nanaimo Chamber of Commerce | |

Alignment with City's Strategic Plan

- ▶ Livability
- ▶ Economic Health
- ▶ Environmental Responsibility

"The health and long-term success of our community will be based on more than just a single report. It will be based on our community leaders coming to the table and aligning goals so that we can collaborate together on a path forward."

James Byrne, BASc, MBA, CPA, CA
Regional Managing Partner, Vancouver Island MNP





Prioritize STRATEGIC Investing

3. Create a process/criterion to prioritize the strategic investment recognizing Nanaimo as the Heart of the island “north of the Malahat” to develop the best means to improve the economic and social position of the City. Specific focus to be given to the following projects:

- a. Sites in downtown node: City to take a proactive role to address sites in the downtown node to enhance the appeal.
- b. Logistics hub for the Port: Promote the Nanaimo Port as a logistical hub for goods and services for the mid-Island.
- c. Tertiary hospital: liaise with community interest groups to advocate for mid-Island public health services and a tertiary hospital.
- d. VIU connectedness (physical and digital): Connect VIU to downtown with transit and fiber connectivity for strategic development.
- e. Waterfront assets: Accelerate investment in waterfront assets to attract tourists and enhance livability, including the Departure Bay walkway.
- f. Build a transportation hub inclusive of a transit exchange now and accelerate the required negotiations of stakeholders and find the funding required to make this happen. (The increased accessibility of City transit will have direct impact on marginalized citizens.)
- g. Technology readiness: create digital infrastructure necessary to support expansion and attraction of technology-based businesses.

Alignment with City's Strategic Plan

- ▶ Livability
- ▶ Economic Health
- ▶ Environmental Responsibility

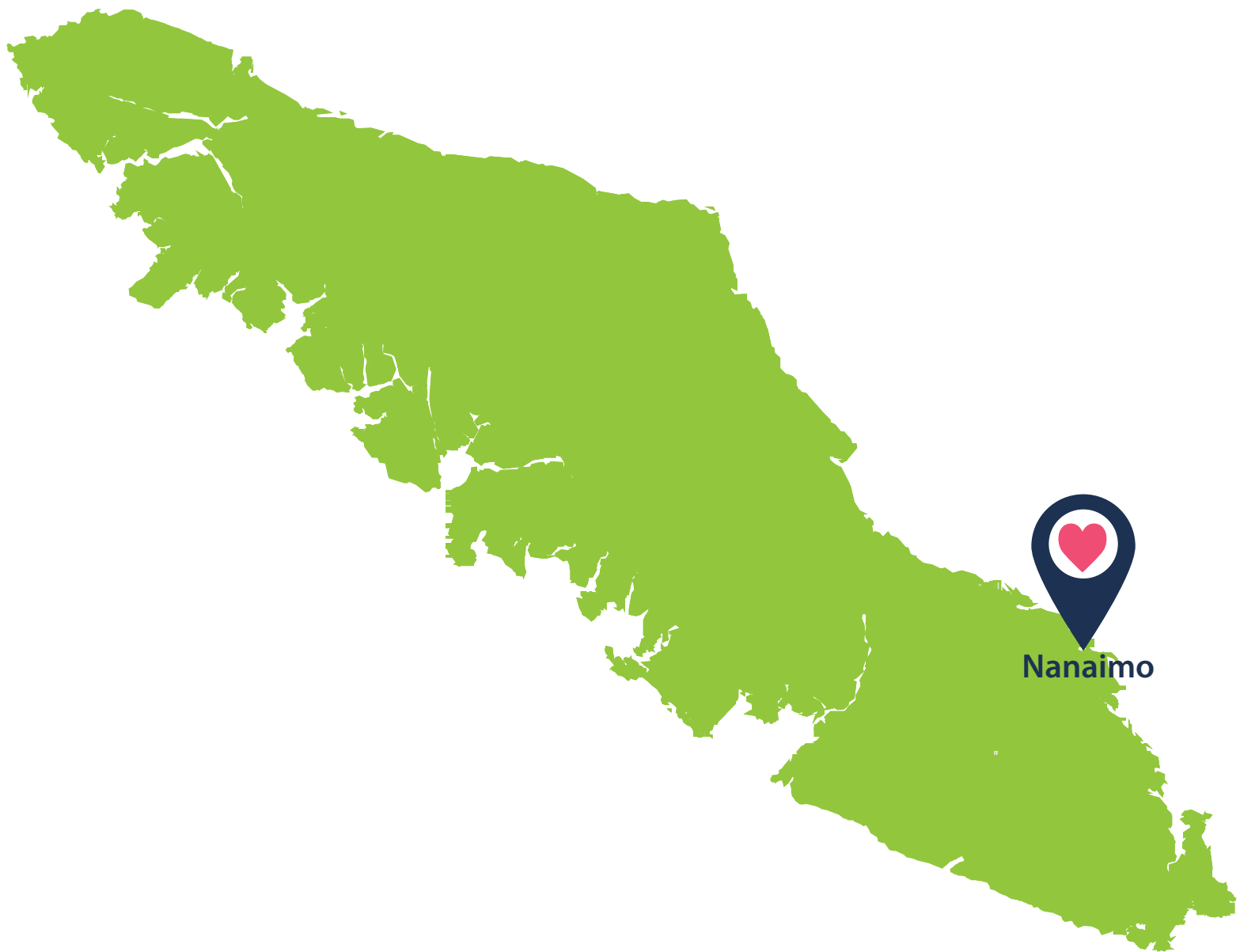
“We live in difficult and unique times. These are times that provide opportunities for us as a community to come together and distinguish ourselves as being distinctly Nanaimo. Nanaimo is the Heart of Vancouver Island, a place where everything and anything is possible!”

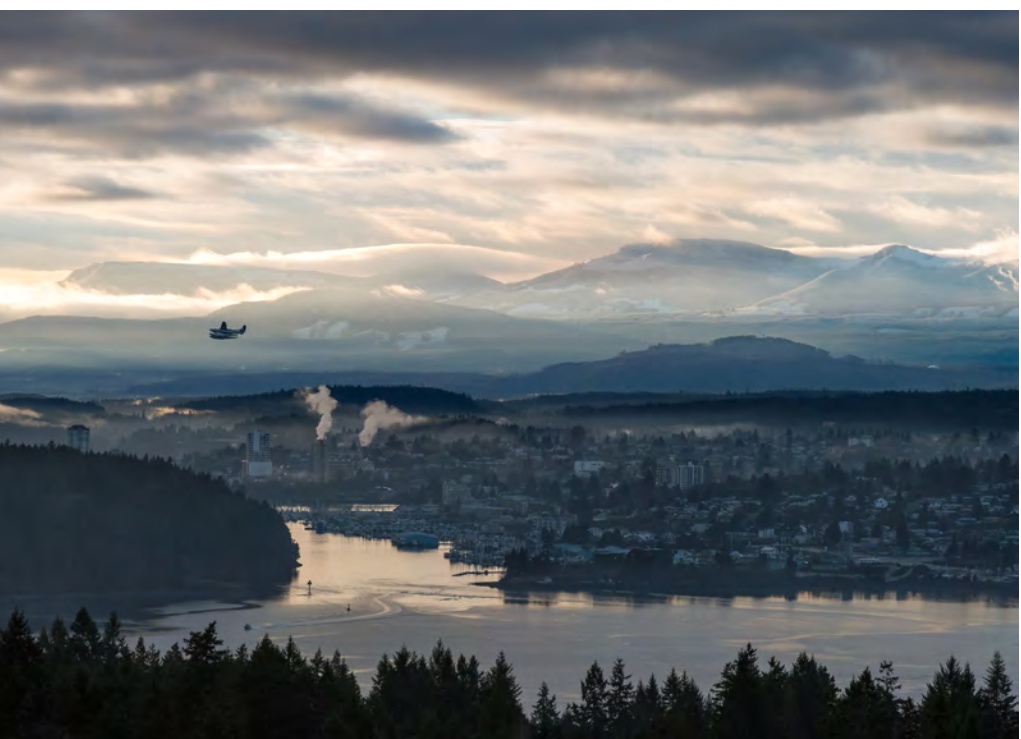
Donna Hais
General Manager and CEO, R.W. Wall Ltd.
Board Chair, Port of Nanaimo



HEART OF THE ISLAND

North of the Malahat





RESILIENCE RECOMMENDATIONS

Reconciliation & Anti-racism

4. Publicly launch an anti-racism awareness program that promotes diversity and inclusivity.

For details, please see Guiding Principles.

Alignment with City's Strategic Plan

- ▶ Livability
- ▶ Economic Health
- ▶ Governance Excellence

"Our community's resiliency depends on our many strong and caring organizations agreeing on and driving together a recovery strategy. The Task Force Plan identifies key projects to work on as well as the need for a process for our government, for-profit, non-profit and Indigenous leaders to collaborate on. Thanks to the City for including the voice of the charitable sector in creating the plan."

Signy Madden

Executive Director, United Way Central & Northern Vancouver Island



Preparing for Future "Events"

5. Prioritize the emergency preparedness and resiliency measures with the appropriate actions and access to funding necessary to address possible future events that trigger a state of state of emergency. Key focus to be given to:

- Establishing personal protective equipment (PP&E) stores for City employees and Social Agencies.
- Wastewater monitoring and surveillance technology implementation.
- Ensure community emergency reception centre is appropriately equipped in the case of an emergency.
- Create a technology-enabled internet platform to connect citizens for mutual aid during emergencies.

Alignment with City's Strategic Plan

- ▶ Governance Excellence

"I'm pleased to be a member of this important task force, as I believe that only by working together can we come up with a strong, effective recovery strategy. As a regional university, engagement with the community is one of our core commitments, and VIU will be a key player in developing and implementing a plan to support a strong and sustainable future for our region."

Dr. Deborah Saucier

President, Vancouver Island University



Support for Small Business

6. Support elimination of Provincial Speculation and Vacancy Tax for Nanaimo.

7. Work with the Small Business community to leverage lessons learned through the following:

- Support services that assist small business organizations through educational efforts about economic resiliency strategies.
- Review current taxation methods to determine creative opportunities to address social and homeless concerns.
- Connect with the Federal government through appropriate mechanism or lobbying organization to initiate a review of CERB program and provide guidance and advice to ensure future program responses to unemployment are more effective.

8. Develop transportation and digital infrastructure strategy to help sustain small business.

Alignment with City's Strategic Plan

- ▶ Economic Health



APPENDIX A - CITY'S STRATEGIC PLAN SUMMARY

VISION

To be a community that is livable, environmentally sustainable and full of opportunity for all generations and walks of life.

STRATEGIC THEMES

Environmental responsibility

Governance Excellence

Livability

Economic Health

ENVIRONMENTAL RESPONSIBILITY

COUNCIL PRIORITY

"We will protect and enhance Nanaimo's natural environment by looking after the community's biological diversity and adapt the way we live, work, recreate and move."

KEY FOCUS AREAS

1. Take a leadership role and focus on our environmental impact and climate change contributions in our decision making and regional participation
2. Ensure our community and transportation planning are multi-modal designed to encourage active and public transportation

GOVERNANCE EXCELLENCE

COUNCIL PRIORITY

"We will develop a culture of excellence around governance, management and cost-effective service delivery."

KEY FOCUS AREAS

3. Ensure we are structured and resourced for innovative, expeditious and high quality decision making and action
4. Focus on targeted advocacy with other levels of government to support our strategic goals and long-term interests as well as the health and safety of those in our community



LIVABILITY

COUNCIL PRIORITY

"We will proactively plan for Nanaimo's growth and focus on community infrastructure to support an inclusive, healthy, safe and desirable place to live."

KEY FOCUS AREAS

5. Support the provision of affordable and accessible housing for all our community needs
6. Proactively address social disorder issues, enhance public safety and advocate for support to ensure our community is a safe place for all people to live, work, play, create and learn
7. Improve opportunities for active transportation in order to encourage a healthy, connected and environmentally responsible community

ECONOMIC HEALTH

COUNCIL PRIORITY

"We create a vibrant culture of innovation, stewardship and partnership to encourage a diverse and healthy economy now and into the future."

KEY FOCUS AREAS

8. Have Downtown recognized as a livable and desirable heart of our community
9. Focus on business retention and expansion; and, position Nanaimo as the best place to grow a business with a focus on businesses that align with our strategic direction
10. Continue to increase opportunities for residents to access our waterfront and natural environment



www.nanaimo.ca



250-754-4251



455 Wallace Street
Nanaimo, BC V9R 5J6

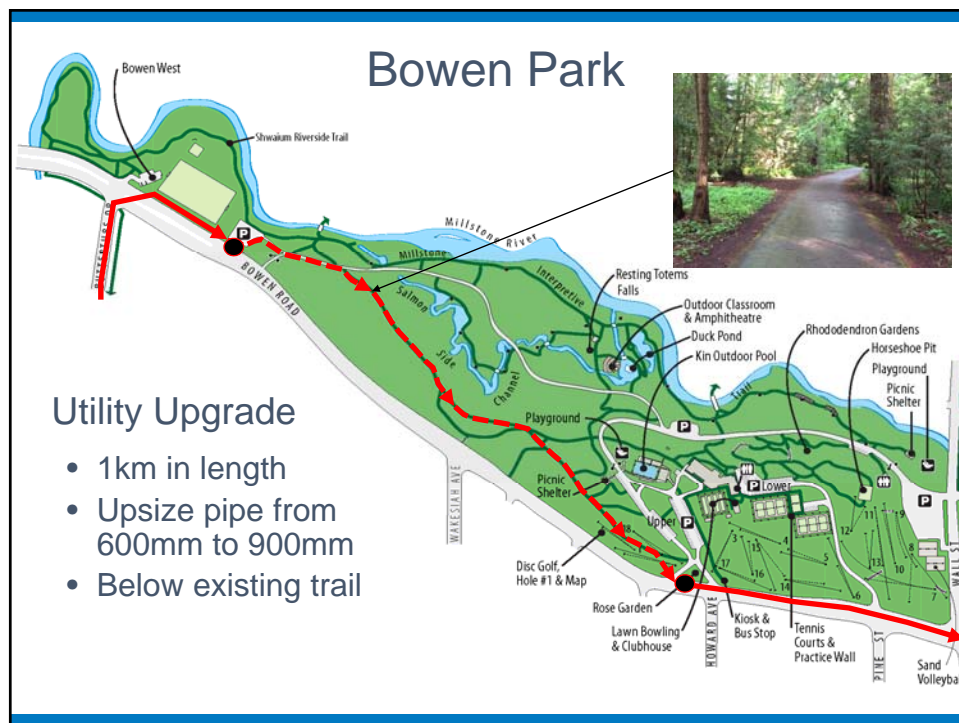
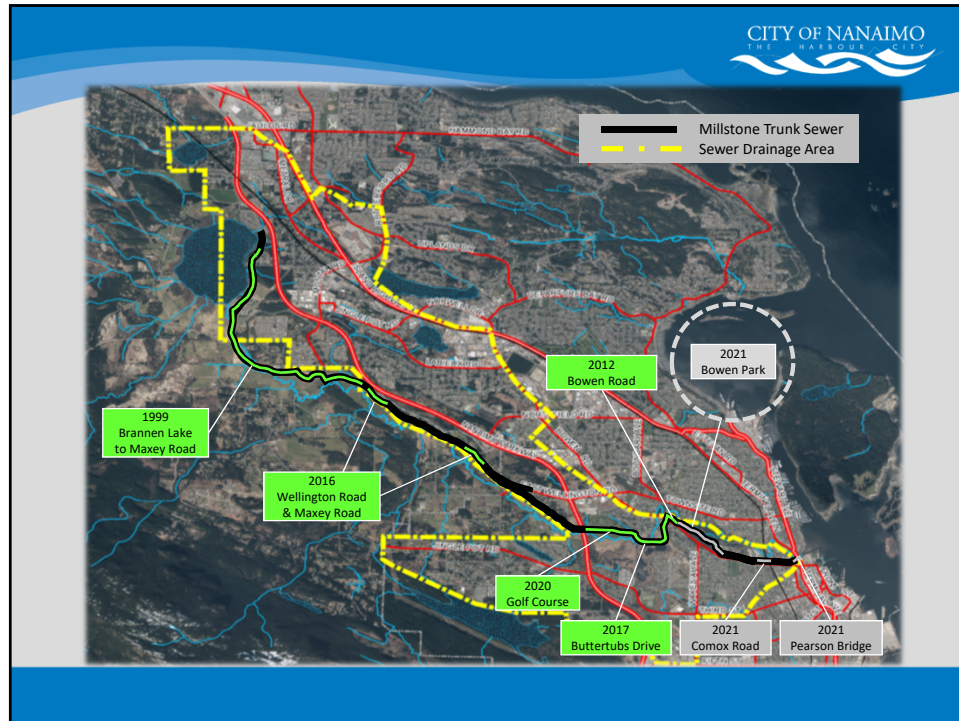


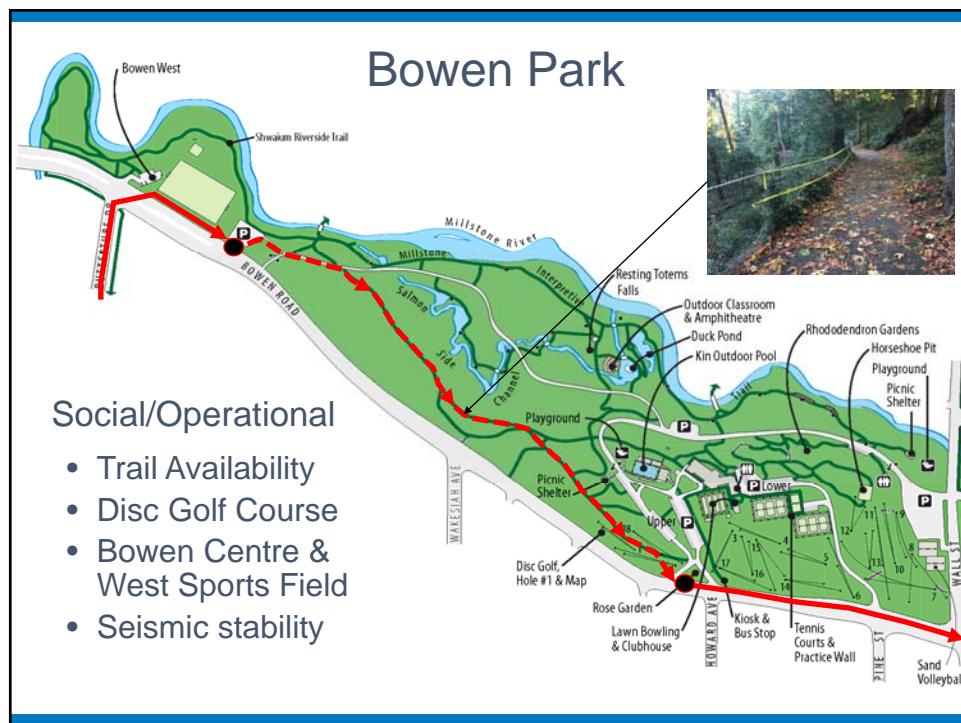
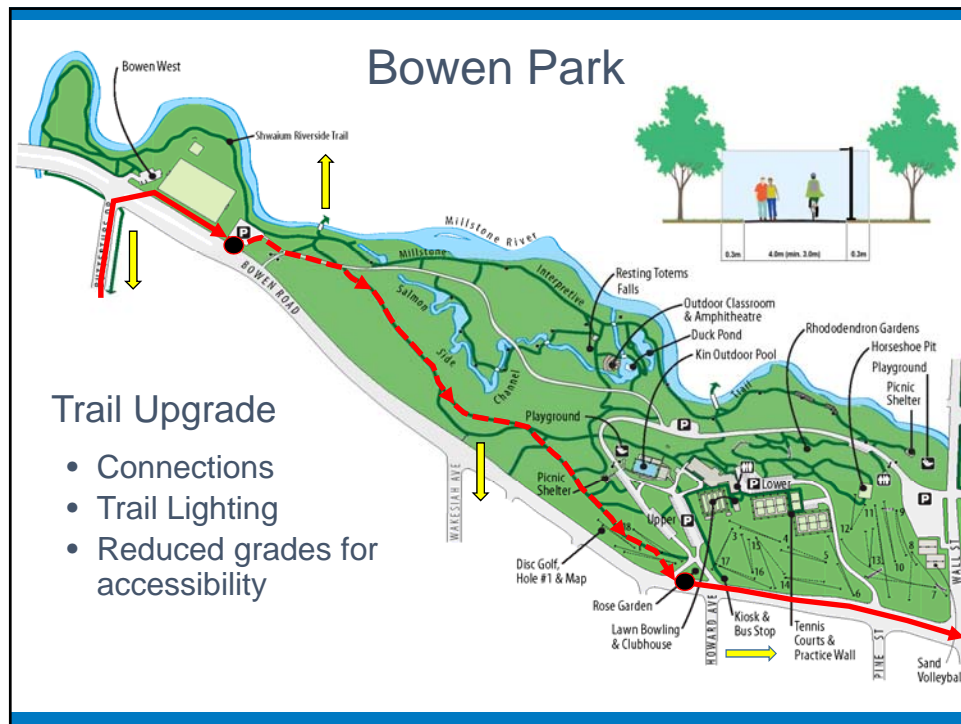
Bowen Park Trailway & Utility Upgrade



Background





- The Millstone Trunk Sanitary Sewer was built in 1976 & 1977
- Extends from Brannen Lake to Nanaimo Harbour
- Services central Nanaimo
- Capacity planning to address level of service started in late 1990's
- City is progressively upgrading the highest priority sections





Tree Preservation

- Preliminary alignment to limit tree conflicts
- Several reviews with project and City Arborists
- Impacts evaluated by tree size and distance to new pipe

	No Tree Impact
	Little to no Tree Impacts
	Further investigation
	To be removed

Public Information & Consultation

- Council presentation
- Project website
- Neighbourhood groups

PROJECT COMMUNICATION PLAN			
PROJECT DETAILS			
Project Name	Milestone Trunk Sanitary Sewer Upgrades (Phase 2)		
City Project Number	D1818	Project Classification	MAJOR
Project Manager	Chris Lang	Project Sponsor	Phil Stewart

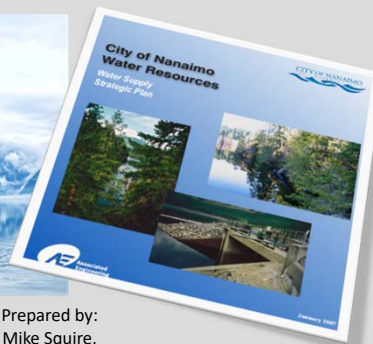
Summary Points

- Challenges are environment and community impact
- Tree preservation through alignment considerations and construction methods
- Includes seismic performance upgrades
- Tree planting and restoration will offset removals
- Trailway upgrades improve utilization
- Expected to be completed between May to September 2021

Questions?

Water Supply Strategic Plan

As part of REIMAGINE NANAIMO, the City of Nanaimo is updating the Water Supply Strategic Plan to ensure we continue to have a supply of clean, safe, and affordable drinking water.



Prepared by:
Mike Squire,
Manager, Water Resources

Strategic Importance

Clean, safe, affordable drinking water is essential to sustain vibrant and healthy communities. Together, the Water Supply Strategic Plan and REIMAGINE NANAIMO will define how our communities grow and thrive.

We are updating the Water Supply Strategic Plan to ensure we continue to have a supply of clean, safe, and affordable drinking water

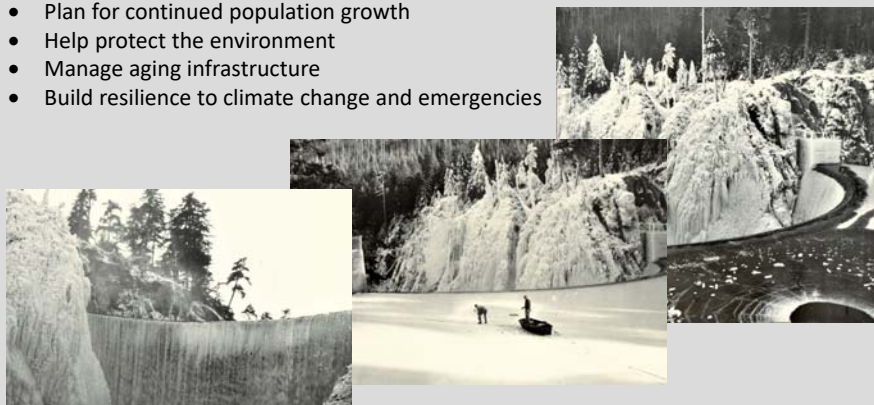
The current Water Supply Strategic Plan, which has been in place since 2007, is a strong plan that has guided the City to manage water responsibly. The 2007 plan now requires updating to respond to changing conditions and new information.



Strategic Importance

The City of Nanaimo Water Supply Strategic Plan sets the 50-year vision for the City's drinking water. The updated Strategic Plan will provide guidance the City will follow to:

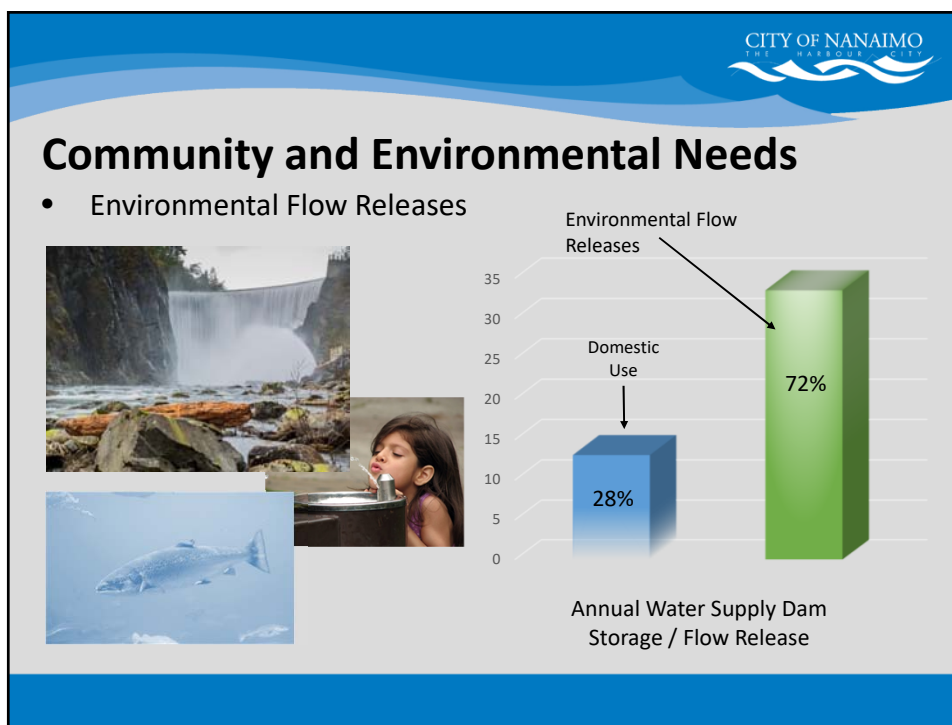
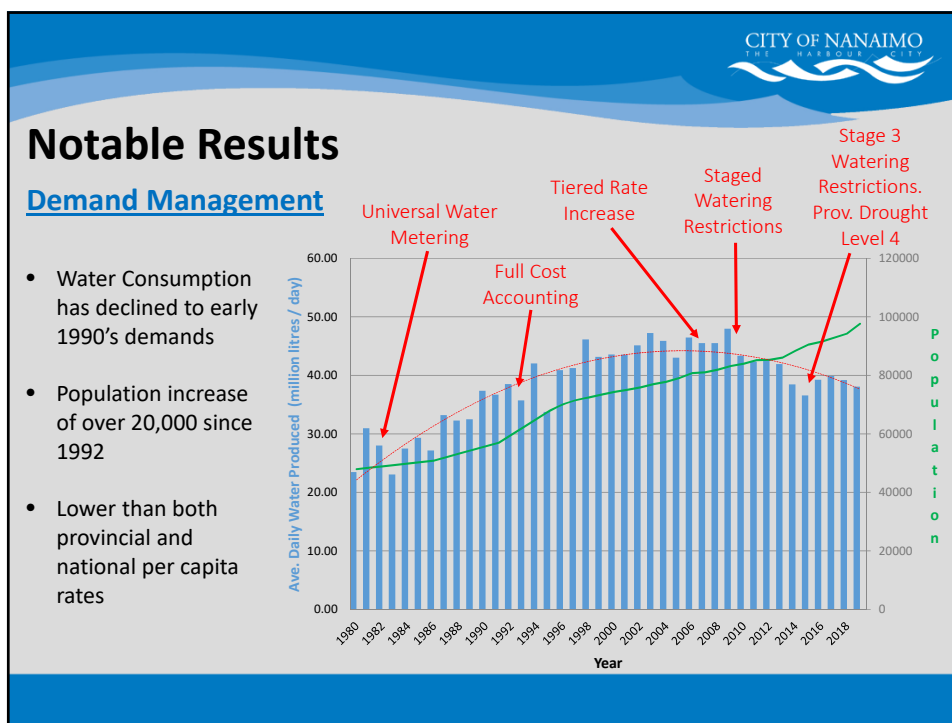
- Plan for continued population growth
- Help protect the environment
- Manage aging infrastructure
- Build resilience to climate change and emergencies



Previous Plan Focus

- Energy Recovery - 2014
- Above Ground Storage Upgrades - 2014
- Enhanced Water Treatment - 2015
- Transmission Main Upgrades - 2016





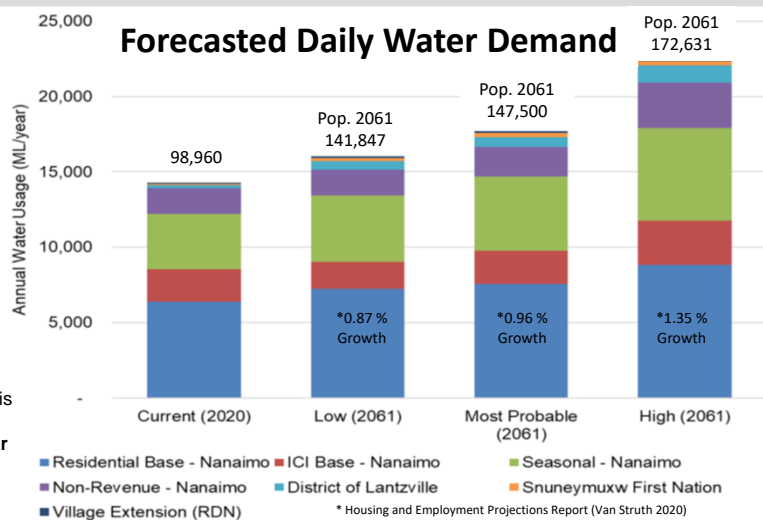
Community Safety

- Emergency Services – Fire Protection

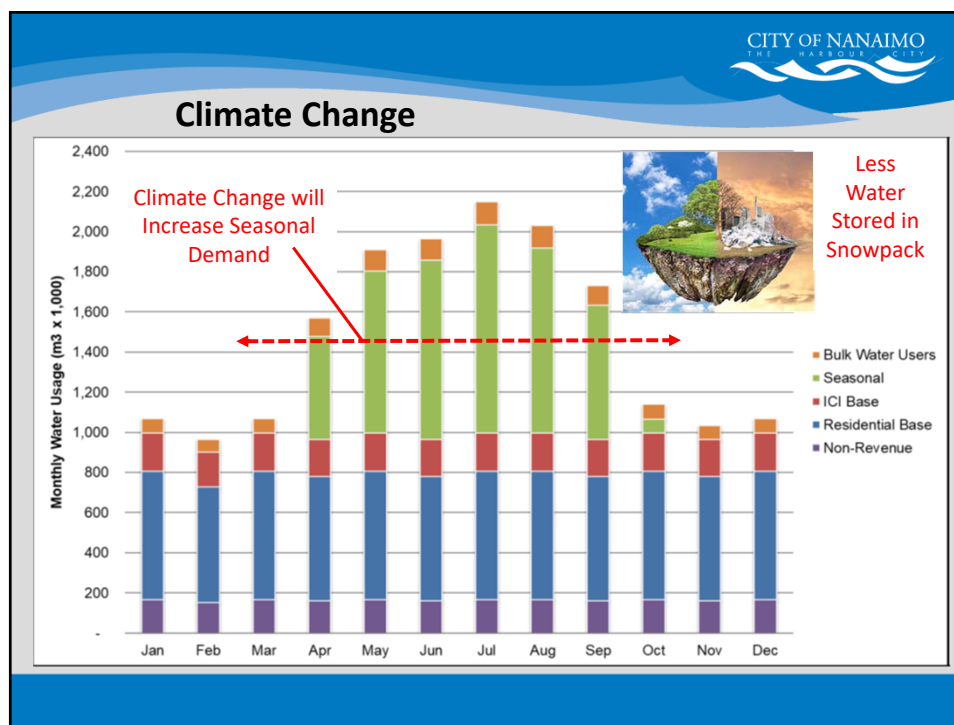
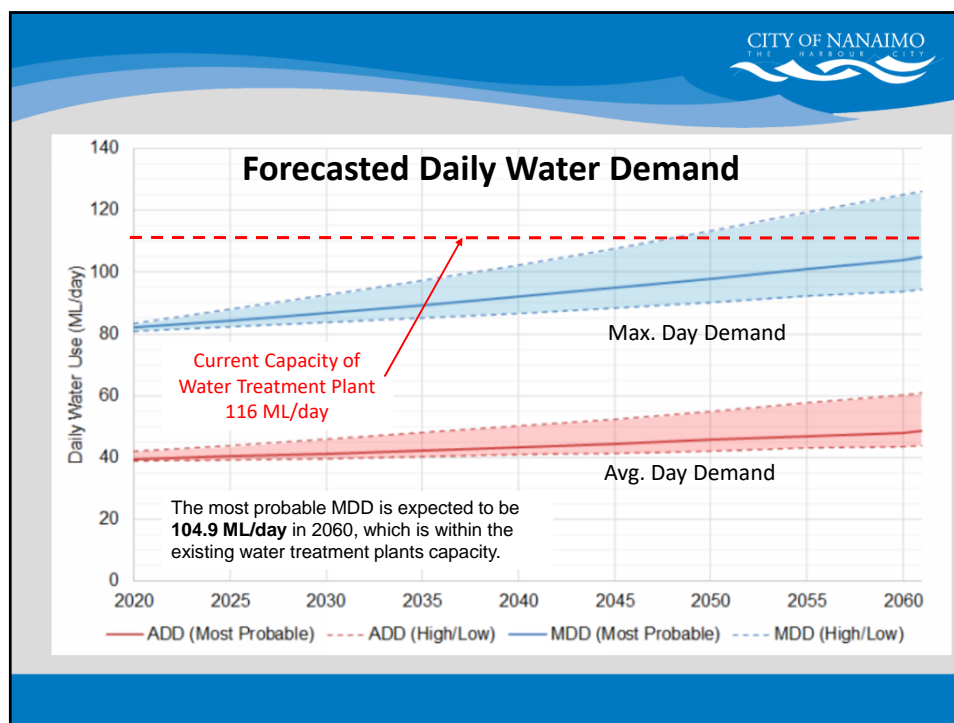


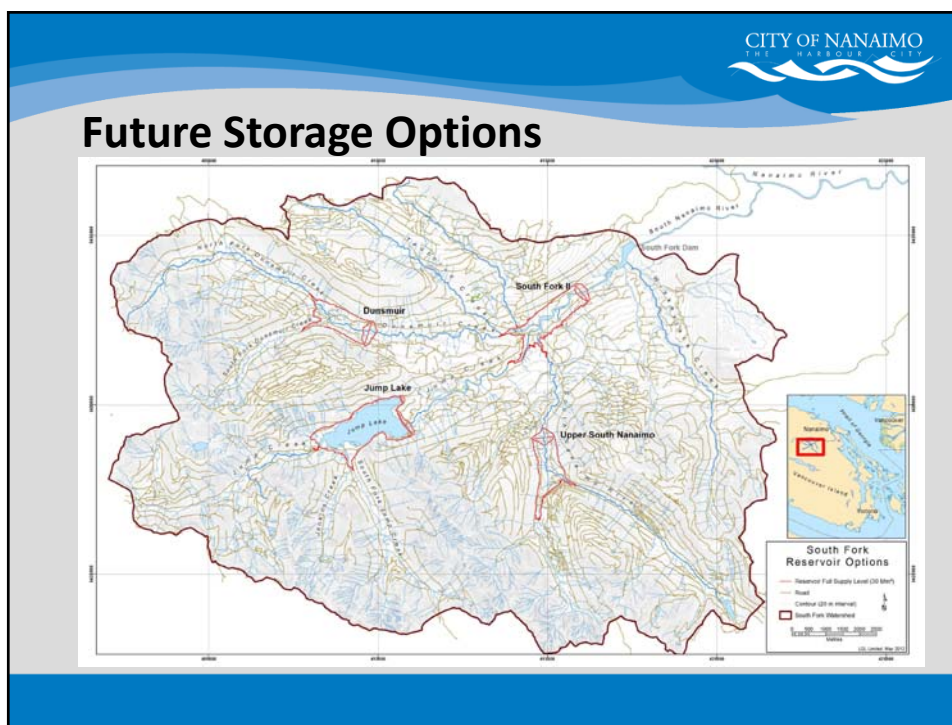
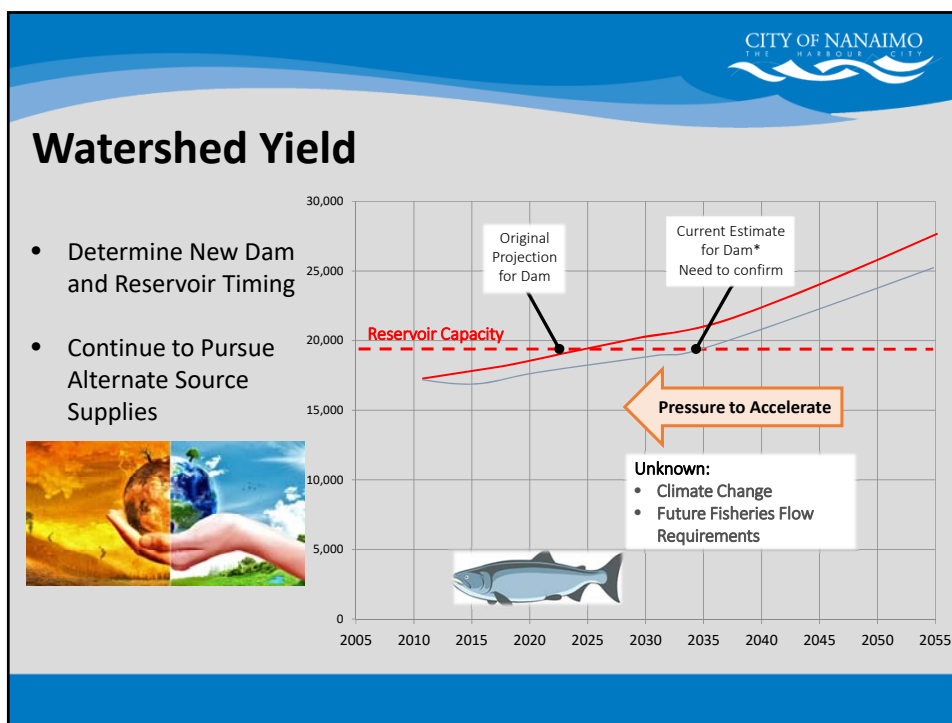
Approx. **70 %** of Above Ground Reservoir Storage and Watermain Capacity is Reserved for Community Fire Storage / Protection

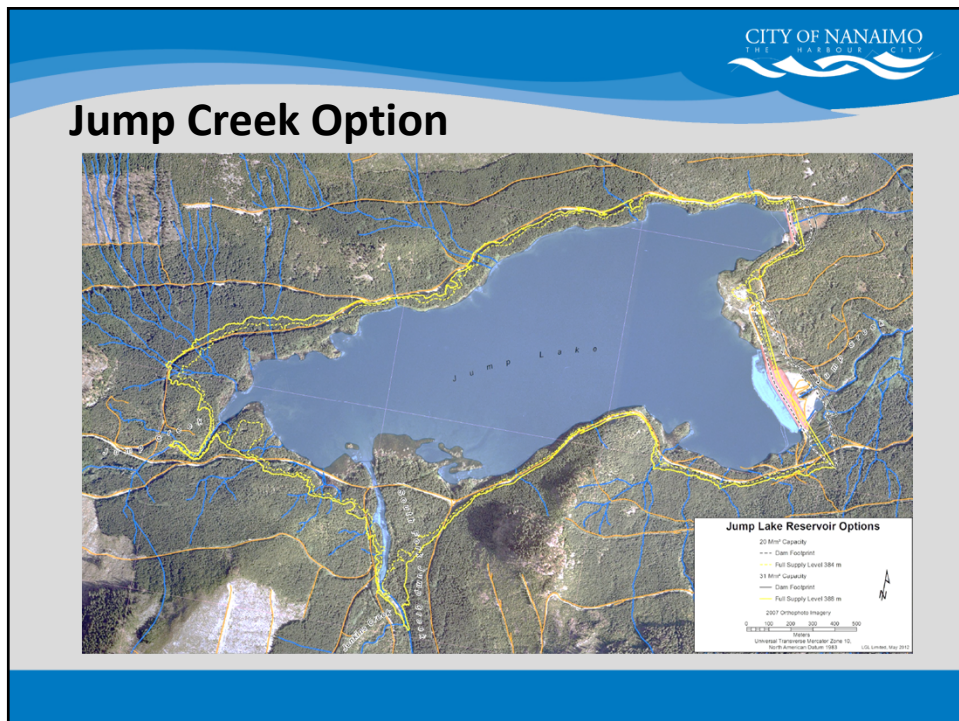
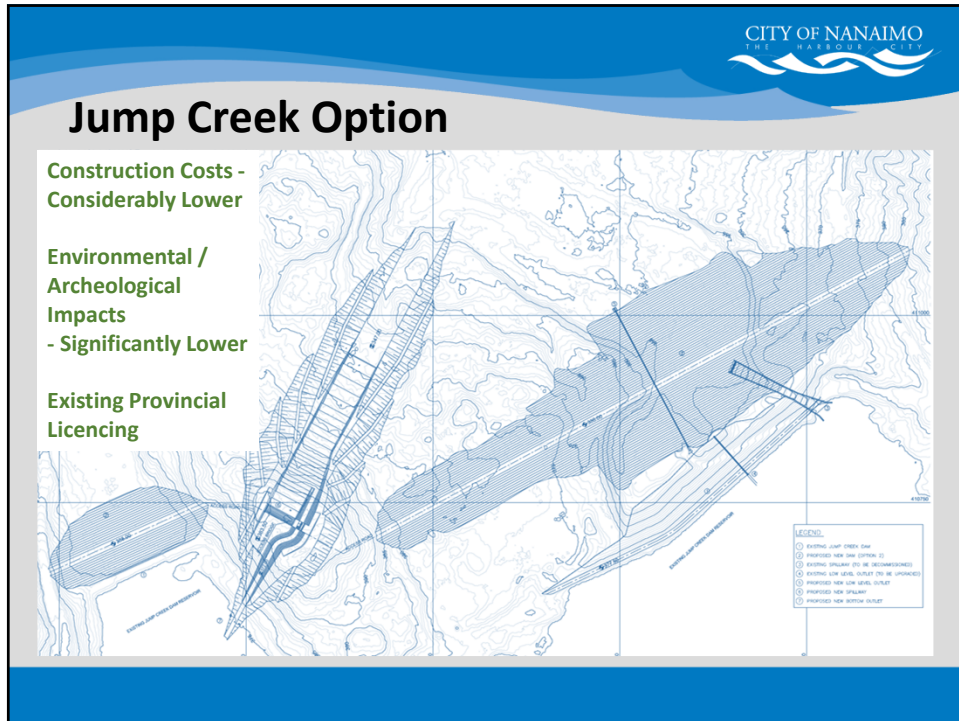
Forecasted Daily Water Demand

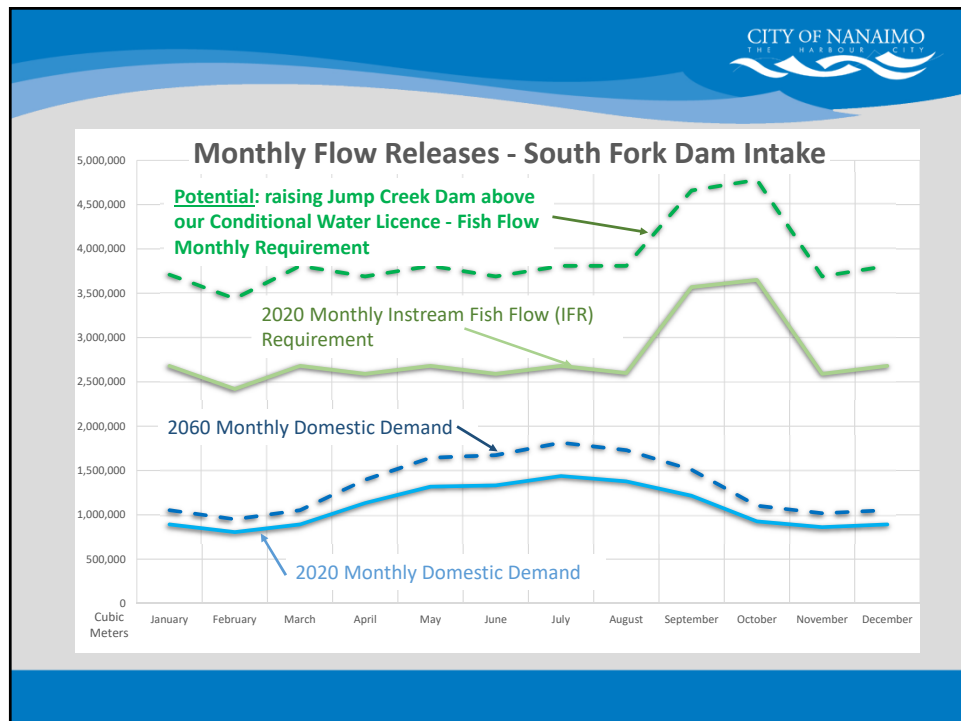
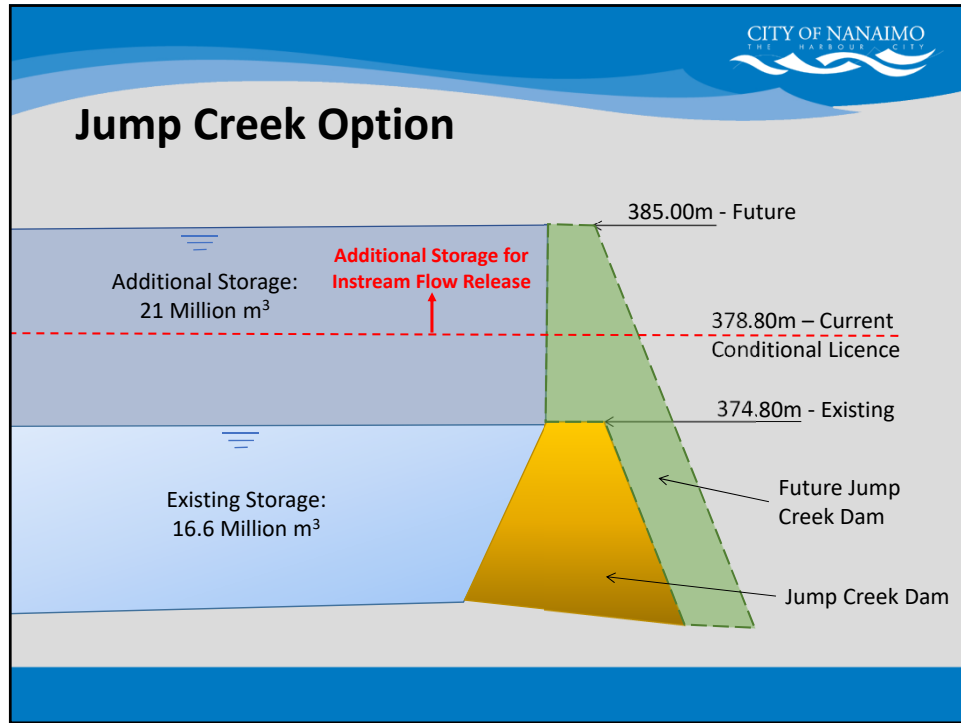



The most probable 2061 water demand is estimated at **17,690 ML/year** or a **24%** increase to current usage.













Preliminary Findings


- Possibility that with increased reservoir storage, it [may not fill to max. storage](#) during certain drought return events.
- Expanded reservoir storage combined with future IFR, compared to current reservoir storage and current IFR, there was [little improvement in reliability](#) of water supply with additional storage added.
- Review raising the dam to [existing licence requirement](#) (~4m), could be potentially more beneficial, less expensive, provide more reliability during certain drought years and not trigger any provincial licence amendments





Schedule

- [Review Background Data](#)
 - ✓ Complete
- [Public Outreach](#)
 - Developing Communication Strategy / participation with REIMAGINE Nanaimo
- [Demand Management](#)
 - ✓ Complete
- [Regionalization Alternatives / Regulatory Modifications](#)
 - March 2021
- [Review of Water Conservation Strategies and Regional Participation](#)
 - April 2021
- [Alternate Water Supply Source / Emergency Supply](#)
 - May 2021
- [Plan Implementation](#)
 - May 2021 – September 2021
- [Review the Risk, Redundancy and Resiliency of the Water Supply System](#)
 - April – September 2021



Thank You – Questions?

Over the next year, the City of Nanaimo will be engaging with First Nations governments, local, regional, provincial and federal governments, businesses, interest groups, and residents and working with technical experts to evaluate a range of water supply options and update the Strategic Plan.



DATE OF MEETING November 9, 2020

AUTHORED BY SKY SNELGROVE, STENO COORDINATOR & DEPUTY
CORPORATE OFFICER

SUBJECT **2021 GOVERNANCE AND PRIORITIES COMMITTEE KEY DATE
CALENDAR**

OVERVIEW

Purpose of Report

To present for the Governance and Priorities Committee's consideration, options for the draft 2021 Key Date Calendar.

Recommendation

That the Governance and Priorities Committee recommend that Council approve the 2021 Governance and Priorities Committee Key Date Calendar, with meetings held in-person, in the Shaw Auditorium.

BACKGROUND

Prior to December 31st of each year, a key date calendar for the upcoming year is prepared for each Council committee or task force. Governance and Priorities Committee (GPC) meetings are generally held twice a month on Mondays from 1:00 p.m. to 4:00 p.m. Prior to the COVID-19 pandemic, meetings were held in the Boardroom, Service and Resource Centre. In order to maintain physical distancing at meetings where all members of the committee are in attendance, meetings are currently held in the Shaw Auditorium of the Vancouver Island Conference Centre.

The draft Governance and Priorities Committee key date calendar has been prepared in accordance with the committee's Terms of Reference. "Council Procedure Bylaw 2018 No. 7272" includes a clause that Regular Council Meetings will not be held in August to allow for a summer break. Governance and Priorities Committee Meetings have not been scheduled in August in order to align with this schedule; however, special meetings may still be held, if required.

Due to the Easter holiday and Association of Vancouver Island and Coastal Communities Conference in April, only one GPC meeting has been scheduled for April. The first two Monday's in September are either a holiday (Labour Day) or during the Union of British Columbia Municipalities Conference, therefore, only one GPC meeting has been scheduled in September. In order to prevent back to back GPC meetings between September and October, the last Monday in October has been scheduled for a GPC meeting. December 13th is the only scheduled GPC day in December due to the Christmas holiday.

February 22, 2021 is the only date where both a Council meeting and Governance and Priorities Committee meeting have been scheduled on the same day. Council's 2021 Key Date Calendar

will be coming forward to a future Council meeting for approval. In total, there are 18 Governance and Priorities Committee meetings scheduled over the course of the year. |

DISCUSSION

|Staff are requesting direction regarding the method of delivery for the 2021 meeting schedule.

Option one is for meetings to be held in person, in the Shaw Auditorium, Vancouver Island Conference Centre. This option is recommended as physical distancing can safely be maintained in the Shaw Auditorium with members of staff, Council and any delegations in attendance.

Option two is to conduct meetings virtually (over Zoom) with the Chair, staff and delegations present in the Boardroom, Service and Resource Centre. Members of the committee would participate electronically.

If during the course of the year new health guidelines are implemented regarding physical distancing, the committee may wish to revisit its meeting delivery method.

The meeting dates noted in the 2021 draft calendar (Attachment A) will be the same regardless of method of delivery selected. Staff are able to accommodate the workload associated with both meeting options. Meetings will continue to be live streamed and recorded regardless of location. Once the Key Date Calendar is approved by the committee it will be forwarded to Council for final approval. |

OPTIONS

1. That the Governance and Priorities Committee recommend that Council approve the 2021 Governance and Priorities Committee Key Date Calendar, with meetings held in-person, in the Shaw Auditorium.
 - The advantages of this option: Physical distancing can be maintained in the Shaw Auditorium and the committee may find it beneficial to conduct meetings in person.
 - The disadvantages of this option: The Shaw Auditorium is a more formal setting.
 - Financial Implications: The average cost of a three hour meeting in the Shaw Auditorium, including room rental, food and beverage service and external information technology support is approximately \$1,850.
2. That the Governance and Priorities Committee recommend that Council approve the 2021 Governance and Priorities Committee Key Date Calendar, with meetings held electronically.
 - The advantages of this option: Meetings will be held virtually with only the Chair, staff and delegations attending meetings in person in the Boardroom, Service and Resource Centre.
 - The disadvantages of this option: The Committee may find it challenging to conduct business electronically.
 - Financial Implications: Costs include beverage service and Zoom licence fees, approximately \$300/year. Zoom licence fees are applicable whether meetings are held electronically or in person as Zoom is used to facilitate other meetings. |

SUMMARY POINTS

- The Governance and Priorities Committee is requested to select a method of delivery for their 2021 meeting schedule.
- GPC meetings are scheduled to be held from 1-4 p.m. on select Mondays.
- Meetings have not been scheduled in August.

ATTACHMENTS:

Attachment A: Draft 2021 Governance and Priorities Committee Key Date Calendar |

Submitted by:

Sheila Gurrie
Director, Legislative Services |

Concurrence by:

Jake Rudolph,
Chief Administrative Officer |

ATTACHMENT A
City of Nanaimo

**GOVERNANCE AND PRIORITIES COMMITTEE
KEY DATE CALENDAR – 2021**

Committee	Start Time	End Time	Day of the Month
Governance and Priorities Committee	1:00 p.m.	4:00 p.m.	Mondays bi-monthly

January 1 *New Years Day*
January 11 **Governance and Priorities Committee**
January 25 **Governance and Priorities Committee**

February 8..... **Governance and Priorities Committee**
February 15..... *Family Day*
February 22..... **Governance and Priorities Committee**

March 8..... **Governance and Priorities Committee**
March 22..... **Governance and Priorities Committee**

April 2 *Good Friday*
April 5 *Easter Monday*
April 16-18..... *AVICC*
April 26 **Governance and Priorities Committee**

May 10 **Governance and Priorities Committee**
May 24..... *Victoria Day*
May 31 **Governance and Priorities Committee**

TBD FCM
June 14..... **Governance and Priorities Committee**
June 28..... **Governance and Priorities Committee**

July 1 *Canada Day*
July 12 **Governance and Priorities Committee**
July 26 **Governance and Priorities Committee**

August 2 *BC Day*
No meetings in August

September 6..... *Labour Day*
September 13-17 *UBCM*
September 27..... **Governance and Priorities Committee**

October 11 *Thanksgiving Day*
October 25 **Governance and Priorities Committee**

November 8..... **Governance and Priorities Committee**
November 11..... *Remembrance Day*
November 22..... **Governance and Priorities Committee**

December 13..... **Governance and Priorities Committee**
December 25..... *Christmas Day*
December 26..... *Boxing Day*
December 27..... *Christmas Day (observed)*
December 28..... *Boxing Day (observed)*

Governance and Priorities Committee Agenda Planning

2020 GPC Dates											
Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.
20	10	9		11	8	13			5	9	14
27	24			25	29	27		21	26	23	

JANUARY

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12	13	14	15	16	17	18
19	20*	21	22	23	24	25
26	27	28	29	30	31	

January 6 – Meeting cancelled
January 20 – Special GPC

FEBRUARY

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9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	

MARCH

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8		9	10	11	12	13	14
15		16	17	18	19	20	21
22		23*	24	25	26	27	28
29		30	31				

March 23 – Sp. Council

APRIL

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12	13	14	15	16	17	18
19	20*	21	22	23	24	25
26	27	28	29	30		

April 2 – Meeting Cancelled
April 6 – Meeting Cancelled
April 20 – Sp. Council

MAY

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10	11	12	13	14	15	16	
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31							

JUNE

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28	29	30				

June 29 – Sp. Council

JULY

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26	27	28	29	30	31		

AUGUST

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30	31					

SEPTEMBER

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6	7	8	9	10	11	12
13	14*	15	16	17	18	19
20	21*	22	23	24	25	26
27	28*	29	30			

Sept. 14 - GPC meeting cancelled
Sept. 21 – Sp. GPC
Sept. 28 – GPC meeting cancelled

OCTOBER

s	m	t	w	t	f	s
					1	2 3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

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22	23	24	25	26	27	28	
29	30						

DECEMBER

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13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

	Governance and Priorities Committee Meeting
	Statutory Holiday
	FCM Annual Conference (Toronto)
	Council Meeting

UBCM Convention (Victoria)	■
AVICC Convention (Nanaimo)	■
Public Hearing (Special Council Meeting)	■

Governance and Priorities Committee Agenda Planning

Upcoming Topic

MEETING DATE	TOPIC	BACKGROUND	FORMAT	OUTCOMES
Reoccurring	REIMAGINE NANAIMO		- Updates regarding REIMAGINE Nanaimo review	-
November 23, 2020	Sustainable Procurement		-	-
November 23, 2020	Policy Repeal Report		-	-
November 23, 2020	Public Hearing Policy		-	-
November 23, 2020	Records Management Update		-	-
November 23, 2020	REIMAGINE NANAIMO "Water"		-	-
January/February 2021	Review of "Street Entertainers Regulation Bylaw 2011 No. 7109"	Motion made to bring forward during 2020-OCT-26 Governance and Priorities Committee Meeting.	-	-

Governance and Priorities Committee Agenda Planning

<i>(investigating options to engage w/ neighbourhood associations through the use of Get Involved Nanaimo or other form of online communication)</i>	Neighbourhood Associations – Part 2	Identified as a priority topic at the GPC meeting held 2020-JAN-20 (session 2 of 2)	<ul style="list-style-type: none"> - Invite chairs of some associations to attend and be available for the discussion. - Identify what resources are available - Presentation on how neighbourhood associations work in the City and what expectations they have of Council (i.e.: how do they want to be engaged?) 	<ul style="list-style-type: none"> - Formalized process for recognizing neighbourhood associations - Create a new policy and criteria for neighbourhood associations moving forward including how they can be officially recognized. - Defer any financial implications to Finance and Audit Committee
TBD	Health and Housing Task Force Update		-	-
TBD	Women's Participation on City of Nanaimo Task Forces and Childminding Reimbursement for members of City Committees	Identified as a priority topic at the GPC meeting held 2020-FEB-10		
TBD	Transit		<ul style="list-style-type: none"> - Tailored City of Nanaimo conversation around transit delivery (City of Nanaimo residents' perspective and impacts to residents and the City). - How to encourage transit use from a City perspective. - Invite a member of RDN staff speak to Council at the meeting and provide an update of their planning process. - Bus stop locations that make sense 	<ul style="list-style-type: none"> - An ask, or assessment, from the City's perspective sent to the RDN after a decision is made at the city level with a recommendation for consideration at the RDN.

Governance and Priorities Committee Agenda Planning

			<ul style="list-style-type: none"> - Conversation around covered bus stops - Number of hours that transit operates 	
<i>TBD</i>	Crosswalk Safety	Identified as a priority topic at the GPC meeting held 2020-FEB-10	Crosswalks: -report about flashing lights at crosswalks (are they beneficial, etc.) -Education and information around increasing pedestrian safety at crosswalks -Costs around the lighting at crosswalks.	Could come as a next step: -Professional best practice on what should be at crosswalks and what works best and why, etc. Outcome: -a report that outlines all of the pros and cons of crosswalk lighting and pedestrian safety. Options/costs
<i>TBD</i>	Community use of the Vancouver Island Conference Centre	Identified as priority topic at the Finance and Audit Committee meeting held 2020-JUL-15	Staff to provide information package	
<i>TBD</i>	Committee Structure and Community Engagement	Motion made to bring forward during 2020-OCT-05 Governance and Priorities Committee Meeting.		

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<i>TBD</i>	Emergency Food and Nutrition Security Strategy	Motion made to bring this topic forward during 2020-OCT-19 Council Meeting		
<i>TBD</i>	Environment Committee Recommendations 2020-NOV-04	Motion made during 2020-NOV-16 Council to bring the 2020-NOV-04 Environment Committee recommendations to a future GPC Meeting for further discussion between Council and the REIMAGINE NANAIMO team	Staff to prepare a report	

Governance and Priorities Committee Agenda Planning

Future GPC Topics

- 1 Port Drive
- Building Permit Review
- Capital planning process
- Committee structure and community engagement
- Community Amenity Contribution Policy
- Election signage
- Homelessness and addictions
- Mutual Aid Agreement – Fire Department
- Outcomes of Economic Development Task Force
- Outcomes of Health and Housing Task Force
- Sports venues and tourism strategies
- Sustainable Procurement Policy
- Vancouver Island Regional Library overview
- Waterfront Walkway
- Animal Control Bylaw
- Joan Brown and Scott Saywell Presentation Regarding Reconciliation

Governance and Priorities Committee Agenda Planning

Deferred to Finance and Audit Committee

- Fees and Charges

Previous Topics Covered

- Review of “Council Procedure Bylaw 2018 No. 7272”
- Neighbourhood Associations – Part 1
- Effective Advocacy Strategies
- Coordinated Strategic Policy Review 2020-2021
- Single Use Checkout Bags
- Civic Facilities – conditions, issues, plans and objectives
- Energy and Emissions Management Program
- Advocacy – Part 2
- Coordinated Strategic Policy Review 2020-2021 – Public Engagement Strategy
- Manual of Engineering Standards and Specifications Revision Update
- ReImagine Nanaimo: Demographics and Land Inventory/Capacity Analysis Summary
- Climate Change Resilience Strategy
- Reallocation of Street Space
- Governance: Question Period/Correspondence/Proclamations/Other
- Council Resolution Update
- Reopening Strategy/Plan
- Roadway Reallocation Options
- Social Procurement
- Capital Projects
- Sports Venues
- Proposed Amendments to the MoESS
- Arts & Culture
- Short Term Rental/AirBnB regulations

Governance and Priorities Committee Agenda Planning

- Sanitation Review
- Animal Responsibility Bylaw
- Councillor Brown and Councillor Geselbracht re: Doughnut Economic Framework Model

Upcoming GPC/Special Council Topics

November 23

1. Sustainable Procurement
2. Mayor's Task Force
3. REIMAGINE Nanaimo
 - Water

December 14

1. REIMAGINE Nanaimo

