



AGENDA REGULAR COUNCIL MEETING

Monday, November 16, 2020

2:00 P.M. to Proceed In Camera, Reconvene Regular Meeting at 7:00 P.M.

SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE

80 COMMERCIAL STREET, NANAIMO, BC

SCHEDULED RECESS 9:00 P.M.

Pages

1. CALL THE MEETING TO ORDER:

2. PROCEDURAL MOTION:

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of the Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(c) labour relations or other employee relations;

(e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

Community Charter Section 90(2):

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

3. INTRODUCTION OF LATE ITEMS:

4. APPROVAL OF THE AGENDA:

5. ADOPTION OF THE MINUTES:

- a. Minutes 7 - 17

Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-NOV-02, at 4:30 p.m.

6. MAYOR'S REPORT:

7. RISE AND REPORT

8. PRESENTATIONS:

- a. City of Nanaimo - Snow and Ice Preparedness Winter 2020/2021 18 - 27

David Thompson, Manager, Roads and Traffic Services, to provide Council with a PowerPoint presentation regarding Snow and Ice Preparedness Winter 2020/2021.

9. COMMITTEE MINUTES:

- a. Minutes 28 - 32

Minutes of the Special Governance and Priorities Committee held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-SEP-21, at 10:30 a.m.

- b. Minutes 33 - 36

Minutes from the Design Advisory Panel Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2020-SEP-24, at 5:00 p.m.

- c. Minutes 37 - 40

Minutes of the Design Advisory Panel Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2020-OCT-08, at 5:00 p.m.

- d. Minutes 41 - 45

Minutes of the Health and Housing Task Force Meeting held in the Dodd Narrows Room A/B, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-OCT-14, at 3:04 p.m.

- e. Minutes 46 - 52

Minutes of the Special Mayor's Task Force on Recovery and Resilience Meeting held on the Dodd Narrows Room A/B, Vancouver Island Conference Centre, 80

10. **CONSENT ITEMS:**

a. Environment Committee 2020-NOV-04

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[Note: A link to the Agenda for the 2020-NOV-04 Environment Committee Meeting is attached for information.]

1. Environmental Responsibility Framework

1. That Council, as part of its Strategic Plan review process, consider replacing key Focus Area 1 under the Environmental Responsibility Key Focus Area with: "We will take responsibility to build a city and community that operates within the planetary boundaries necessary to maintain core life-sustaining ecological functions.
2. That the City of Nanaimo adopt the Doughnut Economic Model as a cohesive vision for all City initiatives and planning processes, focused on social and environmental sustainability as defined by the model, and be supported by a localized, objective-based, and evidence-based framework through the Re-Imagine Nanaimo process.
3. That Council amend the Environment Committee Work Plan and re-focus it to address the environmental components of this social and environmental sustainability framework.

2. 2021 Environment Committee Key Date Calendar

That Council approve the 2021 Environment Committee Key Date Calendar.

b. Special Economic Development Task Force 2020-NOV-06

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[Note: A link to the Agenda for the 2020-NOV-06 Economic Development Task Force is attached for information.]

1. Economic Development Task Force Collaboration with Health and Housing Task Force

That the Economic Development Task Force continues preparation of its economic development strategy, which incorporates efforts to promote and link health and wellbeing and continues the pursuit of the Nanaimo Prosperity Agency focused on the implementation of the economic development strategy. The two initiatives (Economic Development

initiative and Health and Housing initiative) would explore opportunities to share back of house resources and maintain constant communication and strategic alignment.

11. DELEGATIONS:

12. REPORTS:

- a. 90 & 94 Victoria Road - Maintenance of Property Bylaw Appeal 55 - 88
- To be introduced by Dale Lindsay, General Manager, Development Services.
- Purpose: The owners of 90 and 94 Victoria Road have requested to appear before Council as a delegation to appeal the direction of the Manager of Bylaw Services, to bring the properties into compliance with the provisions of the "Property Maintenance and Standards Bylaw 2017 No. 7242".*
- Recommendation: That Council direct Staff to proceed with enforcement action to rectify contraventions of "Property Maintenance and Standards Bylaw 2017 No. 7242" at the properties 90 and 94 Victoria Road.
- b. Animal Responsibility Bylaw
- To be introduced by Sheila Gurrie, Director, Legislative Services.
- [Note: Report to be distributed on the Addendum.]
- c. Opal Road Intersection Operation 89 - 92
- To be introduced by Bill Sims, General Manager, Engineering and Public Works.
- Purpose: To advise Council of the traffic calming efforts on Opal Road and seek Council's consideration regarding additional measures to further control illegal and unsafe traffic movements at the intersection of Opal Road and Rock City Road.*
- Recommendation: That Council direct Staff to monitor the existing situation and report findings in May 2021.
- d. Lost Lake Road Traffic Calming Update 93 - 95
- To be introduced by Bill Sims, General Manager, Engineering and Public Works.
- Purpose: To provide Council with updated information regarding the status of the traffic calming project on Lost Lake Road.*
- e. Bay Street Traffic Calming Update 96 - 98
- To be introduced by Bill Sims, General Manager, Engineering and Public Works.
- Purpose: To provide Council with an update on the Bay Street Traffic Calming Pilot Project and to seek approval to make the speed humps permanent.*

Recommendation: That Council direct Staff to install two speed humps and one raised crosswalk on Bay Street between Glenayr Drive and Departure Bay Road.

- f. Development Permit Application No. DP1176 - 611 Kennedy Street 99 - 109

To be introduced by Dale Lindsay, General Manager, Development Services.

Purpose: To present for Council's consideration, a development permit application for a two-storey, multi-family residential building with four dwelling units at 611 Kennedy Street.

Recommendation: That Council issue Development Permit No. DP1176 at 611 Kennedy Street with a variance to increase the maximum allowable percentage of small-car parking spaces from 40% to 100%.

- g. Vancouver Island Regional Library Board 2021 Appointments 110 - 112

To be introduced by Sheila Gurrie, Director, Legislative Services.

Purpose: To request that Council appoint one trustee and one alternate on the Vancouver Island Regional Library Board of Trustees.

Recommendation: That Council appoint one trustee and one alternate to the Vancouver Island Regional Library Board of Trustees for the January 1, 2021 to December 31, 2021 term.

13. **BYLAWS:**

- a. "Zoning Amendment Bylaw 2019 No. 4500.139 113 - 114

That "Zoning Amendment Bylaw 2019 No. 4500.139" (RA416 - To rezone 1483 Bowen Road to allow "Cannabis Retail Store" as a site-specific use in the Community Corridor [COR3] Zone) be adopted.

- b. "Zoning Amendment Bylaw 2019 No. 4500.140" 115 - 116

That "Zoning Amendment Bylaw 2019 No. 4500.140" (RA417 - To rezone 510 Fifth Street to allow "Cannabis Retail Store" as a site-specific use in the City Commercial Centre [CC3] Zone) be adopted.

- c. "Zoning Amendment Bylaw 2019 No. 4500.164" 117 - 118

That "Zoning Amendment Bylaw 2019 No. 4500.164" (RA398 - to rezone 307 Hillcrest Avenue and 308 and 326 Wakesiah Avenue from Single Dwelling Residential [R1] and Residential Corridor [COR1] to Mixed Use Corridor [COR2] with a site-specific use to allow for a mixed-use student housing development) be adopted.

- d. Bylaw Status Sheet (For information) 119 - 122

14. NOTICE OF MOTION:

15. OTHER BUSINESS:

a. Councillor Geselbracht - Notice of Motion re: Riparian Review

During the Regular Council Meeting held 2020-NOV-02, Councillor Geselbracht advised that he would be bringing forward the following motion for consideration:

"That the City's regulatory framework for watercourses be revised as part of the REIMAGINE Nanaimo process in order to improve the protection of city watercourse riparian areas for the full range of the important environmental and community benefits they provide."

16. ADJOURNMENT:

MINUTES
REGULAR COUNCIL MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2020-NOV-02, AT 4:30 P.M.

Present: Mayor L. Krog, Chair
Councillor S. D. Armstrong
Councillor D. Bonner
Councillor T. Brown (arrived 4:40 p.m.)
Councillor B. Geselbracht
Councillor E. Hemmens (vacated at 10:02 p.m.)
Councillor Z. Maartman
Councillor I. W. Thorpe
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer
R. Harding, General Manager, Parks, Recreation and Culture
S. Legin, General Manager, Corporate Services
D. Lindsay, General Manager, Development Services
B. Sims, General Manager, Engineering and Public Works
Insp. Fletcher, A/OIC, Nanaimo Detachment RCMP
L. Mercer, Director, Finance
F. Farrokhi, Manager, Communications
T. Loewen, Communications & Marketing Specialist
D. Blackwood, Client Support Specialist
S. Gurrie, Director, Legislative Services
S. Snelgrove, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Council Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 2 Procedural Motion - Add *Community Charter* Section 90(1)(i) - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

3. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of the Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;

- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,

Community Charter Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved In Camera at 4:30 p.m.

Council moved out of In Camera at 6:48 p.m.

Council recessed the Open Meeting 6:48 p.m.

Council reconvened the Open Meeting at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS (continued):

- (b) Agenda Item 15(b) Councillor Armstrong - Motion re: Residential Street Parking - Add delegation from Susan Barr.
- (c) Agenda Item 8(b) Insp. Lisa Fletcher, Acting Superintendent, Nanaimo RCMP - Quarterly Update - Add PowerPoint Presentation titled "Nanaimo RCMP Detachment 3rd Quarter Update".
- (c) Remove Agenda Item 12(a) 90 & 94 Victoria Road – Maintenance of Property Bylaw Appeal.

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the following Minutes be adopted as circulated:

- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-OCT-19, at 4:30 p.m.
- Minutes of the Special Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Thursday, 2020-OCT-22, at 7:00 p.m.

The motion carried unanimously.

6. MAYOR'S REPORT:

Mayor Krog advised:

- He is still receiving reports of abuse and people behaving in an uncivil manner towards City staff at recreation facilities. We are still in the midst of a declared state of emergency and Staff have to respond to direction from the Provincial Health Officer for guidance on how things are conducted at public facilities
- Mayor Krog asked that everyone try to be a little kinder, reserved and more patient and to respect one another. All that is being done is done in the interest of public health and safety
- The United Nations has called for an international campaign for 16 days of activism against gender based violence from November 25, 2020, which is the International Day for the Elimination of Violence against Women to December 10, 2020, International Human Rights Day. Violence against women in our society and around the world is a horrible problem and as we see liberal democracies diminishing year after year, Human Rights Day becomes even more important
- The Poppy campaign, which reflects on the history and sacrifices made by previous generations, is underway. We pledge to honour veterans by wearing a poppy. The community has gathered in increasing numbers year after year to attend Remembrance Day ceremonies downtown with growing recognition as the last of the veterans of World War II pass. This year, due to the COVID-19 pandemic, the public is asked to stay home and watch the ceremony on Shaw TV from 10:45 a.m. to 11:30 a.m. A number of invited guests will be present downtown to lay wreathes. Unless you have received a specific invitation, out of respect for those participating, celebrate Remembrance Day by staying home and at 11:00 a.m. honour those fallen with your silence. Compared to the challenges of the generation who fought in wars, what we are being asked to do is a very small sacrifice and in the interest of public safety

7. PRESENTATIONS:

(a) Mayor's Task Force on Recovery and Resilience - Presentation and Recommendations

Donna Hais, Board Chair, Nanaimo Port Authority, provided Council with a PowerPoint presentation regarding the Mayor's Task Force on Recovery and Resilience. Highlights included:

- Provided with a broad mandate and originally had many more recommendations
- All conversations at the Task Force were through the community lens and that collaboration and alignment equals success
- Discussed plan phases such as Intake, Consult and Report Generation:
 - During the intake phase groups shared letters regarding how COVID-19 has affected their organization and their response
- Reconciliation as a guiding principle throughout the document
- Staff provided updates on the strategic plan, ongoing work by the Health and Housing Task Force and Economic Development Task Force
- The pandemic was not the cause of all the issues but highlighted the importance of what needed to be dealt with and prioritized
- Consultation phase:
 - During the consultation phase groups from the social services sector presented to the Task Force
- Report generation phase:
 - During the report generation phase the Task Force originally identified 28 recommendations but determined the role of the City as the curator for coordinating and facilitating actions and taking a leadership role on issues for the community
- The guiding principles stress the importance to address and prioritize the City's role in implementing the Truth & Reconciliation Commission of Canada Calls to Action and the United Nations Declaration on the Rights of Indigenous Peoples
- Eight recommendations are provided which address a cross section of issues and opportunities, three are related to recovery and five related to resilience
- Recovery recommendations:
 1. Nanaimo Builds – Civic enthusiasm for the assets, opportunities and community currently in Nanaimo and a willingness to grow and build on it.
 - Instill pride of place
 - Build the spirit of Nanaimo and talk about it in a positive light
 2. Mayor's Nanaimo Leaders Table – To provide input on issues and opportunities.
 - To create an aligned approach and collaborate on a multi-levels of government "ask for capital infrastructure" for Nanaimo
 - Have groups working together to coordinate a vision across the community
 - Need to include social, labour, tourism, hospitality and other groups' leverage to get more of what the community needs

3. Prioritize Strategic Investing – Recognize Nanaimo as the heart of the Island, north of the Malahat
 - Create a process/criterion to prioritize strategic investment
- Resilience recommendations:
 4. Reconciliation and anti-racism - Publically launch an anti-racism awareness program that promotes diversity and inclusivity
 5. Prepare for future emergency events - Prioritize emergency preparedness and resiliency measures
 - Ensure PP&E stores are maintained and implement a model so they are used prior to expiration
 6. Support Elimination of the Provincial Speculation and Vacancy Tax for Nanaimo
 7. Work with the small business community to leverage lessons learned
 8. Develop transportation and digital infrastructure strategy to help sustain small business
- Results took a month longer to prepare than anticipated
- Projects are connected
- Issues existed prior to COVID-19 and COVID-19 highlighted how they affect the community
- Challenged citizens of Nanaimo who are not involved to get involved as the solution involves all of us

(b) Insp. Lisa Fletcher, Acting Superintendent, Nanaimo RCMP - Quarterly Update

Insp. Lisa Fletcher, Acting Superintendent, Nanaimo RCMP, provided a PowerPoint presentation. Highlights included:

- Detachment strategic priorities:
 - Crime and victimization: How individual impact of crime is addressed, looking at prolific offenders
 - Guns & gangs: Organized and serious crime and working with other RCMP partners
 - Collaborative Harm Reduction: Can't be done without partnerships such as provincial health partners, Vancouver Island University and local groups
 - Indigenous & Cultural Competencies: Safety and health of indigenous communities, building grass roots relationships
 - Traffic Service: Recently had success at Jack Point, focus on individual efforts to make streets safer
- COVID-19:
 - Impact is that the file load has been lower in comparison to previous years
 - Starting to see trend move back to normal file load
 - Reduction in property offenses
 - Decrease in motor vehicle collisions as people were staying home
 - Saw increase in calls for social disturbances
 - Working with public health inspector
- 3rd Quarter:
 - Decrease from 2019 3rd quarter by 13%
 - Violence related to individual offenses and seeing increase in severity
 - Property offences decreased significantly

- Important that people report crime that is happening
- Advised of the top ten types of calls, traffic safety as a provincial priority, seeing impaired driving suspensions due to drug use
- Current issues include COVID-19 impacts, detachment space pressures, mental health act files, child porn-making and distributing, vulnerably housed, strong partnerships with Crown counsel
- Partners and initiatives:
 - Situation Table program with Sheila Malcolmson, MLA, participation on the Health and Housing Task Force, Mental Health Liaison Officer position and Community Response Unit positions funded by Council last year

The Council meeting recessed at 8:59 p.m.

The Council meeting reconvened at 9:10 p.m.

8. COMMITTEE MINUTES:

The following Committee Minutes were received:

- Minutes of the Special Mayor's Task Force on Recovery and Resilience Meeting held in the Dodd Narrows Room A/B, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Friday, 2020-SEP-25 at 8:36 a.m.
- Minutes of the Special Environment Committee Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2020-OCT-07, at 3:02 p.m.

9. CONSENT ITEMS:

It was moved and seconded that the following items be adopted by consent:

(a) Special Environment Committee Meeting 2020-OCT-07

1. Climate and Environmental Gap Analysis

That Council direct Staff to liaise with Environment Committee members to develop focus group stakeholder engagement around environmental objectives of the Official Community Plan.

(b) Finance and Audit Committee Meeting 2020-OCT-21

1. Facilities Valuation Study

That Council approve accelerating \$50,000 in grant funding for the Facilities and Park Amenities Condition Assessment Program from 2021 to 2020 for the purposes of a facilities valuation exercise.

2. Community Resiliency Investment Program (FireSmart Community Funding and Supports Program)

That Council support the City of Nanaimo's application to the Union of BC Municipalities for the Community Resiliency Investment Program (FireSmart Community Funding and Supports Program) and if successful the project will be added to the 2021-2025 Financial Plan.

3. 2021 Social Planning Grant Increase

That Council authorize Staff to advertise that an additional \$30,000 of Social Response Grant funding is available for projects that specifically address community wellness or addictions response.

5. Draft 2021 Finance and Audit Committee Key Date Calendar

That Council approve the selected 2021 Finance and Audit Committee Key Date Calendar.

The motion carried unanimously.

(c) Separately Addressed Consent Items

4. Asset Management Update

It was moved and seconded that Council approve extending the annual 1% property tax increase contribution to the General Asset Management Reserve for five (5) years or until the next asset management update and recommendations are presented to Council and include this change in the 2021-2025 Financial Plan. The motion carried.

Opposed: Councillor Bonner

It was moved and seconded that Council approve extending the annual 2.5% water user fee increase for 2021 for contributions to the Water Asset Management Fund reserve and include this change in the 2021-2025 Financial Plan. The motion carried unanimously.

It was moved and seconded that Council move the delegation related to Agenda Item 15 (b) Councillor Armstrong – Motion re: Residential Street Parking to be heard after Agenda Item 11a. The motion carried unanimously.

10. DELEGATIONS:

(a) Delegation from Gwyer Webber re: Vancouver Island Rail Transit

Gwyer Webber spoke regarding Vancouver Island rail transit connecting community throughout Vancouver Island. He advised of the costs of inner-city rail at \$1.7-\$2.2million/kilometer, battery-electric units with charge points at specific stations, inner-city rail not a replacement for transit busses, electric trains cheaper than hydrogen fuel cell trains and green technology aligning with Council's Climate Action Plan.

11. OTHER BUSINESS:

(a) Councillor Armstrong - Motion re: Residential Street Parking

Delegation

1. Susan Barr spoke regarding the parking challenges for low income seniors at 451 Selby Street, having to move their cars every 24 hours in inclement weather and difficulties for those with mobility challenges. She advised there are only 10 spaces for 72 units. She requested a parking change so that tenants be granted unlimited street parking via permit.

12. REPORTS:

(a) Covenant Amendment Application No. CA13 - 1060, 1070, 1074 & 1098 Douglas Avenue, and 280 Tenth Street

Introduced by Dale Lindsay, General Manager, Development Services.

It was moved and seconded that Council direct Staff to amend the Section 219 covenant on the property titles of 1060, 1070, 1074, and 1098 Douglas Avenue, and 280 Tenth Street. The motion carried unanimously.

(b) Appointment of Bylaw Enforcement Officer

Introduced by Dale Lindsay, General Manager, Development Services.

It was moved and seconded that Council appoint Terry Knowles as a Bylaw Enforcement Officer. The motion carried unanimously.

(c) Proposed Council Procedure Bylaw Amendments

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that "Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02" (To update processes regarding the public hearing date and streamlining the method to reorder the agenda) pass first reading. The motion carried unanimously.

It was moved and seconded that "Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02" pass second reading. The motion carried unanimously.

It was moved and seconded that "Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02" pass third reading. The motion carried unanimously.

(d) Board of Variance Amendment Bylaw - Change in Monthly Meeting Day

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that “Board of Variance Amendment Bylaw 2020 No. 7213.01” (To change the meeting day from the third Thursday of each month to the first Thursday of each month) pass first reading. The motion carried unanimously.

It was moved and seconded that “Board of Variance Amendment Bylaw 2020 No. 7213.01” pass second reading. The motion carried unanimously.

It was moved and seconded that “Board of Variance Amendment Bylaw 2020 No. 7213.01” pass third reading. The motion carried unanimously.

(e) 2021 Acting Mayor Schedule

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that Council select option one for the 2021 Acting Mayor Schedule and include the amendment of Councillors Armstrong and Turley switching dates. The motion carried unanimously.

(f) 2021 Appointments to the Regional District of Nanaimo Board

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that Council renew, for a term ending 2021-DEC-31, appointments of the current Council members on the Regional District of Nanaimo Board as follows:

5 Votes	Mayor Krog
5 Votes	Councillor Hemmens
5 Votes	Councillor Armstrong
5 Votes	Councillor Geselbracht
5 Votes	Councillor Brown
4 Votes	Councillor Turley
4 Votes	Councillor Bonner
4 Votes	Councillor Thorpe
Alternate	Councillor Maartman

The motion carried unanimously.

13. BYLAWS:

(a) "Zoning Amendment Bylaw 2020 No. 4500.179"

It was moved and seconded that “Zoning Amendment Bylaw 2020 No. 4500.179” (To replace the Violation and Penalty section and delete the fine schedule) pass third reading. The motion carried unanimously.

It was moved and seconded that “Zoning Amendment Bylaw 2020 No. 4500.179” be adopted. The motion carried unanimously.

(b) "Management and Protection of Trees Amendment Bylaw 2020 No. 7126.01"

It was moved and seconded that "Management and Protection of Trees Amendment Bylaw 2020 No. 7126.01" (To replace the Violation and Penalty section and delete the fine schedule) be adopted. The motion carried unanimously.

(c) "Bylaw Notice Enforcement Amendment Bylaw 2020 No. 7159.08"

It was moved and seconded that "Bylaw Notice Enforcement Amendment Bylaw 2020 No. 7159.08" (To replace the fine schedule for the Zoning Amendment Bylaw, add a fine schedule for the Management of Trees Bylaw, and replace Schedule B - Registry Agreement) be adopted. The motion carried unanimously.

14. NOTICE OF MOTION:

(a) Councillor Geselbracht - Notice of Motion re: Riparian Review

Councillor Geselbracht advised that he would be bringing forward the following notice of motion for consideration at a future Council Meeting:

"That the City's regulatory framework for watercourses be revised as part of the REIMAGINE Nanaimo process in order to improve the protection of city watercourse riparian areas for the full range of the important environmental and community benefits they provide."

11. OTHER BUSINESS: (continued):

(b) Councillor Bonner - Motion re: Free Menstrual Products in City Facilities

Introduced by Councillor Bonner.

It was moved and seconded that Council direct Staff to prepare a report outlining options to provide free menstrual products in City facilities in the Spring of 2021, including:

- A list of City facilities and the cost and feasibility to provide barrier-free menstrual product distribution at each location; and
- Outline how the lessons learned from the pilot projects undertaken by the cities of Coquitlam, Port Moody and Victoria (in their civic facilities) can benefit a similar program in Nanaimo and evaluate partnership opportunities such as with the United Way's "Period Promise" campaign and provide future recommendations to Council as part of on-going program sustainment.

The motion carried.

Opposed: Councillor Turley

(a) Councillor Armstrong - Motion re: Residential Street Parking (continued)

Introduced by Councillor Armstrong.

It was moved and seconded that Council direct Staff to prepare a report outlining options for Council to consider in order to permit residents to park on residential streets for more than twenty-four hours without having to move their vehicles. The motion carried.

Opposed: *Councillor Turley*

Councillor Hemmens vacated the Shaw Auditorium at 10:02 p.m.

(c) Councillor Armstrong - Motion re: City Facilities Room Bookings for Nonprofit Addiction Support Groups

Introduced by Councillor Armstrong.

It was moved and seconded that Staff prepare a report for options to secure use of rooms at City of Nanaimo facilities to assist nonprofit addiction support group meetings, which are a critical part of their recovery program. The motion carried unanimously.

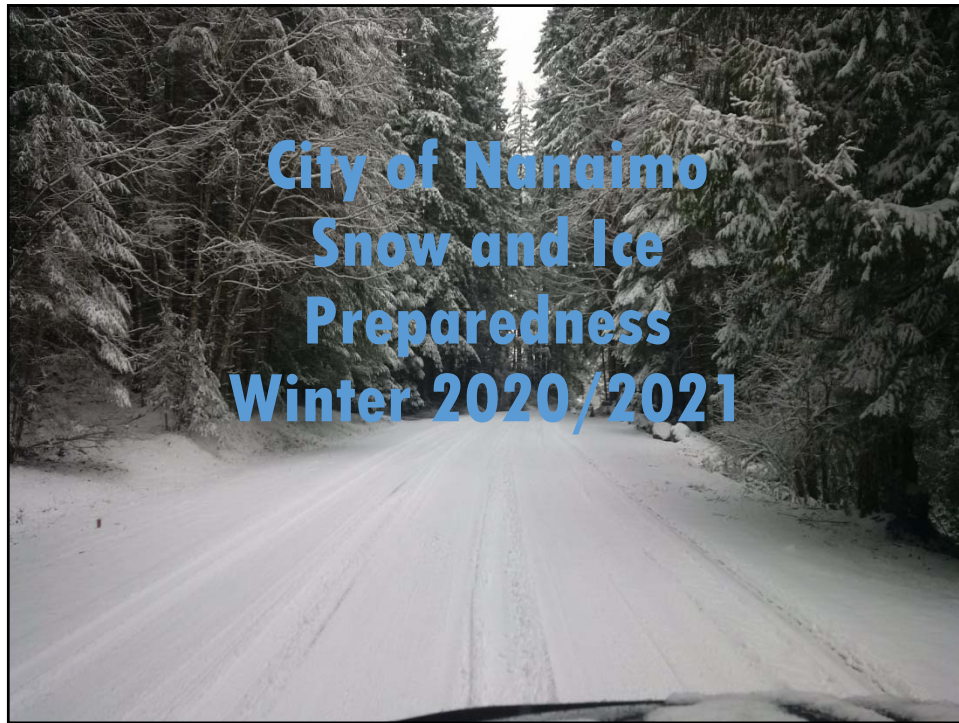
15. ADJOURNMENT:

It was moved and seconded at 10:13 p.m. that the meeting adjourn. The motion carried unanimously.

C H A I R

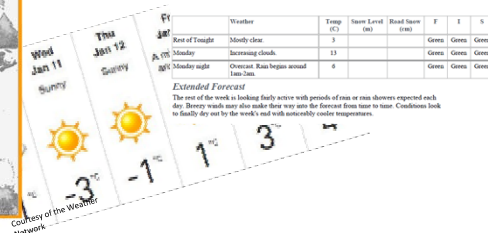
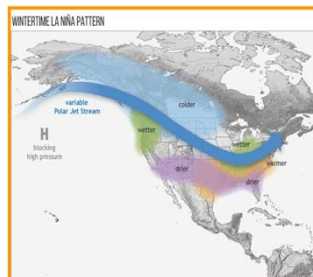
CERTIFIED CORRECT:

CORPORATE OFFICER



Weather Outlook

- ✓ Seasonal Outlook – La Nina
- ✓ Contracted Hyper-local forecasts



City of Nanaimo

Web Access: <https://www.abc-weather.net/forecast/BC/Nanaimo.pdf>
24/7 Toll Free: 1-800-937-8676

Web Click Options: [RADAR SATELLITE](#) [Observations](#)

Forecast Date: Sunday, November 1, 2020

Time Issued: 4:00 AM

Forecaster: dm

New Definitions for "Concern Levels" at:
<http://www.abc-weather.net/RVOC/concern/levelDefinitions.htm>

Discussion

The tonight, skies will remain mostly clear. Can expect chilly temperatures but overnight lows will remain above freezing. Monday afternoon will see dry conditions but the pattern will begin to change drastically. Cloud coverage will increase throughout the afternoon into the evening as the first wave of rain showers looms off to the west. Mild afternoon highs are in the forecast with winds generally light for the next part. Rain showers will begin overnight Monday and Tuesday as the start of a rain pattern begins. Tuesday afternoon temps will be noticeably cooler than the previous day on Monday.

Important Note
All "DAY" forecasts are from 0600 to the evening to 1800 (a.m. to 6:00 p.m.)
All "TONIGHT" forecasts are from 1800 to the evening through 0600 the next morning.

Typical Winter Weather Events



3. Capabilities



Level of Service

On a priority basis, the City clears snow from:

- City streets
- City parking lots
- Bus shelters
- City owned public spaces
 - Plazas
 - Stairs
 - Bridges
 - Property frontage
 - Rec Facilities
- Parks
- Trailways

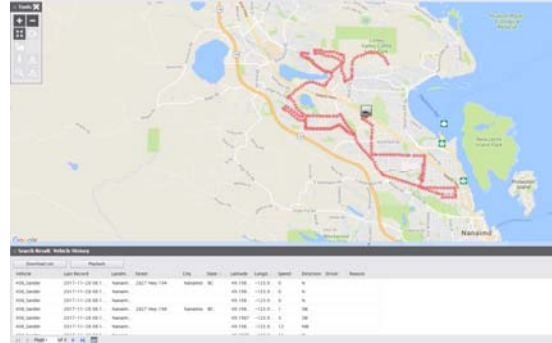
Equipment Capabilities

- Anti-Icing – 3 Brine Tanks
- Sanders/Salters with Pre-Wet
- Front and Underbody Ploughs



GPS

- Vehicle tracking in all Winter Maintenance vehicles



Staffing Capabilities

- Trained Staff – 68
- Early Shift – Monday to Friday 5am – 1pm
- Night Patrol

Shift	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	5pm-3am				4pm-Midnight	4pm-2am	5pm-3am
2	5am-5pm	4pm-Midnight	4pm-Midnight				5am-5pm
3		Midnight-8am	Midnight-8am	Midnight-8am	Midnight-8am	Midnight-8am	

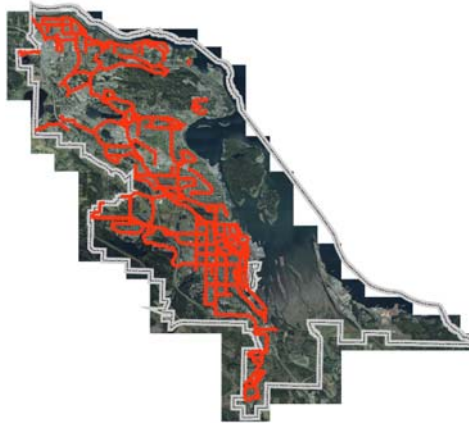
4. Budget

- 2020 budget of \$ 600,000
 - Expenditures to date \$810,000 during significant event Jan/Feb 2020
- 2021 budget of \$620,000
- Reserve of \$1.2M
 - Maintaining healthy reserves is key to managing budgetary risk.
- Climate change impacts are expected to result in shorter duration, more intense weather events

5. Routes

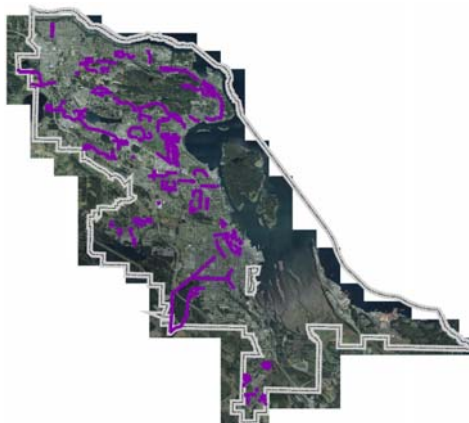


Priority 1 Routes – 160km



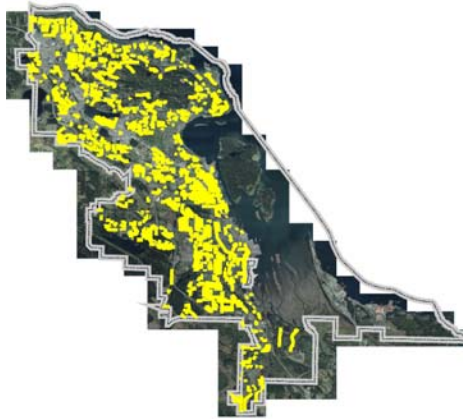
- Emergency Routes
 - Major Roads
 - Schools
(M-F 8am and 2pm)
- Developed with input from:
- City Council and Mayor
 - RCMP
 - RDN Transit
 - Nanaimo Regional General Hospital
 - Fire and Rescue Services
 - School District #68

Priority 2 Routes – 83km

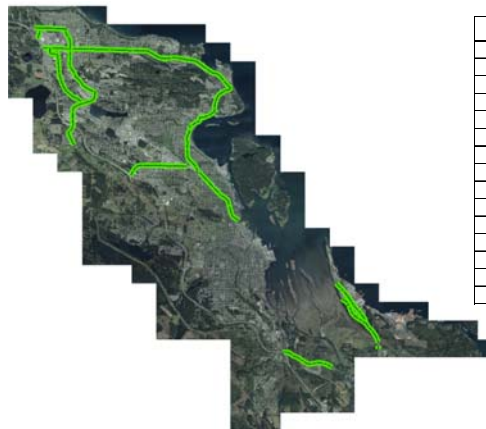


Secondary Roads

Priority 3 Routes – 216km, 750 cul-de-sacs



Contracted Roads – 100km



Contracted Roads for Winter Maintenance
Departure Bay and Hammond Bay Road (19A to 19A)
Aulds Road (19A - 19)
Uplands Drive (Rutherford to Dover)
Dover Road (Uplands to Mary Ellen)
Mary Ellen Drive (Dover to Hwy 19)
Metral Drive (Mostar to Aulds)
Enterprise Way from 19A to Metral
Mostar Road (Hwy 19 to Hwy 19A)
Rutherford Road (Hwy 19A to Uplands)
Jingle Pot Road (north to City Limits)
Northfield Road (Hwy 19 to Hwy 19A)
Terminal Avenue (Brechin to Stewart)
Cedar Road (Hwy to City Limits)
Maughan Road (Duke Road)
Jackson Road

Provincial Highways



Provincially Maintained Roads	
Nanaimo Parkway (Hwy 19)	
Duke Point Highway (Hwy 19)	
Island Highway (Hwy 19A)	
Brechin Road	
Stewart Avenue	

Road Temperature Sensors

- Where will snow and ice begin to freeze to pavement
- Proper maintenance approach/material application
- Trends

College Valve Station	5.03 °C	Good
Road Temperature		Percent
Whiltshire PRV	1.98 deg. C	Good
Road Temperature		Percent
Lost Lake Reservoir	2.21 deg. C	Good
		Percent

6. Material

- Salt Shed – 1,000 Tonne capacity
- Brine – 32,000 Gallon Capacity
- Sand Stockpile



Salt

- Pre-wetting – application of brine to salt, reduce amount of material loss (deicer bounce)
- Sand – salt/sand mixture applied below -6°C



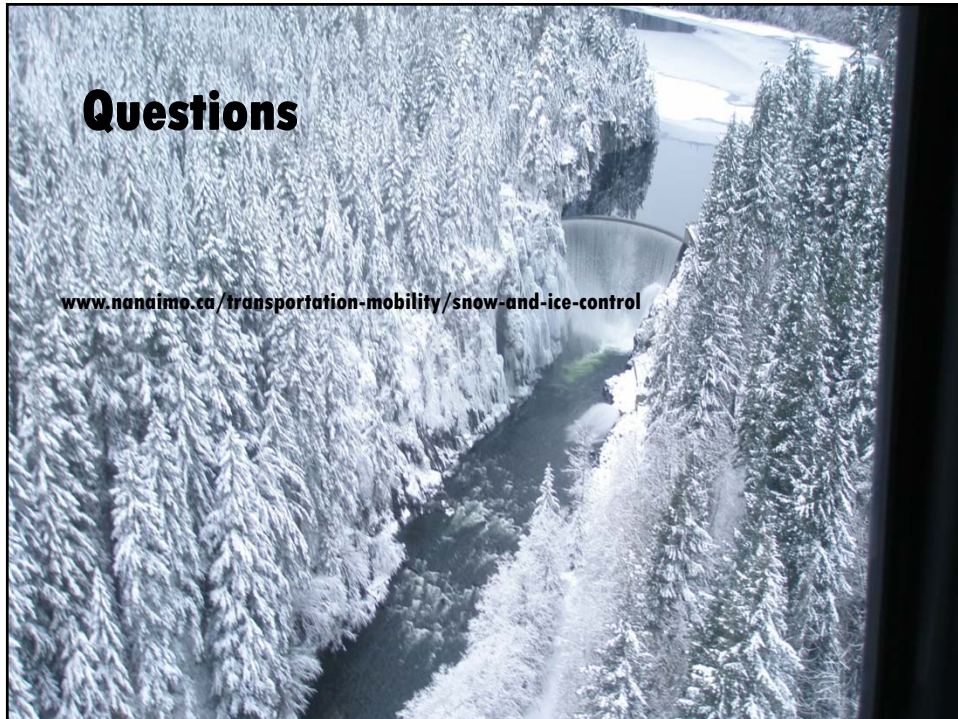
7. Communications

  @cityofnanaimo
 City of Nanaimo
 Nanaimo Recycles App
 Voyent Alert
www.nanaimo.ca
 Radio
 TV News



Questions

www.nanaimo.ca/transportation-mobility/snow-and-ice-control



MINUTES
SPECIAL GOVERNANCE AND PRIORITIES COMMITTEE MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2020-SEP-21, AT 10:30 A.M.

Present: Councillor T. Brown, Chair
Mayor L. Krog
Councillor D. Bonner
Councillor B. Geselbracht
Councillor E. Hemmens
Councillor Z. Maartman
Councillor I. W. Thorpe
Councillor J. Turley

Absent: Councillor S. D. Armstrong

Staff: J. Rudolph, Chief Administrative Officer
R. Harding, General Manager, Parks, Recreation and Culture
S. Legin, General Manager, Corporate Services
D. Lindsay, General Manager, Development Services
B. Sims, General Manager, Engineering and Public Works
B. Corsan, Director, Community Development
F. Farrokhi, Manager, Communications
C. Barr, Communications and Marketing Specialist, Communications
D. Stennes, Administrative Assistant to Mayor and Council
S. Gurrie, Director, Legislative Services
K. Lundgren, Recording Secretary

1. CALL THE SPECIAL MEETING TO ORDER:

The Special Governance and Priorities Committee Meeting was called to order at 10:30 a.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 5(a)(1) Procedure Bylaw – Add report titled “Council Procedure Bylaw Amendments”.

3. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Governance and Priorities Committee Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2020-MAR-09 at 1:00 p.m. be adopted as circulated. The motion carried unanimously.

5. REPORTS:

(a) GOVERNANCE AND MANAGEMENT EXCELLENCE:

1. Procedure Bylaw – Council Procedure Bylaw Amendments

Introduced by Sheila Gurrie, Director, Legislative Services. Highlights included:

- The COVID-19 pandemic provoked a number of changes to the structure of meetings to accommodate the State of Emergency Ministerial Orders
- The topic of Question Period was previously discussed at the 2020-JUL-13 Special Council Meeting and it was decided to review other sections of the “Council Procedure Bylaw 2018 No. 7272”
- Amendable sections of the procedure bylaw include: Time and Location of Meetings, Order of Proceedings and Business, Petitions and Communications, Consent Items, Delegations, Question Period, Conduct and Debate, Minutes and Public Hearing Procedures
- Considerations for amending Council Meeting time include:
 - Public viewing (the majority of people work during the day)
 - Shaw is currently broadcasting the meetings and is unable to change their programing time
 - Staff overtime when attending evening meetings
- No recommendations from Staff for changes to Order of Proceedings and Business
- No recommendations from Staff for changes to Consent Items
- Amendments to delegation procedures are not recommended by Staff but may include:
 - Adjusting the allocated 5 minute speaking time for delegations
 - Restricting the number of delegations
- Potential amendment to Question Period may include:
 - Restricting Question Period to two or three minutes per person or per question
 - Restricting time for the entire Question Period
 - Eliminating Question Period altogether
 - Including a section in the chair’s script to remind the public of the expectations and rules prior to the start of Question Period
- No recommendations from Staff for changes to Conduct and Debate
- No recommendations from Staff for changes to the Minutes process

- Staff recommend changing the date of Public Hearings from the first Thursday of the month to the third Thursday of the month. This would be for notification purposes in response to changes in local newspaper schedule
- Staff will return with a draft procedural bylaw including any amendments made to the procedure bylaw after discussion

Committee discussion took place regarding:

- Changing the time of the Regular Council Meeting from the evening to earlier in the day
- Daytime meetings could potentially limit opportunity for the public to attend as a large portion of the public work during the day
- There are other avenues for public interaction, such as email
- The evening meeting time was understood when Councillors agreed to the position
- The cost associated with Staff overtime to attend evening meetings

Sheila Gurrie, Director, Legislative Services, noted that due to COVID-19 many committee meetings have been moved to daytime hours. This reduces the amount of working time, outside of meetings, available to Staff.

- Tend to see more public engagement at Public Hearings than at Regular Council Meetings
- Maintaining a consistent meeting time
- Clarification of Public Hearing policies the City of Nanaimo website
- The possibility for the public to phone in with questions at Council Meetings

Sheila Gurrie, Director, Legislative Services noted that there is not currently a process in place for the public to call in to Council Meetings to ask questions.

- Currently the five minute allocated time for questions includes both the question and the response from Council
- Restricting Question Period time limit to two minutes per person may be difficult to regulate
- Question Period does not currently present an issue

It was moved and seconded that during question period:

- Questions will be addressed to Mayor and Council;
- There will be a two minute time limit per question; and,
- There will be no time limitation to Council's response.

The motion was defeated.

Opposed: Mayor Krog, Councillors Bonner, Brown and Hemmens

Committee discussion continued regarding:

- Committee structure and community engagement suggested as a potential Governance and Priorities Committee Meeting topic for future discussion
- The availability of meeting minutes online
- Members of Council attending and participating in committee meeting discussions

2. Communications Update

Introduced by Sheila Gurrie, Director, Legislative Services.

Farnaz Farrokhi, Manager, Communications, provided an overview of the Communications Department and its role in the organization. Highlights included:

- The Communications Department team works collaboratively and cross functionally with various other departments within the City of Nanaimo
- Two streams of Government Communications include political communications and municipal communications
- The recent launch of reimagine Nanaimo offering a safe and welcoming environment for the public to share viewpoints

Sheila Gurrie, Director, Legislative Services, introduced an 'Activity Update' as a new communications initiative to share weekly updates for each department. This is a way to improve internal communications as well as provide information to Council.

- Council's feedback on reactivating the Nanaimo Mayor and Council Facebook page
- Introducing a monthly Council Highlights newsletter focused on Council decisions, key initiatives, and engagement opportunities

Sheila Gurrie, Director, Legislative Services, added that the Nanaimo Mayor and Council Facebook page would require active participation from Mayor and Council. Due to time constraints Staff could return with a report at a later date for a more fulsome discussion.

3. Council Dashboard (Voting Record)

Introduced by Sheila Gurrie, Director, Legislative Services. Highlights included:

- 2020-JUN-15 Council directed Staff to prepare a voting record to capture and track each Councillors' vote on motions
- The Information Technology (IT) Department was able to duplicate the City of Victoria's voting record program
- Issues with the links to eSCRIBE meeting agendas are currently being resolved

- Voting record includes user friendly search capabilities to filter records

It was moved and seconded that Council direct Staff to proceed with the Council Voting Dashboard that has been developed by our Information Technology Department to track Council's voting record for Council Meetings retroactive to July 1, 2020. The motion carried unanimously.

(e) AGENDA PLANNING:

1. Governance and Priorities Committee Agenda Planning

Sheila Gurrie, Director, Legislative Services, suggested that time be set aside at the 2020-OCT-05 Governance and Priorities Committee meeting to review Agenda planning for the remainder of the year.

6. ADJOURNMENT:

It was moved and seconded at 12:24 p.m. that the meeting adjourn. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
DESIGN ADVISORY PANEL MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE
411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2020-SEP-24, AT 5:00 P.M.

PRESENT: Members: Gur Minhas, Chair, At Large
 Councillor Tyler Brown (joined electronically)
 Tony James, AIBC (joined electronically)
 Steve Johnston, At Large (joined electronically)
 Kevin Krastel, At Large (joined electronically)
 Marie Leduc, At Large (joined electronically)
 Kate Stefiuk, BCSLA (joined electronically)

Absent: Charles Kierulf, AIBC

Staff: C. Horn, Planner, Current Planning Section
 L. Nielsen, Recording Secretary

1. CALL THE DESIGN ADVISORY PANEL MEETING TO ORDER:

The Design Advisory Panel Meeting was called to order at 5:00 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Meeting of the Design Advisory Panel Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2020-AUG-13 at 5:00 p.m. be adopted as circulated. The motion carried unanimously.

It was moved and seconded that the Minutes of the Regular Meeting of the Design Advisory Panel Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2020-SEP-10 at 5:00 p.m. be adopted as circulated. The motion carried unanimously.

4. PRESENTATIONS:

(a) Development Permit Application No. DP1187 – 550 Brechin Road

Introduced by Caleb Horn, Planner, Current Planning Section.

- The proposed project was originally presented to the panel at its meeting held 2020-JUN-25. Building height and retaining wall variances are no longer required due to the changes made and presented to Staff.

Presentations:

1. Sarah Alexander, Director of Development of Westurban Developments Ltd., presented the project, accompanied by Terry Hoff, Chief Operating Officer of Westurban Developments, Tanis Schulte, Architect of Thuja Architecture and Design and Laurelin Svisdahl, Landscape Architect of Lazzarin Svisdahl Landscape Architects.

Ms. Alexander provided an overview of the revised proposal and how the changes are a result of: panel member comments made at the meeting held 2020-JUN-25, and consultation with Staff, with focus on aligning with the Newcastle + Brechin Neighbourhood Plan and the general development and steep slope guidelines.

2. Tanis Schulte, Architect of Thuja Architecture presented the changes to the architectural plans which include:
 - The addition of a new amenity space on the parkade roof which overlooks the waterfront. It is weather protected, with a green space added. Access is from inside the building
 - Increased the depth and diameter of the columns to better relate to the scale of the building
 - Reduced the retaining wall height and it will be fully screened
 - Reduced the slope of the roof (butterfly roof with low slope) to bring the building height down
 - Lightened the siding colour and added more and larger window boxes in natural wood colour to break up the verticality of the project.
 - Enlarged the patio spaces along Beach Drive and increased the grade along that section of the building to continue the residential rhythm along Beach Drive
 - Site grading is changed and the roof slope is reduced to eliminate the need for a building height variance
 - The street view will read as 3-storey at the Beach Drive/Brechin Road intersection.
 - Elevators have been moved and windows added to create a through corridor at the corner of the building
3. Laurelin Svisdahl, Landscape Architect of Lazzarin Svisdahl Landscape Architects presented the revised landscape plan and spoke regarding changes which now include an increase to native species trees and plantings.
 - Increased native species plantings to 82% from 74%
 - On a section of flat roof on the southeast side, a small amenity space has been added for residents' use only. It includes an area of lawn, walking loop, and benches, and is accessible from inside the building

- Along the north property line, trees have been added and the parkade has been pulled in to allow a wider landscape buffer which now exceeds the minimum requirement
- The retaining wall is densely planted with native trees and shrubs for significant screening
- The design is generally the same as the original version

Panel discussions took place regarding:

- The rooftop over the amenity space and possible encroachment into a right-of-way
- Vehicle access to the site
- The dominance of the 4-storey façade along Beach Drive and how it may affect the adjacent property
- The improved scale of building
- The building's context in relationship to the existing neighbourhood
- The effort made to better fit the development to the Design Guidelines
- Comment from Staff: Based on the current design, the development can be delegated for Staff approval

It was moved and seconded that Development Permit Application No. DP1187 be accepted as presented. The motion carried.

Opposed: Marie Leduc, Kate Stefiuk

(b) Development Permit Application No. DP1200 – 155 Fry Street

Introduced by Caleb Horn, Planner, Current Planning Section.

Presentations:

1. Daryoush Firouzli, Architect of Daryoush Firouzli Architect Inc., presented the project and spoke regarding the site plan, zoning, site and neighbourhood context, the proposed parking plan and public art.
 - Exterior materials consist of corrugated metal and Hardie panel siding
 - The current architectural features are in line with those of the existing building of Phase 1
 - The building is accessed via a shared driveway with Phase 1
 - A 4.8m building height variance is proposed due to under-the-building parking (45 parking stalls)
2. Pat Harrison, Landscape Architect of JPH Landscape Architects Inc., provided an overview of the proposed landscape plan and spoke regarding the existing site conditions, proposed community amenity space, existing and proposed trees.
 - The gateway area in the southwest corner of the site will include public art, and a small communal amenity space is proposed for the area adjacent to it.

- A six foot fence will be stepped down from the retaining wall in the same area
 - A silveria tree (9-12 cm) is being considered as a main feature tree
3. Nathan Trobridge, Civil Engineer of Newcastle Engineering presented the storm water management plan.

Panel discussions took place regarding:

- The tree management plan and existing trees
- The proposed parking plan
- Refuse enclosure screening
- The proposed site lighting plan
- Stairs aligning to commercial rental units
- A conversation ensued pertaining to the proposed variances
- Councillor Brown added a process will be underway soon regarding public art which will hopefully improve the mechanism and processes

It was moved and seconded that Development Permit Application No. DP1200 be accepted as presented. The following recommendations were provided:

- Provide garbage enclosure details to Staff;
- Provide site lighting details to Staff; and
- Material choices and textures should be reviewed against Staff comments.

The motion carried unanimously.

5. ADJOURNMENT:

It was moved and seconded at 6:50 p.m. that the meeting terminate. The motion carried unanimously.


CHAIR

CERTIFIED CORRECT:


RECORDING SECRETARY

MINUTES
DESIGN ADVISORY PANEL MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE
411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2020-OCT-08, AT 5:00 P.M.

PRESENT: **Members:** Charles Kierulf, AIBC, Chair
Steve Johnston, At Large (joined electronically at 5:50 p.m.)
Kevin Krastel, At Large (joined electronically)
Marie Leduc, At Large (joined electronically)
Kate Stefiuk, BCSLA (joined electronically)

Absent: Councillor Brown
 Tony James, AIBC
 Gur Minhas, At Large

Staff: L. Brinkman, Planner, Current Planning Section
 C. Horn, Planner, Current Planning Section
 L. Nielsen, Recording Secretary

1. **CALL THE DESIGN ADVISORY PANEL MEETING TO ORDER:**

The Design Advisory Panel Meeting was called to order at 5:03 p.m.

2. **ADOPTION OF AGENDA:**

 It was moved and seconded that the Agenda, be adopted. The motion carried unanimously.

3. **PRESENTATIONS:**

(a) **Development Permit Application No. DP1186 – 5320 Tanya Drive**

Introduced by Lisa Brinkman, Planner, Current Planning Section.

Presentations:

1. Brian Kapuscinski, Architect of BJK Architecture Inc., presented the project and spoke regarding site context, site plan, grading, site sections and architectural features.
 - The project is sited on two existing land benches and follows site contours in order to blend in with the ridge as much as possible
 - The development consists of thirty-five residential units with unit configurations of three- and four-storeys and thirteen different unit floor plans
 - All units will have ocean views
 - Three-storey units will be equipped with elevators

- Light-wells are located between the upper and lower level of units
 - Exterior materials include Hardie panel of varying colours and some veneer for unit bases
 - Score lines will be added to the blast rock wall to create a natural look.
2. Brad Forth, Landscape Architect of 4-Site Landscape Architecture presented the landscape plan and spoke regarding the intention to maintain the existing ridgeline, rocky outcropping and vegetation; and, the protection of existing trees. Landscape features include:
- An octagonal gazebo and play area are sited on a flat bench of land, which connects to walking trails
 - Native plantings and conifer trees are added to enhance the ridge line
 - The retention of existing trees and addition of new deciduous trees provide shade near the visitor parking area and the playground
 - Each townhouse unit entrance area is to include a small ornamental tree and shrub planting area
 - Larger deciduous trees are planned for the main junctures of the loop road
 - Split rail fencing will be added throughout the site
 - Landscape areas along the base of the retaining wall will be restored with drought tolerant native species to screen the wall

Panel discussions took place regarding:

- Future plans for property in the neighbourhood
- Finishing plans and possible green screening for the light-well areas
- Pedestrian connections within the site
- The possible incorporation of natural materials for the proposed play area
- The addition of large deciduous trees and restoration of landscape edges
- The split rail fence in relation to guard rail requirements of the BC Building Code
- Site lighting
- The possible addition of benches and small niche sitting areas to create more outdoor amenity space
- The possibility of universal access improvements around the site
- The upper units overlooking the lower unit roofs, and possible solutions
- The proposed building height variances

S. Johnston joined the meeting electronically at 5:50 p.m.

L. Brinkman vacated the boardroom at 5:56 p.m.

It was moved and seconded that Development Permit Application No. DP1186 be accepted as presented with support for the proposed variances. The following recommendations were provided:

- Consider the addition of benches or niche sitting areas within the landscape plan;
- Consider designing the gazebo to be more related to the architecture of the townhouse units;
- Look at adding a textural change to the hardscape of the drive aisle for the pedestrian walkways;
- Consider landscape treatments for the highly exposed south side rock wall face at the rear of the site;
- Consider the addition of glazing to the side units on the east and west elevations.

The motion carried unanimously.

(b) Development Permit Application No. DP1202 – 427, 449 and 455 Nicol Street

Introduced by Caleb Horn, Planner, Current Planning Section.

Presentations:

1. David Eichaz-McGrath, Architect of WA Architects Ltd., presented the project accompanied by Scott Lewis, Civil Engineer of Aplin Engineering Ltd., and Patrick Brandreth, Vice President of Island West Coast Development. Mr. Eichaz-McGrath spoke regarding site and neighbourhood context, lot consolidation, site plan and architectural features.
 - The building is comprised of large stackable units
 - Front, ground level units have separate entrances from the street
 - Waterside units on the 2nd, 3rd and 4th floors will have ocean views
 - Surface and under-the-building parking is located on the east side
 - Exterior materials include cementitious panel and vinyl/Hardie siding of varied colours, and glass guard rails
 - Each unit includes an outdoor patio or deck space
 - Lit, weather-protected stairwells are located on the north and south sides of the building
 - A children's play area is being considered for the outdoor amenity space, with access from the road and the stairs
 - A living wall is proposed for the south side of the building and significant trees will be located at both ends of the building
 - Double retaining walls are used on the north and south sides of the building to reduce the visual impact for neighbouring properties
 - The proposed four-storey (35 unit) rental building is for more affordable housing
2. Scott Lewis, Civil Engineer of Aplin Martin Consultants Ltd., presented the site civil servicing plans and spoke regarding grading, service connections and storm water management plans.

Panel discussions took place regarding:

- The possibility of reversing or flipping the main level layout of the building from north to south, as the amenity space is well suited to the south side of the building
- Access and security for under-the-building parking area
- Laundry areas in micro-units
- The retention of trees and pushing back the sidewalk to activate the street
- Space restrictions for play area equipment or the creation of a communal amenity space
- The possibility of moving visitor bike parking to the lane area
- Screening of the parkade from the lane, and ways to improve the experience generally
- Stair lighting and possibly installing motion sensors

It was moved and seconded that Development Permit Application No. DP1202 be accepted as presented with support for the parking variance. The following recommendations were provided:

- Consider flipping the orientation of the lobby and the open space of the main level from north to south.

The motion carried unanimously.

4. ADJOURNMENT:

It was moved and seconded at 6:30 p.m. that the meeting terminate. The motion carried unanimously.


CHAIR

CERTIFIED CORRECT:


RECORDING SECRETARY

MINUTES
HEALTH AND HOUSING TASK FORCE MEETING
DODD NARROWS ROOM A/B, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2020-OCT-14, AT 3:04 P.M.

- Present:** Mayor Krog
Councillor Bonner, (joined electronically)
Councillor Hemmens, Chair
L. Fletcher, A/OIC, Nanaimo Detachment, RCMP (joined electronically)
Jason Harrison, Executive Director, CMHA
Terra Kaethler, Impact Officer (joined electronically)
Signy Madden, Executive Director, United Way (joined electronically)
John McCormick, Executive Director, Nanaimo Region John Howard Society (joined electronically)
Lisa Murphy, Director, MHSU, Island Health (joined electronically)
Kim Smythe, CEO, Chamber of Commerce (joined electronically)
Marina White, Snuneymuxw First Nation (joined electronically)
- Absent:** Virginia Fenton, Managing Executive Director, Nanaimo Region John Howard Society
Jan Fix, Director Program Delivery, Service Canada
Keva Glynn, Executive Director, Mental Health and Substance Use
Heidi Hartman, BC Housing
Anita LaHue, A/Director Partnerships and Strategic Initiatives Strategic Services Branch, Service Delivery Division, Ministry of Social Dev and Poverty Reduction
Councillor Emmy Manson, SFN
Lisa McHaffie, Service Manager
Malcolm McNaughton, BC Housing
- Staff:** D. Lindsay, General Manager, Development Services
B. Corsan, Director, Community Development
L. Bhopalsingh, Manager, Community Planning
F. Farrokhi, Manager, Communications (joined electronically)
K. Kronstal, Planner
D. Stewart, Planner (joined electronically)
S. Snelgrove, Deputy Corporate Officer
K. Gerard, Recording Secretary

1. **CALL THE HEALTH AND HOUSING TASK FORCE MEETING TO ORDER:**

The Health and Housing Task Force Meeting was called to order at 3:04 p.m.

2. **APPROVAL OF THE AGENDA:**

The Agenda was adopted by unanimous consent.

3. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Health and Housing Task Force Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2020-OCT-01, at 3:02 p.m. be adopted as circulated. The motion carried unanimously.

4. PRESENTATIONS:

- (a) Dr. Alina Turner, CEO, HelpSeeker, re: Health and Housing Action Plan Overview and Governance Options
-

Introduced by Lisa Bhopalsingh, Manager, Community Planning.

1. Dr. Alina Turner, CEO, HelpSeeker, provided the Task Force with a presentation regarding the Action Plan Overview and Governance Options. Highlights included:
 - Recap of projected deliverables, where the Task Force is in the action plan and what is the end goal
 - Funding strategies, completion of design labs and presentation to Council for approval will be taking place in October and November
 - December will be the launch of the governance implementation resourcing
 - Community engagement consisted of nine design labs with 200 participants
 - Complex needs and integrated service model will be completed and provided to the Task Force
 - Complex needs component and situation tables will need to be organized with final ideas and feedback from participants
 - BC Housing and Island Health have supplied the data requested and the data is included in the updated version of the needs assessment

Mayor Krog entered the Dodd Narrows Room at 3:16 p.m.

- Needs are layered between basic needs, health and wellness, family and community and safety and security
- Need to understand how these needs manifest for different groups such as youth, Indigenous people and the elderly
- Immediate findings include housing instability, transitional housing and mental health and the priority population includes seniors, renters, youth and Indigenous people
- Financial modelling is completed by inputting flow through rates and diverse assumptions and include cost of serving one person per year, levels of service needed, and growth in population
- Dr. Turner offered the Task Force a session in financial modelling
- Funding will require considerable coordination and integration between employees and stakeholders
- The Federal government has a significant role to play in the future implementation but the major investment will come from the Province

Task Force discussion took place regarding the factors that influence the worst and best case scenarios.

Dr. Alina Turner, CEO, HelpSeeker, continued the presentation:

- Current funding can be re-organized to maximize the return on investments
- The more coordinated the system in place is, the more consistent the outcomes are regardless of funding available
- Scenarios presented focus on the current, chronically homeless population

Task Force discussion took place. Highlights included:

- The social impact assessment, priorities for difference groups and data will show us how people can be better served
- Snuneymuxw First Nation (SFN) is interested in housing and mental health issues and how these can be interconnected to get people the help they need

Dr. Alina Turner, CEO, HelpSeeker, continued the presentation:

- Ensuring that SFN is the leader in the commitments and to keep truth and reconciliation as a stand alone commitment
- Including an awareness piece regarding Indigenous people and suggestions on how to do this are included in the design lab feedback
- Ensuring that SFN is represented at the table when discussing funding
- The Systems Planner Organization will be the decision makers and manage the execution of the coordinated access program
- Ensuring Indigenous equity in decision making process and target portions of funding specifically for the Indigenous community
- Funding plan must be flexible based on different scenarios and needs at the time and when new opportunities comes up
- Building an ecosystem approach into the coordinated access plan which will help in directing users to the services they need
- Comprehensive and holistic approach gives users a wide range of service options
- Core Integrated Coordinated Access (ICA) components include digital navigation, community locations, integrated service tables and systems navigators
- Ensure locations of assistance are where people naturally gather for easy access to help and in-person support at key access points will be beneficial for users when looking for help
- By-Names-Lists can assist resource providers, RCMP, mental health and other services to track of the needs of individuals
- The numbers represent how many times a person has used a certain service which can help in creating a plan of action to match services needed with housing supports
- This information is allowed to be shared under the current legislation and can reduce negative behaviour by ensuring users are getting supports they need

Task Force discussion took place. Highlights included:

- Reduction in usage of supervised consumption sites shown on the chart
- Data collected will allow for focus on a certain high usage/risk groups
- Ensuring data from every participating source is collected and shared
- Successful applicant of the Request For Proposals (RFP) will collect the data and connect all the information
- Building and advocating for low income/supportive housing and using the data to show where the most support is needed to outside funders and key stakeholders
- Ensuring we are looking at short and long term planning and using the funding already available through Reaching Homes now for short term housing and shelters

Dr. Alina Turner, CEO, HelpSeeker, continued the presentation:

- Investment and policy coordination are two pieces that will drive the action plan forward
- Advocating will require a shared, strong voice between all providers and resources
- Community based governance includes a stewardship group and a system planning organization
- Working with existing entities and/or service providers to save costs as the approximate cost of the plan, once implemented could be \$1 million
- Key roles in the systems planning organization include coordination of the stakeholders and coordinating funding
- Review of the governance recommendations including a revamp the Health and Housing Task Force to become the stewardship group

Task Force discussion took place. Highlights included:

- Methods to ensure that key partners/stakeholders are actively participating
- Have committed members sign a Memorandum of Understanding (MOU) which clearly lays out goals, expectations and deliverables
- Funding could be allocated to the systems planner organization to attract additional funding

Dr. Alina Turner, CEO, HelpSeeker, continued the presentation:

- Review of the Assessing Options worksheet which will be filled out by Task Force members and suggestions of other service providers that could be involved
- Invite other service providers, agencies and stakeholders to a design lab to communicate the action plan

Task Force discussion took place. Highlights included:

- Other agencies, service providers and businesses that could be involved
- Communicate the action plan and project with senior management and co-workers to achieve buy-in or participation

- The Health and Housing meeting on 2020-OCT-27 will include discussion regarding additional agencies and resources to share the plan with

7. ADJOURNMENT:

It was moved and seconded at 4:56 p.m. that the meeting adjourn. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER

TASKFORCE CONCLUDED. MINUTES UNADOPTED

MINUTES

**SPECIAL MAYOR'S TASK FORCE ON RECOVERY AND RESILIENCE MEETING
DODD NARROWS ROOM A/B, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC
FRIDAY, 2020-OCT-16, AT 1:08 P.M.**

- Present:** Mayor Krog, Chair
J. Byrne, Regional Managing Partner, Vancouver Island, MNP
D. Hais, Board Chair, Nanaimo Port Authority
S. Madden, Executive Director, United Way
D. Saucier, President and Vice-Chancellor, Vancouver Island University (joined electronically)
- Absent:** Councillor T. Brown
I. Simpson, Chief Executive Officer, Petroglyph Development Group, Snuneymuxw First Nation
- Staff:** J. Rudolph, Chief Administrative Officer
S. Legin, General Manager, Corporate Services
D. Lindsay, General Manager, Development Services
F. Farrokhi, Manager, Communications
S. Snelgrove, Recording Secretary

1. CALL THE SPECIAL MAYOR'S TASK FORCE ON RECOVERY AND RESILIENCE MEETING TO ORDER:

The Special Mayor's Task Force on Recovery and Resilience Meeting was called to order at 1:08 p.m.

2. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, be adopted. The motion carried unanimously.

3. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of Special Mayor's Task Force on Recovery and Resilience Meeting held in the Dodd Narrows Room A/B, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Friday, 2020-SEP-25 at 8:36 a.m. be adopted as circulated. The motion carried unanimously.

Mayor Krog announced that the Task Force would not be moving In Camera.

Shelley Legin, General Manager, Corporate Services, outlined the agenda for the meeting.

4. REPORTS:

(a) Final Review/Edits of Building Healthy Community V5.0 Document

Introduced by Shelley Legin, General Manager, Corporate Services.

Task Force discussion took place regarding changes to the draft document. Highlights included:

- Previously adding the word “Healthy” to the title page
- Extending the Task Force into October
- An overview of the document was provided including:
 - Work plan phases
 - Working effectively on report generation since August
 - List of written submissions is not included in the document
 - Received input on consultations undertaken by the Economic Development Task Force and Health and Housing Task Force
 - How the Task Force was informed during the process
 - Note on scope generated to help public understand homeless issue in Nanaimo and funding jurisdiction of the Province
 - City is working diligently with agencies and provincial government with respect to social issues
 - Two housing funding streams from the federal government will be announced by the end of October:
 - One stream is for municipalities and the other is for non-profits
 - Municipalities can apply for funding to build rapid housing
 - The City pursues grants if available funding is appropriate
 - Hasn’t been determined if any restrictions are placed on municipalities giving money to non-profits
 - Only direct funding from federal government to municipalities currently is Gas Tax funding
 - Definitions & Assumptions section point 3:
 - Trying to capture recommending changes not actually changing mandate
 - Want to be conscious that when discussing new ideas/initiatives don’t want to add tasks to already existing workloads that are overloaded for City staff
 - City may be facilitator, acknowledge in preamble that shifts in existing process may not require additional work for staff, a new initiative will require additional work, resources should not solely flow from City, resources could come from other places
 - Change to something such as “...and augmenting the mandate and priority ...”
 - Guiding Principle #1:
 - Current wording may not be practical where it notes “inclusive and dependent on support and participation...”
 - Looking to ensure collaboration and engagement with Snuneymuxw First Nation (SFN)
 - Reconciliation as an overarching principle in the document and recognition of SFN’s role

- Change to wording such as “...are inclusive and envision/involve discussion and participation of...” or “...are inclusive by inviting participation with respectful engagement with SFN...”
- Guiding Principle #2:
 - Important to recognize the City has started this process
 - Include “Mayor and Council have made significant progress”
 - Inclusion of Snaw-Naw-As and recognition of overlapping nation territory
 - Urban indigenous conversation and mindful of wording used
 - Using wording to show a joint effort such as “together the City and nations have worked to improve their relations”
- Recovery Recommendation No. 2 (e):
 - Options to include members specifically, by position in community, or say representative of Nanaimo community
 - Application process for members and challenges bringing forward strategic change when members focused on one issue
 - Need to determine outcome of leaders table
 - To include at a minimum leaders of SFN, School District 68, Vancouver Island University (VIU), Airport, Nanaimo Port Authority, Chamber of Commerce, hospital/health, social agencies, labour, and other key organizations (such as hospitality, forestry, transportation and tourism)
 - At first meeting determine what sectors are missing
- Recovery Recommendation No. 2 (d):
 - Adjust to “...be informed by a consolidated findings...”
 - Collaboration and alignment equals success
 - To be informed by findings and recommendations from various task forces and committees to create an aligned and collaborative ask for multilevel government support
 - Potentially remove (d) and make part of Terms of Reference for Mayor’s Leaders Table
 - Option for lab format with no fixed members and depending on issue may have different people sitting at the table
 - Might be core group to keep consistency then be flexible with other members
- Recovery Recommendation No. 2 (c):
 - Potentially move to key deliverable and make “big ask” a key deliverable
- Recovery Recommendation No. 3 (f):
 - Potentially change to “Transit exchange within an integrated transportation hub” to connect modes of transportation, inclusive of a transit exchange
- Resilience Recommendation No. 2 (b):
 - Add word technology to “surveillance technology implementation”
 - Nanaimo Regional General Hospital listed as COVID-19 hospital north of the Malahat which stopped all elective surgeries and the catch up time is two years
 - Beban Social Centre will contain a 40 bed pop-up hospital as it has the right airflow and generators will be stored in Sea Cans

- and brought in when required, also located close to St. John Ambulance
- During the pandemic supplies were not available to those in the field who were front end workers and the chief of surgery requested a public call for masks
- Resilience Recommendation No. 2 (a):
 - Add qualifier to the end “...stores for City Staff and social agency use.”
 - Partner with agencies to rotate stores to avoid expiration prior to use
- Resilience Recommendation No. 2 (c):
 - Strengthen to ensure City of Nanaimo emergency centre is appropriately equipped for various types of states of emergency
 - VIU has presented a capital plan to the Province for a replacement gym and using it as an emergency staging centre if earthquake or a similar event were to happen
 - People could be housed at the gym over the short term, provides some capacity in the south end to shelter people who have damaged homes and access given for students
- Resilience Recommendation No. 2 (d):
 - The City ran a table top exercise of a simulated wildfire in Linley Valley in the middle of the pandemic and ran a virtual Emergency Operations Centre
 - A severe weather event will take place during COVID-19
 - All potential scenarios are impossible to plan for
 - Potentially not include this section as plans do exist and are public
 - Make sure pandemic policy is updated to reflect the current situation
 - Province stopped paying for emergency response in July but the emergency still exists
- Discussion re: Mayor’s Leaders Table:
 - Potentially include as part of mandate that they reassemble on an emergency basis
 - Different levels of government working together on debriefings and when all groups are unified there is more integration with responders
 - Could have term of reference that brings in resiliency stream of discussion and dialogue
 - Leaders should be people in the community who know what is happening
- Water main break highlighted need for core services to be provided and relied on
- Resilience Recommendation No. 4 (b):
 - remove “hotel tax revenues”
- Resilience Recommendation No. 4 (c):
 - Suggest a review of the effectiveness of the Canadian Emergency Response Benefit (CERB) program and provide guidance and advice to senior government to ensure that future responses to unemployment are effective

- Challenges in construction industry as it was deemed an essential service and work was available but workers chose to take CERB
- Connect with federal government to request a review of the CERB program and provide guidance and advice to ensure future responses don’t exasperate ability for small business to retain workers
- Federal response of CERB may not have addressed underlying issues and for some may have been a disincentive
- Program needs to be more nuanced
- Suggest Council submit a letter to federal government regarding concerns
- Service sector discussion:
 - Addressed at a higher level
 - Small business community could cover service sector including hospitality in recommendation 4
 - Note on scope captures service sector

The Mayor’s Task Force Meeting recessed at 2:47 p.m.

The Mayor’s Task Force Meeting reconvened at 2:57 p.m.

- Items Considered heading:
 - Item 1 Connect VIU to downtown – covered by item 3(d) in document
 - Item 2 – remove

(b) Discussion re: Adding Info-graphics and Images to Document - Tone

Introduced by Shelley Legin, General Manager, Corporate Services:

- Tone and images of document include glossy photos of people in community, amenities, representative of community, infographics make document consumable by the public
- Task Force’s document meant to provide recommendations to Council as guiding thoughts for further debate and consideration

Task Force discussion took place. Highlights included:

- Include photos of natural and built assets
- Enthusiasm for belief in growth of community should be reflected in photos
- Have discussed “building” in many forms and could be thematic thread throughout
- Potentially include photos of Buttertubs Drive seniors housing project
- Photo and quote from task force members also may have simple video footage presented in optimistic, grounded dialogue
- Include more people than buildings
- Overriding principles could be highlighted
- Highlighting key recommendations and if they should be emphasized via communications plan or visually
- Media focus on campaign to build enthusiasm about community
- Importance of directed press releases with info graphics

(c) Discussion re: Presentation to Council

Introduced by Shelley Legin, General Manager, Corporate Services.

Task Force discussion took place. Highlights included:

- Presentation will take place at the November 2, 2020 Council meeting with the group in attendance
- Ideal to have one speaker initially and have all members present for questions
- Framing as a focused vision for Nanaimo servicing the population and how to make Nanaimo the service centre of the Island in its economic and social needs where everyone is thriving
- Thinking proactively and identifying drivers and key pieces to be identified in the short and mid-term to start, to position Nanaimo as the heart of the Island north of the Malahat
- Providing context between linkages i.e. how a business person is connected to the homeless issue and investment in one area is connected to other pieces
- Hope for the general public to get excited about where they live
- Connections between tertiary hospital affecting VIU
- Infrastructure and digital highway hub
- Putting the word “connected” in document
- Opportunity to pull in connected concept in a real way
- Need to put ownership on the community: Not about what the City will do but what residents will do and what we will all do together
- Quotes from each member for press releases are needed
- Potentially quote testimonials in the document
- Staff will send template to members for review prior to publication
- One spokesperson to respond to questions, everyone else gets voice in quotes or at request of Mayor can speak to media
- Council will receive PowerPoint at the Council meeting via presentation
- Donna Hais will present and the Task Force members will stand at podium to answer questions after presentation
- Tight turnaround time for edited document as Staff need it back Wednesday
- Public involvement via social media
- Position as Mayor’s Task Force not Council
- Chance to emphasize things that will give people optimism at this time
- City often criticized on social media and framing this as not solving everyone’s problems
- Framing context of how the Mayor’s Task Force fits with the Health and Housing Task Force and Economic Development Task Force
- This committee is a crossover with partnerships and alignment

5. ADJOURNMENT:

It was moved and seconded at 3:32 p.m. that the meeting adjourn. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER

Please click on the link below to access the 2020-NOV-04 Environment Committee Agenda:

<https://pub-nanaimo.escribemeetings.com/FileStream.ashx?DocumentId=32259>

Please click on the link below to access the Agenda for the 2020-NOV-06 Special Economic Development Task Force Meeting.

<https://pub-nanaimo.escribemeetings.com/FileStream.ashx?DocumentId=32267>

DATE OF MEETING November 2, 2020

AUTHORED BY DAVID LABERGE, MANAGER OF BYLAW SERVICES

**SUBJECT 90 & 94 VICTORIA ROAD – MAINTENANCE OF PROPERTY
BYLAW APPEAL**

OVERVIEW

Purpose of Report

The owners of 90 and 94 Victoria Road have requested to appear before Council as a delegation to appeal the direction of the Manager of Bylaw Services, to bring the properties into compliance with the provisions of the “Property Maintenance and Standards Bylaw 2017 No. 7242”.

Recommendation

That Council direct Staff to proceed with enforcement action to rectify contraventions of “Property Maintenance and Standards Bylaw 2017 No. 7242” at the properties 90 and 94 Victoria Road.

BACKGROUND

On 2020-JAN-13, the City received a complaint the properties at 90 and 94 Victoria Road were unsightly and in contravention of the “Property Maintenance and Standards Bylaw 2017 No. 7242” (the “Bylaw”). 94 Victoria Road is a residential property with a single family dwelling, and 90 Victoria Road is a vacant residential lot adjacent to 94 Victoria Road, both owned by the same person(s).

The properties were inspected on 2020-FEB-01 and found to be in a state contrary to the provisions of the Bylaw with an accumulation of derelict and parked vehicles, a derelict boat, utility trailers, garbage, waste-wood garbage, steel industrial containers, and invasive weeds growing into neighbouring properties.

Some of the accumulated items are being stored on a road right-of-way behind 94 Victoria Road (owned by the City), which has been fenced and enclosed by the owner. There is no agreement for the property owner to use the laneway to store personal items or to block access. Satellite images from City records indicate many of these vehicles and items have not moved since 2014 or earlier.

The residence at 94 Victoria Road is occupied by a tenant who reported most of the stored items in the yard belonged to the property owner who lives in Vancouver.

A bylaw officer communicated with the property owner by phone on several occasions in March 2020. The owner stated he had installed a fence/gate across the back laneway to prevent people from sheltering and using drugs behind his property, and he was unwilling to remove the gate. He also challenged the assertion the stored vehicles were derelict.

In telephone communications, the property owner was informed of zoning regulations pertaining to the number of vehicles, boats, and recreational vehicles that could be stored on a property (no storage of derelict vehicles or more than two unlicensed motor vehicles and no more than a combined total of more than four motor vehicles, recreational vehicles, and recreational boats, as per Section 6.12 of “City of Nanaimo Zoning 2011 No. 4500”). He expressed an intention to fix up some of the vehicles, sell others, remove the boat, and do other clean up and repairs as required. However, the COVID pandemic was just commencing, and he claimed a family member may have the virus and he would be self-quarantining for the foreseeable future.

In normal circumstances, written notification of contraventions of the Bylaw would be delivered to the owner, detailing requirements to bring the property into compliance, with a deadline of 21 days for compliance. In consideration of the owner's situation and the evolving pandemic event, he was informed on 2020-MAR-13 the formal notification and deadline would not be immediately issued, but it was expected he would take measures to improve the conditions of the properties.

A bylaw officer re-inspected the properties in August and determined no clean-up work had commenced. The City subsequently received additional complaints from the neighborhood about the unsightly conditions, overgrowth of invasive weeds, and vermin infestations that required extermination services.

On 2020-SEP-03, a letter was issued to the owners directing the properties had to be cleaned up by 2020-SEP-28, or the City would have the work completed at their expense.

The owner contacted the Bylaw Services Section on 2020-SEP-08, advising that excess rubbish had been removed from the property and the services of a mechanic had been engaged to make the derelict vehicles operational. On 2020-SEP-15, the owner further advised all garbage would be removed from the property and the number of stored vehicles would be brought into compliance, with the assertion any remaining vehicles were not derelict. The owner further advised he intended to apply to appear before Council as a delegation to appeal the clean-up order.

A bylaw officer inspected the property again on 2020-OCT-13 and determined several motorcycles (owned by a former tenant) and a van had been removed, framing on a metal shed was taken down, and a truck stored in the back yard had been washed. There was garbage piled at the back gate. The following contraventions were observed:

- More than four (unlicensed) vehicles (a maximum of four vehicles, including recreational vehicles, boats and trailers, only two of which may be unlicensed and none may be derelict as set out in “City of Nanaimo Zoning Bylaw 2011 No. 4500”) including:
 - Commercial truck (where the property is zoned for a single dwelling residential use only and an identifiable commercial vehicle is parked on the property, the vehicle must be for use of the property resident and that resident must be an employee or owner of the company the vehicle is identified with)
 - Red Ford pickup
 - White enclosed trailer
 - Small utility trailer filled with garbage
 - Large utility trailer loaded and tarped
 - Large derelict sailboat

- An accumulation of garbage, waste wood, and steel industrial containers
- An accumulation of invasive weeds spread around the property perimeter

The property owner has recently applied to the City for an encroachment agreement with the request to keep the road allowance at the back of the property, fenced to protect his property from trespassers. The request would likely be approved if the property was brought into compliance and no vehicles or other items were stored on City property.

DISCUSSION

The owner communicated with Legislative Services, in an 2020-OCT-13 email, that he has a good understanding of what needs to be done to bring the property into compliance but requires additional time because of the pandemic event and his personal circumstances. The owners have been aware of the requirements to clean up these properties for more than seven months, and significant work is still required.

Many of the accumulated vehicles and items have been stored on the properties since 2014 or earlier. The unsightly conditions, overgrowth of weeds, and infestation of vermin have impacted neighboring properties. Residents in the neighborhood have expressed frustration these matters are taking so long to resolve.

These properties were the subject of unsightly complaints in 2014 (Bylaw Services File No. 315616). An inspection determined there were too many vehicles parked on the properties, including an RV, boats, trucks, machinery, and assorted debris. The (same) owner was directed in writing to bring the properties into compliance with City bylaws, and advised not to store vehicles on the City right-of-way. The owner appealed the direction and appeared before Council in August requesting more time to complete the work. He was granted an additional 30 days. The City file was closed in August 2014, noting that while further work was needed, the number of stored vehicles had been brought into compliance.

OPTIONS

1. That Council direct Staff to proceed with enforcement action to rectify contraventions of “Property Maintenance and Standards Bylaw 2017 No. 7242” at the properties at 90 and 94 Victoria Road.
2. That Council grant additional time for the owner to bring the properties at 90 and 94 Victoria Road into compliance with contraventions of “Property Maintenance and Standards Bylaw 2017 No. 7242”.
3. That Council provide Staff with alternative direction.

SUMMARY POINTS

- Conditions on the properties at 90 and 94 Victoria Road are unsightly, and include excess unlicensed or derelict vehicles and accumulations of garbage, waste wood, large industrial containers, and invasive weeds.
- The owners have been aware of the contraventions for more than seven months and have appealed the direction to clean up the properties.
- Conditions on the property have impacted neighbouring properties.
- The City ordered the current owner to clean up these properties and reduce the number of stored vehicles in 2014. The direction was appealed, and the property was nominally brought into compliance with City bylaws after seven months.

ATTACHMENTS:

ATTACHMENT A: Property photographs 2014
ATTACHMENT B: Property photographs 2020-FEB-21
ATTACHMENT C: Property photographs 2020-JUN-09
ATTACHMENT D: Property photographs 2020-OCT-13
ATTACHMENT E: Aerial Views from 2014, 2016, 2018, and 2020
ATTACHMENT F: Email Correspondence

Submitted by:

David LaBerge
Manager, Bylaw Services

Concurrence by:

Bill Corsan
Director, Development Services

Dale Lindsay
General Manager, Development Services

ATTACHMENT A

CFS315616
VICTORIA RD
HORNBY
2014APR23



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ATTACHMENT D









ATTACHMENT E

2020 HubMap Aerial Photo









ATTACHMENT F

E-mail Correspondence from property owner regarding appeal

Sent: Tuesday, October 13, 2020 3:22 AM

To:

Cc:

Subject: Re: File no. 425663 - appeal registered

Hi XXX

Good morning to you, I'm away and not always within email service, so I apologize that its taken awhile to respond. I am hopeful that I can address council personally, or via the web. Is there a zoom platform or something of the like available to have a virtual participation in the council meeting regarding this matter ?

My letter pretty much says most of it, I feel like XXX and I have a good understanding of what needs to be done to conclude this matter, however I would like more time to accomplish this, as I have responsibilities as a full time single parent, a job, and a pandemic to navigate around. The fact that I do not live on the island obviously makes it a little more complicated and time consuming, however I am not interested in a contentious relationship with my neighbours and have always given an effort to have good relations accordingly.

My understanding is that there will be an encroachment agreement pending resolution of the cleanup and bylaw compliance, which ought to satisfy all of the issues at hand.

I will attempt to contact you via phone in the coming days, and we can discuss further as to whether or not the web access to the council meeting is available, and how to finalize how to proceed.

Thanks and warm regards

XXX

Sent: Tuesday, September 15, 2020 12:22 PM

To: Legislative Service Office <LegislativeServiceOffice@nanaimo.ca>

Subject: File no. 425663 - appeal registered

Good day,

I am writing this to appeal the letter that I have received in relation to 90 and 94 Victoria Rd. I am the owner of the two properties in question. The appeal is rather a formality for me, as I am in contact with XXX and XXX, as well as the real estate department in regards to getting an

E-mail Correspondence from property owner regarding appeal

encroachment agreement for the fence, as it prevents the numerous homeless people in the southern end of the city from attempting to enter the property as they used to before the placement of the fence. Ironically, XXX confirmed that in his previous occupation as an RCMP officer, he was "quite familiar with the property having had to chase numerous squatters out of the space". Since the placement of the fence, that is no longer an issue.

Additionally, the vehicles, none of which are derelict, will be brought into compliance, most of the excess ones have already been removed, with the rest to follow, and the garbage will also be removed.

If there are any questions or concerns, please contact myself at [XXX](#) to discuss further, as I continue to await word on the encroachment agreement with the real estate department, and continue to complete the excess garbage removal process.

I will be away on business and unavailable from October the 6th until the 26th to discuss the matter further.

Thanks and warm regards

XXX

Sent: Monday, October 19, 2020 4:58 AM
To:
Cc:
Subject: Re: File no. 425663 - appeal registered

Hi xxx,

I'm sorry if it seems as though the email is my submission. Its lacking a few details, so please find below my submission in its entirety. I am surprised that there is no way to call into a council meeting, via zoom or telephone ? That seems like a standard way forwards at this time.

Thanks

xxx

E-mail Correspondence from property owner regarding appeal

addendum to my appeal submission (please add this to my submission, thanks):

Im asking for approval from council to allow me to tarp the stainless art tanks in green tarp as before. The previous tarps were ripped (or stolen, I'm unsure), and my understanding in conversation with bylaw previously was that if they were tarped then it shouldn't be a problem. I'm happy to do so again, and I thank you in advance for this consideration. Tarped in green they blend right in.

The derelict motorcycles, the van, and the shed have all been removed and/or cleaned up and dismantled. I will ensure that the boat will also be removed as soon as possible.

I have been in contact with the real estate branch of the city, and we will have an encroachment agreement in place pending completion of the cleanup of the property.

I'd like to kindly ask for a further 60 days to ensure the completion of the tasks at hand, all things being equal and relative. The pandemic is obviously making things a little more difficult, and my occupation and distance makes it more challenging as well.

Thanks for your time and consideration

Warm regards

xxx

DATE OF MEETING NOVEMBER 16, 2020

AUTHORED BY BARBARA THOMAS, ASSISTANT MANAGER, TRANSPORTATION

SUBJECT OPAL ROAD INTERSECTION OPERATION

OVERVIEW

Purpose of Report

To advise Council of the traffic calming efforts on Opal Road and seek Council's consideration regarding additional measures to further control illegal and unsafe traffic movements at the intersection of Opal Road and Rock City Road.

Recommendation

That Council direct Staff to continue monitoring the existing situation and report findings in May 2021.

BACKGROUND

Opal Road is a local road located in the Rock City Neighbourhood, which provides a short connection between Rock City Road and Uplands Drive. In 2006, Opal Road residents expressed concerns about safety stemming from the speeds and volumes of traffic using Opal Road as a shortcut. That year speed humps were chosen as the most appropriate form of traffic calming. In 2018, residents raised fresh concerns, and in response, another traffic calming review was conducted which showed the average daily volume on Opal Road was above the threshold for a local road. A partial closure of the intersection with Rock City Road was chosen to reduce non-resident traffic.

The intersection of Opal Road and Rock City Road was modified in September 2019 to restrict vehicles from making turns from Rock City Road onto Opal Road. The restrictions were moderately successful but generated significant public concern. As a result, at their regular Council meeting of May 4, 2020, Council requested a follow-up report be presented in the fall of 2020.

DISCUSSION

Traffic volumes and speed data were collected before and after the September 2019 intersection modification. Results showed traffic volumes had decreased by 53% from 2018 volumes. This decrease was considered successful. However, there continued to be illegal and unsafe movements taking place. These movements endangered other road users and continued to be a nuisance for nearby residents. Additional measures were installed in October 2020 because of on-going misuse. Data collected in October 2020 showed a continued decline in volumes. The summary of volumes on Opal Road, from the three data collection periods, is

shown below in Table 1. The most recent information shows a decrease of 65% to 70% from 2018 volumes.

TABLE 1 Traffic Volumes on Opal Road

Year	Average daily traffic volume	Percentage change
2006	1100 vehicles	n/a
2018 Baseline	1300 vehicles	+18% from 2006
2019	620 vehicles	-53% from 2018
2020	400 vehicles	-70% from 2018
2020 adjusted up to account for COVID	460 vehicles estimated	-65% from 2018

Both the September 2019 and the October 2020 modifications have reduced the use of Opal Road. The volume is now below the threshold for a local road. However, the restrictions have not eliminated illegal movements.

The data collection from October 2020 also included information about the ongoing illegal movements. For this report, illegal movements are defined as the left turn from Opal Road to Rock City Road, and the right turn from Rock City Road to Opal Road. There were 44 illegal movements in 7 hours of data collection, with 9 illegal movements in the afternoon peak hour.

It is a bit challenging to put these movements into context. Overall, the numbers of illegal movements are low, about 6 per hour, during the day. Conversely, they are a large portion of the turn movements, approximately 20%. Through volumes on Rock City Road are relatively low, about 200 vehicles in the afternoon peak hour. The nature of Rock City Road is such that it is not possible to entirely eliminate the illegal movements taking place. All of these factors suggest the current situation, while less than ideal, is acceptable.

There are a few more options available to tighten the turn restrictions. These include such things as rebuilding the throat of Opal Road, and/or, installing more median barrier on Rock City Road. However, more restrictive measures may impact residents in the Deerview strata development, and, private driveways on Rock City Road may be impinged. This is likely to be not well received by residents adjacent to the intersection.

Looking at the bigger picture, the drivers rerouting from Opal Road are now using Departure Bay Road. This has generated fresh concern from citizens about the operation of the intersection of Uplands Drive and Departure Bay Road. This intersection is planned to be signalized and Staff are actively monitoring the traffic volumes on a regular basis in order to evaluate the traffic signal warrant. When the volumes reach the signal warrant thresholds, the traffic signal installation date will be adjusted in the fiscal plan.

Photos of the current barrier installation at Opal Road are shown below.



Photo 1

Looking north on Rock City Road towards
Opal Road



Photo 2

Details of the barrier installation



Photo 3

Looking south on Rock City Road towards
Opal Road

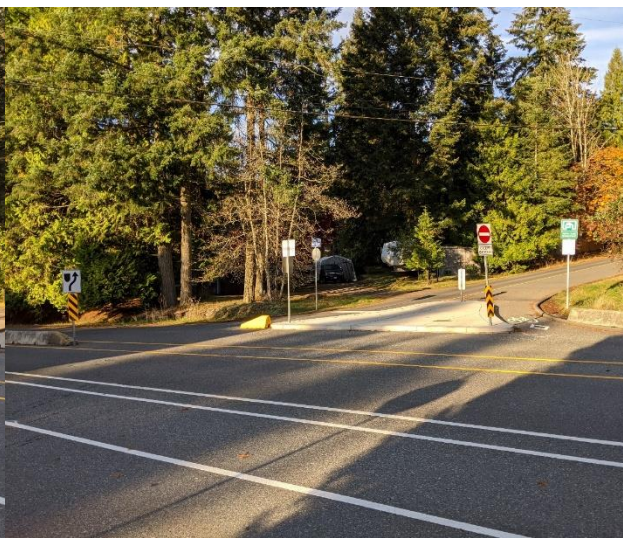


Photo 4

Details of the Line Painting near Deerview
Drive

OPTIONS

1. That Council direct Staff to continue monitoring the existing situation and report findings in May 2021.
 - The advantages of this option: Recent changes at the intersection appear to be sufficient for the desired goals.
 - The disadvantages of this option: Some illegal traffic movements may still persist.
 - Financial Implications: None.
2. That Council direct Staff to install further measures to restrict illegal movements.
 - The advantages of this option: This may result in a further decrease in traffic volumes on Opal Road and safer movements at the intersection with Rock City Road.
 - The disadvantages of this option: Some portion of drivers seem determined to ignore the restriction and it may not be possible to completely eliminate the unwanted behaviour. Additionally, more restrictive barriers may negatively impact nearby residents.
 - Financial Implications: Additional installations would require more in-house engineering design and construction costs. A cost estimate would be developed after the design was carried out.

SUMMARY POINTS

- Opal Road was not planned and constructed to be a thoroughfare between Rock City Road and Uplands Drive.
- Turning restrictions have been installed at Rock City Road and Opal Road to calm traffic.
- Drivers are continuing to make illegal and unsafe movements at the intersection.
- Additional restrictions could be implemented and may have an effect on reducing the on-going illegal movements.

Submitted by:

Barbara Thomas
Assistant Manager, Transportation

Concurrence by:

Poul Rosen
Director, Engineering

DATE OF MEETING NOVEMBER 16, 2020

AUTHORED BY BARBARA THOMAS, ASSISTANT MANAGER, TRANSPORTATION

SUBJECT LOST LAKE ROAD TRAFFIC CALMING UPDATE

OVERVIEW

Purpose of Report:

To provide Council with updated information regarding the status of the traffic calming project on Lost Lake Road.

BACKGROUND

Lost Lake Road was constructed prior to amalgamation, and its function has shifted from a low volume rural connector to a high function neighbourhood collector. With the pattern and standards of development of the day, Lost Lake Road has not kept pace with modern community mobility corridor expectations. Because of this shift, it no longer meets community needs, especially with respect to pedestrian use. The residents on Lost Lake Road have expressed concerns about driver behaviour, pedestrian needs, and transportation safety for many years.

Traffic data collection showed traffic speeds exceeded thresholds identified in the City's Neighbourhood Traffic Calming Guidelines. In addition to data collection, Staff explored whether shoulder widening and/or sidewalks could be cost-effectively installed. The Staff reviews indicated shoulders and sidewalks are cost prohibitive at this time.

At its regular May 4, 2020 meeting, Council directed Staff to develop a traffic calming design to address the poor driving behaviour.

DISCUSSION

Staff have been examining what measures would be most effective for the situation on Lost Lake Road. Based on existing traffic conditions, Staff considered speed humps to be an effective strategy for moderating travel speeds. Other measures are also being considered, including traffic calming curbs and traffic circles. Speed humps, in combination with these additional measures, are anticipated to moderate speeds, while seeking to minimize inconvenience for legitimate road users using Lost Lake Road to access their neighbourhood. Whatever traffic calming features are chosen, the installation is intended be a pilot project and can be modified if less than effective.

Residents were surveyed regarding whether they support the use of speed humps. The survey was provided both in paper form and online. Of the 200 responses, approximately 75% of residents support the use of speed humps to control speeds on Lost Lake Road.

In addition to the survey, Staff have created a webpage, set up an email address for residents to use to share their thoughts and concerns, and created an email list for residents who wish to receive regular updates. These opportunities for input have been well used, and Staff continue to receive feedback from the neighbourhood. |

NEXT STEPS

A preliminary concept is shown in the attachment. It includes temporary speed humps and traffic calming curbs, spaced at 300 metres which is roughly 20 seconds apart. A phased approach may be incorporated with works starting at the east end of Lost Lake Road where the data showed speeding was at its highest. The layout is very preliminary and will be further proofed in the field to ensure the traffic calming features fit between driveways, are clearly visible, and highly effective for speed control.

At the next phase of design, the concept will be shared both with stakeholders internal to the City, and with the residents. Once the design is finalized, the works will be installed in the field as a pilot project. The temporary measures will be installed in the next three months, weather permitting. Depending on public reception, the works can be made permanent, modified or removed, in the summer of 2021.

The estimated costs, at this point, are \$65,000 for the pilot project. Funding will be sourced within the current approved Financial Plan. |

SUMMARY POINTS

- Approximately 75% of the Lost Lake Road residents support the use of speed humps to control speeds on Lost Lake Road.
- The preliminary concept will be shared with residents for feedback.
- The initial traffic calming installations will be temporary and may become permanent if proved effective.
- The cost estimate for the pilot project is \$65,000 with funding currently in the approved Financial Plan.

ATTACHMENTS

Attachment A - Preliminary Concept Plan of Traffic Calming on Lost Lake Road |

Submitted by:



Barbara Thomas
Assistant Manager, Transportation |

Concurrence by:

Poul Rosen
Director, Engineering |



NOT TO SCALE
LOCATIONS TO BE CONFIRMED

LEGEND	
SHAPE	INFRASTRUCTURE
	SPEED HUMP
	TRAFFIC CALMING CURBS

DATE OF MEETING NOVEMBER 16, 2020

AUTHORED BY JAMIE ROSE, MANAGER, TRANSPORTATION

SUBJECT BAY STREET TRAFFIC CALMING UPDATE

OVERVIEW

Purpose of Report

To provide Council with an update on the Bay Street Traffic Calming Pilot Project and to seek approval to make the speed humps permanent.

Recommendation

That Council direct Staff to install two speed humps and one raised crosswalk on Bay Street between Glenayr Drive and Departure Bay Road.

BACKGROUND

Speeding has always been a challenge for Transportation Staff and RCMP to deal with. It is also one of the most significant factors affecting the number of and severity of injuries resulting from a motor vehicle accident. The RCMP Traffic Section marked the first quarter of 2019 as the busiest for enforcement in recent history. 2020 has now proven to be the busiest for Traffic Calming requests for Transportation Engineering Staff, suggesting that the problem is persisting and that the community is losing tolerance for bad driver behaviour.

DISCUSSION

In 2018, Staff received requests from Departure Bay Elementary School parents, sharing significant concerns with respect to traffic in the Departure Bay area. Shortly after that, members of the Departure Bay Neighbourhood Association shared similar concerns with Transportation Engineering Staff. These expressions of concern led Staff to initiate an Active School Travel Plan with the school and a Traffic Calming Study with the Neighbourhood Association. These tasks highlight a variety of issues which Staff are working through, as well as the common concern of speeding on Bay Street between Glenayr Drive and Departure Bay Road.

Utilizing the City's Traffic Calming Guidelines, Staff began the process of reviewing the Bay Street corridor. The section east of Glenayr Drive has a raised sidewalk on the north side, is primarily fronted by single family homes, but also serves as an access or connection to Wardropper Park, Woodstream Park, and Departure Bay Centennial Park. Staff gathered data that indicated that daily traffic was approximately 1600 vehicles, with a majority speed through this section exceeding 60 kph. The volumes are appropriate for this type of road, however the speeds were concerning. Working with the Departure Bay Neighbourhood Association, Staff undertook a pilot project to reduce speeds along the corridor by installing two temporary speed

humps. The effect of this work was a 10 kph reduction in majority speed. It was also noted that the eastbound traffic volumes decreased by approximately 200 vpd.

The majority of feedback from this process has been positive, with only two residents expressing concerns over the temporary speed humps. Considering the impact to road safety, this pilot project is being viewed as a success. With the expected onset of winter road conditions, it is necessary to remove the temporary speed humps; Staff are recommending that Council approve the installation of two permanent speed humps and one raised crosswalk in the spring when the weather is suitable for asphalt placement. Anticipated costs for this work are approximately \$20,000 and are planned to be funded from the existing Small Scale Capital Street Improvement budget.

OPTIONS

1. That Council direct Staff to install two speed humps and one raised crosswalk on Bay Street between Glenayr Drive and Departure Bay Road.
 - The advantage of this option is that it reduces vehicle speeds on Bay Street, in an area that is predominantly park or single family dwelling.
 - Funding for the permanent installation of speed humps and one raised crosswalk will be allocated from the Small Scale Capital Street Improvements budget within the approved Financial Plan.
2. That Council provide Staff with alternative direction.

SUMMARY POINTS

- Bay Street was identified as having speeding issues through the Neighbourhood Association and through the Elementary School Parents and Administration.
- Majority speeds were found to be in excess of 60 kph prior to the installation of speed humps.
- The installation of temporary speed humps resulted in a 10 kph reduction in majority speed.
- Overall, the community was supportive of the change.

ATTACHMENTS:

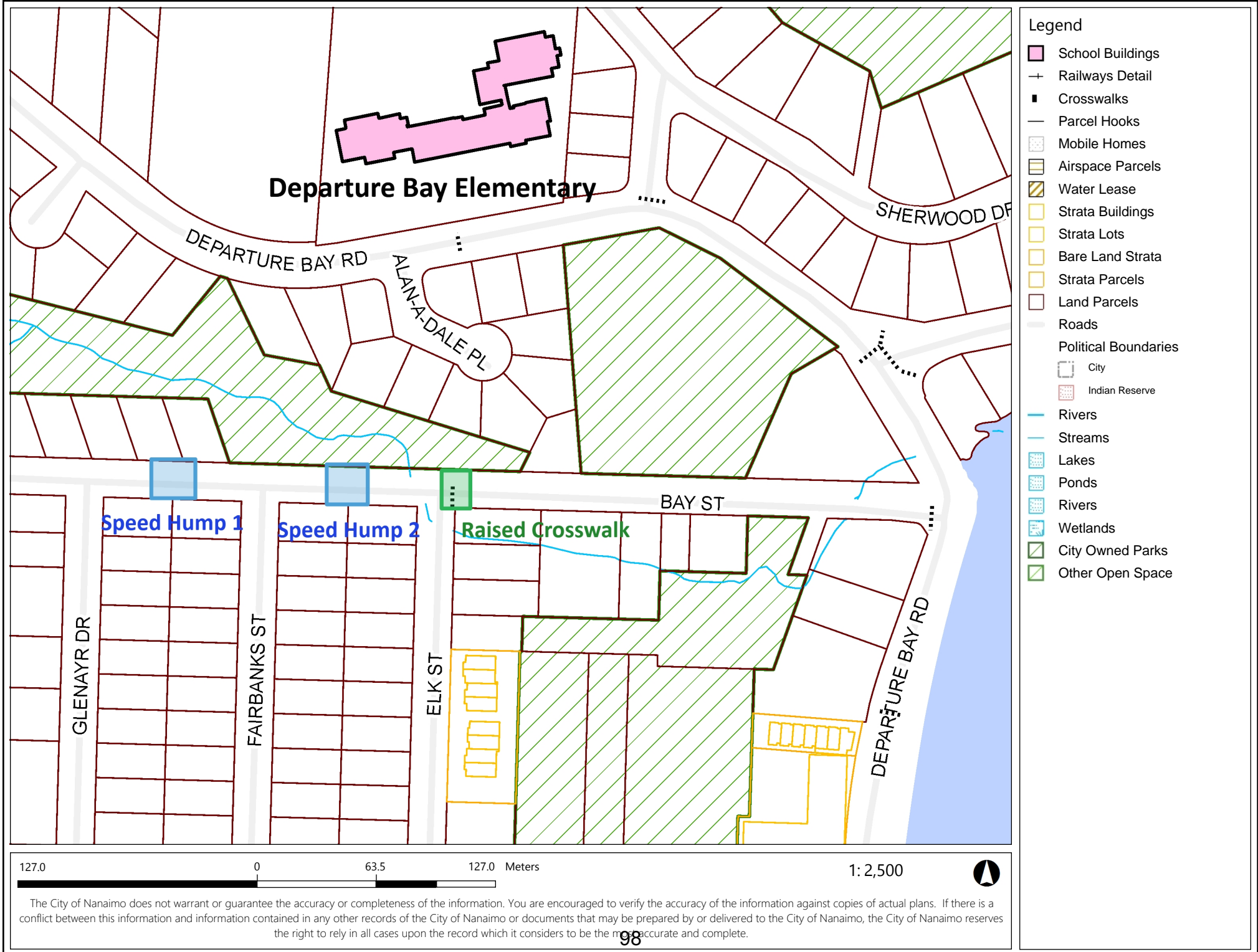
Attachment A: Location Plan for Speed Humps and Raised Crosswalk

Submitted by:

Jamie Rose
Manager, Transportation

Concurrence by:

Poul Rosen
Director, Engineering



DATE OF MEETING | November 16, 2020 |

AUTHORED BY | LAINY NOWAK, PLANNER, CURRENT PLANNING |

SUBJECT | **DEVELOPMENT PERMIT APPLICATION NO. DP1176 –
611 KENNEDY STREET** |

OVERVIEW

Purpose of Report

To present for Council's consideration, a development permit application for a two-storey, multi-family residential building with four dwelling units at 611 Kennedy Street.

Recommendation

That Council issue Development Permit No. DP1176 at 611 Kennedy Street with a variance to increase the maximum allowable percentage of small-car parking spaces from 40% to 100%.

BACKGROUND

A development permit application, DP1176, was received from Shining Knight Construction Inc., on behalf of Irvine Ventures Ltd., in order to permit a multi-family residential development at 611 Kennedy Street.

Subject Property and Site Context

<i>Zoning</i>	R14 – Old City Low Density (Fourplex) Residential
<i>Location</i>	The subject property is located on the south side of Kennedy Street, between Hecate Street and Victoria Road.
<i>Lot Area</i>	714m ²
<i>Official Community Plan (OCP)</i>	Map 1 – Future Land Use Plan – Neighbourhood Map 3 – Development Permit Area DPA No. 8 – Old City Neighbourhood; and, Development Permit Area No. 9 - Commercial, Industrial, Institutional, Multiple Family, and Mixed Commercial/Residential development
<i>Relevant Design Guidelines</i>	General Development Permit Area Design Guidelines Old City Multiple Family Residential Design Guidelines
<i>Old City Neighbourhood Plan</i>	Sub Area 3 – Multi-Family Low Density

The subject property is located within the Old City Neighbourhood Plan area. The existing single family dwelling on the lot will be removed through redevelopment. The surrounding neighbourhood is a mix of low-density residential uses.

The lot is long, narrow, and approximately 17m wide and 43m deep. It is slightly sloped upward from the front to the rear of the lot. There is a public walkway immediately adjacent to the property, to the west, with lane access to the rear. The E&N railway corridor is located further west of the public walkway.

DISCUSSION

Proposed Development

The applicant is proposing an infill development consisting of a single, two-storey, multi-family residential building. Four ground-oriented residential units with two bedrooms and approximately 112m² of gross floor area each are proposed. The R14 zone permits up to four dwelling units with a maximum floor area ratio (FAR) of 0.65. The proposed FAR is 0.64 with a gross floor area of approximately 458m².

Site Design

The proposed units are located in the centre of the site with direct pedestrian connection to Kennedy Street and to the rear lane. Each unit is proposed to have its own fenced-in amenity space located on either side of the staircases. An accessible walkway is provided along the eastern side, providing access from the sidewalk to the rear parking area and units.

Six small-car parking spaces are provided at the rear of the lot and are accessed from the lane. There is one electrical vehicle charging outlet. Long-term bicycle storage is provided within each unit, under the staircases, with access to an electrical outlet for electric bicycle charging.

Building Design

The proposed building is two storeys in height, with access to each unit from large covered porches facing the street and the lane. The proposed building design complements the general massing and character of the existing housing in accordance with the Old City Design Guidelines.

The building incorporates a craftsman architectural style with large rectangular windows that have wide trim, and transoms with mullions. Horizontal siding is proposed with substantial roof overhangs, craftsman-style doors, and tapered columns with substantial bases. Corbels to enhance the gable ends and shingled roofing are also proposed to achieve the intended aesthetic of the Old City Neighbourhood.

Landscape Design

The landscape plan includes a rain garden that will act as a buffer along the west property line, and a row of hedges beside an internal walkway along the east property line. Shrub plantings are proposed for each unit's amenity areas.

The entire site is proposed to be fenced, except for the rear lot line abutting the lane. The proposed fence style is a picket fence with gates in areas necessary for pedestrian movement. The height of the fence varies from 1.2m along the front to 1.8m along the sides. The refuse receptacles will be stored in an enclosed area under the porch at the front of the property and within a fenced area at the rear.

Design Advisory Panel

In response to health advisories regarding COVID-19, Design Advisory Panel (DAP) meetings were cancelled at the time this application was initially under review. This application was reviewed by Staff and comments were provided on building and landscape design:

Building Design Recommendations:

- Strengthen the craftsman design theme by adding trim details typical of that style; and
- Use windows more typical of the craftsman style.

Landscape Design Recommendations:

- A more cohesive landscape design that treats the site holistically is needed;
- More plant material including trees is needed. Existing trees should be retained where possible;
- Some landscape buffering should be provided between this development and the neighbour to the east;
- Traditional landscape structures that reiterate the building's craftsman design style could be used, i.e., craftsman-style fences, gates, trellises, etc., which could also incorporate hedges and vines;
- Consider engaging a qualified landscape professional familiar with designing storm water management/landscape features like rain gardens and bioswales; and
- Add windows to the sides of the building.

The applicant incorporated design changes to strengthen the craftsman style, such as adding corbels in all gable ends and mullions in the transoms of the windows. The applicant also resubmitted an improved landscape plan with a rain garden, additional trees, and site lighting in response to Staff comments. The proposal is consistent with the relevant design guidelines and staff recommend approval of the development permit.

Proposed Variances

Parking Spaces

The maximum allowable amount of small-car parking spaces is 40% of the required parking (two spaces). The applicant is proposing 100% of the required parking (six spaces) be small-car parking spaces; a proposed variance of 60% (four spaces).

The width of the subject property does not allow for the minimum required standard vehicle parking stall length in addition to a two-way drive aisle. No negative impact is anticipated. Staff support the requested variance.

SUMMARY POINTS

- Development Permit Application No. DP1176 is for a two-storey multi-family residential building with four dwelling units at 611 Kennedy Street.
- A variance to increase the maximum allowable small-car spaces is requested.
- Staff support the proposed variance.

ATTACHMENTS

ATTACHMENT A: Permit Terms and Conditions
ATTACHMENT B: Context Map
ATTACHMENT C: Location Plan
ATTACHMENT D: Site Plan
ATTACHMENT E: Building Elevations
ATTACHMENT F: Landscape Plan and Details
ATTACHMENT G: Aerial Photo

Submitted by:

Lainya Rowett
Manager, Current Planning

Concurrence by:

Jeremy Holm
Director, Development Approvals

Dale Lindsay
General Manager, Development Services

ATTACHMENT A PERMIT TERMS AND CONDITIONS

TERMS OF PERMIT

City of Nanaimo “Off-Street Parking Regulations Bylaw No. 2018 No. 7266”, is varied as follows:

1. *Section 4.3 ‘Small Car Spaces’* – to increase the maximum allowable percentage of small car parking spaces from 40% to 100%.

CONDITIONS OF PERMIT

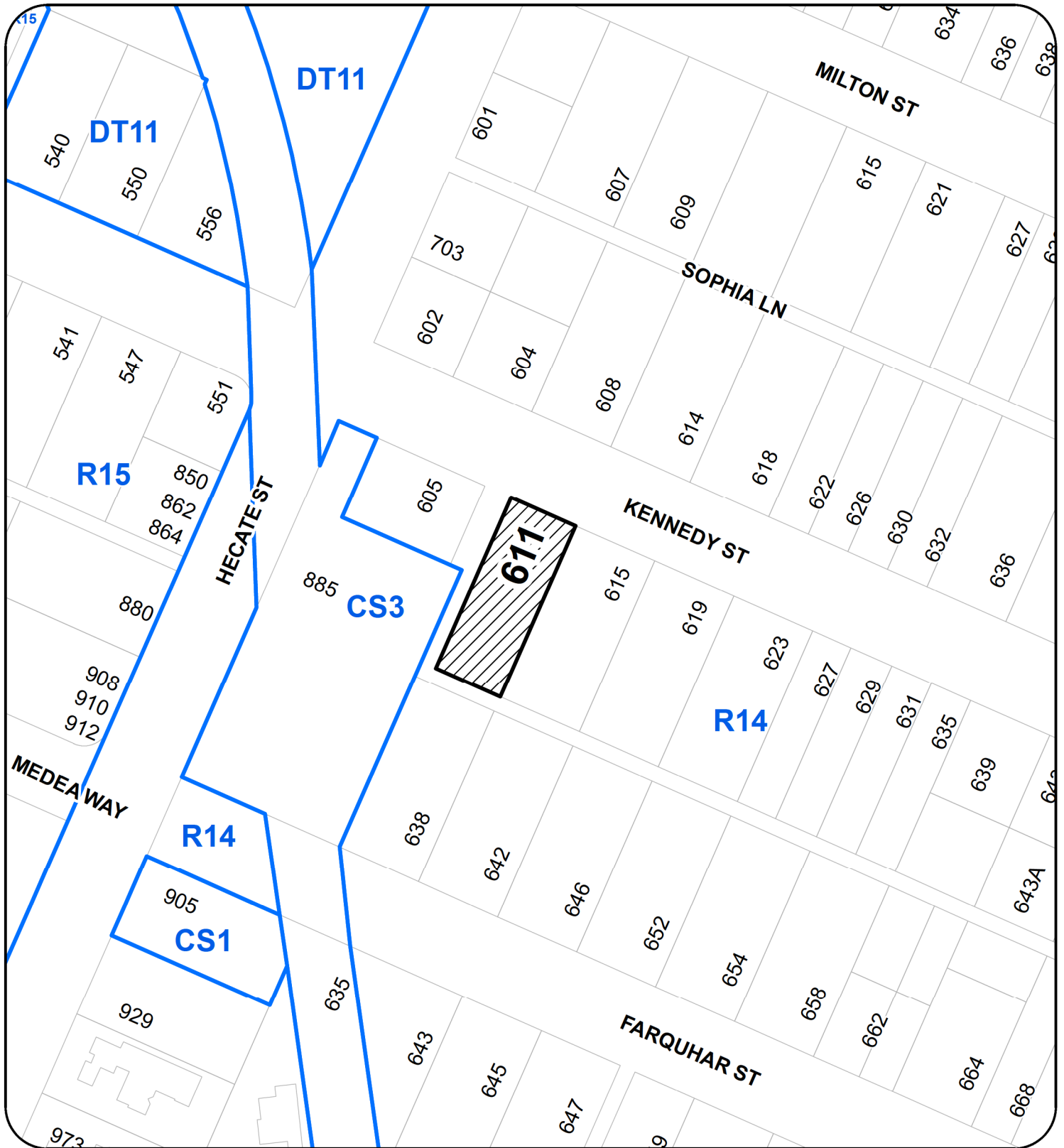
1. The subject property shall be developed generally in accordance with the proposed Site Plan prepared by Open Interiors Inc., dated 2020-OCT-26, as shown on Attachment D.
2. The development is in substantial compliance with the proposed Building Elevations prepared by Open Interiors Inc., dated 2020-JUL-16, as shown on Attachment E.
3. The subject property is developed in substantial compliance with the proposed Landscape Plan and Details prepared by Bradford Greenhouses Garden Gallery, received 2020-OCT-27, as shown on Attachment F.

ATTACHMENT B CONTEXT MAP



611 KENNEDY STREET

ATTACHMENT C
LOCATION PLAN



DEVELOPMENT PERMIT NO. DP001176

LOCATION PLAN

Civic: 2555 BOWEN ROAD

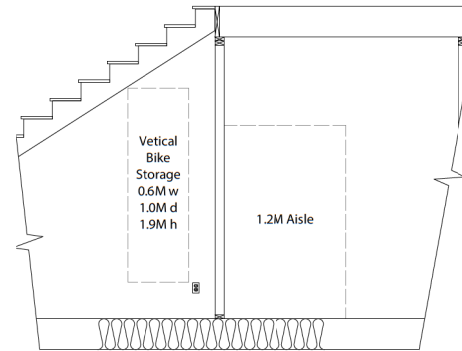
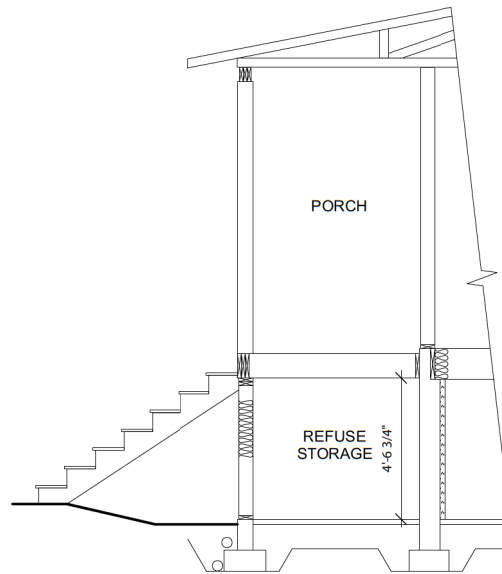
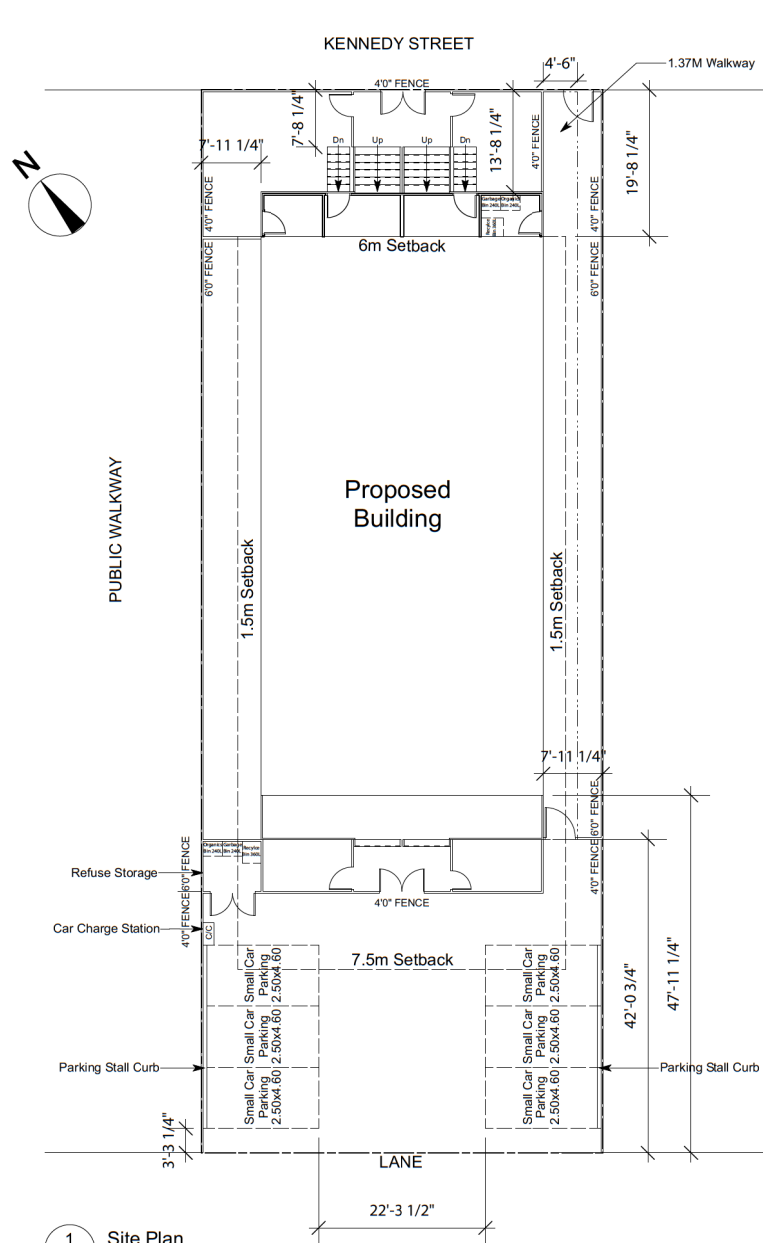
Legal: LOT 2, SECTION 20, RANGE 6

MOUNTAIN DISTRICT, PLAN VIP73505



SUBJECT
PROPERTY

ATTACHMENT D SITE PLAN



General Notes

- These drawings are the property of Open Interiors Inc. and may not be copied or reproduced in any manner other than that defined on the drawings without express written permission.
- Do not scale the drawings. Larger scale drawings shall take precedence over small scale drawings.
- Construction procedures and materials shall conform to the current edition of the B.C. Building Code, and all addenda there to as well as all local Bylaws and Regulations.
- The Contractor shall verify all lines, levels, surveys, dimensions, and location of all services before commencing construction. Commencement of construction shall constitute acceptance of conditions as satisfactory.
- The Owner shall obtain the municipal building permit. The Contractor shall obtain all other required permits.
- Dimensions are taken at face or centre line of walls as indicated, and top of slab, subfloor or plate, or at underside of lintel as indicated.
- The Contractor shall visit the site and ascertain all physical conditions affecting the contract. No claim shall be considered with respect to problems that the site inspection would have disclosed.
- Safety, care of adjacent properties during construction, and compliance with regulations regarding safety shall be the responsibility of the Contractor.
- All materials purchased for and delivered to the site shall remain on site.
- The Contractor shall consult the Designer if at any time a variation in the construction or in quality of materials as specified would, in his judgement, be beneficial or expedite the execution of his work or that of other trades.
- Substitutions in materials or methods of construction, when necessary because of material shortages or in order to avoid serious delays, may be made only after consultation with and receipt of written approval from the designer.
- Workmanship shall be best quality and good trade practice, executed by workers experience and skilled in respective duties for which they are employed. Immediately notify Consultant if required Work is such as to make it impractical to produce required results.
- Framing Lumber shall be SPF No.2 or Better unless noted otherwise

Construction Notes

- All walls to be W4 unless otherwise noted
- Suites to have the following:
 - Own water shut off
 - No connected HVAC or venting
 - Interconnected smoke/heat
- Mechanical
 - Forced Air Furnace
 - 50 gal hot water tank

Open Interiors
3011 Meadow Drive
Nanaimo BC V9R 7C6
info@openinteriors.ca

NOTICE OF PROPRIETARY INFORMATION
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Revision	Date	By
1. Client Review	Nov 06.18	JL
2. Issued for Preliminary Pricing	Nov 20.18	JL
3. Client Review	Feb 11.19	JL
4. Client Review	Apr 12.19	JL
5. Issued for Preliminary Pricing	Sept 17.19	JL
6. Issued to Consultants	Dec 04.19	JL
7. Issued for Permit	Jan 31.20	JL
8. Issued for Revisions	Jul 13.20	JL

Project Name
Irvine Ventures
611 Kennedy, Nanaimo, BC

Drawn Name Site Plan, Bike/Refuse Sections	
Drawn By JL	
Date 26.10.2020	Revision No. 8
Scale As Noted	Sheet Number ID01

RECEIVED
DP1176
2020-OCT-27
Current Planning

ATTACHMENT E BUILDING ELEVATIONS



General Notes

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- The Owner shall obtain the municipal building permit. The Contractor shall obtain all other required permits.
- Dimensions are taken at face or centre line of walls as indicated, and top of slab, subfloor or plate, or at underside of lintel as indicated.
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- Safety, care of adjacent properties during construction, and compliance with regulations regarding safety shall be the responsibility of the Contractor.
- All materials purchased for and delivered to the site shall remain on site.
- The Contractor shall consult the Designer if at any time a variation in the construction or in quality of materials as specified would, in his judgement, be beneficial or expedite the execution of his work or that of other trades.
- Substitutions in materials or methods of construction, when necessary because of material shortages or in order to avoid serious delays, may be made only after consultation with and receipt of written approval from the Designer.
- Workmanship shall be best quality and good trade practice, executed by workers experience and skilled in respective duties for which they are employed. Immediately notify Consultant if required Work is such as to make it impractical to produce required results.
- Framing Lumber shall be SPF No.2 or better unless noted otherwise.
- Lintels over openings shall be 2x2/10 minimum unless noted otherwise.
- Built up posts shall have laminations equal in number to the laminations of the supported beam.
- Footings shall bear on solid undisturbed native soil or engineered granular fill below the frost depth.
- Engineered manufactured joists and beams shall be designed by a professional engineer licensed to practice in British Columbia. Shop drawings for engineered manufactured joists and beams shall be signed and sealed by a professional engineer licensed to practice in British Columbia.
- Engineered wood roof trusses shall be designed by a professional engineer licensed to practice in British Columbia. Shop drawings for engineered wood roof trusses shall be signed and sealed by a professional engineer licensed to practice in British Columbia.

Construction Notes

- All walls to be W4 unless otherwise noted.
- Suites to have the following:
 - Own water shut off
 - No connected HVAC or venting
 - Interconnected smoke/heat
- Mechanical
 - Forced Air Furnace
 - 50 gal hot water tank

Construction Facilitator

Construction and project to be managed by Shining Knight Construction

RECEIVED
OPEN INTERIORS
2020-JUL-31
Current Planning



Open Interiors
PROFESSIONAL DESIGN SERVICES
3011 Meadow Drive
Nanaimo BC V9R 7G6
info@openinteriors.ca

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4. Client Review	Apr 12.19	JL
5. Issued for Preliminary Pricing	Sept 17.19	JL
6. Issued to Consultants	Dec 04.19	JL
7. Issued for Permit	Jan 3.20	JL
8. Issued for Revisions	Jul 13.20	JL

Project Name & Address
Invira Ventures
611 Kennedy, Nanaimo, BC

Drawing Name

Exterior Elevations

Drawn By

JL

Date

16.07.2020

Scale

1/4"=1'-0"

Revision No.

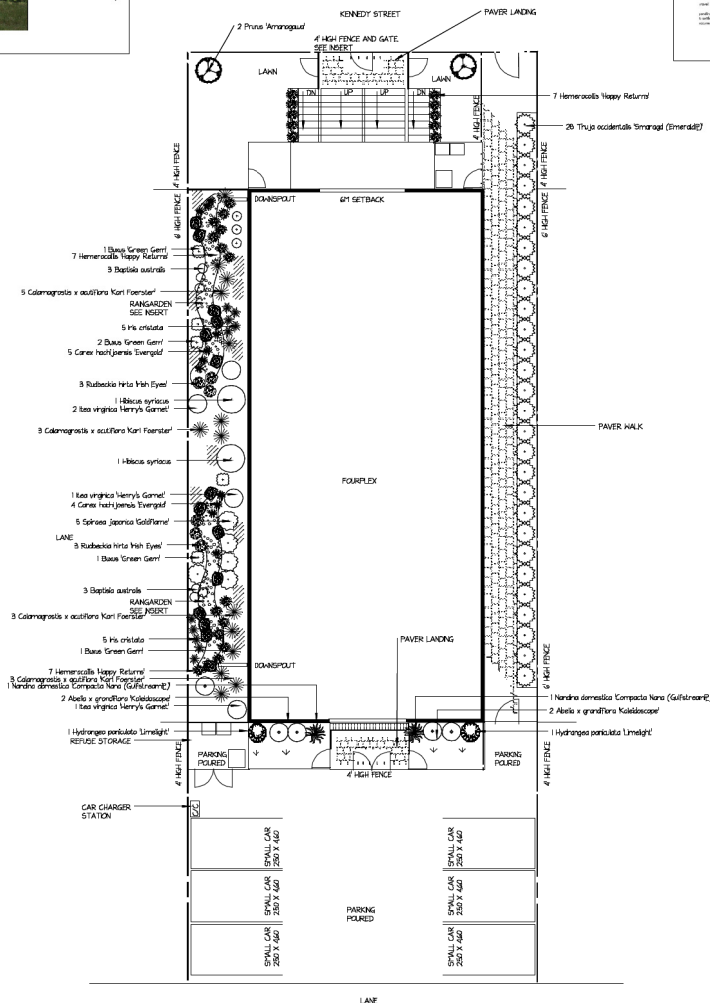
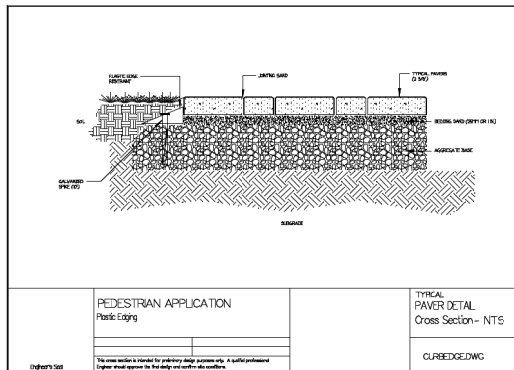
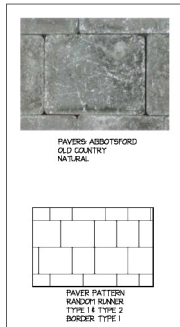
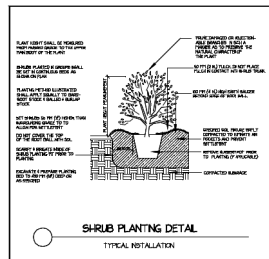
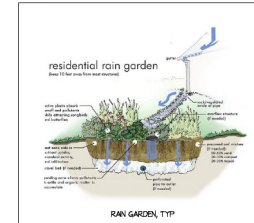
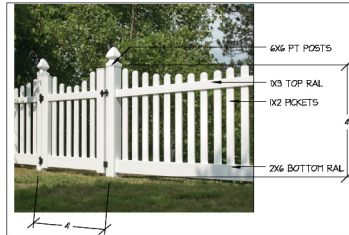
7

Sheet Number

ID1.9

LANDSCAPE PLAN AND DETAILS

City	Botanical Name	Common Name
1	Trees	
2	Prunus Aomoriensis	AKIMOGAWA JAPANESE FLOWERING CHERRY
3	Prunus saccata/Sorogae (Energized)	SHIRAZI (PERRAUD) JAPANESE ARBORVITAE
Shrubs		
4	Abutilon grandifolium Katsukobae	KALUDOSCOPE GLASSY ABUTILA
5	Abutilon Green Giant	GREEN GIANT BOMBWOOD
6	Celastrus albidus Crystallus (P/2, 4/5, 4/6/10) (Proven Immature)	SUGARCANE CRISTATA CHRISTMAS TREE (Proven Immature)
7	Hydrangea paniculata Limelight	ROSE OF SHIRAZ
8	Hydrangea paniculata Limelight	LIGHT PANELE HYDRANGEA
9	Abutilon grandifolium Katsukobae	HENRI'S CAMEL ARBORA WHITEPINE
10	Abutilon grandifolium Katsukobae (Self-sufficient)	CRISTATA ARBORA (GLISTENING) HEAVENLY BARBICO
11	Spiraea japonica 'Golden Princess'	KARLSPER FLEATHING SPIREA
Grasses		
12	Arundo donax 'Acutellus' Carl Foerster	CARL FOERSTER FEATHER REED GRASS
13	Arundo donax 'Acutellus' Evergreen	EVERGREEN VARIATED JAPANESE REED
Perennials and Annuals		
14	Delphinium acaule	BLUE FALSE NODD
15	Hemerocallis 'Happy Returns'	HAPPY RETURNS DAYLILY
16	Hyacinthus	CHAMP CRISTED ROSE
17	Rudbeckia 'Irish Eyes'	IRISH EYES BLACK-EYED SUSAN

[illegible]

<div style="border: 1px solid black; height: 100px; width: 100%;"></div>	
<p>LANDSCAPE PLAN</p>	
<p>ROBINSON</p> <p>NANAIMO BC</p>	
<p>PLAN 1240</p> <p>DRAWN BY AV</p> <p>CHECKED BY JL</p> <p>DATE JUNE 2006</p> <p>SCALE 1/8" = 1'-0"</p>	<p>PROJECT NO.</p> <p>DATE ISS. 1 OF 1</p>

LANDSCAPE PLAN

RECEIVED
DP1176
2020-OCT-27
Current Planning

ATTACHMENT G
AERIAL PHOTO



N



DEVELOPMENT PERMIT NO. DP001176

Legend



SUBJECT PROPERTY

DATE OF MEETING NOVEMBER 16, 2020

AUTHORED BY SKY SNELGROVE, STENO COORDINATOR AND DEPUTY CORPORATE OFFICER

SUBJECT VANCOUVER ISLAND REGIONAL LIBRARY BOARD 2021 APPOINTMENTS

OVERVIEW

Purpose of Report

To request that Council appoint one trustee and one alternate on the Vancouver Island Regional Library Board of Trustees.

Recommendation

That Council appoint one trustee and one alternate to the Vancouver Island Regional Library Board of Trustees for the January 1, 2021 to December 31, 2021 term.

BACKGROUND

Annually, Council is required to appoint one member and one alternate to the Vancouver Island Regional Library Board of Trustees for a one year term. Councillor Hemmens is the current appointee, originally appointed 2018-2019 and reappointed in 2020. Councillor Thorpe is the alternate, also appointed 2018-2019 and reappointed in 2020.

DISCUSSION

The Vancouver Island Regional Library recommends continuity in appointments from year to year. Members are eligible for reappointment but no member may serve for more than eight consecutive years. The members of the library board are not entitled to be paid for their services but may be reimbursed for reasonable travelling and out of pocket expenses, including child care expenses, incurred when performing their duties. Upon appointment, the trustee is required to fill out and submit to Legislative Services an appointment form and statement of financial disclosure.

OPTIONS

1. That Council appoint one trustee and one alternate to the Vancouver Island Regional Library Board of Trustees for the January 1, 2021 to December 31, 2021 term.
 - The advantages of this option: Appointing a trustee and alternate provides the City of Nanaimo with representation on the Vancouver Island Regional Library Board of Trustees and is consistent with the *Library Act*.
 - The disadvantages of this option: There are no disadvantages noted at this time.

- Financial Implications: Trustees do not receive compensation other than eligible out of pocket expenses.

2. That Council provide alternative direction.

SUMMARY POINTS

- Council is requested to appoint one trustee and one alternate to the Vancouver Island Regional Library Board of Trustees for the January 1, 2021 to December 31, 2021 term.
- Reappointment of current members is recommended for continuity with no members serving for more than eight years.
- Trustees do not receive compensation for their appointment but eligible travel and out of pocket expenses are reimbursed.

ATTACHMENTS:

Attachment A: Letter dated 2020-OCT-30 from Vancouver Island Regional Library

Submitted by:

Sheila Gurrie
Director, Legislative Services

Concurrence by:

Jake Rudolph
Chief Administrative Officer



ATTACHMENT A

Administration
Box 3333 | 6250 Hammond Bay Road
Nanaimo, BC Canada V9R 5N3
t: 250.758.4697 f: 250.758.2482
e: info@virl.bc.ca w: www.virl.bc.ca

October 30, 2020

Mayor Leonard Krog
City of Nanaimo
455 Wallace Street
Nanaimo, BC V9R 5J6
Original sent: leonard.krog@nanaimo.ca

Dear Mayor Krog,

Re: Appointment to the 2021 Vancouver Island Regional Library Board

It is time to consider your 2021 representation on the Vancouver Island Regional Library (VIRL) Board of Trustees. VIRL is the fifth largest library system in British Columbia serving more than 457,000 residents on Vancouver Island, Haida Gwaii, and Bella Coola on the Central Coast. VIRL enhances lives through universal access to knowledge, lifelong learning, and literacy in the communities we serve.

In appointing your representative, the *Library Act* (August 12, 2020), section 17 (2) states:

"All subsequent regular appointments must be made each November at the first meeting of the municipal council or regional district board."

The term of office is January 1 to December 31. Reappointment of sitting members is encouraged for continuity, with no more than 8 consecutive years served.

The *Library Act*, section 55, reimbursement of expenses states: "(1) The members of a library board are not entitled to be paid by the library board for their services but may be reimbursed by it for reasonable travelling and out of pocket expenses, including child care expenses, necessarily incurred by them in performing their duties under this Act. (2) A library board may not reimburse a member for any expenses if another body reimburses the member for the expenses or pays the expenses."

Please submit the following items by December 7, 2020 for both your Trustee and Alternate:

1. Certified copy of the Resolution (by provincial legislation)
2. Financial Statement of Disclosure (original or copy from the municipality/district for 2021)
3. VIRL 2021 Appointment form
4. Electronic File Transfer (EFT) form (for travel expense reimbursement)

By December 7, 2020, please return completed forms to Mariah Patterson, Executive Assistant, mpatterson@virl.bc.ca. Please call 250-729-2310 or [email](mailto:mpatterson@virl.bc.ca) if you have any questions.

Thank you for your continued support of Vancouver Island Regional Library!

Sincerely,

Rosemary Bonanno, BA MLS
Executive Director

CC: Jake Rudolph, CAO, City of Nanaimo
Donna Stennes, Administrative Assistant to Mayor and Council, City of Nanaimo

Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo North Nanaimo Wellington Parksville Port Alberni Port Alice Port Clements Port Hardy Port Moeve Port Neill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte Sandspit Sayward Sidney/North Saanich Sointula Sooke South Cowichan Tahsis Tofino Ucluelet Union Bay Woss

CITY OF NANAIMO

BYLAW NO. 4500.139

A BYLAW TO AMEND THE CITY OF NANAIMO "ZONING BYLAW 2011 NO. 4500"

WHEREAS the Council may zone land, by bylaw, pursuant to Sections 464, 465, 469, 477, 479, 480, 481, 482, and 548 of the *Local Government Act*;

THEREFORE BE IT RESOLVED the Municipal Council of the City of Nanaimo, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the "Zoning Amendment Bylaw 2019 No. 4500.139".
2. The City of Nanaimo "Zoning Bylaw 2011 No. 4500" is hereby amended as follows:

By rezoning the lands legally described PARCEL B (DD 12035W) OF LOT 1, SUBURBAN LOT 7, SECTION 1, NANAIMO DISTRICT, PLAN 6025, EXCEPT PART IN PLAN 23873 (1483 Bowen Road) to allow Cannabis Retail Store as a site-specific use within the Community Corridor (COR3) Zone, as shown on Schedule A.

PASSED FIRST READING: 2019-APR-01
PASSED SECOND READING: 2019-APR-01
PUBLIC HEARING HELD: 2019-MAY-02
PASSED THIRD READING: 2019-MAY-02
ADOPTED: _____

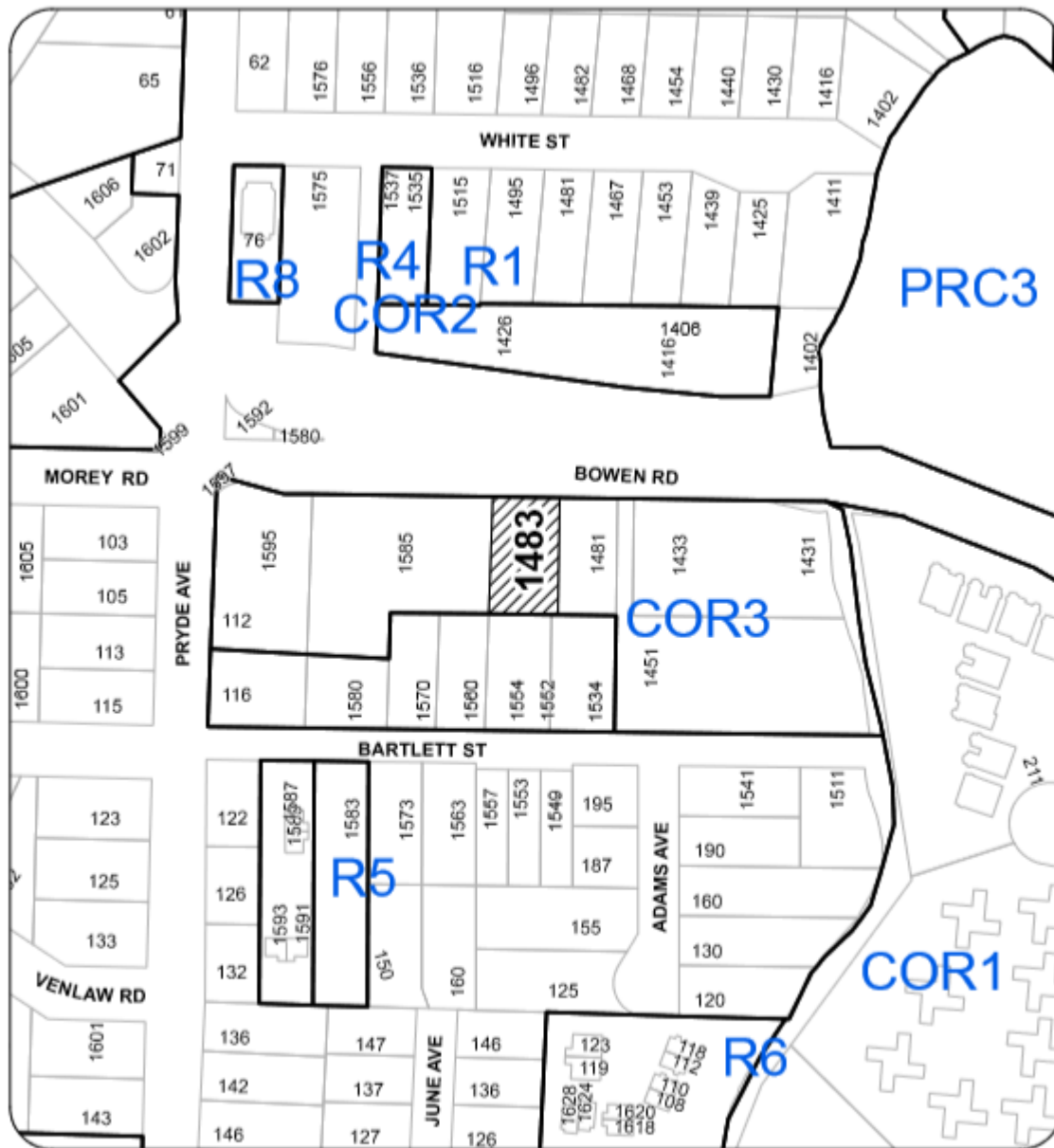
MAYOR

CORPORATE OFFICER

File: RA000416
Address: 1483A Bowen Road

Schedule A

LOCATION PLAN



REZONING APPLICATION NO. RA000416

LOCATION PLAN



Subject Property

Civic: A-1483 BOWEN ROAD
Legal: PARCEL B (DD 12035W) OF LOT 1, SUBURBAN LOT 7
SECTION 1, NANAIMO DISTRICT, PLAN 6025
EXCEPT PART IN PLAN 23873

CITY OF NANAIMO

BYLAW NO. 4500.140

A BYLAW TO AMEND THE CITY OF NANAIMO "ZONING BYLAW 2011 NO. 4500"

WHEREAS the Council may zone land, by bylaw, pursuant to Sections 464, 465, 469, 477, 479, 480, 481, 482, and 548 of the *Local Government Act*;

THEREFORE BE IT RESOLVED the Municipal Council of the City of Nanaimo, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the "Zoning Amendment Bylaw 2019 No. 4500.140".
2. The City of Nanaimo "Zoning Bylaw 2011 No. 4500" is hereby amended as follows:

By rezoning the lands legally described as LOT A, SECTION 1, NANAIMO DISTRICT, PLAN EPP45212 (510 Fifth Street, Unit 105) to allow Cannabis Retail Store as a site-specific use within the City Commercial Centre (CC3) Zone, as shown on Schedule A.

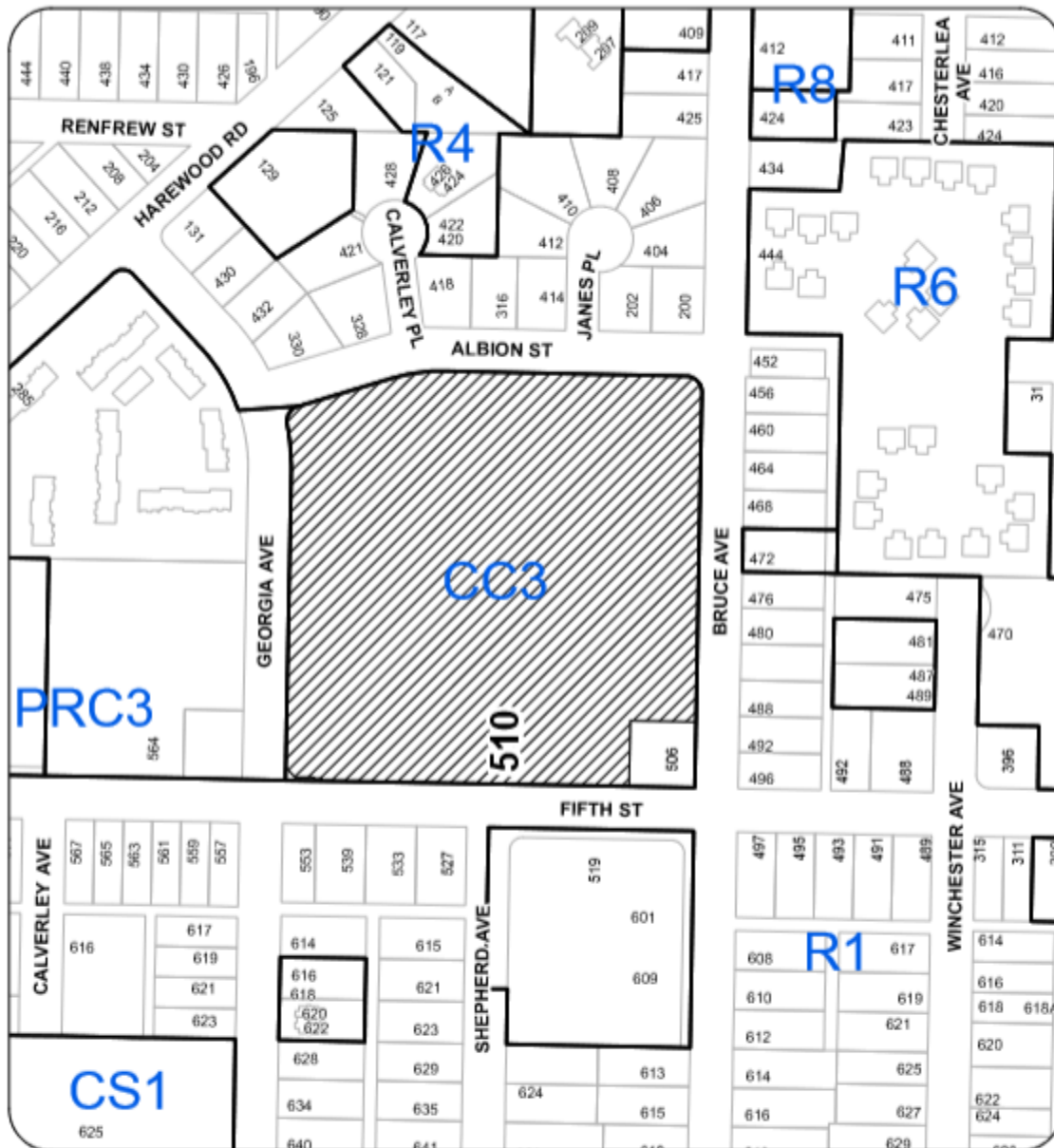
PASSED FIRST READING: 2019-APR-01
PASSED SECOND READING: 2019-APR-01
PUBLIC HEARING HELD: 2019-MAY-02
PASSED THIRD READING: 2019-MAY-02
ADOPTED: _____

MAYOR

CORPORATE OFFICER

File: RA000417
Address: 510 Fifth Street

LOCATION PLAN



 Subject Property

REZONING APPLICATION NO. RA000417

LOCATION PLAN

Civic: 105-510 FIFTH STREET
Legal: LOTA, SECTION 1
NANAIMO DISTRICT
PLAN EPP45212

CITY OF NANAIMO

BYLAW NO. 4500.164

A BYLAW TO AMEND THE "CITY OF NANAIMO ZONING BYLAW 2011 NO. 4500"

WHEREAS the Council may zone land, by bylaw, pursuant to Sections 464, 465, 469, 477, 479, 480, 481, 482, and 548 of the *Local Government Act*;

THEREFORE BE IT RESOLVED the Municipal Council of the City of Nanaimo, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the "Zoning Amendment Bylaw 2019 No. 4500.164".
2. The City of Nanaimo "Zoning Bylaw 2011 No. 4500" is hereby amended as follows:
 - (1) By rezoning the lands legally described as LOT 10, SECTION 1, NANAIMO DISTRICT, PLAN 18677 (307 Hillcrest Avenue), LOT 1, SECTION 1, NANAIMO DISTRICT, PLAN 18677 (308 Wakesiah Avenue), and LOT 1, SECTION 1, RANGE 5, NANAIMO DISTRICT, PLAN 28419 (326 Wakesiah Avenue) from Single Dwelling Residential (R1) and Residential Corridor (COR1) to Mixed Use Corridor (COR2) as shown on Schedule A.
 - (2) By amending the table in Section 9.2.3 pertaining to site-specific uses to include the following rows in the section titled 'Student Housing':

307 Hillcrest Avenue	LOT 10, SECTION 1, NANAIMO DISTRICT, PLAN 18677
308 Wakesiah Avenue	LOT 1, SECTION 1, NANAIMO DISTRICT, PLAN 18677
326 Wakesiah Avenue	LOT 1, SECTION 1, RANGE 5, NANAIMO DISTRICT, PLAN 28419

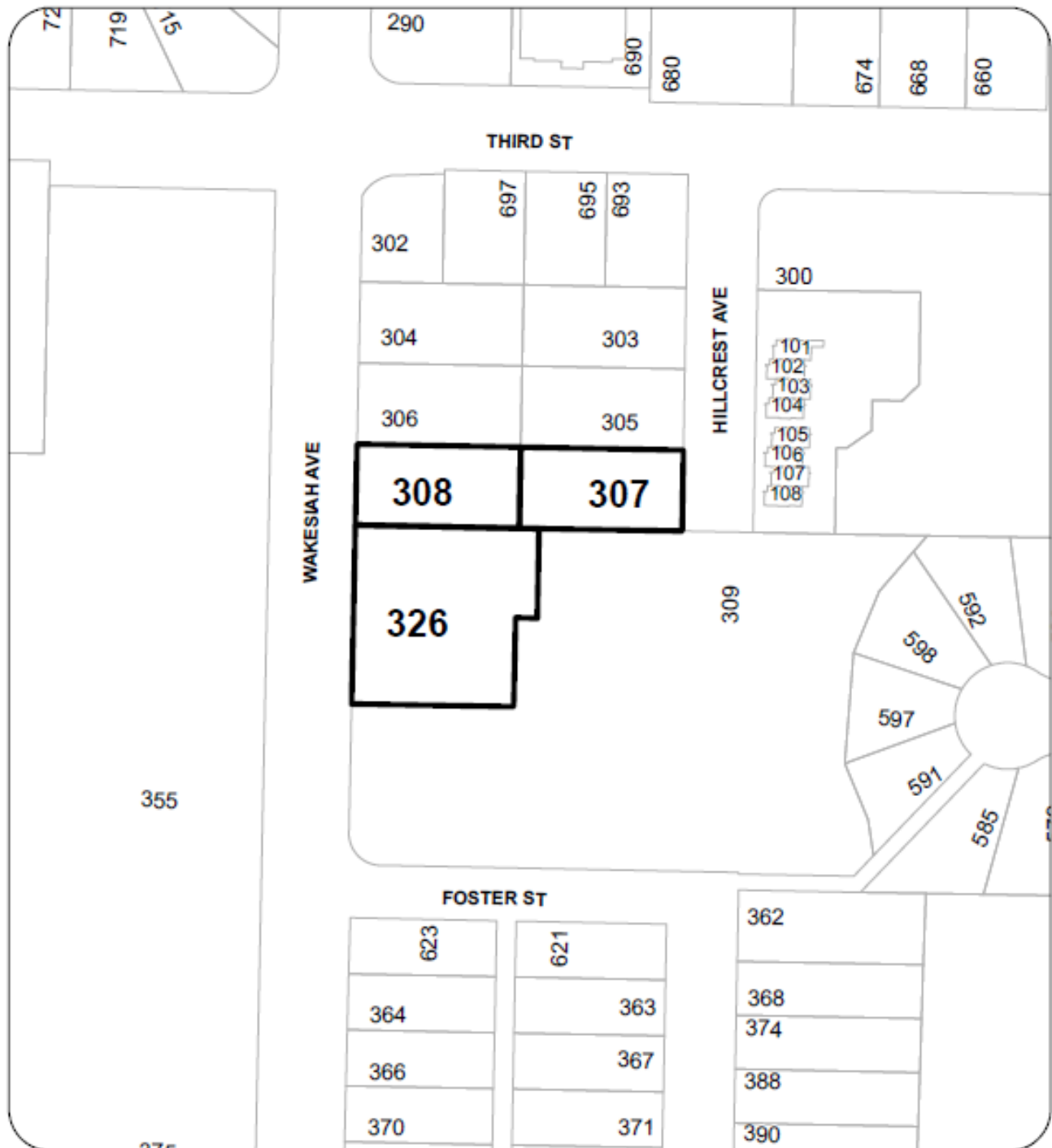
PASSED FIRST READING: 2019-NOV-18
PASSED SECOND READING: 2019-NOV-18
PUBLIC HEARING HELD: 2019-DEC-05
PASSED THIRD READING: 2019-DEC-05
ADOPTED: _____

MAYOR

CORPORATE OFFICER

File: RA000398
Address: 307 Hillcrest Avenue and 308/326 Wakesiah Avenue

SCHEDULE A



REZONING APPLICATION NO. RA000398



Civic: 307 HILLCREST AVENUE, 308 AND 326 WAKESIAH AVENUE
Legal: LOTS 1 & 10, SECTION 1, NANAIMO DISTRICT, PLAN 18677
& LOT 1, SECTION 1, RANGE 5, NANAIMO DISTRICT, PLAN 28419



Subject Property

4500.055

"Zoning Amendment Bylaw 2014 No. 4500.055" (RA324 – To rezone 4015 and part of 4001 Corunna Avenue from Single Dwelling Residential [R1] to Residential Corridor [COR1] in order to construct an office building).

Passed first and second reading 2014-JAN-13. Public Hearing 2014-FEB-06. Passed third reading 2014-FEB-06. Ministry of Transportation approval 2014-MAR-04.

4500.139

"Zoning Amendment Bylaw 2019 No. 4500.139" (To rezone 1483 Bowen Road to allow "Cannabis Retail Store" as a site-specific use in the Community Corridor [COR3] Zone).

Passed first and second reading 2019-APR-01. Public Hearing held and passed third reading on 2019-MAY-02.

4500.140

"Zoning Amendment Bylaw 2019 No. 4500.139" (To rezone 510 Fifth Street to allow "Cannabis Retail Store" as a site-specific use in the City Commercial Centre [CC3] Zone).

Passed first and second reading 2019-APR-01. Public Hearing held and passed third reading on 2019-MAY-02.

4500.145

"Zoning Amendment Bylaw 2019 No. 4500.145" (To rezone 140 Terminal Avenue to allow "Cannabis Retail Store" as a site-specific use in the Terminal Avenue [DT4] zone).

Passed first and second reading 2019-MAY-27. Public Hearing held and passed third reading on 2019-JUN-13. Received Ministry of Transportation and Infrastructure approval on 2019-JUL-09.

4500.146

"Zoning Amendment Bylaw 2019 No. 4500.146" (To rezone 111 Terminal Avenue to allow Cannabis Retail Store as a site-specific use with the Terminal Avenue (DT4) Zone).

Passed first and second reading 2019-JUN-10. Public Hearing held and passed third reading 2019-JUL-04. Received Ministry of Transportation and Infrastructure approval on 2019-JUL-29.

4500.153

"Zoning Amendment Bylaw 2019 No. 4500.153" (RA423 – to rezone 4392 Jingle Pot Road from Single Dwelling Residential [R1] to Mixed Use Corridor [COR2]).

Passed first and second reading 2019-NOV-18. Public Hearing held and passed third reading 2019-DEC-05. Received Ministry of Transportation and Infrastructure approval 2019-DEC-17.

4500.155

"Zoning Amendment Bylaw 2019 No. 4500.155" (To rezone 50 Tenth Street to allow "Cannabis Retail Store" as a site-specific use in the City Commercial Centre [CC3] zone).

Passed first and second reading 2019-JUL-22. Public Hearing held 2019-SEP-19.
Passed third reading 2019-OCT-07. Received Ministry of Transportation and Infrastructure approval 2019-OCT-29.

4500.159

"Zoning Amendment Bylaw 2019 No. 4500.159" (To rezone 150 Esplanade and 155 Fry Street from Community Corridor [COR3] to Mixed Use Corridor [COR2])

Passed first and second reading 2019-OCT-21. Public Hearing held and passed third reading 2019-NOV-07. Requires Public Hearing and Ministry of Transportation and Infrastructure approval prior to adoption.

4500.160

"Zoning Amendment Bylaw 2019 No. 4500.160" (To rezone 115 Chapel Street to allow "Cannabis Retail Store" as a site-specific use in the Core [DT1] zone)

Passed first and second reading 2019-OCT-21. Public Hearing held and passed third reading 2019-NOV-07. Requires Public Hearing and Ministry of Transportation and Infrastructure approval prior to adoption.

4500.164

"Zoning Amendment Bylaw 2019 No. 4500.164" (To rezone 307 Hillcrest Avenue and 308 and 326 Wakesiah Avenue from Single Dwelling Residential [R1] and Residential Corridor [COR1] to Mixed Use Corridor [COR2] with site-specific student housing use).

Passed first and second reading 2019-NOV-18. Public Hearing held 2019-DEC-05.
Passed third reading 2019-DEC-05.

4500.169

"Zoning Amendment Bylaw 2020 No. 4500.169" (To rezone portions of 3500 Rock City Road from Low Density Residential [R6] to Medium Density Residential [R8] with site-specific Floor Area Ratio).

Passed first and second reading 2020-JUL-20. Public Hearing held and passed third reading 2020-SEP-17.

4500.171

"Zoning Amendment Bylaw 2020 No. 4500.171" (To rezone 405 Rosehill Street from Single Dwelling Residential [R1] to Low Density Residential [R6]).

Passed first and second reading 2020-FEB-03. Public Hearing held 2020-MAR-05.
Passed third reading 2020-MAR-05. Ministry of Transportation and Infrastructure approval received 2020-APR-07.

4500.177

"Zoning Amendment Bylaw 2020 No. 4500.177" (To rezone 30 Lorne Place from Duplex Residential [R4] to Low Density Residential [R6]).

Passed first and second reading 2020-MAY-25. Public Hearing held and passed third reading 2020-JUN-18.

4500.181

"Zoning Amendment Bylaw 2020 No. 4500.181" (To rezone 5485 and 5495 Godfrey Road from Single Dwelling Residential [R1] to Low Density Residential [R6]).

Passed first and second reading 2020-AUG-31. Public Hearing held and passed third reading 2020-SEP-17. Requires Ministry of Transportation and Infrastructure approval prior to adoption.

5000.046

"Traffic and Highways Regulation Amendment Bylaw 2019 No. 5000.046" (To remove the time-limit and payment exemptions for vehicles displaying disabled parking permits in City parkades).

Third reading of bylaw rescinded 2019-SEP-16. Referred to Staff for Review in the Downtown Transportation Mobility Study and consultation with stakeholders.

6500.041

"Official Community Plan Amendment Bylaw 2019 No. 6500.041" (OCP90 – To re-designate 4392 Jingle Pot Road on the Future Land Use Plan (Map 1) from Neighbourhood to Corridor).

Passed first and second reading 2019-NOV-18. Public Hearing held 2019-DEC-05. Passed third reading 2019-DEC-05.

7183

"Trapping Bylaw 2013 No. 7183" (To regulate, prohibit and impose requirements respecting body-gripping traps or devices for animals and wildlife).

Passed three readings 2013-NOV-18. Requires Ministry of Forests, Lands and Natural Resource Operations approval prior to adoption.

7213.01

"Board of Variance Amendment Bylaw 2020 No. 7213.01" (To change the meeting day from the third Thursday of each month to the first Thursday of each month).

Passed three readings 2020-NOV-02.

7272.02

"Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02" (To update processes regarding the public hearing date and streamlining the method to reorder the agenda).

Passed three readings 2020-NOV-02.

7282

"Port Theatre Borrowing Bylaw 2019 No. 7282" (To authorize the borrowing of up to \$4,500,000 for the construction of the Port Theatre Community Performing Arts Centre).

Passed three readings 2019-JAN-14. Grant approval and Inspector approval required prior to adoption.

7283

"Checkout Bag Regulation Bylaw 2020 No. 7283" (To regulate single use checkout bags).

Passed three readings 2020-OCT-19. Requires the Minister of Environment and Climate Change Strategy approval prior to adoption.