



## **AGENDA REGULAR COUNCIL MEETING**

Monday, November 2, 2020

4:30 p.m. To proceed In Camera, Reconvene Open Meeting at 7:00 p.m.

SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE

80 COMMERCIAL STREET, NANAIMO, BC

SCHEDULED RECESS AT 9:00 P.M.

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**1. CALL THE MEETING TO ORDER:**

**2. PROCEDURAL MOTION:**

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of the Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(c) labour relations or other employee relations;

(e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

*Community Charter* Section 90(2):

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

**3. INTRODUCTION OF LATE ITEMS:**

**4. APPROVAL OF THE AGENDA:**

**5. ADOPTION OF THE MINUTES:**

a. Minutes

Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-OCT-19, at 4:30 p.m.

b. Minutes

Minutes of the Special Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Thursday, 2020-OCT-22, at 7:00 p.m.

**6. MAYOR'S REPORT:**

**7. RISE AND REPORT**

**8. PRESENTATIONS:**

a. Mayor's Task Force on Recovery and Resilience - Presentation and Recommendations

Donna Hais, Board Chair, Nanaimo Port Authority, to provide Council with a PowerPoint presentation regarding the Mayor's Task Force on Recovery and Resilience.

b. Insp. Lisa Fletcher, Acting Superintendent, Nanaimo RCMP - Quarterly Update

[Note: Presentation to be distributed on Addendum.]

**9. COMMITTEE MINUTES:**

a. Special Mayor's Task Force on Recovery and Resilience 2020-SEP-25

Minutes of the Special Mayor's Task Force on Recovery and Resilience Meeting held in the Dodd Narrows Room A/B, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Friday, 2020-SEP-25 at 8:36 a.m.

b. Special Environment Committee 2020-OCT-07

Minutes of the Special Environment Committee Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2020-OCT-07, at 3:02 p.m.

**10. CONSENT ITEMS:**

a. Special Environment Committee Meeting 2020-OCT-07

[Note: A link to the Agenda for the 2020-OCT-07 Environment Committee is attached for information.]

1. Climate and Environmental Gap Analysis

That Council direct Staff to liaise with Environment Committee members to develop focus group stakeholder engagement around environmental objectives of the Official Community Plan.

b. Finance and Audit Committee Meeting 2020-OCT-21

[Note: A link to the Agenda for the 2020-OCT-21 Finance and Audit Committee Meeting is attached for information.]

1. Facilities Valuation Study

That Council approve accelerating \$50,000 in grant funding for the Facilities and Park Amenities Condition Assessment Program from 2021 to 2020 for the purposes of a facilities valuation exercise

2. Community Resiliency Investment Program (FireSmart Community Funding and Supports Program)

That Council support the City of Nanaimo's application to the Union of BC Municipalities for the Community Resiliency Investment Program (FireSmart Community Funding and Supports Program) and if successful the project will be added to the 2021-2025 Financial Plan.

3. 2021 Social Planning Grant Increase

That Council authorize Staff to advertise that an additional \$30,000 of Social Response Grant funding is available for projects that specifically address community wellness or addictions response.

4. Asset Management Update

That Council approve extending the annual 1% property tax increase contribution to the General Asset Management Reserve for five (5) years or until the next asset management update and recommendations are presented to Council and include this change in the 2021-2025 Financial Plan.

That Council approve extending the annual 2.5% water user fee increase for 2021 for contributions to the Water Asset Management Fund reserve and include this change in the 2021-2025 Financial Plan.

5. Draft 2021 Finance and Audit Committee Key Date Calendar

That Council approve the selected 2021 Finance and Audit Committee Key Date Calendar.

11. **DELEGATIONS:**

a. Delegation from Gwyer Webber re: Vancouver Island Rail Transit

12. **REPORTS:**

a. 90 & 94 Victoria Road - Maintenance of Property Bylaw Appeal

To be introduced by Dale Lindsay, General Manager, Development Services.

*Purpose: The owners of 90 and 94 Victoria Road have requested to appear before Council as a delegation to appeal the direction of the Manager of Bylaw Services, to bring the properties into compliance with the provisions of the "Property Maintenance and Standards Bylaw 2017 No. 7242".*

Recommendation: That Council direct Staff to proceed with enforcement action to rectify contraventions of "Property Maintenance and Standards Bylaw 2017 No. 7242" at the properties 90 and 94 Victoria Road.

b. Covenant Amendment Application No. CA13 - 1060, 1070, 1074 & 1098 Douglas Avenue, and 280 Tenth Street

To be introduced by Dale Lindsay, General Manager, Development Services.

*Purpose: To present Council with an application to amend a Section 219 covenant registered on the property titles of 1060, 1070, 1074, and 1098 Douglas Avenue, and 280 Tenth Street to facilitate a proposed subdivision.*

Recommendation: That Council direct Staff to amend the Section 219 covenant on the property titles of 1060, 1070, 1074, and 1098 Douglas Avenue, and 280 Tenth Street.

c. Appointment of Bylaw Enforcement Officer

To be introduced by Dale Lindsay, General Manager, Development Services.

*Purpose: To obtain Council approval to appoint Terry Knowles as a Bylaw Enforcement Officer.*

Recommendation: That Council appoint Terry Knowles as a Bylaw Enforcement Officer.

d. Proposed Council Procedure Bylaw Amendments

To be introduced by Sheila Gurrie, Director, Legislative Services.

*Purpose: To request that Council give three readings to "Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02".*

Recommendation:

1. That "Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02" (To update processes regarding the public hearing date and streamlining the method to reorder the agenda) pass first reading.
2. That "Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02" pass second reading.
3. That "Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02" pass third reading.

e. Board of Variance Amendment Bylaw - Change in Monthly Meeting Day

To be introduced by Sheila Gurrie, Director, Legislative Services.

*Purpose: To amend the Board of Variance (BOV) bylaw to accommodate a change in meeting day from the third Thursday of each month to the first Thursday of each month.*

Recommendation:

1. That "Board of Variance Amendment Bylaw 2020 No. 7213.01" (To change the meeting day from the third Thursday of each month to the first Thursday of each month) pass first reading;
2. That "Board of Variance Amendment Bylaw 2020 No. 7213.01" pass second reading; and
3. That "Board of Variance Amendment Bylaw 2020 No. 7213.01" pass third reading.

f. 2021 Acting Mayor Schedule

To be introduced by Sheila Gurrie, Director, Legislative Services.

*Purpose: To present two options for the 2021 Acting Mayor Schedule and request that Council select an option.*

Recommendation: That Council select an option for the 2021 Acting Mayor Schedule.

g. 2021 Appointments to the Regional District of Nanaimo Board

To be introduced by Sheila Gurrie, Director, Legislative Services.

*Purpose: To obtain Council direction regarding appointments to the Regional District of Nanaimo Board and to establish voting assignments for each Director for 2021.*

Recommendation: That Council renew, for a term ending 2021-DEC-31, appointments of the current Council members on the Regional District of Nanaimo Board as follows:

5 Votes	Mayor Krog
5 Votes	Councillor Hemmens
5 Votes	Councillor Armstrong
5 Votes	Councillor Geselbracht
5 Votes	Councillor Brown
4 Votes	Councillor Turley
4 Votes	Councillor Bonner
4 Votes	Councillor Thorpe
Alternate	Councillor Maartman

13. **BYLAWS:**

a. "Zoning Amendment Bylaw 2020 No. 4500.179"

That "Zoning Amendment Bylaw 2020 No. 4500.179" (To replace the Violation and Penalty

section and delete the fine schedule) pass third reading.

That "Zoning Amendment Bylaw 2020 No. 4500.179" be adopted.

b. "Management and Protection of Trees Amendment Bylaw 2020 No. 7126.01"

That "Management and Protection of Trees Amendment Bylaw 2020 No. 7126.01" (To replace the Violation and Penalty section and delete the fine schedule) be adopted.

c. "Bylaw Notice Enforcement Amendment Bylaw 2020 No. 7159.08"

That "Bylaw Notice Enforcement Amendment Bylaw 2020 No. 7159.08" (To replace the fine schedule for the Zoning Amendment Bylaw, add a fine schedule for the Management of Trees Bylaw, and replace Schedule B - Registry Agreement) be adopted.

d. Bylaw Status Sheet (For Information Only)

**14. NOTICE OF MOTION:**

a. Councillor Geselbracht - Notice of Motion re: Riparian Review

Councillor Geselbracht advised that he would be bringing forward the following notice of motion for consideration at a future Council Meeting:

"That the City's regulatory framework for watercourses be revised as part of the REIMAGINE Nanaimo process in order to improve the protection of city watercourse riparian areas for the full range of the important environmental and community benefits they provide."

**15. OTHER BUSINESS:**

a. Councillor Bonner - Motion re: Free Menstrual Products in City Facilities

During the Regular Council Meeting held 2020-OCT-19 Councillor Bonner advised that he would be bringing forward the following motion for consideration:

"That Council direct Staff to prepare a report within 30 days outlining options to provide free menstrual products in city facilities in the Spring of 2021, including:

- A list of City facilities and the cost and feasibility to provide barrier-free menstrual product distribution at each location; and
- Outline how the lessons learned from the pilot projects undertaken by the cities of Coquitlam, Port Moody and Victoria (in their civic facilities) can benefit a similar program in Nanaimo and evaluate partnership opportunities such as with the United Way's "Period Promise" campaign and provide future recommendations to Council as part of on-going program sustainment."

b. Councillor Armstrong - Motion re: Residential Street Parking

During the Regular Council Meeting held 2020-OCT-19 Councillor Armstrong advised that she would be bringing forward the following motion for consideration:

"That Council direct Staff to prepare a report outlining options for Council to consider in order to permit residents to park on residential streets for more than twenty-four hours without having to move their vehicles."

c. Councillor Armstrong - Motion re: City Facilities Room Bookings for Nonprofit Addiction Support Groups

During the Regular Council Meeting held 2020-OCT-19 Councillor Armstrong advised she would be bringing forward the following motion for consideration:

"That Staff prepare a report for options to secure use of rooms at City of Nanaimo facilities to assist nonprofit addiction support group meetings, which are a critical part of their recovery program."

**16. ADJOURNMENT:**