

AGENDA GOVERNANCE AND PRIORITIES COMMITTEE MEETING

Monday, October 5, 2020, 1:00 P.M. - 4:00 P.M.
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC

Pages

1. CALL THE MEETING TO ORDER:

[Note: This meeting will be live streamed and video recorded for the public.]

- 2. INTRODUCTION OF LATE ITEMS:
- 3. APPROVAL OF THE AGENDA:
- 4. ADOPTION OF THE MINUTES:
- 5. REPORTS:
 - a. GOVERNANCE AND MANAGEMENT EXCELLENCE:
 - b. ENVIRONMENTAL RESPONSIBILITY:
 - c. ECONOMIC HEALTH:
 - d. COMMUNITY WELLNESS/LIVABILITY:
 - 1. Building Community through Arts and Culture

5 - 18

To be introduced by Julie Bevan, Manager, Culture and Events.

1. Poetry reading "The Change I Want to See" by Valina Zanetti, Nanaimo Youth Poet Laureate

2. Nanaimo's Cultural Cornerstones: Collaboration, Leadership and Community Resilience

To be introduced by Julie Bevan, Manager, Culture and Events.

Presentation:

- Bruce Halliday, the Port Theatre, Carolyn Holmes, Nanaimo Art Gallery, and Sophia Maher, Nanaimo Museum.
- 3. Evolving our Programs to Create Impact

19 - 21

(a) Program Review of Cultural Grants

To be introduced by Julie Bevan, Manager, Culture and Events.

Purpose: To highlight issues related to the City's current grant funding programs through Culture & Events, and to seek endorsement from Council for Staff to undertake a program review including research on best practices and dialogue with stakeholders.

Recommendation: That the Governance and Priorities Committee direct Council to endorse a review of the three grant funding programs administered by Culture & Events (Culture & Heritage Operating Grants, Culture & Heritage Project Grants, and Downtown Event Revitalization Grants), including research on best practices and dialogue with community stakeholders, and return with recommendations to improve and evolve processes to continue to meet the needs of the Nanaimo cultural community.

4. Art in Public Spaces

(a) <u>Update on RFP No. 2489 Call for Artists for</u> Permanent Art at Maffeo Sutton Park

To be introduced by Julie Bevan, Manager, Culture and Events.

Purpose: To provide an update on the outcome of 'Request for Proposals No. 2489 Call for Artists, Supply and Oversee Installation of Artwork of Maffeo Sutton Park' issued in October 2019.

(b) Art in Public Spaces Working Group

To be introduced by Julie Bevan, Manager, Culture and Events.

Purpose: To highlight issues related to the City's current public art program, and to recommend that the Committee endorse the creation of an Art in Public Spaces Working Group to provide advice to Staff and Council related to art in public spaces.

Recommendation: That the Governance Priority Committee direct Council to endorse the creation of an Art in Public Spaces Working Group to be facilitated by Culture & Events Staff.

5. Building Capacity and Engaging with Art and Culture Communities in Nanaimo

To be introduced by Julie Bevan, Manager, Culture and Events.

Presentation:

 "Song for Nanaimo" by Sonnet L'Abbe, songwriter

e. REIMAGINE NANAIMO:

REIMAGINE NANAIMO Strategic Conversation - Arts and Culture Communities

To be introduced by Julie Bevan, Manager, Culture and Events.

2.	REIMAGINE NANAIMO Phase 1 Update	27 - 35
	To be introduced by Dale Lindsay, General Manager, Development Services.	
	Presentation:	
	1. Lisa Bhopalsingh, Manager, Community Planning.	

f. AGENDA PLANNING:

1. Governance and Priorities Committee Agenda Planning

36 - 42

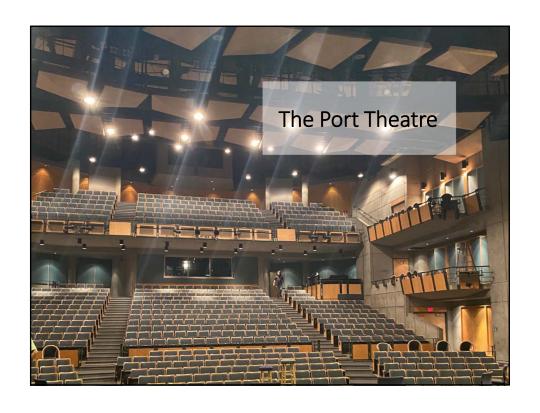
- 6. PROCEDURAL MOTION:
- 7. ADJOURNMENT:

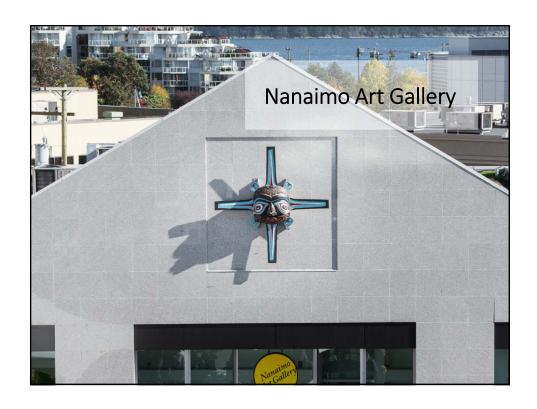














Evolving our Programs to Increase Impact

- City investment in culture
- Poet Laureate programs
- Concerts in the Park(ing Lot)









Culture & Heritage Project Grants

\$44,407 for 2021 In 2014, fund was increased by 10% per year for 5 years — last increase was in 2019





Downtown Event Revitalization Fund

\$150,000 for 2021







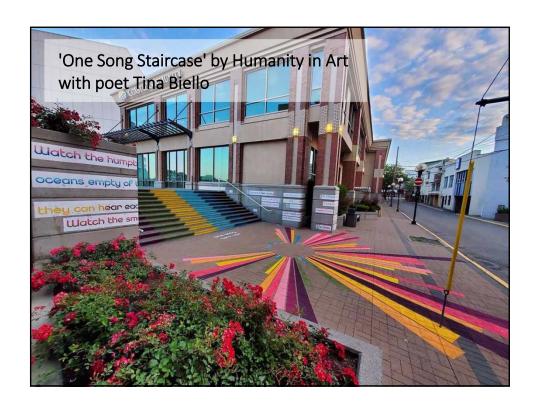






















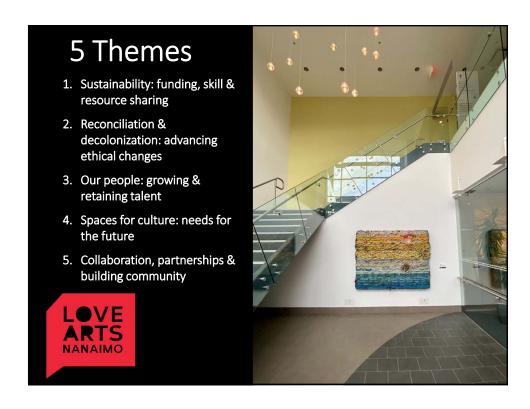


Sonnet L'Abbe

"Song for Nanaimo"

from the stage of the Port Theatre









Staff Report for Decision

DATE OF MEETING OCTOBER 5, 2020

AUTHORED BY JULIE BEVAN, MANAGER, CULTURE & EVENTS

SUBJECT PROGRAM REVIEW OF CULTURAL GRANTS

OVERVIEW

Purpose of Report

To highlight issues related to the City's current grant funding programs through Culture & Events, and to seek endorsement from Council for Staff to undertake a program review including research on best practices and dialogue with stakeholders.

Recommendation

That the Governance and Priorities Committee direct Council to endorse a review of the three grant funding programs administered by Culture & Events (Culture & Heritage Operating Grants, Culture & Heritage Project Grants, and Downtown Event Revitalization Grants), including research on best practices and dialogue with community stakeholders, and return with recommendations to improve and evolve processes to continue to meet the needs of the Nanaimo cultural community.

BACKGROUND

Currently, three streams of grant funding are administered annually through Culture & Events, within the department of Parks Recreation and Culture:

- Culture & Heritage Operating Grants
- Culture & Heritage Project Grants
- Downtown Event Revitalization Fund (Downtown Event Grants)

Intake is now open for 2021 funding with an application deadline of 2020-OCT-19. In the last cycle, 47 organizations received funds through these programs, for a total of \$500,092.

In past years, grant applications were received and reviewed by Staff, then forwarded to a Council-appointed body for review, discussion and adjudication. The Cultural Committee, the Culture and Heritage Commission, and the Cultural Vitality Committee each played a role in reviewing and assessing applications, and making recommendations on funding amounts to Council for final approval.

The most recent comprehensive review of Culture & Heritage funding was undertaken in 2014, shortly after the approval of *A Cultural Plan for a Creative Nanaimo 2014-2020* and in conjunction with the creation of a Culture & Heritage department. At that time, the City engaged Melinda Mollineaux, a consultant who brought expertise on public sector arts funding to the project. Mollineaux's report, which included a comparative analysis of municipal funding for arts and culture in other jurisdictions within BC (Kelowna, Kamloops, Prince George, Victoria and the Capital Regional District), made a number of detailed recommendations on program design and process. Many of the recommendations were adopted and implemented.



DISCUSSION

This year, Staff have undertaken preliminary research on best practices related to municipal funding of arts and culture, including issues related to the assessment of grant applications. Jury panels consisting of community peers members assembled on a program-by program basis to assess applications are common practice in some municipalities, while others charge an inter-departmental group of Staff to undertake this work, before the final approval comes from Council. Both models have advantages and disadvantages.

An in-depth grant program review by Staff will look closely at some of the following issues:

- How other public funders have shifted their models to address issues of equity, accessibility and diversity
- Appropriate levels of funding (i.e. the percentage at which the City should fund organizations and projects)
- Feasibility of moving to an online system for applications
- Eligibility requirements, assessment criteria and budget requirements for grant applicants
- Reporting requirements that provide appropriate information without becoming onerous for small organizations
- How public funders are addressing the issue of compensation for peer-assessment labour and how these panels are appointed
- Identifying and reducing barriers to ensure accountability and transparency, while also being responsive to address the needs of the arts and culture community

Staff are well positioned to undertake this work, with new team members that have professional expertise in non-profit governance, arts management, grant writing and reporting, and experience convening and participating in grant adjudication processes at municipal, provincial and federal levels.

OPTIONS

- 1. That the Governance and Priorities Committee direct Council to endorse a review of the three grant funding programs administered by Culture & Events (Culture & Heritage Operating Grants, Culture & Heritage Project Grants, and Downtown Event Revitalization Grants), including research on best practices and dialogue with community stakeholders, and return with recommendations to improve and evolve processes to continue to meet the needs of the Nanaimo cultural community.
 - The advantages of this option: Council will be provided with information and recommendations to enhance the City's cultural grant programs to ensure that resources are being leveraged and deployed in a way that is efficient, transparent, and provides support for the individuals and organizations delivering cultural programs and services in Nanaimo. This process will be supported and enhanced by REIMAGINE NANAIMO community consultations.
 - The disadvantages of this option: This project will involve an investment of Staff time.
 - Financial Implications: None.
- 2. That Council provide alternative direction.



SUMMARY POINTS

- Currently, three streams of grant funding are administered annually through Culture & Events, within the department of Parks Recreation and Culture: Culture & Heritage Operating Grants, Culture & Heritage Project Grants, and the Downtown Event Revitalization Fund (Downtown Event Grants).
- In 2014, a comprehensive review of Culture & Heritage funding was undertaken by Melinda Mollineaux. From the review came a number of detailed recommendations on program design and process, many of which were adopted and implemented.
- Staff are seeking endorsement to undertake a new review the grant funding programs administered by Culture & Events, including research on best practices and dialogue with community stakeholders, and return with recommendations to improve and evolve processes to continue to meet the needs of the Nanaimo cultural community.

Submitted by:

Julie Bevan Manager, Culture & Events

Concurrence by:

Lynn Wark Director, Recreation & Culture

Richard Harding General Manager, Parks, Recreation & Culture



Information Report

DATE OF MEETING OCTOBER 5, 2020

AUTHORED BY JULIE BEVAN, MANAGER, CULTURE & EVENTS

SUBJECT UPDATE ON RFP NO. 2489 CALL FOR ARTISTS

FOR PERMANENT PUBLIC ART AT MAFFEO SUTTON PARK

OVERVIEW

Purpose of Report:

To provide an update on the outcome of 'Request for Proposals No. 2489 Call for Artists, Supply and Oversee Installation of Artwork of Maffeo Sutton Park' issued in October 2019.

BACKGROUND

In October 2019, the City issued a 'Request for Proposals No. 2489 Call for Artists, Supply and Oversee Installation of Artwork of Maffeo Sutton Park', with a closing date of 2020-JAN-22.

In February 2020, a Council-appointed Selection Panel was established for RFP No. 2489. The panel consisted of four members with professional expertise in visual art, two members of City Council, and three Staff members. Due to COVID-19 precautions, the Review Panel meeting was held by video conference on 2020-MAY-06.

In advance of the meeting, members of the Review Panel were provided with ten complete proposals as received. Having reviewed and discussed each proposal in detail, members unanimously determined that none of the proposals were suitable to advance and recommend to Council.

The group noted that the project budget of \$50,000 was not adequate to realize a major, permanent and iconic artwork for a high-profile location at Maffeo Sutton Park. The panel recommended that Staff re-consider the ways in which Requests for Proposals for public art are developed and look to best practice regarding public art in other municipalities. Based on this recommendation by the Review Panel, the RFP was officially cancelled and artists who submitted were notified.

DISCUSSION

Funds allocated to the project can be held for a future opportunity and Staff will report to Council to provide recommendations. In the interim, Staff are undertaking research and moving forward with a review of the City's public art program. Such a review will examine a range of issues including:

- How City resources are best leveraged
- How to engage local expertise to inform the trajectory of the City's art collection
- Possibilities for collaboration
- New strategies for interpretation
- How to make Calls to Artists widely accessible to allow for increased and diverse participation
- How to better plan for the long term care and maintenance of City-owned artworks



A separate report to be presented at the 2020-OCT-05 Governance Priorities Committee meeting recommends the creation of an Art in Public Spaces Working Group, who could provide advice to Staff and help inform the research and the development of future Calls to Artists.

CONCLUSION

Based on feedback from the Review Panel and the cancellation of RFP No. 2489, Staff are engaging in a review of City public art programs and will provide Council with options and information in a future report.

SUMMARY POINTS

- The 'Request for Proposals No. 2489 Call for Artists, Supply and Oversee Installation of Artwork of Maffeo Sutton Park' was cancelled at the recommendation of the Council-appointed Review Panel.
- The group noted that the project budget of \$50,000 was not adequate to realize a major, permanent and iconic artwork for a high-profile location at Maffeo Sutton Park. The panel recommended that Staff re-consider the ways in which Requests for Proposals for public art are developed and look to best practice regarding public art in other municipalities.
- Based on this recommendation by the Review Panel, the RFP was officially cancelled and artists who submitted were notified.

Submitted by:

Julie Bevan Manager, Culture & Events

Concurrence by:

Lynn Wark Director, Recreation & Culture

Richard Harding
General Manager, Parks, Recreation &
Culture



Staff Report for Decision

DATE OF MEETING OCTOBER 5, 2020

AUTHORED BY JULIE BEVAN, MANAGER, CULTURE & EVENTS

SUBJECT ART IN PUBLIC SPACES WORKING GROUP

OVERVIEW

Purpose of Report

To highlight issues related to the City's current public art program, and to recommend that the Committee endorse the creation of an Art in Public Spaces Working Group to provide advice to Staff and Council related to art in public spaces.

Recommendation

That the Governance Priority Committee direct Council to endorse the creation of an Art in Public Spaces Working Group to be facilitated by Culture & Events Staff.

BACKGROUND

The City's *Community Plan for Public Art* was adopted in May 2010. The plan began as a legacy project under the Cultural Capital of Canada Program and was developed through a community process involving artists, arts managers, neighbourhood representatives and members of the public. It identifies Nanaimo's vision for public art, and goals and priorities for implementing public art projects. The plan also includes guidelines and tool kits for artists and decision-makers, so that projects are developed in a manner that is inclusive, fair and creative.

At the time the plan was adopted, the City's structure included three Council-appointed bodies who would participate in public art processes in different ways: a Public Art Review Panel; Cultural Committee; and the Parks, Recreation and Culture Commission. These bodies held various roles and responsibilities and would advise Staff and make recommendations for approval to Council.

Since the *Community Plan for Public Art* was adopted, governance structures have shifted and the Committee and Commission are no longer in place. Various Review Panels have been struck on an ad-hoc basis to assess submissions to Calls to Artists and to make recommendations on temporary and permanent artworks through Staff for final approval by Council.

Now, the City has an opportunity to evolve its public art programs. With demonstrated community interest in new kinds of projects, and opportunities for collaboration—across City-departments, with community organizations and the private sector—and new Staff members with experience facilitating and interpreting public art, the City is well-positioned to further develop a program that contributes to pride of place and community identity.

This year, Staff have begun to review existing process, have sought feedback from artists who have participated in the City's program, and are researching to learn from examples of best practice from other Canadian municipalities.



Based on the 2010 plan, and looking ahead to a number of potential projects, Staff are recommending that an Art in Public Spaces Working Group be assembled. The group would leverage the strengths and expertise of Nanaimo's diverse art community and create opportunity for engagement and participation.

The group would be supported by Culture & Events Staff, and would ideally consider programs and policy over a longer-term, rather than evaluate individual projects, to help inform a trajectory for the City's program and collection. Such a working group will capitalize on local expertise, and ensure that programs are well aligned with corporate strategic priorities, deploy City resources effectively, and create impact for Nanaimo residents and visitors.

A number of issues related to the City's public art program require analysis, discussion and decision-making. These issues, which the Working Group may discuss, include:

- Public art funded by commercial developers and private entities
- Commissions associated with City capital projects
- A program for assessment and maintenance of artworks in the City's collection
- Enhanced documentation and interpretation of City's existing public art collection
- Insurance and risk related to the temporary public art program
- Compensation for artists
- Public art projects with partner organizations (i.e. Hub City Walls, Nanaimo Art Gallery)
- Donations of artwork to the City's collection

OPTIONS

- 1. That the Governance Priority Committee direct Council to endorse the creation of an Art in Public Spaces Working Group.
 - The advantages of this option: Creating a mechanism for community input and outside expertise on City public art programs.
 - The disadvantages of this option: Staff time will be required to develop the Guidelines and facilitate the Working Group.
- 2. That Council provide alternative direction.

SUMMARY POINTS

- Staff recommend that the Governance Priority Committee direct Council to endorse the creation of an Art in Public Spaces Working Group to be facilitated by Culture & Events Staff.
- The Art in Public Spaces Working Group is an opportunity for community members to inform processes related to the City's art programs. The Working Group will provide advice and act as a resource to Council and Staff on topics related to public art in Nanaimo; raise awareness and understanding of the value of art in public places; and advise on strategies, programs and policies.



Submitted by:

Julie Bevan Manager, Culture & Events

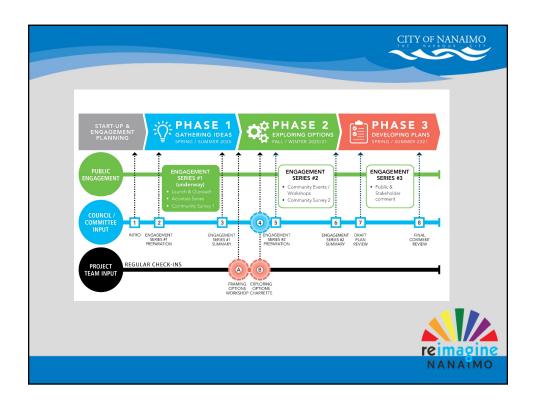
Concurrence by:

Lynn Wark Director, Recreation & Culture

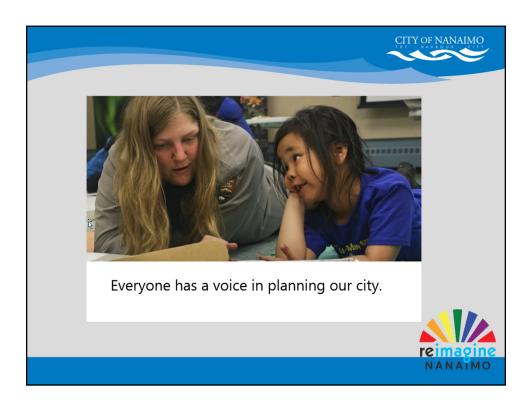
Richard Harding General Manager, Parks, Recreation & Culture



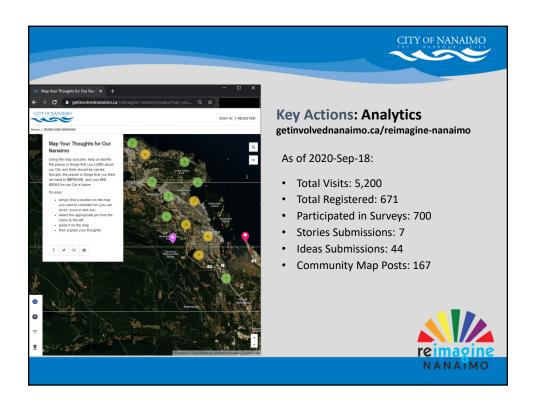








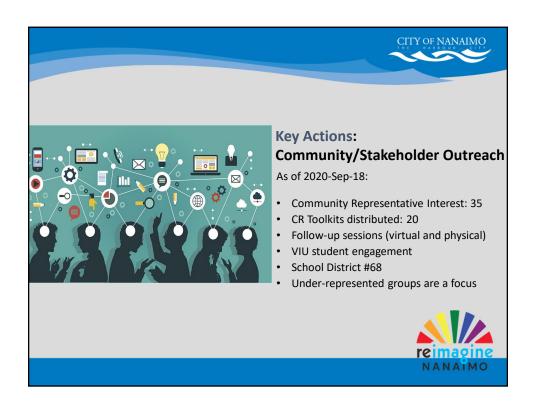




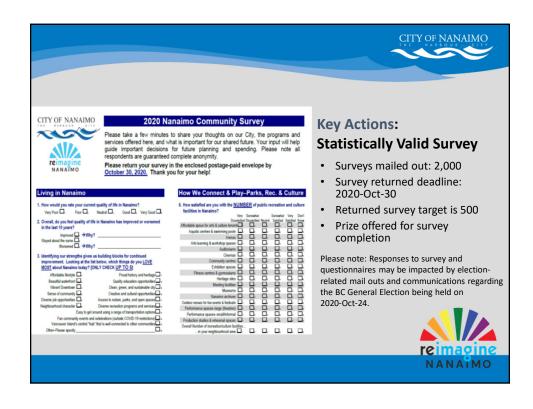










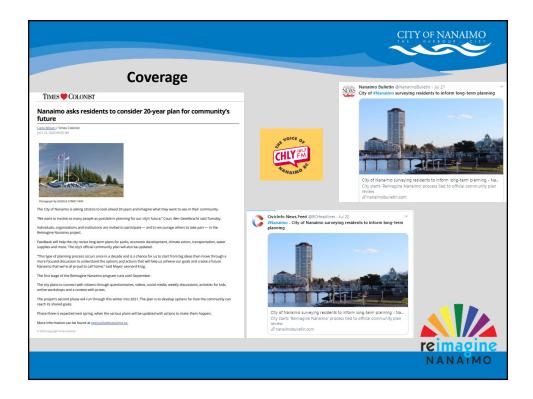




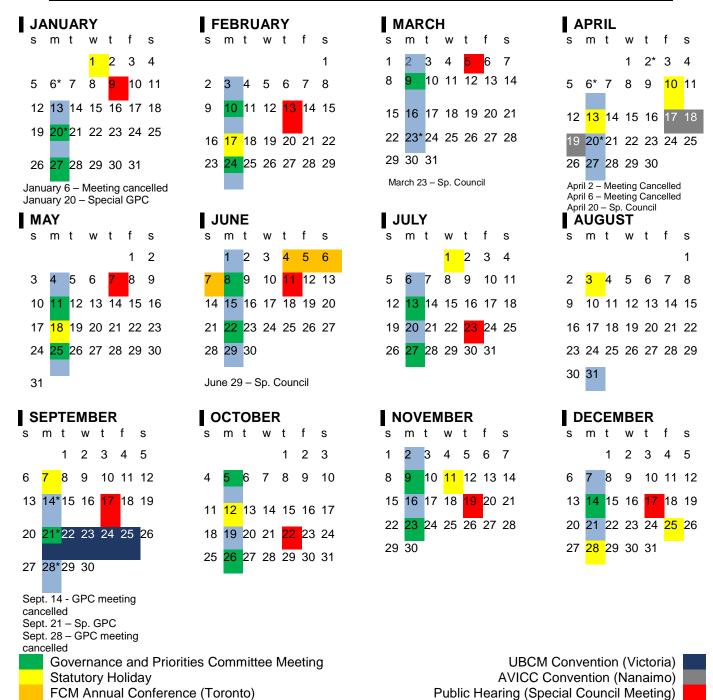








2020 GPC Dates											
Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.
20	10	9		11	8	13			5	9	14
27	24			25	29	27		21	26	23	



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Council Meeting

Upcoming Topic

MEETING DATE	TOPIC	BACKGROUND	FORMAT	OUTCOMES
October 5, 2020	Arts & Culture	Brought forward through Council discussion and motion made at the GPC meeting held 2019-OCT-7	 Invite members from the Arts & Culture community to discuss engagement and communication Staff report and presentation outlining the process for issuing grants related to the arts and providing an update to the Cultural Plan for a Creative Nanaimo Round Table discussion 	- Discussion Recommendation to Council or possibly defer to other committee (ie – budget implications deferred to Finance and Audit)
October 26, 2020	Sanitation Review	With two years of operation, it is timely to review the sanitation operation to ensure future sustainability. Information Report July 15 th advised Council of Staff's intention to conduct a service review on the automated solid waste collection program to inform the upcoming budget cycle	- Presentation of consultant's findings	- Discussion, awareness to support upcoming budget cycle

Updated: 2020-SEP-29

(investigating options to engage w/ neighbourhood associations through the use of Get Involved Nanaimo or other form of online communication)	Neighbourhood Associations – Part 2	Identified as a priority topic at the GPC meeting held 2020-JAN- 20 (session 2 of 2)	 Invite chairs of some associations to attend and be available for the discussion. Identify what resources are available Presentation on how neighbourhood associations work in the City and what expectations they have of Council (i.e.: how do they want to be engaged?) 	 Formalized process for recognizing neighbourhood associations Create a new policy and criteria for neighbourhood associations moving forward including how they can be officially recognized. Defer any financial implications to Finance and Audit Committee
TBD	Women's Participation on City of Nanaimo Task Forces and Childminding Reimbursement for members of City Committees	Identified as a priority topic at the GPC meeting held 2020-FEB- 10		
TBD	Transit		 Tailored City of Nanaimo conversation around transit delivery (City of Nanaimo residents' perspective and impacts to residents and the City). How to encourage transit use from a City perspective. Invite a member of RDN staff speak to Council at the meeting and provide an update of their planning process. Bus stop locations that make sense Conversation around covered bus stops Number of hours that transit operates 	- An ask, or assessment, from the City's perspective sent to the RDN after a decision is made at the city level with a recommendation for consideration at the RDN.

Updated: 2020-SEP-29

TBD	Crosswalk Safety	Identified as a priority topic at the GPC meeting held 2020-FEB- 10	Crosswalks: -report about flashing lights at crosswalks (are they beneficial, etc.) -Education and information around increasing pedestrian safety at crosswalks -Costs around the lighting at crosswalks.	Could come as a next step: -Professional best practice on what should be at crosswalks and what works best and why, etc. Outcome: -a report that outlines all of the pros and cons of crosswalk lighting and pedestrian safety. Options/costs
TBD	Community use of the Vancouver Island Conference Centre	Identified as priority topic at the Finance and Audit Committee meeting held 2020-JUL-15	Staff to provide information package	

Updated: 2020-SEP-29

Future GPC Topics

- 1 Port Drive
- Building Permit Review
- Capital planning process
- Committee structure and community engagement
- Community Amenity Contribution Policy
- Election signage
- Homelessness and addictions
- Mutual Aid Agreement Fire Department
- Outcomes of Economic Development Task Force
- Outcomes of Health and Housing Task Force
- Short Term Rental/AirBnB regulations
- Sports venues and tourism strategies
- Sustainable Procurement Policy
- Vancouver Island Regional Library overview
- Waterfront Walkway

Updated: 2020-SEP-29

<u>Deferred to Finance and Audit Committee</u>

Fees and Charges

Previous Topics Covered

- Review of "Council Procedure Bylaw 2018 No. 7272"
- Neighbourhood Associations Part 1
- Effective Advocacy Strategies
- Coordinated Strategic Policy Review 2020-2021
- Single Use Checkout Bags
- Civic Facilities conditions, issues, plans and objectives
- Energy and Emissions Management Program
- Advocacy Part 2
- Coordinated Strategic Policy Review 2020-2021 Public Engagement Strategy
- Manual of Engineering Standards and Specifications Revision Update
- ReImagine Nanaimo: Demographics and Land Inventory/Capacity Analysis Summary
- Climate Change Resilience Strategy
- Reallocation of Street Space
- Governance: Question Period/Correspondence/Proclamations/Other
- Council Resolution Update
- Reopening Strategy/Plan
- Roadway Reallocation Options
- Social Procurement
- Capital Projects
- Sports Venues
- Proposed Amendments to the MoESS

Updated: 2020-SEP-29



Upcoming GPC/Special Council Topics

October 5

- **Arts and Culture**
- **REIMAGINE** Nanaimo

October 26

- **Community Amenity Contribution Policy**
- 2. **Short Term Rentals**
- 3. **REIMAGINE** Nanaimo

November 9

- Sanitation Review
- 2. **REIMAGINE** Nanaimo

November 23

- 1. Sustainable Procurement
- 2. **REIMAGINE** Nanaimo



REIMAGINE Nanaimo







