



**AGENDA**  
**SPECIAL COUNCIL MEETING**

Monday, July 27, 2020, 9:00 A.M. - 5:00 P.M.  
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE  
80 COMMERCIAL STREET, NANAIMO, BC

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**1. CALL THE MEETING TO ORDER:**

**2. INTRODUCTION OF LATE ITEMS**

**3. APPROVAL OF THE AGENDA:**

**4. PRESENTATIONS:**

a. Sustainable Procurement (9:00 a.m. - 11:15 a.m.)

To be introduced by Shelley Legin, General Manager, Corporate Services.

Presentation

1. Tim Reeve, President, Reeve Consulting and Amanda Chouinard, Project Assistant, Reeve Consulting.

**SCHEDULED RECESS (10:30 a.m. - 10:45 a.m.)**

**5. COMMITTEE MINUTES:**

a. Finance and Audit Committee Meeting 2020-JUL-15

Minutes of the Finance and Audit Meeting held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2020-JUL-15 at 9:00 a.m.

b. Special Economic Development Task Force Meeting 2020-JUL-15

Minutes of the Special Economic Development Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2020-JUL-15 at 12:30 p.m.

**6. CONSENT ITEMS:**

a. Finance and Audit Committee Meeting 2020-JUL-15

[Note: A link to the Agenda for the 2020-JUL-15 Finance and Audit Committee Meeting is attached for information.]

1. Recommendation re: Mobile Crisis Response Unit

That Council direct Staff to prepare a business case for the creation of a mobile crisis response unit to respond to mental health and wellness calls.

2. Recommendation re: Manager of Sustainability

That Council direct Staff to update the business case for a Manager of Sustainability, which was prepared for the 2020 budget deliberations, and include information on whether the position would be eligible for the BC Hydro Community Energy Manager program.

3. Recommendation re: Manager of Housing

That Council direct Staff to prepare a business case for a Manager of Housing to support the ongoing collaborative work identified by the Health and Housing Task Force.

4. Recommendation re: E-bike rebate program

That Council direct Staff to prepare a business case for the creation of an e-bike rebate program for Nanaimo residents with the potential for a separate stream for low-income individuals.

5. Recommendation re: Annual Community Watercourse Restoration Grant

That Council direct Staff to prepare a business case for an annual community watercourse restoration grant.

6. Recommendation re: Indigenous Engagement Specialist

That Council direct Staff to prepare a business case for an Indigenous Engagement Specialist for the purpose of better incorporating First Nations and urban indigenous perspectives and ways of knowing into our work and decisions.

7. Recommendation re: Heritage Façade Grant - 45 Victoria Crescent

That Council approve a \$10,000 Heritage Façade Grant for the Nanaimo Pioneer Bakery building located at 45 Victoria Crescent to repair and rehabilitate the building's wooden exterior and storefront, repaint the façade, and add a new awning.

8. Recommendation re: Federation of Canadian Municipalities, Municipal Asset Management Program

That Council approve submission of an application to the Federation of Canadian Municipalities, Municipal Asset Management Program for \$50,000 for a Level of

Service Study: Asphalt.

b. Economic Development Task Force Meeting 2020-JUL-15

[Note: A link to the Agenda for the 2020-JUL-15 Economic Development Task Force meeting is attached for information.]

1. Recommendation re: Nanaimo Prosperity Agency Draft Charter

That Council receive for information the Nanaimo Prosperity Agency Draft Charter and direct staff to refer the Draft Charter to the proposed owners for feedback prior to final consideration.

**7. REPORTS:**

a. "Subdivision Control Bylaw 1989 No. 3260" Proposed Amendments to the Manual of Engineering Standards and Specifications (MoESS) (11:15 a.m. - 12:30 p.m.)

To be introduced by Bill Sims, General Manager, Engineering and Public Works.

*Purpose: To provide Council with notification that the Manual of Engineering Standards and Specifications Edition No. 13 will be brought forward to Council, for a Bylaw Amendment, at Council's next meeting.*

Presentation:

1. Poul Rosen, Director, Engineering.

Delegation:

1. Toby Seward, Seward Developments Inc., to speak in support of the proposed MoESS Standards and specification changes.

**SCHEDULED LUNCH (12:30 p.m. - 1:00 p.m.)**

b. Ocean EXP Presentation

Tim Tessier to report back on a study funded by Council in 2018.

c. Outdoor Stadium Improvement Options

To be introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

*Purpose: Provide Council with a report and presentation on where to focus resources on an outdoor Stadium in the City of Nanaimo.*

Presentation:

1. Doug Wournell, Architect AIBC, IAKS, Specialty Design Consultant of DWournell Sport Architect.

Recommendation: That Council:

1. receive the draft Stadium Development Report and make available for review and comment by the community, and;
2. direct Staff to work with Nanaimo Ladysmith School District No. 68 and local sport and stadium user groups on the concept of making NDSS Community Field the medium-sized Stadium for improvement and use and report back.

d. Serauxmen Stadium Improvement Plan

To be introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

*Purpose: To provide Council with an update on the status of the Serauxmen Stadium Improvement Plan.*

Presentation:

1. Doug Wournell, Architect AIBC, IAKS, Specialty Design Consultant of DWournell Sport Architect.

Recommendation: That Council receive the “180626 Serauxmen Stadium Improvement – Conceptual Design and Costing Report” and the “200601 Serauxmen Stadium Improvement Report” as guiding documents for the Serauxmen Stadium facility.

e. Re-Opening Plan for Aquatics

To be introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

*Purpose: To obtain Council approval for the re-opening plan for Aquatics.*

Recommendation: That Council approve the Aquatics re-opening plan that aligns with the City’s “COVID-19 Recovery Plan” and complies with the components of the “Planning Framework for Municipal Operations”.

f. Re-Opening Plan for Community Recreation Centres

To be introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

*Purpose: To obtain Council approval for the re-opening plans for community recreation centres to include, Beban Social Centre, Oliver Woods Community Centre, and Bowen Complex.*

Recommendation: That Council approve the Community Recreation Centres Re-opening Plans that align with the City’s “COVID-19 Recovery Plan” and comply with the components of the “Planning Framework for Municipal Operations”.

g. Downtown Quick Win Projects - Update

To be introduced by Bill Corsan, Director, Community Development.

*Purpose: To provide Council with an update on the downtown quick win projects and to request the reallocation of funding to support an enhanced downtown wayfinding program.*

Presentation:

1. Bill Corsan, Director, Community Development.

Delegation:

1. Matthew Rosenthal

Recommendation: That Council:

1. receive the presentation on downtown quick win projects; and
2. reallocate \$25,000 from the Great National Land Building project to support two additional signs in the Old City Quarter as part of the downtown wayfinding project.

**8. CAPITAL PROJECTS**

a. Proposal for Civic Precinct Real Estate Strategy

To be introduced by Bill Corsan, Director, Community Development.

*Purpose: To provide Council with background information on City-owned lands in the Civic Precinct and to seek direction to prepare a real estate strategy for the future space needs of the Royal Canadian Mounted Police.*

Presentation:

1. Bill Corsan, Director, Community Development.

Recommendation: That Council direct Staff to address the space needs of the Royal Canadian Mounted Police by exploring options within the Civic Precinct and subsequently develop a strategy for Council's consideration.

**SCHEDULED RECESS (2:30 p.m. - 2:45 p.m.)**

**9. BYLAWS:**

a. "Building Bylaw Amendment Bylaw 2020 No. 7224.03"

That "Building Amendment Bylaw 2020 No. 7224.03" (To allow for the extension of the building permit application expiry timeline) be adopted.

b. Bylaw Status Sheet (For information only)

**10. NOTICE OF MOTION:**

**11. OTHER BUSINESS:**

**12. AGENDA PLANNING:**

a. Agenda Planning

To be introduced by Sheila Gurrie, Director, Legislative Services.

*Purpose: To provide Council the opportunity to have a round table discussion in order to review and prioritize topics for Special Council Meetings, or future Governance and Priorities Committee Meeting.*

**13. PROCEDURAL MOTION:**

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of the Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(c) labour relations or other employee relations;

(g) litigation or potential litigation affecting the municipality;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and,

(n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

**14. RISE AND REPORT**

**15. ADJOURNMENT:**