



ADDENDUM
FINANCE AND AUDIT COMMITTEE MEETING

June 17, 2020, 9:00 AM - 12:00 PM
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC

Pages

5. REPORTS:

c. Community Program Development Grants

- | | | |
|----|--|---------|
| 1. | <i>Add - Community Program Development Grant Application from the Salish Storm Hockey Association</i> | 2 - 11 |
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COMMUNITY PROGRAM DEVELOPMENT GRANT

GUIDELINES

AND

APPLICATION FOR FUNDING



COMMUNITY PROGRAM DEVELOPMENT GRANT APPLICATION

General Information

The City of Nanaimo wants to work with community groups and partners to seed new or expanded programs that provide increased opportunities for residents to participate and connect in the community.

The City encourages community groups to build on their success and expertise in developing programs that enhance residents' exposure to a variety of experiences.

It is anticipated that groups will become self-sustaining. The purpose of this grant program is not for long-term funding.

To qualify, groups must identify:

- the goals and objectives of the project or program;
- target audience;
- clear success measures;
- how the project or program benefits the community;
- how the group will sustain the program or event in the long-term;
- marketing or promotion plan if applicable;
- funding sources and partners; and,
- evaluation criteria and tools.

Nanaimo Parks & Recreation have a budget of \$15,000 for Community Program Development grants to assist groups hosting community educational or experiential opportunities. When making your application, please remember that our objective is to assist as many groups as possible.

Any amateur non-profit organization is eligible for funding. Charitable status is not necessary.

Private or commercial organizations are not eligible.

Funding for capital expenditures will not be considered.

Organizations will not be eligible for funding if they have received other funding assistance through the City of Nanaimo for this application.

Freedom of Information and Protection of Privacy Act (FOIPPA) Information on this form is done so under the general authority of the Community Charter and FOIPPA, and is protected in accordance with FOIPPA. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose. Submissions may be included within a future publically available Council Report, which will be available for viewing on the City's website.

Application Timeline

Applications must be submitted by: November 1st for spring and/or summer programs
May 1st for fall and/or winter programs

Applicants will receive written notification of Council's decision within 90 days of the application deadline date. Applications received after this date will only be considered if there are unused funds. In exceptional or unforeseen circumstances, the Selection Committee will determine if late requests warrant special consideration.

Application Criteria

- The program fills a void in the community and provides experiential opportunities for participants.
- The program targets specific community benefit and measures the success of the endeavor by using submitted evaluation criteria and tools.
- Preference will be given to programs that will be ongoing and have potential as a good long-term investment for the City and are able to demonstrate a plan to sustain the program in the long-term through fees, alternative funding, and/or partners. This grant is designed specifically to assist community groups to enhance the lives and experiences of fellow residents.
- The program must be sustainable and produce long-term benefit in the community.
- Has potential to offer short-term employment for student youth.
- Preference will be given to new applications. Applications for the same project or program funding in consecutive years will be considered where there is clearly identified change or expansion of the project or program, or, where there is proven need to sustain the program.
- This grant is designed specifically to assist programs, events and festivals that utilize services and facilities within the City of Nanaimo.
- The applicant must adhere to sound standards of corporate governance where applicable.
- ***Organizations receiving operational funds from the City of Nanaimo will not qualify for Community Program seed funding.***

Who Can Apply?

1. Generally, organizations requesting funding will be established non-profit organizations, neighborhood groups or other bodies with experience in organizing programs and managing funds. Groups or individuals that do not fit these criteria have an opportunity to receive funding at the discretion of the Finance and Audit Committee.
2. Applicants must be able to demonstrate a broad community participation or significant potential audience.
3. Applications will be considered on the following criteria:
 - Evidence of benefit to the community.
 - Evidence of financial need by the sponsoring organization.
 - Secured commitment from other funding sources.
 - Evidence of long term viability and sustainability.
 - Demonstration of community support for the project or program as measured by volunteer participation, membership, and/or audience participation.
 - Evidence of competent management and fiscal responsibility (i.e. proven track record, business and marketing plan, sound financial controls and performance).
 - Potential community and/or financial impact (i.e. life experience, jobs created, spending, number of visitor days created and how this information will be tracked).
 - Public recognition of the municipal contribution.
 - Level of program profile and media exposure.

What Does Your Organization Need to do to Apply for Funds?

- Your organization needs to complete the attached application form.
- For an application to be considered, it cannot be longer than 10 pages in length, including the application form.
- All pages must be single sided with a font size of at least 10.
- All applications for funding must be clearly marked "**Community Program Development Grant Application**" and submitted to:
c/o Nanaimo Parks and Recreation
500 Bowen Road
Nanaimo, BC V9R 1Z7

Review Process

The Finance and Audit Committee screens applications and makes recommendations to City Council for approval and distribution of funds.

Applicants will receive written notification of Council's decision within 90 days of the application deadline date.

Appeals

Statement of Purpose: The mandate of the Grants Advisory Committee is to review appeals for process issues only. That is, to determine whether the original Advisory Committee had all the correct information and used the appropriate criteria to make their recommendation. **The Grants Advisory Committee will not revisit the actual decisions, i.e. whether the correct amount was granted.**

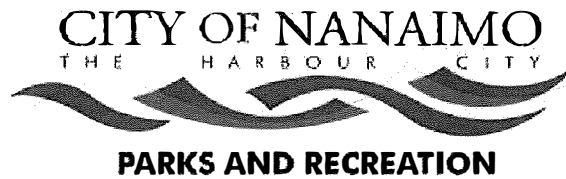
Criteria for Allowing an Appeal

- Was the original advisory committee's decision based on the application not meeting certain criteria or submitting incomplete or incorrect information? Did the advisory committee misinterpret some of the information submitted?
- Did the original committee notify the applicant of its recommendations two weeks before it was sent to the next level (either to Council or to the Finance and Audit Committee), thereby giving the applicant time to respond?
- Does the applicant believe that the recommendation was based on incorrect or incomplete information? Does the applicant believe its information was misinterpreted?
- Did the original advisory committee determine the application should be reconsidered based on this new/different information?

Further Information?

Contact: Darcie Osborne, Manager; Recreation Services at 250-756-5200.

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COMMUNITY PROGRAM DEVELOPMENT GRANT APPLICATION FORM

DEADLINE FOR APPLICATIONS

November 1st for spring and/or summer programs

May 1st for fall and/or winter programs

Legal Name of Organization: Salish Storm Hockey Association

Mailing Address: [REDACTED]

Postal Code: [REDACTED]

Telephone #1: [REDACTED]

Telephone #2: [REDACTED]

Email: [REDACTED]

Contact Person: [REDACTED]

Position: Administrator and Program Coordinator

Society Registration Number: Pending

Is your society in good standing with the Registrar: Yes

Fiscal year for grant: February 2020 – January 2021

Total grant requested for fiscal year: \$15,000.00

Total budget for fiscal year: \$15,000.00

Has your organization applied for other City of Nanaimo funding? If so, please list the type and amount of funds requested for next year.

In your application, please answer all questions and include the information requested:

1. **Name of Project or Program:** Salish Storm Hockey Program
2. **Times and Dates:** February 26th – March 11th 5:30-6:30PM // September 2020 (16 Week program), 5:30-6:30PM
3. **Location:** Nanaimo Ice Centre, Cliff McNabb, Frank Crane
4. **Target Market and Age of Participants:** Indigenous Children ages 6-12
5. **From where will participants come? (Last year's actual numbers if project or program was held previously: New projects or programs please estimate)**

Program Highlights	Age Groups	Attendance
Stick n' puck (February-March)	6-12	25 youth
Introduction to Hockey (September 2020 – January 2021)	6-12	25 youth
Expected Attendance		25 youth per program

6. Is any other organization providing a similar services? No

7. Is this a new program? Yes

8. How long has your organization existed in Nanaimo? 0 Years

9. Briefly outline the purpose or mission of your organization

- 1) To promote improvement of self-esteem, physical health and social skills of indigenous children and youth through involvement in Hockey.
- 2) Provide programming capacity development and direct support to families to increase the participation of indigenous children and youth through Hockey
- 3) To promote the development of indigenous children and youth hockey players
- 4) To increase capacity for indigenous families to participate in the organized sport of Hockey.

10. What programs in the past has your organization produced/sponsored

SSHA has had no past sponsorship's.

11. One to two typed out pages outlining a summary of your idea:

The Salish Storm Hockey Association in partnership with Kw'umut Lelum and Nanaimo's hockey community provides programming, capacity development and direct support to families to increase the participation of indigenous children and youth in hockey.

SSHA provides a four pillar approach to the inclusion of Indigenous youth in organized hockey:

Stick n' Puck Weekly hour-long drop-in program (Wednesday evenings, Feb 26th-March 25th) where children and youth can become comfortable on the ice while learning basic skills and techniques at their own pace. Supported by SSHA coaches, players will be divided into groupings by skill level and interest. Equipment rentals will be provided on site.

Introduction to Hockey 16 week low-barrier hockey development program for Indigenous children ages 6-12. This program is designed to introduce the game of hockey to first timer children and youth. Fundamental hockey skills are taught through a play-based system using training pucks and building on physical literacy basics and fun. Children will work on skating, basic puck handling, passing and shooting with emphasis on participation. No previous hockey experience is required, but players must be able to skate. (September 2020)

Box Hockey Building on our Member's active interest and involvement in ball hockey, SSHA coaches and officiating staff will provide volunteer program support to Kw'umut Lelum's community ball hockey program at the Harewood Covered Multi-Purpose Court. This will be one of several key hockey education and recruitment opportunities to develop transferrable hockey skills and knowledge and transition to ice hockey. (September 2019 – Current)

Community Navigators To support the inclusion and retention of parents/caregivers and players SSHA will provide one to one mentorship and advocacy so that indigenous families have a supported and successful introduction to the sport and minor hockey community. The volunteer navigators help new families get engaged in supporting their child's interest in sport, and to learn about the benefits of organized/team sport on mental, physical and social development. The navigators will also help identify financial, logistic and community resources to address barriers that might be experienced by families as they continue on to other organized hockey programs. Families will be assisted to enrol in skating and hockey programs already available through the RDN and Nanaimo minor hockey.

12. For what purpose do you plan to use this City fund? (Please be specific)

This grant will fund two keystone programs that will 1) Introduce indigenous children and families to the sport of hockey and 2) develop skill, confidence and relationships for children that will be crucial to their participations in mainstream league hockey.

13. How will your idea benefit Nanaimo?

Indigenous players are vastly underrepresented in the sport of hockey in the mid-island area due to a variety of cost, logistical and social barriers. There are very few programs that encourage and support Indigenous children to play organized hockey.

Broadly, Indigenous children are trending lower on both social and physical determinants of health. We need to encourage opportunities for them to engage in physical activity, and to form positive relationships in a group social setting. This program builds ties between furthering Nanaimo's reconciliation services with indigenous service groups.

14. How will your program be marketed?

We will leverage our relationships with our partners including Kw'umut Lelum, Nanaimo Minor Hockey, Clippers, City of Nanaimo and VIU Mariners to promote SSHA across various social and online media channels. Direct marketing to the City of Nanaimo SD68, nations, and family service organizations like Nanaimo Aboriginal Centre, Tillicum Lelum Aboriginal Friendship Centre is a vital component of our recruitment and marketing strategy.

15. How will you evaluate the success of the program?

Salish Storm Hockey Association will evaluate the success of our program by conducting weekly overviews with coaches and volunteer staff, to discuss our observation of environment and youth in our program. We will also be administering monthly surveys to families and children to discuss improvement and barriers. Ex: *"How can we make it easier for you and your child to attend our Wednesday evening Development program?"* and to identify and address ongoing barriers to meaningful participation measuring self-reported satisfaction. Increasing in overall Hockey Programs, health, and attainment of goals.

18) Include a list of the organizer's identifying the roles and names of the people in those roles and functions

SSHA is a volunteer non-profit program that supports the:

President [REDACTED] whom represents SSHA within the community, responsible for the effective leadership and management while coordinating the committee.

Administrative Support and Program Coordinator – [REDACTED] whom supports streamlining hockey operations while planning community events, implanting activities, development of program, and promoting SSHA initiatives to enhance the consistency of our program.

[REDACTED] – **Community Navigators/recruitment** whom helps new families get engaged in supporting their child's interest in sport, and to learn the benefits of organized team sports on mental, physical and social development. The navigator's will help identify financial, logistic, and community resources to address any barriers that may be experienced.

Volunteer coaching and officiating Staff – [REDACTED]
[REDACTED], volunteer NMHA and VIU Mariners responsible for directing and supporting players during development in athletic abilities, skills and drills.

Parent Mentors/Driver Support – Currently under recruitment with partner Kw’umut Lelum Whom supports the inclusion and retention of parents/caregivers and players while providing one to one mentorship and advocacy so that indigenous families have a supported and successful introduction to the sport and Minor Hockey Community

PLEASE NOTE: A final report and financial statement (1 – 3 pages maximum) must be submitted within 60 days of the conclusion of the project or program. Failure to do so may result in rejection of any new application. *Freedom of Information and Protection of Privacy Act (FOIPPA)* Information on this form is done so under the general authority of the Community Charter and FOIPPA, and is protected in accordance with FOIPPA. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose. Submissions may be included within a future publically available Council Report, which will be available for viewing on the City’s website.

Program Revenue Budget

Name of Activity: Salish Storm Hockey Program

Sponsored by: Salish Storm Hockey Association

Program Revenue Budget

Name of Activity: Salish Storm Hockey Program

Sponsored by: Salish Storm Hockey Association

<u>Project or Program Costs</u>	
Nanaimo Ice Centre, Frank Crane Arena, and Cliff McNabb	\$5,000.00
Supplementing in-kind equipment donations	\$2,000.00
Healthy food and beverage during core programs	\$2,400.00
Program Coordinator	(February 2020 – March 2020) (September 2020- January 2021) 20 Weeks 10 hours a week \$20.00 /hr =\$4,800.00
<u>Total Project and Program Costs</u>	<u>\$14,200.00</u>
<u>Administration & Communication Costs</u>	
Marketing and publicity -Signage	\$800.00
<u>Total Administration & Communication Costs</u>	<u>\$800.00</u>
Total required	\$15,000.00

Value of in-kind contributions	
Coach Development Through Nanaimo Minor Hockey	\$1000.00
In Kind Donations of used equipment	\$10,000.00
Volunteer Support Through Kw'umut Lelum	
• Parent Mentors	\$1000.00
• Volunteer Coaches	\$2500.00
<u>Total value of in-kind contributions</u>	<u>\$14,500.00</u>



PARKS AND RECREATION

COMMUNITY PROGRAM DEVELOPMENT GRANT APPLICATION FORM

DEADLINE FOR APPLICATIONS

November 1st for spring and/or summer programs

May 1st for fall and/or winter programs

Legal Name of Organization: Nanaimo Science and Sustainability Society

Mailing Address: [REDACTED]

Postal Code: [REDACTED]

Telephone #1: [REDACTED]

Telephone #2: [REDACTED]

Email: [REDACTED]

Contact Person: [REDACTED]

Position: Executive Director

Society Registration Number: S-56147 (If not registered, please leave blank)

Is your society in good standing with the Registrar: Yes ☒ No ☐

Fiscal year for grant: January 2020 to December 2020

Total grant requested for fiscal year: \$ 1,000.⁰⁰

Total budget for fiscal year: \$ 202,501.⁰⁰

Has your organization applied for other City of Nanaimo funding? If so, please list the type and amount of funds requested for next year.

<u>Name of Grant</u>	<u>Amount Requested</u>	<u>Amount Approved</u>
<u>N/A</u>		

In your application, please answer all questions and include the information requested:

1. Name of Project or Program: The Great Pumpkin Toss 2020
2. Times and Dates: November 7, 2020 10am - 3pm
3. Location: Meadow creek community Park (TBC)
4. Target Market and Age of Participants: All ages / Families
5. From where will participants come? (Last year's actual numbers if project or program was held previously: New projects or programs please estimate)

<u>Program Highlights</u>	<u>Age Groups</u>	<u>Attendance</u>
Pumpkin Cannon (by NS3)	Families	350+
Hands-on science tent	3-13	30+
Expected attendance		

6. Is any other organization providing a similar service? Yes _____ No ☒
7. Is this a new program? Yes _____ No ☒
8. How long has your organization existed in Nanaimo? 1 Years
9. Briefly outline the purpose or mission of your organization:

The mission of the Nanaimo Science and Sustainability Society (NS3) is to inspire children and develop their interest in science and sustainability through hands-on learning.

10. What programs in the past has your organization produced/sponsored?

	Year	Program and Location	# Attending
1.	2020	Science Saturday (Island Connected)	500+
2.	2019	The Great Pumpkin Toss (Meadow Creek Park)	350+
3.	2019	Spooktacular (Bowen Park)	115
4.	2019	Science in the Park (Sebastian Beach, Neck Point, Colliery Dam, Divers Lake, Departure Bay Beach, Bowen Park, Buttertubs Marsh)	1000+

Please also include the following information:

11. One to two typed pages outlining a summary of your idea.
12. For what purpose do you plan to use this City fund? (Please be specific and note that capital expenditures are not permitted.)
13. How will your idea benefit Nanaimo?
14. How will your program be marketed?
15. How will you evaluate the success of the program?
16. Include a detailed budget of the proposed idea, outlining all revenues including sources and expenditures.
17. Include a financial statement for your organization for the previous calendar year. (Sample statement attached.)
18. Include a list of the organizers identifying the roles and names of the people in those roles/functions.

PLEASE NOTE: A final report and financial statement (1 – 3 pages maximum) must be submitted within 60 days of the conclusion of the project or program. Failure to do so may result in rejection of any new application.

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Community Program Development Grant Application (Fall/Winter)
Nanaimo Science and Sustainability Society – The Great Pumpkin Toss 2020

11. Summary of Idea

The Nanaimo Science and Sustainability Society partnered with Alair Homes and the Big Brothers Big Sisters of Canada last November to host the Great Pumpkin Toss in the field behind the East Wellington Fire Hall. This inaugural event was a great success with over 350 people attending despite the rain!

Members from the Nanaimo Science and Sustainability Society built and operated the pneumatic cannon that shot jack o-lanterns across the field over 50 meters (much to the delight and excitement of the families who brought their pumpkins for launching). We also hosted a covered tent area where children could build their own catapults to launch pompoms and had other hands-on activities to try (such as our marble maze walls). We also offered concessions at the event (hot chocolate, hot dogs and chips). A trebuchet was also on site to launch pumpkins, as was a catapult.

The pumpkins used were all old jack o-lanterns and surplus pumpkins from the Halloween season and the smashed pumpkins would be used both as cattle feed and fertilizer as arranged with the field property owner who operates a farm on site. Families were kept in a separate area for safety and only qualified adults were permitted to operate the projectile equipment. Donations at this event were shared between Big Brothers Big Sisters and our organization – money raised helped our non-profit organization to continue to offer science-based education opportunities to children.

We are planning for 2020 and would like to enhance the science tent and activities that we will be offering as part of this event. Our plan is to provide information about how the various machines work with displays and posters, track the angle of the cannon and plot the distance that pumpkins travel to demonstrate how ballistics work, and offer a kid-safe series of activities that mirror the activities on the cordoned-off area.

If social distancing measures are still in effect in November 2020, we believe we would still be able to host this event successfully while upholding safety measures. As an outdoor event in a very large area, we will be able to permit households to both stay together and keep apart from other families. We would manage any concessions in a zero-contact manner and restrict the number of children in the science tent to maintain adequate space while participating, and offer “make & take” kits for pompom catapults.

Specifics for our enhanced science tent and activities include:

- building scale models so children can see up close what trebuchets, catapults and cannons look like; have working models that kids can try safely.
- laying out a measurement line along the safety fence to mark off distances; also include a series of distance markers (like at a driving range) at major intervals (every 10 meters)
- displaying a large tracking sign/score board on which we can track angle/distance plots for launched pumpkins to demonstrate the parabolic trajectories.

- printing posters showing the science of ballistics; cross-section diagrams of the pneumatic cannon, etc.
- individualized pompom catapult kits for kids to make and take home.
- Possible partnership with the library for a related topics book display.

12. Plans for City Fund:

We will be using the funds to create the materials for the science tent and activities as well as for a bit of advertising and signage. Rental of tents and tables will also be required to ensure this event can be held no matter the forecast and need for social distancing.

Funds will not be used for the concession stand nor the construction of the full-scale pumpkin launchers.

13. How will our idea benefit Nanaimo:

This new fall event is a great opportunity for our community to get together and experience some exciting technology in person. Similar to the excitement of Bathtub Days and Silly Boats, the cannon, trebuchet and catapult at the Great Pumpkin Toss offer a fun way to see innovation in a totally new application. We hope to bring more science to this event so that children (and adults!) better understand how these machines work and hopefully spark some curiosity and provide them with a take home activity to keep their imaginations growing.

Further, this is a safe and family-friendly event in the week after Halloween – a month where (other than Remembrance Day) few other public events are planned.

14. How will our program be marketed:

In 2019, we had great turn out thanks to Facebook notices as well as some media coverage.

<https://vancouverisland.ctvnews.ca/nanaimo-to-launch-inaugural-great-pumpkin-toss-this-weekend-1.4676733>

<https://www.nanaimobulletin.com/community/organizers-bringing-heavy-artillery-to-nanaimos-inaugural-great-pumpkin-toss/>

<https://www.harbourliving.ca/event/the-great-pumpkin-toss>

We hope to build on this marketing strategy for 2020 with additional supports from Alair Homes and our own efforts on social media, as well as direct communication with partners such as Scout and science teachers across SD68.

15. How we will evaluate the success of this program:

We hope to see greater number of attendees as well as increased number of participants in the science tent. We will track how many take-home activity kits are given out, and the responses on social media to our event. Donation totals will also be tracked and we hope to raise more money for both Big Brothers Big Sisters and our own organization at this event.

16. Budget for the Great Pumpkin Toss 2020 (Nanaimo Science and Sustainability Society portion)

(See following sheets)

17. Financial Statement for our organization for the previous calendar year
(See separate document provided)

18. Organizers for event:

██████████ Nanaimo Science and Sustainability Society (Executive Director)
Science tent & science activity organizer

██████████ Better Mousetrap (Owner)
Marketing and coordination

██████████ Alair Homes
Event founder, Alair trebuchet team lead

PROGRAM REVENUE BUDGET

Great Pumpkin Toss **Sponsored by: Nanaimo Science and Sustainability Society**

YEAR		YEAR
Actual 2019	Revenue Item	Projected 2020
	Earned Revenue	
\$696.50	Concession sales	\$800.00
\$696.50	Total Earned Revenue	\$800.00
	Fundraising Revenue	
\$1,000.00 (in kind)	Pneumatic cannon (NS3 Board members, Steel Container Systems, Inter-Kraft Contracting, Cermaq Canada)	\$200 (maintenance)
\$1,100.00	Public donations	\$2,000.00
\$100.00 (in kind)	Country Grocer gift card for concessions	\$150.00
\$250.00 (in kind)	Tent rental	
\$2,450.00	Total Fundraising Revenue	\$2,350.00
	Government Revenue	
N/A	Municipal Grants	\$1,000.00
	Total Government Revenue	\$1,000.00
\$3,146.50	Total Revenues LINE A	\$4,150.00

Additional in-kind support**Source**

Location sourcing & planning logistics (Alair Homes)

Poster & sign design and printing [REDACTED]

Volunteers for donation collection, concession management, marketing etc.

Value

\$300+

\$200+

Program Expenses

YEAR		YEAR
Actual 2019	Expense Item	Projected 2020
	Administration & Communication Costs	
\$560.00	Project Coordinator (20 hours @ \$28/hr)	\$560.00
\$360.00	Office staff (20 hours @ \$18/hr)	\$360.00
N/A	Volunteer expenses (t-shirts for 5 volunteers)	\$100.00
N/A	Marketing & Publicity (Facebook ad)	\$50.00
\$920.00	Total Admin & Communication costs	\$1,070.00
	Project or Program Costs	
Free (in kind)	Facility/Venue rental	Free
\$250 (see in kind donation)	Equipment rental (tents & tables– will need additional for more spacing between activities)	\$500.00
\$100.00 (in kind)	Materials and Supplies (Science tent activities, take-home catapult kits, models, measurement line and signs)	\$1,000.00
\$250.00 (in kind)	Tent rental	\$500.00
\$115.00	FoodSafe certification	\$115.00
	Total Production & Event Costs	\$2,115.00
\$2,555.00	Total Revenues LINE B	\$3,185.00
\$591.50	NET (LINE A minus LINE B)	\$965.00

Nanaimo Science & Sustainability Society
Balance Sheet
December 31, 2019

	2019	2018
Assets		
Cash	23,689	22,176
Term deposits	-	20,254
Accounts receivable	715	-
GST receivable	142	432
Current assets	24,546	42,861
Capital assets	25,148	25,148
Total	49,694	68,009
Liabilities		
Accounts payable	-	5,546
Wages payable	1,662	-
Vacation payable	2,050	1,597
Source deductions payable	3,404	3,724
Total liabilities	7,116	10,866
Deferred revenue	6,221	19,110
Net assets	36,358	38,033
Total	49,694	68,009

Draft - for management purposes only

Nanaimo Science & Sustainability Society
Income statement
December 31, 2019

	2019	2018
Revenues		
Grants	34,425	33,633
Donations	9,092	11,184
Program fees	137,330	127,155
Memberships	30	170
Interest and other	219	450
Total revenue	181,095	172,592
Expenses		
Accounting and legal	1,946	1,761
Advertising	470	9,709
Vehicle	4,086	1,701
Bank charges and interest	452	9
Contractors	-	1,348
Donation	-	-
Fundraising	-	-
Insurance	1,912	1,855
Office	4,833	6,370
Program expenses	6,362	11,189
Rent	540	3,529
Uniforms	-	322
Wages and benefits	161,171	137,891
Travel and meals	1,000	819
Total expenses	182,771	176,502
Excess of expenses over revenues	-1,676	- 3,909
Net assets, beginning of year	38,033	41,943
Net assets, end of year	36,358	38,033

Draft - for management purposes only

Note 1 - The Society does not pay wages to any employees or contractors in excess of \$75,000.

Note 2 - The Society does not remunerate Directors.