



AGENDA SPECIAL COUNCIL MEETING

Wednesday, March 18, 2020, 9:00 A.M. - 12:00 P.M.
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC

1. **CALL TO ORDER:**
2. **PROCEDURAL MOTION:**
3. **INTRODUCTION OF LATE ITEMS**
4. **APPROVAL OF THE AGENDA:**
5. **ADOPTION OF THE MINUTES:**
6. **MAYOR'S REPORT:**
 - a. Update Regarding COVID-19
7. **PRESENTATIONS:**
8. **CONSENT ITEMS:**
9. **DELEGATIONS:**
10. **REPORTS:**
 - a. 2019 Budget Carryforwards

To be introduced by Shelley Legin, General Manager, Corporate Services.

Purpose: To provide the Council with a summary of the 2019 budgets carried forward to 2020.

b. 2019 Surplus Allocation

To be introduced by Shelley Legin, General Manager, Corporate Services.

Purpose: To provide Council with information regarding the allocation of the 2019 operating surplus.

Presentation:

1. Laura Mercer, Director, Finance.

Recommendation: That Council approve the allocation of the 2019 operating surplus as follows:

1. General Fund

a. Special Initiatives Reserve	\$2,013,000
b. General Capital Reserve	2,955,073
c. General Financial Stability Reserve	759,874
d. Strategic Partnership Reserve	<u>200,000</u>
	<u>\$5,927,947</u>

2. Sewer Fund

a. Sewer Reserve	\$ <u>581,616</u>
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3. Water Fund

a. Water Distribution Reserve	<u>\$ 1,069,989</u>
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Total Surplus Allocation	<u>\$ 7,579,552</u>
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c. Interim Business Property Tax Relief Program

To be introduced by Shelley Legin, General Manager, Corporate Services.

Purpose: To provide Council with information on the recently tabled Provincial Interim Business Property Tax Relief program.

Recommendation: That Council delay consideration on implementing the Interim Business Property Tax Relief program to 2021 pending further investigation.

d. Tire Stewardship BC Community Grant Program and Kal's Replay Fund

To be introduced by Shelley Legin, General Manager, Corporate Services.

Purpose: To advise Council that the City has applied for three grants totaling \$82,555 from the Tire Stewardship BC Community Grant Program and Kal's Replay Fund.

e. BC Active Transportation Infrastructure Grants Program

To be introduced by Shelley Legin, General Manager, Corporate Services.

Purpose: To advise Council that the City has applied for three grants totalling \$827,866 from the BC Active Transportation Infrastructure Grant Program.

f. Leisure Economic Access Program (LEAP) Review

To be introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

Purpose: To initiate a review and update of the Leisure Economic Access Policy (LEAP) to ensure the program is effectively meeting its goals of providing citizens with affordable access to public recreation services in today's community.

Delegation:

1. Shauna McAllister re: LEAP cards being accessible to low income families.

Recommendation: That Council:

1. approve a review and update of the LEAP program in 2020; and,
2. refer the review of the program to the Advisory Committee on Accessibility and Inclusiveness to develop recommendations for changes for Council's consideration.

g. Electrification and Geoexchange Options for Reducing Greenhouse Gas Emissions

To be introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

Purpose: To obtain Council's approval to use funds from the Emissions Reduction Reserve Fund to study the feasibility and potential options at each facility for upgrades to the heating plants at the Nanaimo Aquatic and Beban Park Recreation Centres, with the goal of significantly reducing greenhouse gas emissions.

Recommendation: That Council:

1. direct Staff to proceed with studying the feasibility and potential options at each facility for upgrades to the heating plants at the Nanaimo Aquatic and Beban Park Recreation Centres with the goal of significantly reducing greenhouse gas emissions; and,
2. approve funding of \$50,000 from the "Emission Reduction Reserve Fund Bylaw 2019 No. 7298" to complete these studies.

h. Millstone Trunk Sewer Project Funding

To be introduced by Bill Sims, General Manager, Public Works and Engineering.

Purpose: To obtain Council's approval to modify the 2020 Sewer Project Plan in the 2020 – 2024 Financial Plan.

Recommendation: That Council approve the following changes to the 2020 budget:

- Decrease the budget for Comox Area Sanitary Project by \$1,140,000, funded from the Sewer Asset Management Reserve Fund and;
- Increase the budget for DCC SS19: Millstone Trunk South by \$1,140,000, to be funded from internal borrowing and the Sewer Asset Management Reserve Fund.

11. **BYLAWS:**

12. **NOTICE OF MOTION:**

13. **OTHER BUSINESS:**

- a. Correspondence from The Boat for Hope Nanaimo Committee, dated 2020-FEB-27, re: Boat for Hope Sponsorship Opportunities

14. **QUESTION PERIOD:**

15. **ADJOURNMENT:**