



**AGENDA**  
**SPECIAL FINANCE AND AUDIT COMMITTEE MEETING**

December 2, 2019

1:00 PM - 4:00 PM

SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE  
80 COMMERCIAL STREET, NANAIMO, BC

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1. **CALL THE SPECIAL FINANCE AND AUDIT COMMITTEE MEETING TO ORDER:**
2. **INTRODUCTION OF LATE ITEMS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
5. **PRESENTATIONS:**
  - a. **Budget Recap**

To be introduced by Laura Mercer, Director, Finance.
6. **REPORTS:**
  - a. **Parks, Recreation and Culture Fees and Charges Background, Purpose, Review and Update**

To be introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

*Purpose: To provide information regarding the background, purpose and review process for fees and charges administered by the Parks, Recreation and Culture Division and the regulating bylaw "Parks, Recreation and Culture Regulation Bylaw 2008 No. 7073."*

Presentation:

    1. Richard Harding, General Manager, Parks, Recreation and Culture.
  - b. **KPMG Audit Planning Report**

To be introduced by Laura Mercer, Director, Finance.

Presentation:

Liette Bates-Eamer and Sarah Burden, KPMG

7. OTHER BUSINESS:
8. QUESTION PERIOD:
9. ADJOURNMENT: