



AGENDA

COMMUNITY VITALITY COMMITTEE MEETING

April 4, 2018, 4:30 PM - 6:30 PM
Board Room, Service and Resource Centre,
411 Dunsmuir Street, Nanaimo, BC

Pages

1. **CALL THE MEETING OF THE COMMUNITY VITALITY COMMITTEE TO ORDER:**
2. **INTRODUCTION OF LATE ITEMS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**

- a. **Minutes**

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Minutes of the Open Meeting of the Community Vitality Committee held in the Board Room, Service & Resource Centre, 411 Dunsmuir Street, Nanaimo, BC , on Wednesday, 2018-FEB-07 at 4:30 pm.

5. **PRESENTATIONS:**

- a. **Meeting Procedures by Sheila Gurrie, City Clerk**

Purpose: To provide an update on meeting procedures.

Recommendation: That the Meeting Procedures presentation be received as presented.

6. **REPORTS:**

- a. **Community Based Multi-Use Arts Space**

A status update on this with specific focus on City-owned facilities.

7. **OTHER BUSINESS:**

a. Information Item: Affordable Housing Strategy Expo

On 2018-APR-28, the City of Nanaimo will host an Affordable Housing Strategy Expo from 1:00 pm to 4:00 pm at St. Andrew's Presbyterian Church (4235 Departure Bay Road). The family-friendly event will feature information about the current housing situation in Nanaimo and ask residents for input on how to create more affordable housing in our community.

b. Information Item: Immigrant Welcome Reception

On 2018-MAY-19, the City of Nanaimo and Multicultural Society will host the annual Immigrant Welcome Reception from 2:00 pm to 4:00 pm at the Vancouver Island Conference Centre - Newcastle Island Lobby (101 Gordon Street).

c. Information Item: Heritage Façade Grant for 375 Franklyn Street Approved by Council

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On 2018-FEB-19, Council approved a \$9,579.41 Heritage Façade Grant to replace the roof and repair the masonry chimneys of the Harris House located at 375 Franklyn Street.

d. Information Item: 2018 Culture & Heritage Awards Ceremony

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On 2018-JAN-15, Council approved the 2018 Culture & Heritage Award recipients as follows:

- Mr. Rick Scott, Excellence in Culture
- Mr. William Good, Honour in Culture
- Ms. Jan Peterson, Honour in Heritage

On 2018-FEB-19, Council approved the 2018 Lifetime Achievement Award recipient as follows:

- Ms. Audrey Alexandra Brown

All recipients will be honoured at a special ceremony at the Port Theatre on Thursday, April 5, 2018 at 6:30 pm.

e. Information Item: Notes from the 2018 Heritage Summit

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On 2018-FEB-21, the 2018 Heritage Summit was held with several culture and heritage organizations in attendance to hear the feature presentation and share their recent accomplishments/upcoming projects.

f. Information Item: 2018 Strategic Directions Approved by Council

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On 2018-FEB-26, Council approved the Community Vitality Committee's 2018 Strategic Directions.

9. Information Item: 2018 Downtown Event Grants Approved by Council

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On 2018-MAR-05, Council approved the 2018 Downtown Event Grant recommendations of \$150,000.

8. QUESTION PERIOD:

9. ADJOURNMENT:

MINUTES
OPEN COMMUNITY VITALITY COMMITTEE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE
411 DUNSMUIR STREET, NANAIMO, BC
WEDNESDAY, 2018-FEB-07, AT 4:30 PM

PRESENT: Members: Councillor G.W. Fuller, Chair (arrived at 4:57 pm)
 Dennis McMahon, Vice Chair
 Erin Hemmens
 Rob McGregor
 Ingrid Sly
 Paula Waatainen

 Staff: Bruce Anderson, Manager, Community & Cultural Planning
 Chris Sholberg, Culture & Heritage Planner
 Chris Barfoot, Culture & Heritage Coordinator
 Karin Kronstal, Social Planner
 Rebecca Buckler, Recording Secretary

1. CALL THE OPEN COMMUNITY VITALITY COMMITTEE MEETING TO ORDER:

The Open Community Vitality Committee Meeting was called to order at 4:37 pm.

2. INTRODUCTION OF LATE ITEMS:

- (a) Dennis McMahon advised that he would be bringing forward an item under Agenda Item 6 (b) New Business regarding the Port Drive Waterfront Master Plan.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

Dennis McMahon requested a change to the 2018-JAN-03 Community Vitality Committee meeting Minutes under Item 7 (c) Other Business to include that a motion was moved, seconded, then withdrawn.

It was moved and seconded that the Minutes of the Open Meeting of the Community Vitality Committee held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2018-JAN-03 at 4:30 pm be adopted as amended. The motion carried unanimously.

[Note: An amendment to the minutes was requested by the committee. As the amendment is prohibited by "Council Procedure Bylaw 2007 No. 7060" the change was not made.]

5. PRESENTATIONS:

(a) Affordable Housing Strategy Update

Karin Kronstal, Social Planner, provided an update on the City of Nanaimo's Affordable Housing Strategy to date, a process that has been in progress since 2015. Her presentation included: purpose, process to date, steering committee membership, project deliverables, survey responses, top issues identified, housing and population statistics, sales and affordability.

Councillor Gord Fuller entered the meeting at 4:57 pm and resumed as Chair.

The next step (Phase 3) will include a World Café event to be held on February 21, 2018 from 9:30 am to 12:00 noon at the Vancouver Island Conference Centre.

It was moved and seconded that the Affordable Housing Strategy Update presentation be received as presented. The motion carried unanimously.

6. NEW BUSINESS:

(a) 2018 Strategic Directions

Bruce Anderson, Manager of Community and Cultural Planning, introduced the 2018 Strategic Directions, requesting that the Community Vitality Committee review the proposed 2018 Strategic Directions and provide suggestions on additional items for consideration. Once endorsed by the Committee, the Strategic Directions will be forwarded to Council for final approval. He provided an overview of each item listed, stating it's purpose, status, and potential action items that could arise as the year proceeds.

The Strategic Directions serve as a list of umbrella topics that may be brought forward to the Committee for information, consideration, discussion, endorsement, etc., and represent the Committee's "scope" as endorsed by Council. The items may not be actioned right now.

After reviewing the document, the Committee requested that the following items be added to the list of 2018 Strategic Directions:

- Immigrant Attraction and Retention
- Cannabis Task Force
- Response to Health, Social and Safety Issues
- Food Security

It was moved and seconded that the 2018 Strategic Directions for the Community Vitality Committee be endorsed as follows:

Item 1: Poverty Reduction Strategy

Item 2: Community Plan to End Homelessness (homelessness Coalition)

Item 3: Affordable Housing Strategy

Item 4: Heritage Register Amendments

- Item 5: Archaeological Mapping and Liaison - Archaeological Overview Assessment
- Item 6: Heritage Promotion and Interpretation – Coal Town Trail
- Item 7: Culture & Heritage Sector Recognition
- Item 8: Poet Laureate
- Item 9: Public Art
- Item 10: Arts/Culture Community Space
- Item 11: Heritage Building Design Guidelines Update
- Item 12: Immigrant Attraction and Retention
- Item 13: Cannabis Task Force
- Item 14: Response to Health, Social & Safety Issues
- Item 15: Food Security

The motion carried unanimously.

(b) Port Drive Waterfront Master Plan

Dennis McMahon shared the draft Port Drive Waterfront Master Plan with a colleague, Mr. Rick Hulbert, an international award-winning and published architect, urban designer and photographer; in order to seek his opinion on the plan. Dennis McMahon noted that, in general, Mr. Hulbert was generally complimentary to the draft plan, noting that it seemed to indicate a thoughtful and considerate approach to planning, and shared a number of his thoughts on the plan for staff consideration.

7. CORRESPONDENCE:

(a) 2018 Culture & Heritage Grants Approved by Council

The Committee was advised that on 2018-JAN-15, Council approved the 2018 Culture & Heritage Grants in the amount of \$330,052.

(b) 2018 Social Planning Grants Approved by Council

The Committee was advised that on 2017-DEC-18, Council approved the 2018 Social Planning Grants in the amount of \$85,000.

(c) 2018 Temporary Outdoor Public Art Approved by Council

The Committee was advised that on 2018-JAN-15, Council approved eleven new pieces of temporary outdoor public art for 2018.

(d) 2018 Culture & Heritage Awards

The Committee was advised that on 2018-JAN-15, Council approved the 2018 Culture & Heritage Award recipients. The award ceremony will be held on Thursday, April 6, 2018 at 6:30 pm at the Port Theatre.

(e) Shower Facilities for the Homeless Approved by Council

The Committee was advised that on 2018-JAN-22, Council approved the use of Caledonia Parks sports field shower facility for homeless persons, providing interim

funding of \$10,000 for three months.

(f) 2018 Living History Speaker Series

The Committee was advised that the 2018 Living History Speaker Series will be held on March 8, 15, 22 and 29 at 6:30 pm at the Wellington Community Hall.

(g) 2018 Heritage Summit

The Committee was advised that the 2018 Heritage Summit will be held on 2018-FEB-21 at 7:00 pm at the Nanaimo Museum.

It was moved and seconded that the following Correspondence Items be received as circulated:

- 2018 Culture & Heritage Grants Approved by Council
- 2018 Social Planning Grants Approved by Council
- 2018 Temporary Outdoor Public Art Approved by Council
- 2018 Culture & Heritage Awards
- Shower Facilities for the Homeless Approved by Council
- 2018 Living History Speaker Series
- 2018 Heritage Summit

The motion carried unanimously.

8. QUESTION PERIOD:

There were no members of the public in attendance wishing to ask questions.

9. ADJOURNMENT:

It was moved and seconded at 6:17 pm that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

2. *Heritage Façade Grant - 375 Franklyn Street*

It was moved and seconded that the Finance and Audit Committee recommend Council approve a \$9,579.41 Heritage Façade Grant to replace the roof and repair the masonry chimneys of the Harris Residence located at 375 Franklyn Street.

3. *2018 Pedestrian Improvement Funding*

It was moved and seconded that the Finance and Audit Committee recommend that Council allocate \$300,000 from the 2018 Pedestrian Transportation Improvements Unallocated Budget to accelerate the construction of sidewalk on Dufferin Crescent from 2019 to 2018.

4. *City of Nanaimo Climate Change Resiliency Strategy*

It was moved and seconded that the Finance and Audit Committee recommend that Council direct Staff to approve the inclusion of the \$236,800 budget for the Climate Change Resiliency Strategy into the 2018-2022 Financial Plan.

5. *Delegation from Caroline Moncrieff, Owner, The Caroline Affect, regarding Kid's Conference*

It was moved and seconded that the Finance and Audit Committee recommend that Council Direct Staff to provide the Kid's Conference a one-time grant of \$6,500, and that funds be allocated from Council's contingency fund for the 2018-MAR-10 event.

DATE OF MEETING FEBRUARY 14, 2018

AUTHORED BY CHRIS SHOLBERG, CULTURE & HERITAGE PLANNER

SUBJECT HERITAGE FAÇADE GRANT – 375 FRANKLYN STREET

OVERVIEW

Purpose of Report

To obtain Council approval for a Heritage Façade Grant for the Harris Residence (375 Franklyn Street).

Recommendation

That the Finance and Audit Committee recommend Council approve a \$9,579.41 Heritage Façade Grant to replace the roof and repair the masonry chimneys of the Harris Residence located at 375 Franklyn Street.

BACKGROUND

A Heritage Façade Grant application has been submitted by the owner (727326 B.C. Ltd) of the Harris Residence (375 Franklyn Street) to replace the building's roof and repair its masonry chimneys.

The Harris Residence is currently on the City's Heritage Register, and is listed as a significant heritage building in the Downtown Heritage Conservation Area as contained in the City's Official Community Plan (see Attachment A for the building's historical value statement).

Staff have reviewed and evaluated the grant application and note that the proposed project satisfies the relevant requirements and objectives of the Heritage Façade Grant Program (as outlined in Attachment B – Heritage Façade Grant Program Purpose and Conditions).

The proposed exterior rehabilitation work will include roof replacement and repair of the two masonry chimneys (including cleaning, repointing and weather sealing). Photos of the condition of the existing roof and chimneys can be viewed in Attachment C – Existing Roof and Chimney Condition.

The alterations are intended to repair, refresh and conserve the appearance of the building consistent with the City's Downtown Heritage Building Design Guidelines and Parks Canada's Standards and Guidelines for the Conservation of Historic Places in Canada.

The total estimated project cost is \$19,158.81. The project is eligible for up to \$9,579.41 in grant assistance based on the 50/50 cost-sharing model specified under the program, and the maximum façade allotment of \$10,000 per street frontage. In this case, the property faces onto two separate street frontages.

It should be noted that the property received a previous façade grant in 2010 totaling \$3,000 for exterior building repair and repaint. Under the parameters of the Heritage Façade Grant Program, a previous grant does not preclude the property owner from applying and receiving additional funding support.

This property is owned by a business. Under Section 25 of the *Community Charter*, Council may, by an affirmative vote of at least 2/3 of all the members of Council, provide financial assistance to a business for the conservation of a protected heritage property (this property is considered a protected property due to its listing in the Downtown Heritage Conservation Area).

OPTIONS

1. That the Finance and Audit Committee recommend Council approve a \$9,579.41 Heritage Façade Grant to replace the roof and repair the masonry chimneys of the Harris Residence located at 375 Franklyn Street.
 - **Budget Implication:** The Heritage Façade Grant Program currently has a \$20,000 budget available to cover this amount.
 - **Strategic Priorities Implication:** The Heritage Façade Grant Program furthers the goals of the Economic Health and Cultural Vitality Community Values of the 2016-2019 Strategic Plan Update, as well as the conservation objectives of the City's Heritage Conservation Program.
2. That Council deny the Heritage Façade Grant application.
 - **Policy Implication:** Could create uncertainty about the City's commitment to the grant program's purpose and parameters.
 - **Strategic Priorities Implication:** Would run counter to the City's cultural vitality and heritage conservation objectives.

SUMMARY POINTS

- The building owner has applied for a \$9,579.41 Heritage Façade Grant to replace the roof and repair the masonry chimneys of the Harris Residence located at 375 Franklyn Street.
- The total estimate project cost is \$19,158.81.
- The grant application satisfies the relevant requirements and objectives of the Heritage Façade Grant Program.

ATTACHMENTS

ATTACHMENT A: Harris Residence History and Significance
ATTACHMENT B: Heritage Façade Grant Program Purpose and Conditions
ATTACHMENT C: Existing Roof and Chimney Condition

Submitted by:

Bruce Anderson
Manager, Community and Cultural Planning

Concurrence by:

Dale Lindsay
Director of Community Development

ATTACHMENT A

HARRIS RESIDENCE HISTORY AND SIGNIFICANCE

Built around 1898 for Morgan and Harriet Harris, the Harris Residence is a striking and rare surviving example of the exuberant Queen Anne Revival architecture style. The asymmetrical massing, high hip roof and the rich but simple ornamentation found on this house are characteristic of the style. This charming house is the exception to the rule of generally plain building stock in Nanaimo. This building has survived in virtually original condition and this is also unusual in Nanaimo where this type of heavily ornamented house has generally undergone such substantial renovation that the original style elements are barely discernible. The residence's value lies in its location on a highly visible corner lot as part of a continuous line of substantially intact historic buildings on the south side of this city block.

Morgan Harris was a miner, and had previously live on Fry Street. The land that this house was built on was originally owned by Arthur Bullock, and was not subdivided until 1892. This would have been one of the earliest residences in the area.

ATTACHMENT B

HERITAGE FAÇADE GRANT PROGRAM PURPOSE AND CONDITIONS

The Heritage Façade Grant Program was created by Council in 2003 as part of the City's Downtown Revitalization Strategy. The program is designed to provide financial incentives to encourage rehabilitation and enhancement of heritage buildings located in the City's downtown core, enliven the streetscape, create a more attractive environment for visitors and tenants, and stimulate investment in the area. The program has been successful at leveraging private investment toward rehabilitating and enhancing the exteriors of historic buildings located in the downtown core.

Façade grants are available yearly on a first-come, first-served basis to significant heritage buildings listed in the Downtown Heritage Conservation Area, as outlined in the City's Official Community Plan. The 2018 grant program budget is \$20,000. Each grant covers up to 50% of a project cost, to a maximum of \$10,000 per building façade facing onto a street. To date, \$317,286.41 has been paid out under the grant program for 34 exterior building façade improvements leveraging \$7,104,557.50 in private investment.

Should Council approve the grant, the following conditions will also apply as specified under the program:

- The project must be fully completed prior to payment of the grant.
- The owner must agree to register a Heritage Conservation Covenant on the property title for a five-year term prohibiting demolition or exterior alteration of the building, unless the City approves these actions.
- Work must be substantially underway within six months of grant approval and completed within one year.
- Work must be of good quality, meet appropriate building/fire codes or approved equivalent, comply with existing bylaws, be conducted in accordance with a valid building permit (if applicable), and pass municipal inspections.
- Work is subject to inspection. If, during the course of the project, it is determined that the work fails to adhere to the program guidelines, then the award of the grant, in whole or in part, may be rescinded.
- Signage crediting the City's funding will be provided and must be displayed for a mutually agreeable period not to exceed three months after the project is completed. Grant recipients may be asked to participate in other promotional efforts as appropriate.
- The applicant shall not involve the City of Nanaimo in any legal action between him/her and any contractors, estimators, employees, workers or agents arising from or out of the façade improvement project.

ATTACHMENT C

EXISTING ROOF AND CHIMNEYS CONDITION









2018 Culture & Heritage Awards

Thursday, April 5, 2018 @ 6:30 pm (Port Theatre)

Master of Ceremonies, Ms. Kalt Burqan

Celebrating the best of Nanaimo's culture and heritage,
and 10 years as a Cultural Capital of Canada

Honouring

Mr. Rick Scott
Excellence in Culture

Mr. William Good
Honour in Culture

Ms. Jan Peterson
Honour in Heritage

Ms. Audrey Alexandra Brown
Lifetime Achievement

Reserve Free Tickets

Reserve your FREE tickets at the
Port Theatre Box Office at
250-754-8550 or
www.porttheatre.com

Questions?

Contact the City of Nanaimo
at 250-755-4483 or
cultureandheritage@nanaimo.ca.

10 years as a Cultural Capital of Canada

2018 marks the ten year anniversary since Nanaimo was named Cultural Capital of Canada (2008) by the Department of Canadian Heritage. The prestigious designation recognized Nanaimo's ongoing commitment to arts, culture and heritage, and cultural scene.



Notes from the 2018 Heritage Summit

Hosted by the City of Nanaimo
and held February 21, 2018 @ 7:00 pm at the Nanaimo Museum

Guests

Norm Abbey, Nanaimo International Jazz Festival Association
Shannon Maliteare, Nanaimo Conservatory of Music
Gerda Hofman, Nanaimo Art Walk
Mike Larocque, Friends of Morden Mine Society
Dalys Barney, VIU Library & Nanaimo Historical Society
Ben Hyman, VIU Library
Aimee Greenaway, Nanaimo Museum
Shiloh, DeTours (Freelance Tour Guide)
Stephen Davies, Canadian Letters & Images Project
Matt Hawkins, St. Andrew's Church
Andrew Homzy, Nanaimo International Jazz Festival Association
Greg Sakaki, Nanaimo News Bulletin
Scott Manning, Public
Ted Lord, Nanaimo Historical Society
Jeff Loney, Public
Ian Thorpe, Councillor, City of Nanaimo
John Hofman, Public
Diane Brennan, Councillor, City of Nanaimo
Bill McKay, Mayor, City of Nanaimo
Chris Sholberg, Heritage Planner, City of Nanaimo
Rebecca Buckler, Recording Secretary, City of Nanaimo

Welcome & Overview

Chris Sholberg, Heritage Planner, welcomed those in attendance and provided an overview of the evening's agenda.

Blessing (William Good, Elder, Snuneymuxw First Nation)

Presentations

Time Travel: The Story of Big Frank (Christine Meutzner, Nanaimo Archives)

A little known story of Nanaimo's past featuring the city's biggest clock: Big Frank.

Extension BC: Divided in Solidarity (Aimee Greenaway, Nanaimo Museum)

The community of Extension grew up around a coal mine started in the late 1890s by infamous BC coal family the Dunsmuir. Extension was diverse and included residents with Italian, British, Finnish, eastern European, American and Chinese backgrounds. Churches, stores, hotels, a school, cultural halls and a Chinatown were part of the community. Surprising stories include the Extension connection to acclaimed Canadian artist, EJ Hughes, African American coal mining families and a group of Communists. The exhibit features artifacts, photos and maps from museums, archives, art galleries and public collections.

For details, visit nanaimomuseum.ca/featured-exhibit/extension-bc-divided-solidarity.

Break

Roundtable Discussion

Nanaimo International Jazz Festival (Andrew Homzy & Norm Abbey)

The Society will be hosting the second annual Jazz Festival in September, and an eight-concert series to begin in March. The eight concert series will host professional jazz artists at the Shaw Auditorium (Vancouver Island Conference Centre) beginning March 16.

For a list of events (free and ticketed), visit their Facebook page at www.facebook.com/NanaimoJazzFestival.

Nanaimo Conservatory of Music (Shannon Maliteare)

The Conservatory offers individual and group lessons, ensembles, youth choirs, workshops and Master classes for all ages and skill levels, from beginner to professional. Recent accomplishments include streamlined administration, a strategic planning session, creation of a vision and mission statement, and working with Parks & Rec to provide classes through the Activity Guide. The annual Vancouver Island Chamber Music festival brings professional classical musicians to the city in June each year. In March, there will be a musical theatre workshop offered for Spring Break.

For details, visit www.ncmusic.ca or their Facebook page at www.facebook.com/nanaimoconservatoryofmusic.

Nanaimo City Council (Diane Brennan)

Past longstanding member of the City's Heritage Commission and general interest in heritage matters.

Nanaimo Historical Society (Ted Lord & Dalys Barney)

Dalys recently took over the society's social media functions. The society meets monthly on the second Thursday of the month at Bowen Park (7:30 pm). Meetings are open to everyone and accompanied by a public lecture. The next meeting is scheduled for March 8, and will feature a presentation on Ladysmith's 1st Avenue (by Rob Johnson), recently recognized by the Canadian Institute of Planners as a "Great Street".

For details, visit their Facebook page at <https://www.facebook.com/Nanaimo-Historical-Society-466384560135141/>.

Friends of Morden Mine Society (Michael Larocque)

Friends of Morden Mine is a non-profit Society dedicated to the preservation of the most complete above-ground remains of an historic coal mine on Vancouver Island and the earliest of two such reinforced concrete structures in North America. The mine recently received some funding from Heritage BC and Parks. "Heritage Works" was hired to clean up some timbers on and around the site and will be creating a report on what is required to keep the mine from falling apart, and develop an incorporated workplan for rehabilitation of the Mine head frame and tippie structures.

The Morden Mine is an important part of coal mining history, so the Society is always trying to raise awareness. They have started a GoFundMe page (www.gofundme.com/help-nanaimos-historic-morden-mine) to assist with fundraising. Each year, they facilitate school tours and they will be looking at providing tours to cruise ship passengers in the summer. For details, visit their website at www.mordenmine.com.

Nanaimo Art Walk (Gerda Hofman)

Gerda is a local artist who organizes the annual Nanaimo Art Walk. The 2018 Art Walk will take place on December 1 & 2 at various locations throughout downtown Nanaimo. Their mandate is to showcase and

promote the visual arts and artists in downtown Nanaimo and Old City Quarter areas, in partnership with local businesses. The event features paintings, sculptures, drawings, jewellery and more.

For more information, visit nanaimoartwalk.jimdo.com or their Facebook page at <https://www.facebook.com/NanaimoArtwalk/>.

As well, Gerda assisted with the organization of the public artwork and historic photos on the fence surrounding the demolished Jean Burns building. Currently working to make some repairs and replacements to the photos that were damaged or stolen, reinstall as the weather improves.

DeTours (Shiloh Durkee)

Shiloh has opened freelance tour company “DeTours” and would like to begin focusing on historical walking tours throughout Nanaimo. In the summer, she provides tours of Morden Mine to cruise ship passengers.

Vancouver Island University Library (Ben Hyman)

In June, the VIU Library held an open house for libraries, archives and museums to come together. They received a grant to assist with the digitization of news records dating back to the 1800s, and have many more initiatives in the works. For details, visit <https://library.viu.ca/>.

VIU History Department / Canadian Letters & Images Project (Stephen Davies)

The Canadian Letters & Images Project has been in progress for 18 years to digitize letters and images and post them online. Nearly 30 thousand letters from private collections have been posted to-date. The project has eight students employed. Letters are gathered from private collections and returned to the family once they have been digitized. It is amazing what people have in their attics. Always looking for new Nanaimo based content.

The Canadian Letters and Images Project is an online archive of the Canadian war experience, from any war, as told through the letters and images of Canadians themselves. Begun in August 2000, the Project is located in the Department of History at Vancouver Island University. Through the digitization of contemporary letters, diaries, photographs, and other related materials, the Project permits Canadians to tell their story, and Canada’s story, through their own words and images. It is history without a lens of interpretation by the present. For more information, visit www.canadianletters.ca.

City of Nanaimo Mayor (Bill McKay)

Mentioned that a VIU graduate from a few years ago is now the director of the Simon Fraser University(?) Library. He is pleased that the Daily News information will be preserved. He is looking for a historical photo of a little ferry (12 passenger) named the Vida II that used to go between Nanaimo and “Happy Land” on Protection Island (Christine offered to check the Archives for him). He mentioned that the Woodgrove Centre court clock was put in storage and wouldn’t it be cool to see it reused in a new development somewhere in town.

Nanaimo Community Archives (Christine Meutzner)

The Archives collects records, processes them, and makes them available to the public. Of recent interest, they received thousands of photos from the Free Press, and several boxes of land commissioner records from Nanaimo and beyond. Christine will be participating in “Festival Nanaimo” in March, where she will “set up shop” in a local restaurant, put up a sign, and be the “pop up archivist” where citizens can sit down with her and ask their heritage and archive related questions. For more information, visit www.nanaimoarchives.ca.

St. Andrew’s United Church (Matt Hawkins)

The church is a registered heritage building located at 315 Fitzwilliam Street. This year, they celebrated their 125th anniversary with performances and fundraisers, and a special commemorative church service. They are always making efforts to involve the community, and everyone is welcome. On Wednesdays from 10:00 am

to 11:30 am they offer a “coffee break” event for neighbours to gather. On March 17, they have organized an Irish Music Festival. For more information, visit www.standrewsunitednanaimo.com.

City of Nanaimo Culture & Heritage (Chris Sholberg)

In the past year, a couple of significant registered heritage buildings have been lost. The Jean Burns building (6 Commercial Street) was destroyed by fire, and old Nanaimo Hospital Building (388 Macleary) was demolished by the property owner and is up for redevelopment.

Two Heritage Façade Grant projects were completed, including the Ashlar Masonic Temple (101 Commercial Street), and the Nanaimo Firehall #2 (34 Nicol Street). As well, the City of Nanaimo has hired a consultant to complete an Archaeological Overview Assessment of the city.

For more information, visit www.nanaimo.ca, Facebook page at www.facebook.com/cityofnanaimo, or subscribe to Culture & Heritage eNews at www.nanaimo.ca/culture-environment/culture/culture-and-heritage-newsletter. Contact Chris Sholberg directly at 250-755-4472 or chris.sholberg@nanaimo.ca.

Closing & Thank You

Chris Sholberg, City of Nanaimo Heritage Planner, thanked everyone in attendance for participating in the event and sharing information on their group's activities.

2018 Annual Strategic Directions for the Community Vitality Committee

Item 1: Poverty Reduction Strategy

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Economic Health, Social Equity Community Wellness 	<ul style="list-style-type: none"> Social Development Strategy 	<ul style="list-style-type: none">

Item 2: Community Plan to End Homelessness (Homelessness Coalition)

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Social Equity Community Wellness Affordable Housing 	<ul style="list-style-type: none"> Nanaimo's Response to Homelessness Action Plan 	<ul style="list-style-type: none">

Item 3: Affordable Housing Strategy

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Economic Health, Social Equity Community Wellness Affordable Housing 	<ul style="list-style-type: none"> Official Community Plan Nanaimo's Response to Homelessness Action Plan 	<ul style="list-style-type: none">

Item 4: Heritage Register Amendments

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Economic Health, Cultural Vitality 	<ul style="list-style-type: none"> Official Community Plan Cultural Plan 	<ul style="list-style-type: none"> Heritage Conservation Program

Item 5: Archaeological Mapping and Liaison – Archaeological Overview Assessment

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Cultural Vitality 	<ul style="list-style-type: none"> Official Community Plan Cultural Plan 	<ul style="list-style-type: none"> Heritage Conservation Program

Item 6: Heritage Promotion and Interpretation – Coal Town Trail

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> • Cultural Vitality • Recreation, Culture, Sports and Tourism 	<ul style="list-style-type: none"> • Official Community Plan • Cultural Plan • Parks & Recreation Master Plan 	<ul style="list-style-type: none"> • Heritage Conservation Program • Trail Network

Item 7: Culture & Heritage Sector Recognition

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> • Cultural Vitality 	<ul style="list-style-type: none"> • Official Community Plan • Cultural Plan 	<ul style="list-style-type: none"> • Culture & Heritage Awards • Freeman of the City Award

Item 8: Poet Laureate

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> • Cultural Vitality 	<ul style="list-style-type: none"> • Official Community Plan • Cultural Plan 	<ul style="list-style-type: none"> • Poet Laureate Program • Youth Poet Laureate Program • Poetry Walk

Item 9: Public Art

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> • Cultural Vitality • Economic Health 	<ul style="list-style-type: none"> • Official Community Plan • Cultural Plan • Community Plan for Public Art 	<ul style="list-style-type: none"> • Temporary Public Art Program • Commissioned projects • Developer public art

Item 10: Arts/Culture Community Space

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> • Cultural Vitality • Economic Health • Recreation, Culture, Sports & Tourism 	<ul style="list-style-type: none"> • Official Community Plan • Cultural Plan 	<ul style="list-style-type: none"> •

Item 11: Heritage Building Design Guidelines Update

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> • Cultural Vitality 	<ul style="list-style-type: none"> • Official Community Plan • Cultural Plan 	<ul style="list-style-type: none"> • Heritage Conservation Program

Item 12: Immigrant Attraction and Retention

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> • Social Equity • Community Wellness 	<ul style="list-style-type: none"> • Official Community Plan 	<ul style="list-style-type: none"> • Local Immigrant Partnership • Annual Immigrant Welcome Ceremony

Item 13: Cannabis Task Force

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> • Community Wellness • Social Equity • Economic Health 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •

Item 14: Response to Health, Social and Safety Issues

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> • Social Equity • Community Wellness • Affordable Housing 	<ul style="list-style-type: none"> • Nanaimo's Response to Homelessness Action Plan • Social Development Strategy 	<ul style="list-style-type: none"> •

Item 15: Food Security

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> • Social Equity • Community Wellness 	<ul style="list-style-type: none"> • Official Community Plan 	<ul style="list-style-type: none"> •

It was moved and seconded that Council approve the 2018 Downtown Event Grant funding recommendations of \$150,000 as follows:

Event Applications	Recommendation
Gingerbread Homes	\$6,000
Bathtub Street Fair/Victoria Crescent	\$5,000
Light Up a Life	\$2,500
Summer Vibes – Noon Hour Concerts in the O.C.Q.	\$4,000
Nanaimo Art Walk 2018	\$2,500
Nanaimo Dragon Boat Festival	\$7,500
Nanaimo Heritage Days/Festival	\$9,500
Nanaimo International Jazz Festival	\$10,000
Nanaimo Marine Festival	\$17,500
National Indigenous Peoples Day	\$7,000
Pride Week	\$4,400
Summertime Blues Festival	\$15,500
Symphony Community Days	\$3,250
The Nanaimo Fringe Festival	\$4,000
Crescent Days	\$3,700
Downtown Nanaimo Mural Festival	\$9,000
Jazz Fest 2018	\$1,850
Fathers Day in the Park	\$0
Commercial Street Night Market	\$11,000
Be Happy	\$950
Home for Christmas	\$950
Summer Fling in the Park	\$0
Christmas Parade	\$560
Easter Hunt in the O.C.Q.	\$1,750
Halloween in the O.C.Q.	\$2,490
InFrinGinG Dance Festival	\$5,000
BHS Evergreen District Div. 1 Contest	\$2,100
Spring Jazz/Gospel Concert	\$3,000
NCFA Fine Art Show	\$2,000
Choral Concert	\$1,000
M-Con 2018	\$3,000
Jazz Affair on the Coast	\$3,000

The motion carried unanimously.